

CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

BOARD OF DIRECTORS MEETING: 9:00 AM
January 16, 2024

Jack Tressler
President of the Board

Director Richard Blood
Director Brady McCartney

Director J.W. Dell 'Orto
Director Kevin Sparks

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call Meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

- 1. CALL THE MEETING TO ORDER**
- 2. ROLL CALL OF DIRECTORS**
 - a. President Jack Tressler
 - b. Director Richard Blood
 - c. Director J.W. Dell 'Orto
 - d. Director Brady McCartney
 - e. Director Kevin Sparks
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT (Limit: 3 min/person)**

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. December 19, 2023, Regular Board Minutes
- b. Claim Summary

Action: Roll call Vote

Consider motion to approve consent item a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. A RESOLUTION COMMEMORATING THE 90TH ANNIVERSARY OF THE ESTABLISHMENT OF THE CALAVERAS PUBLIC UTILITY DISTRICT

Action Requested: Roll Call Vote

Approve Resolution 2024-01 A Resolution Commemorating The 90th Anniversary Of The Establishment Of The Calaveras Public Utility District

7. REVIEW OF DISTRICT TEMPORARY ADVISORY (AD HOC) COMMITTEES AND ASSIGNMENTS

Action Requested: No Action

The Board President shall dissolve existing Ad Hoc committees, consider the creation of the same or new committees, and make assignments as needed.

8. ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS

Action Requested: Discuss

Discuss and give direction to staff on establishing a possible new time for regular Board Meetings.

9. FISCAL YEAR 2023/2024 BUDGET UPDATE

Action Requested: Discussion

Review current Income and Expenses through November 30, 2023.

10. WATER MASTER PLAN WORKSHOP

Action Requested: Discussion

Review and provide feedback on the Administrative Draft of the Water Master Plan.

11. LETTERS OF SUPPORT

Action Requested: Discussion and Approval

Review letters of support for fire fuels reduction.

- a. Letter of Support for San Andreas East Fuel Break
- b. Letter of Support for UMRWA

12. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. Engineer's Report
- d. General Manager's Report
 - i. Board Compensation Report
- e. Directors' Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

13. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: General Manager

14. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for February 20, 2024 at 9:00 a.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

CALAVERAS PUBLIC UTILITY DISTRICT

December 19, 2023

Regular Meeting

9:00 am

DIRECTORS PRESENT: Richard Blood
J.W. Dell'Orto
Jack Tressler
Kevin Sparks

MEMBERS ABSENT: Brady McCartney

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
James Moe, Water Distribution/Treatment Operator

OTHERS PRESENT: Scott Ratterman, Mountain Counties Water Resources Association
Justin Caporusso, Mountain Counties Water Resources Association
Kathy Billburry (10:24)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Blood at 9:07 A.M.
2. ROLL CALL OF DIRECTORS: Directors Blood, McCartney, Dell'Orto, and Tressler were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. November 14, 2023, Regular Board Minutes
 - b. Claim Summary

Director Tressler inquired about the purchases of 2 sets of wiper blades for truck #6 on Amazon. Travis Small, General Manager, explained that one set was returned. Director Tressler requested information about the invoice for Amador Barn Owl Box Co. Mr. Small informed the Board that the District reached out to Amador Barn Owl Box Co. to assist with the rodent control at Schaads. Schaads currently has gopher activity, and he has heard good feedback of using owls. Director Tressler inquired if the District has looked into stockpiling aggregate to get a better price. Mr. Small let Director Tressler know that he had looked into it and it didn't seem beneficial. Mathew Roberts, Water System Superintendent, explained that the District's little dump truck is about 7 tons, which is why there are multiple trips. He also explained that there is

very limited space at the District's yard to keep extra aggregate. The purchase made on November 16th was for the maintenance done on the road entering the Water Treatment Plant now that the Clearwell Tank Project has been complete. A motion was made by Director Dell'Orto, seconded by Director Tressler, to approve consent items a-b. A roll call vote was taken. Directors Dell'Orto, Tressler, and Blood voted yes; none opposed. Motion carried 3-0.

6. APPLICATION FOR CITIZEN APPOINTMENT TO CALAVERAS PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Mr. Small informed the Board that the Board vacancy was posted to the District's website, Facebook page, and marquee, as well as posted in the Calaveras Enterprise. The vacancy was posted for a minimum of 15 days. At the close of the application period, the District had one application which was Kevin Sparks. President Blood asked Adam Brown, District Legal Counsel, the time limit the District for the Board to make an appointment. Mr. Brown explained the Board is within their authority to appoint at this time. It is within the 60 days from when Director McDermed resigned. A motion was made by Director Dell'Orto, seconded by Director Tressler, to appoint Kevin Sparks to the Board of Directors for the Calaveras Public Utility District. A roll call vote was taken. Directors Dell'Orto, Tressler, and Blood voted yes; none opposed. Motion carried 3-0. Carissa Bear, Clerk of the Board, administered the Oath of Office to Director Sparks.

7. ELECTION OF BOARD PRESIDENT

President Blood asked if anyone would like to nominate someone to serve as President. Director Tressler nominated himself. Mr. Small informed the Board that after this election the Board can choose to do a rotating schedule by adopting a policy. President Blood announced that he would be willing to run a second time. Mr. Brown informed the Board that if they are deadlocked that it can be pushed to January's meeting. The Board and Mr. Brown discussed the process further. Director Dell'Orto expressed his concern with Director Tressler's attendance, explaining that being the Board President requires a few more hours than a Board Director does. Director Tressler understands the concerns as he has missed quite a bit of meetings in the past but changing the meetings to morning meetings has helped him tremendously. Director Dell'Orto reminded Director Tressler that agenda item # 11 is to change the time again. Director Tressler expressed his concerns about changing the time of the meeting again as he believes it will make it more confusing to the public. President Blood explained that morning meetings do not work for Director McCartney as discussed at the last meeting. He also spoke with Mr. Small who stated it is difficult for staff to start their day and get to the meetings by 9am. The Board had further discussion regarding the changing of the time of the Board meetings and with the advice from Legal Counsel they will speak further on it during agenda item #11. A motion was made by Director Tressler, seconded by Director Dell'Orto, to nominate Director Tressler as Board President. A motion was made by President Blood to nominate himself as Board President, with no second, the motion died. A roll call vote was taken to elect Director Tressler as Board President. Directors Dell'Orto, Tressler, and Sparks voted yes; Director Blood opposed. Motion carried 3-1. A motion was made by Director Blood, seconded by Director Tressler to elect Director Blood as Vice President. A roll call vote was taken. Directors Dell'Orto, Sparks, Blood, and Tressler voted yes; none opposed. Motion carried 4-0.

8. EMPLOYEE RECOGNITION

President Tressler presented a Certificate Of Appreciation to James Moe for 15 years of service with Calaveras Public Utility District. Mr. Moe thanked the Board for the certificate and expressed how much it means as an employee to receive this type of recognition. Mr. Moe expressed his appreciation to Mr. Roberts, Mr. Small, and the rest of the staff. Mr. Small gave an overview of what James's duties are for the District and thanked him for being such an asset to the team. Mr. Roberts thanked James for his dedication. Mr. Moe is one of the few class A drivers the District has. He takes the duty very seriously and is great at it. He is the most tenured employee in the District and is well respected by staff. A great quality of James is that he acts with the District's best interest in mind, always putting the District first. President Tressler expressed his appreciation.

9. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION PRESENTATION

Justin Caporusso and Scott Ratterman provided a presentation on Mountain Counties Water Resources Association. The main component of the association is tours and outreach programs, as well as advocacy. There are 58 members and 9 board members. The price to join the Mountain Counties Water Resource Association is based on how many water connections the District has. Mr. Caporusso and Mr. Ratterman answered questions from the Board.

10. PRESIDENT SPECIAL RECOGNITION AWARD

Mr. Small informed the Board that Scott Ratterman sits on the Board of ACWA/JPIA as well, and while he is here at this meeting, he would also like to present to the Board the Special Recognition Awards from ACWA/JPIA. Mr. Ratterman has been on ACWA/JPIA's board since May of 2023. He is impressed with the District being awarded in all three programs. He presented the certificates to Mr. Small.

11. ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS

Director Sparks inquired if there was a time that proved more public attendance in the past. President Tressler let him know that there has never been much attendance by the public. Director Blood informed Director Sparks that historically there was not a lot of outreach to the public. To receive participation, the Board needs to reach out to the public. One thing to assist with public participation is setting a time that allows the public to attend. Director Blood has also proposed recording the meetings to allow the public who cannot attend to still be able to view the meetings. Director Sparks asked for the Board's opinion on what they feel would be a good time. Director Blood felt that 7pm worked best for the public but presented difficulties for the staff. He has heard from the public, staff, and Board members that the current time of 9am is not working. Mr. Ratterman was asked how the attendance of Calaveras County Water District's board meetings is, as their meetings are at 1pm. He responded that their attendance is also very low. With their most recent rate increase they have seen more attendance at recent board meetings. They also record their meetings, and the public can view them on YouTube. President Tressler explained that the Board is heavily stacked with members in the Mokelumne Hill area. With him being the only member out of San Andreas, he speaks to a different set of people. The consensus is that if it does not directly affect the public's pocket that they're not concerned which is why they show up to the rate increases but not the regular meetings. When the public is concerned, they obviously make the time. Mr. Small would prefer the meetings to be between 10am to 1pm

but will make the time for whatever the Board decides. The Board agreed to postpone this item until they can have a full Board present.

12. FISCAL YEAR 2023/2024 BUDGET UPDATE

Mr. Small presented a review of the 2023/24 budget. During the audit he had to put some expenses back to the previous year. Moving forward he's going to change the budget method. He is working with the CPA and will give an update when done. The District is within budget as of now and is being diligent in trying to save where possible. The District's goal is to be frugal while building our reserves again. He would like to get the finance committee together in January to start working on the next fiscal year's budget. President Tressler inquired about the maintenance on the vehicles, asking if that was routine maintenance. Mr. Roberts clarified that normal routine maintenance such as oil changes, check engine lights, etc. are done at Brawner's Automotive in town. President Tressler asked if the District has looked at other companies to make sure we're getting the best price. Mr. Small said depending on the issues, the District typically uses Brawner's Automotive, Sonora Ford, and International. President Tressler stated that if the vehicle maintenance is going outside of budget that the District should look at alternatives. Mr. Robert's said another factor is convenience. Brawner's is right down the road from the shop. The crew can take it over first thing in the morning and pick it up by the end of day. President Tressler thanked them for their input and stated a vehicle replacement program is important and will help with things like this. Mr. Small reported that the Part 12D fees will become more expensive in the future and would like to speak more on that with an AD Hoc Committee. Mr. Small and Director Blood discussed the accounting updates and how it will potentially affect the asset management component of the Master Plan.

13. REPORTS

a. Legal Counsel's Report

Mr. Brown welcomed Director Sparks to the Board. Mr. Brown will work with the General Manager for the Brown Act training for Director Sparks. Mr. Small would like Mr. Brown to do the Board training for all the Board at an upcoming meeting.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, presented the monthly maintenance report. Jeff Davis Reservoir is 9' below spill. Which is 2' lower than last month. He's hoping the upcoming rain will help. The maintenance at the South Fork Pump Station maintenance is complete. The gate has been lowered and the sump is filling up. Mr. Small reported that during the South Fork Pump Station that someone filed a complaint to the State Water Board which resulted in an inspection. The District is exempt for dredging. The inspection results determined that the District did not have any water quality violations. Mr. Roberts thanked the crew for their work down at the pump station. Both hydro units are running at Schaads. Schaads is 3" over spill. The 6" gate valve replacement that Mr. Roberts touched on at the last meeting has been completed. The PRV maintenance and valve turning programs are currently in full swing. There were 67 USAs completed.

c. District Engineer Report

Mr. Small is actively working to provide documentation for the January 2023 storm damage. The SRF funding is being restructured so all applications are frozen.

d. General Manager's Report

The retention payment will go out for the Clearwell Project. The bond will cover any issues that arise in the next year. The District completed the repairs to the shared road entering the Water Treatment Plant now that the Clearwell Tank Project is complete. The auditors were at the District about 2 weeks ago. Still waiting on the official report. An issue in billing was found. When the rates went up in July 2022 the tiered amounts did not get updated causing under billing. Fortunately, when the District did their migration to the new billing software in October of 2022 that was corrected. It equated to approximately \$3,000 per month. The amount was below a material finding, meaning the District does not have to go back and request the uncollected funds. The Auditors found that the District Verizon bill is not on the correct plan for the District's needs causing the District to have to pay more money. Mr. Small will reach out to Verizon to get that corrected. Ms. Bear gave an update on the progress of the Board Compensation Survey. She let the Board know that she hopes to have a report prepared by the January 2024 Board meeting. Director Tressler thanked her for her work and looks forward to the results.

e. Director's Comments:

Director Blood asked when the reassignment of committees will be done. Mr. Brown said those will be done in January. Director Blood inquired about section 3000 for the policies. He was reviewing the binder given out to the Board a few months ago and noticed that section was missing. Mr. Brown believes that section was leap frogged. Mr. Small will look into it.

**The Board entered closed session at 11:31 am.

14. CLOSED SESSION

The Board met in closed session to discuss performance with the General Manager. A General Manager Performance Review Committee consisting of President Tressler and Director Dell'Orto was created for evaluation of the General Manager's performance.

**The Board Reconvened open session at 11:52 am.

15. ADJOURNMENT

There being no further business to come before the Board, President Tressler adjourned the meeting at 11:52 am.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 12-2023

DATE: December 2023

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

| | |
|------------------------|----------------------|
| Claims Submitted | \$ 310,741.86 |
| Payroll Submitted | \$ 48,202.59 |
| Employee Reimbursement | \$ 74.96 |
| P/R Tax Deposits | \$ 20,875.32 |
| Sub-total | \$ 379,894.73 |

| | |
|-------------------------------|----------------------|
| Claim Summary Approved for | \$ 379,894.73 |
|-------------------------------|----------------------|



Clerk of the Board, Calaveras Public Utility District

Calaveras Public Utility District
Expenses by Vendor Detail
December 2023

| Name | Date | Memo | Account | Amount |
|--|------------|--------------------------------------|--|-----------|
| ACWA | | | | |
| | 12/19/2023 | 2024 Agency Dues | 5420 - Association Dues | 13,005.00 |
| Total ACWA | | | | 13,005.00 |
| ACWA-Health | | | | |
| | 12/04/2023 | December/January | 5200 - Medical Benefits | 3,304.60 |
| Total ACWA-Health | | | | 3,304.60 |
| ACWA/JPIA- Property | | | | |
| | 12/07/2023 | Inv# 34 10/1/2023-2024 Policy Year | 5425 - Insurance | 35,318.00 |
| Total ACWA/JPIA- Property | | | | 35,318.00 |
| Amazon Capital Services | | | | |
| | 12/13/2023 | Space Heater for Shop Office | 5475 - Office Supplies | 123.31 |
| | 12/13/2023 | General Office Supplies | 5475 - Office Supplies | 121.28 |
| | 12/19/2023 | Materials & Supplies T&D | 5536 - Repairs & Maintenance-T&D | 293.55 |
| | 12/19/2023 | Materials & Supplies Hydros | 5546 - Materials & Supplies-Hydros | 36.44 |
| | 12/19/2023 | Office Supplies | 5475 - Office Supplies | 41.84 |
| | 12/19/2023 | Repairs & Maintenance Treatment | 5535 - Repairs & Maintenance-Treatment | 32.16 |
| | 12/19/2023 | Safety Equipment | 5566 - Safety Equipment | 59.90 |
| | 12/19/2023 | Materials & Supplies Treatment | 5547 - Materials & Supplies-Treatment | 23.25 |
| | 12/27/2023 | Signs for Property Boundaries | 5545 - Materials & Supplies-Pumping | 123.26 |
| | 12/28/2023 | Hand Pump for Clearing Flooded Boxes | 5585 - Tools | 62.69 |
| Total Amazon Capital Services | | | | 917.68 |
| American Fidelity Assurance | | | | |
| | 12/04/2023 | 125 Flex Plan Inv# D660290 | 2316 - 125 Plans | 484.06 |
| Total American Fidelity Assurance | | | | 484.06 |
| American Fidelity Assurance Co.(Flex) | | | | |
| | 12/04/2023 | 125 Flex Plan | 2316 - 125 Plans | 168.75 |
| | 12/20/2023 | Inv# 2136901 | 2316 - 125 Plans | 168.75 |
| Total American Fidelity Assurance Co.(Flex) | | | | 337.50 |
| AT & T | | | | |
| | 12/05/2023 | SA Tank | 5480 - Telephone | 51.64 |
| | 12/05/2023 | Hydro #3 | 5480 - Telephone | 311.27 |
| | 12/05/2023 | SA Tank | 5480 - Telephone | 309.51 |
| Total AT & T | | | | 672.42 |
| AT&T | | | | |
| | 12/19/2023 | Phone & Internet Shop | 5480 - Telephone | 123.82 |
| Total AT&T | | | | 123.82 |
| Cal-Waste | | | | |
| | 12/19/2023 | Office | 5760 - Sewer & Garbage | 174.15 |
| | 12/19/2023 | Shop | 5760 - Sewer & Garbage | 415.11 |

**Calaveras Public Utility District
Expenses by Vendor Detail
December 2023**

| Name | Date | Memo | Account | Amount |
|--------------------------------------|------------|--|------------------------------------|------------------|
| Total Cal-Waste | | | | 589.26 |
| Cal PERS | | | | |
| | 12/04/2023 | Employer Contribution, Classic, 1017, CalPERS, 11/05/2023 - 11/18/2023 | 5230 · Retirement Benefits-CalPERS | 3,640.57 |
| | 12/04/2023 | Employer Contribution, PEPR, 26507, CalPERS, 11/05/2023 - 11/18/2023 | 5230 · Retirement Benefits-CalPERS | 2,701.06 |
| | 12/04/2023 | Employer Contributions - Unfunded Accrued Liability, Classic, 1017, CalPERS, 2023/2024 | 5230 · Retirement Benefits-CalPERS | 9,388.00 |
| | 12/05/2023 | Employer Contribution, Classic, 1017, CalPERS, 11/19/2023 - 12/02/2023 | 5230 · Retirement Benefits-CalPERS | 3,640.57 |
| | 12/05/2023 | Employer Contribution, PEPR, 26507, CalPERS, 11/19/2023 - 12/02/2023 | 5230 · Retirement Benefits-CalPERS | 2,701.06 |
| | 12/20/2023 | Health PA Billing - PERS January 2024 | 5200 · Medical Benefits | 38,065.13 |
| | 12/20/2023 | Employer Contribution, Classic, 1017, CalPERS, 12/03/2023 - 12/16/2023 | 5230 · Retirement Benefits-CalPERS | 3,640.57 |
| | 12/20/2023 | Employer Contribution, PEPR, 26507, CalPERS, 12/03/2023 - 12/16/2023 | 5230 · Retirement Benefits-CalPERS | <u>2,641.97</u> |
| Total Cal PERS | | | | 66,418.93 |
| Calaveras Auto Supply | | | | |
| | 12/05/2023 | Materials & Supplies Hydros | 5546 · Materials & Supplies-Hydros | 27.01 |
| | 12/05/2023 | Materials & Supplies Hydros | 5546 · Materials & Supplies-Hydros | 35.38 |
| | 12/05/2023 | Repairs & Supplies Auto Truck #007 | 5532 · Repairs & Maintenance-Auto | <u>40.19</u> |
| Total Calaveras Auto Supply | | | | 102.58 |
| Calaveras Public Power Agency | | | | |
| | 12/19/2023 | CPUD Warehouse | 5743 · Electricity-Office | 232.60 |
| | 12/19/2023 | Glencoe Booster Pump | 5741 · Electricity-Hydros | 574.40 |
| | 12/19/2023 | CPUD Office | 5743 · Electricity-Office | 179.20 |
| | 12/19/2023 | Jeff Davis WTP | 5742 · Electricity-Treatment | 1,300.00 |
| | 12/19/2023 | Licking Fork Pumping Station | 5740 · Electricity-T & D | <u>664.00</u> |
| Total Calaveras Public Power Agency | | | | 2,950.20 |
| Carbon Copy Inc. | | | | |
| | 12/05/2023 | Inv# 624658 | 5464 · Printing | <u>84.72</u> |
| Total Carbon Copy Inc. | | | | 84.72 |
| Care Free Lawns | | | | |
| | 12/19/2023 | November | 5670 · Facility Maintenance | <u>150.00</u> |
| Total Care Free Lawns | | | | 150.00 |
| CDK Supply | | | | |
| | 12/19/2023 | Siemens Breaker Shop Panel | 5536 · Repairs & Maintenance-T&D | <u>79.68</u> |
| Total CDK Supply | | | | 79.68 |
| Cole Tiscornia Construction | | | | |
| | 12/19/2023 | W Forty Roadway Improvement CL Tank Proj | 5860 · Construction-Capital | <u>14,660.00</u> |
| Total Cole Tiscornia Construction | | | | 14,660.00 |
| Comcast | | | | |
| | 12/19/2023 | District Office | 5480 · Telephone | <u>341.16</u> |
| Total Comcast | | | | 341.16 |
| Comcast Business (VE) | | | | |

Calaveras Public Utility District
Expenses by Vendor Detail
December 2023

| Name | Date | Memo | Account | Amount |
|--|------------|--|-----------------------------------|------------|
| | 12/19/2023 | Business Voice Edge Inv# 189088776 | 5480 - Telephone | 294.17 |
| Total Comcast Business (VE) | | | | 294.17 |
| Farr Construction | | | | |
| | 12/05/2023 | Clearwell Project Retention Release | 5860 - Construction-Capital | 102,942.24 |
| Total Farr Construction | | | | 102,942.24 |
| Fischer, Merle | | | | |
| | 12/11/2023 | December 2023 | 5210 - Medical Benefits-Retiree | 996.31 |
| Total Fischer, Merle | | | | 996.31 |
| Foothill-Sierra Pest Control Inc. | | | | |
| | 12/04/2023 | Quarterly Pest Control | 5670 - Facility Maintenance | 137.00 |
| Total Foothill-Sierra Pest Control Inc. | | | | 137.00 |
| George Reed, Inc. | | | | |
| | 12/05/2023 | Refund Deposit on Hydrant Meter | 4180 - Water Sales-Miscellaneous | 2,500.00 |
| Total George Reed, Inc. | | | | 2,500.00 |
| Grainger | | | | |
| | 12/19/2023 | Tools | 5585 - Tools | 180.18 |
| Total Grainger | | | | 180.18 |
| Hill Rivkins Brown & Associates | | | | |
| | 12/19/2023 | Legal Services | 5645 - Legal Services | 4,484.00 |
| Total Hill Rivkins Brown & Associates | | | | 4,484.00 |
| Hobgood's Cleaning Service | | | | |
| | 12/19/2023 | December Cleaning Services | 5670 - Facility Maintenance | 160.00 |
| Total Hobgood's Cleaning Service | | | | 160.00 |
| Holt of California | | | | |
| | 12/05/2023 | Excavator Rental Inv/Ref# X0866601 | 5720 - Equipment Rental | 3,640.97 |
| Total Holt of California | | | | 3,640.97 |
| Hunt & Sons Inc. | | | | |
| | 12/05/2023 | Fuel | 5540 - Fuel | 1,595.62 |
| | 12/19/2023 | Fuel Inv# 765228 | 5540 - Fuel | 1,389.64 |
| Total Hunt & Sons Inc. | | | | 2,985.26 |
| Interstate Truck Center | | | | |
| | 12/05/2023 | Dump Truck Housing Inv#01P486505 | 5532 - Repairs & Maintenance-Auto | 485.36 |
| | 12/05/2023 | Dump Truck AM/FM WB/Front - Rear Aux Inv#01P486534 | 5532 - Repairs & Maintenance-Auto | 176.03 |
| Total Interstate Truck Center | | | | 661.39 |
| Matrix Trust Company | | | | |
| | 12/04/2023 | PR Date 11/4/2023 | 2317 - 457 Plan | 952.95 |
| | 12/04/2023 | PR Date 11/18/2023 | 2317 - 457 Plan | 1,070.06 |
| | 12/19/2023 | Employee 457 Plan | 2317 - 457 Plan | 968.80 |
| | 12/16/2023 | 457 Contributions | 2317 - 457 Plan | 1,283.99 |

Calaveras Public Utility District
Expenses by Vendor Detail
December 2023

| Name | Date | Memo | Account | Amount |
|-------------------------------------|------------|--------------------------------|---------------------------------------|-----------|
| Total Matrix Trust Company | | | | 4,275.80 |
| McMaster-Carr | | | | |
| | 12/19/2023 | Treatment Materials & Supplies | 5547 · Materials & Supplies-Treatment | 131.83 |
| Total McMaster-Carr | | | | 131.83 |
| Mission IT Solutions | | | | |
| | 12/04/2023 | IT Support Inv# 1841 | 5632 · IT & Computer Support | 525.00 |
| | 12/04/2023 | IT Support Inv# 1874 | 5632 · IT & Computer Support | 1,905.50 |
| Total Mission IT Solutions | | | | 2,430.50 |
| Motherlode Answering Service | | | | |
| | 12/05/2023 | Answering Service Inv# 22635 | 5606 · Answering Service | 391.52 |
| Total Motherlode Answering Service | | | | 391.52 |
| Pace Supply | | | | |
| | 12/05/2023 | Materials & Supplies T&D | 5548 · Materials & Supplies-T&D | 6,733.53 |
| Total Pace Supply | | | | 6,733.53 |
| Peterson-Brustad, Inc. | | | | |
| | 12/04/2023 | Inv# 14461 Water Master Plan | 5850 · Engineering-Capital | 17,401.13 |
| Total Peterson-Brustad, Inc. | | | | 17,401.13 |
| PG&E - ENERGY STATEMENT | | | | |
| | 12/05/2023 | Hydro #1 | 5741 · Electricity-Hydros | 194.97 |
| | 12/05/2023 | Warehouse Light | 5743 · Electricity-Office | 10.28 |
| | 12/05/2023 | Warehouse Light | 5741 · Electricity-Hydros | 10.28 |
| | 12/05/2023 | Schaad's | 5741 · Electricity-Hydros | 59.61 |
| | 12/05/2023 | District Office | 5743 · Electricity-Office | 160.58 |
| Total PG&E - ENERGY STATEMENT | | | | 435.72 |
| PGE-NON ENERGY INVOICES | | | | |
| | 12/19/2023 | Hydro #1 | 5741 · Electricity-Hydros | 7.75 |
| | 12/19/2023 | Hydro #2 | 5741 · Electricity-Hydros | 7.75 |
| | 12/19/2023 | Hydro #3 | 5741 · Electricity-Hydros | 7.75 |
| | 12/19/2023 | Schaad's | 5741 · Electricity-Hydros | 197.86 |
| | 12/19/2023 | Hydro #2 | 5741 · Electricity-Hydros | 99.24 |
| | 12/19/2023 | Hydro #1 | 5741 · Electricity-Hydros | 204.48 |
| | 12/19/2023 | Hydro #1 | 5741 · Electricity-Hydros | 242.83 |
| Total PGE-NON ENERGY INVOICES | | | | 767.66 |
| Pitney Bowes | | | | |
| | 12/19/2023 | Postage Machine Supplies | 5475 · Office Supplies | 1,856.35 |
| Total Pitney Bowes | | | | 1,856.35 |
| Pitney Bowes (Reserve Acct) | | | | |
| | 12/19/2023 | Postage Refill | 5462 · Postage | 1,500.00 |
| Total Pitney Bowes (Reserve Acct) | | | | 1,500.00 |

Calaveras Public Utility District
Expenses by Vendor Detail
December 2023

| Name | Date | Memo | Account | Amount |
|--------------------------------------|------------|-----------------------------------|---------------------------------------|-----------------|
| Pollard Water | | | | |
| | 12/05/2023 | T&D Materials & Supplies | 5548 · Materials & Supplies-T&D | 1,576.58 |
| | 12/19/2023 | Treatment Materials & Supplies | 5547 · Materials & Supplies-Treatment | 1,120.76 |
| Total Pollard Water | | | | <u>2,697.34</u> |
| Progressive Print Solutions | | | | |
| | 12/05/2023 | Business Cards | 5475 · Office Supplies | 229.69 |
| | 12/05/2023 | Door Tag Bags | 5475 · Office Supplies | 260.84 |
| Total Progressive Print Solutions | | | | <u>490.53</u> |
| San Andreas Sanitary District | | | | |
| | 12/04/2023 | Office | 5760 · Sewer & Garbage | 102.58 |
| | 12/04/2023 | Shop | 5760 · Sewer & Garbage | 120.16 |
| Total San Andreas Sanitary District | | | | <u>222.74</u> |
| SEIU Local 1021 | | | | |
| | 12/04/2023 | Union Dues PP Ending 11/18/2023 | 2322 · SEIU Union Dues | 488.75 |
| | 12/04/2023 | Union Dues PP Ending 12/2/2023 | 2322 · SEIU Union Dues | 488.75 |
| | 12/19/2023 | Union Dues PPE 12/16/2023 | 2322 · SEIU Union Dues | 482.08 |
| Total SEIU Local 1021 | | | | <u>1,459.58</u> |
| Sender's Market Inc. | | | | |
| | 12/05/2023 | Office Supplies | 5475 · Office Supplies | 135.30 |
| | 12/05/2023 | Auto Supplies & Repairs | 5532 · Repairs & Maintenance-Auto | 166.15 |
| | 12/05/2023 | Materials & Supplies Pumping | 5545 · Materials & Supplies-Pumping | 613.97 |
| | 12/05/2023 | Materials & Supplies Hydros | 5546 · Materials & Supplies-Hydros | 109.56 |
| | 12/05/2023 | Materials & Supplies T&D | 5548 · Materials & Supplies-T&D | 252.50 |
| | 12/05/2023 | Tools | 5585 · Tools | 297.86 |
| Total Sender's Market Inc. | | | | <u>1,575.34</u> |
| SWRCB ACCOUNTING OFFICE | | | | |
| | 12/05/2023 | Annual Permit Fee Inv# WD-0232713 | 5460 · Permits | 868.00 |
| Total SWRCB ACCOUNTING OFFICE | | | | <u>868.00</u> |
| Texas Life Insurance Company | | | | |
| | 12/19/2023 | November # SM0F2J20231115001 | 5275 · Employee Section 125 Plan | 35.00 |
| | 12/19/2023 | December #SM0F2J20231217001 | 5275 · Employee Section 125 Plan | 35.00 |
| Total Texas Life Insurance Company | | | | <u>70.00</u> |
| Treat's General Store | | | | |
| | 12/05/2023 | Repairs & Maintenance Auto | 5532 · Repairs & Maintenance-Auto | 78.67 |
| | 12/05/2023 | Materials & Supplies T&D | 5548 · Materials & Supplies-T&D | 138.22 |
| | 12/05/2023 | Materials & Supplies Treatment | 5547 · Materials & Supplies-Treatment | 28.29 |
| | 12/05/2023 | Materials & Supplies Hydros | 5546 · Materials & Supplies-Hydros | 11.07 |
| | 12/05/2023 | Office Supplies | 5475 · Office Supplies | 42.79 |
| Total Treat's General Store | | | | <u>299.04</u> |

Calaveras Public Utility District
Expenses by Vendor Detail
December 2023

| Name | Date | Memo | Account | Amount |
|-------------------------------------|------------|-------------------------------------|--|----------|
| USA Blue Book | | | | |
| | 12/05/2023 | Materials & Supplies Treatment | 5547 · Materials & Supplies-Treatment | 113.63 |
| | 12/19/2023 | T&D Materials & Supplies | 5548 · Materials & Supplies-T&D | 113.58 |
| | 12/19/2023 | Treatment Materials & Supplies | 5547 · Materials & Supplies-Treatment | 158.97 |
| | 12/19/2023 | Hydro Materials & Supplies (Credit) | 5546 · Materials & Supplies-Hydros | -188.21 |
| Total USA Blue Book | | | | 197.97 |
| Verizon Wireless | | | | |
| | 12/04/2023 | Employee Cell Phones | 5480 · Telephone | 1,388.66 |
| | 12/19/2023 | Special Circuits Inv# 9950715678 | 5480 · Telephone | 59.40 |
| Total Verizon Wireless | | | | 1,448.06 |
| Volcano Telephone | | | | |
| | 12/05/2023 | 13900 Hwy 26 | 5480 · Telephone | 56.76 |
| | 12/05/2023 | 1601 West Forty | 5480 · Telephone | 56.76 |
| | 12/05/2023 | 10727 Ponderosa Way | 5480 · Telephone | 56.76 |
| | 12/05/2023 | 3089 Ridge Rd | 5480 · Telephone | 53.13 |
| | 12/05/2023 | Water Treatment Plant | 5480 · Telephone | 62.09 |
| | 12/05/2023 | Schaad's Hydro | 5480 · Telephone | 87.16 |
| | 12/05/2023 | Special Circuit | 5480 · Telephone | 56.76 |
| | 12/05/2023 | Schaad's Hydro | 5480 · Telephone | 56.76 |
| | 12/05/2023 | Treatment Plant Broadband | 5480 · Telephone | 126.90 |
| | 12/05/2023 | WTP Long Distance | 5480 · Telephone | 0.10 |
| Total Volcano Telephone | | | | 613.18 |
| Weber, Ghio & Associates | | | | |
| | 12/19/2023 | Clearwell Tank Closeout | 5850 · Engineering-Capital | 114.00 |
| | 12/19/2023 | November Engineering Services | 5635 · Engineering-Non-Capital | 865.25 |
| Total Weber, Ghio & Associates | | | | 979.25 |
| Wells Fargo Bank - C. Bear | | | | |
| | 12/20/2023 | Seminar C. Bear | 5320 · Seminars & Conferences-Staff | 733.12 |
| | 12/20/2023 | T&D Materials & Supplies | 5548 · Materials & Supplies-T&D | 154.44 |
| | 12/20/2023 | Computer Programs | 5470 · Software Programs & Updates | 480.61 |
| | 12/20/2023 | Office Supplies | 5475 · Office Supplies | 659.62 |
| Total Wells Fargo Bank - C. Bear | | | | 2,027.79 |
| Wells Fargo Bank - M Roberts | | | | |
| | 12/20/2023 | Hydro Repair | 5280 · Employee Overtime Meals | 111.89 |
| | 12/20/2023 | Employee Recognition | 5290 · Employee Recognition | 29.88 |
| | 12/20/2023 | Hydro Repair Return | 5533 · Repairs & Maint-Dams & Hydros | -721.58 |
| | 12/20/2023 | Treatment Repairs & Maintenance | 5535 · Repairs & Maintenance-Treatment | 1,516.89 |
| Total Wells Fargo Bank - M Roberts | | | | 937.08 |
| Wells Fargo Bank - T Small | | | | |

Calaveras Public Utility District
Expenses by Vendor Detail
December 2023

| Name | Date | Memo | Account | Amount |
|----------------------------------|------------|------------------|--|--------------------------|
| | 12/20/2023 | Crew Surface | 5436 - Repairs & Maintenance-Computers | 1,091.49 |
| | 12/20/2023 | Tools | 5585 - Tools | 25.73 |
| | 12/20/2023 | Software Program | 5470 - Software Programs & Updates | 72.00 |
| | 12/20/2023 | Seminar T. Small | 5320 - Seminars & Conferences-Staff | 1,221.57 |
| Total Wells Fargo Bank - T Small | | | | <u>2,410.79</u> |
| | | | | <u><u>310,741.86</u></u> |

**CALAVERAS PUBLIC UTILITY DISTRICT
RESOLUTION NO. 2024-01**

**A RESOLUTION COMMEMORATING THE 90TH ANNIVERSARY OF
THE ESTABLISHMENT OF THE CALAVERAS PUBLIC UTILITY
DISTRICT**

WHEREAS, the Calaveras Public Utility District (the “District”) was established by an act of the voters in January 1934, approving its formation to provide public water service to the communities of San Andreas and Mokelumne Hill; and

WHEREAS, upon its formation, the District acquired the water rights of the Gold Rush-era Mokelumne Hill Canal and Mining Company, which had created and operated a diversion canal on the South Fork of the Mokelumne River and provided water to Mokelumne Hill since 1852; and

WHEREAS, the canal, with a capacity of 1000 miner’s inches, was subsequently extended to Campo Seco, Camanche and nearby vicinities by 1859, covering a distance of 60 miles; and

WHEREAS, the canal to Mokelumne Hill was discontinued in 1973, having been made obsolete by the installation of the District’s pipeline that now brings water from the Jeff Davis Reservoir to provide water for drinking and agricultural use to the communities within the District’s current service area, which includes San Andreas, Mokelumne Hill, Railroad Flat, Paloma, Glencoe and surrounding neighborhoods; and

WHEREAS, through the Board of Directors and the dedicated work of District staff, the District is taking steps to extend its historic legacy into the future, by maintaining and upgrading District water supplies, facilities, and operations to provide the highest quality of water and service to its customers, who are the voters and ratepayers; and

WHEREAS, the Board of Directors finds it fitting and proper to recognize the 90th Anniversary of the founding of the District, to honor both its legacy and commitment to the future;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District that the 90th Anniversary of the formation of the Calaveras County Water District be, and hereby is, acknowledged, recognized and celebrated.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 19th day of January 2024 by the following vote:

AYES:

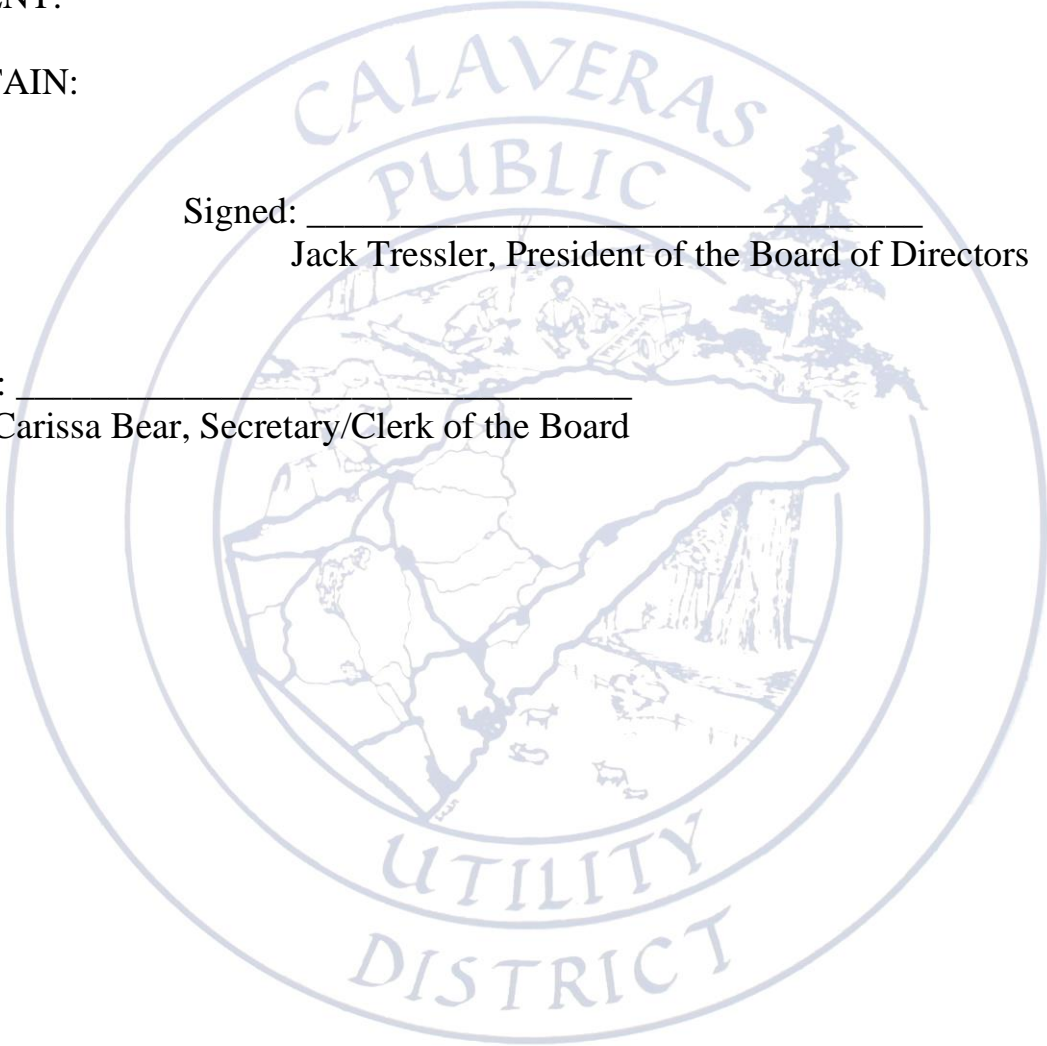
NOES:

ABSENT:

ABSTAIN:

Signed: _____
Jack Tressler, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board





Calaveras Public Utility District

Board of Directors
Richard Blood – President
Brady McCartney – Director
J.W. Dell’Orto – Director
Jack Tressler – Director
Steve McDermed – Director

General Manager
Travis Small

District AD Hoc Committees

Engineering/Planning Committee

Budget/Finance Committee

Negotiations Committee

General Manager Performance Review Committee

Director Assignments

Richard Blood

Steve McDermed

J.W. Dell’Orto

Jack Tressler

Brady McCartney

Richard Blood

Jack Tressler

J.W. Dell’Orto

Joint Power Authorities

ACWA/JPIA

Calaveras – Amador Mokelumne River Authority
(CAMRA)

Calaveras Public Power Agency (CPPA)

Upper Mokelumne River Watershed Authority
(UMRWA)

Primary

Steve McDermed

Richard Blood
J.W. Dell’Orto

Brady McCartney

Richard Blood

Alternate

Jack Tressler

Travis Small

J.W. Dell’Orto

Steve McDermed

Local/Regional Organizations of Interest

Association of California Water Agencies (ACWA)

Calaveras LAFCO

Mokelumne River Association (MRA)

Director Assignments

Steve McDermed

VACANT

All Board Members

Mission Statement

Calaveras Public Utility District (CPUD) is dedicated to providing an environmentally sustainable, reliable & cost-effective drinking water supply. As good stewards, our local water resources shall be maintained for public benefit implementing sound policies and practices ensuring inclusiveness with openness in all matters of the District.

Calaveras Public Utility District
Fiscal Year Ending June 30, 2024
Income and Expense Summary
Accrual Basis

| | | |
|--|----|-----------------------|
| Total Income | \$ | 1,799,776 |
| Operational Expenses | \$ | <u>1,209,016</u> |
| Income before Debt Payments | \$ | 590,760 |
| | | |
| Debt Payments | \$ | <u>85,032</u> |
| Income after Debt Payments | \$ | 505,728 |
| | | |
| Capital Expenditures | \$ | <u>218,401</u> |
| Income after Capital Expenditures (If Positive to Reserves, Negative funded from Reserves) | \$ | <u><u>287,327</u></u> |

Calaveras Public Utility District

Income with Expense Categories

Accrual Basis

| | <u>Division</u> | <u>Actual 23-24</u> | <u>FY 2023-24</u> | |
|--|-----------------|----------------------------|----------------------------|--------------|
| Income | | \$ 1,799,776 | \$ 3,282,200 | |
| Grants | | \$ - | \$ 483,000 | |
| Loan Payment Surcharge (\$133,000/yr) | | \$ 68,079 | \$ 133,000 | |
| Rate Stabilization Reserves (To Balance Budget) | | | | |
| Total Income | | <u>\$ 1,867,855</u> | <u>\$ 3,898,200</u> | 47.9% |
| | | | | |
| Expense Categories | | | Proposed | |
| | <u>Division</u> | | <u>FY 2023-24</u> | |
| Salaries | 100 | \$ 329,724 | \$ 995,119 | 33.1% |
| Benefits | 200 | \$ 459,511 | \$ 923,591 | 49.8% |
| Conferences, Meetings and Training | 300 | \$ 12,226 | \$ 37,300 | 32.8% |
| Administration Expenses | 400 | \$ 170,913 | \$ 331,837 | 51.5% |
| Operations Expense | 500 | \$ 141,168 | \$ 332,110 | 42.5% |
| Outside Services | 600 | \$ 64,218 | \$ 439,354 | 14.6% |
| Equipment Rent, Taxes, and Utilities | 700 | \$ 116,288 | \$ 314,802 | 36.9% |
| Debt Payments | 900 | <u>\$ 85,032</u> | <u>\$ 170,064</u> | 50.0% |
| Total Expenses | | <u>\$ 1,379,080</u> | <u>\$ 3,544,177</u> | 38.9% |
| Net Income (Minus 800 Expenses) | | <u>\$ 488,775</u> | <u>\$ 354,023</u> | |
| | | | | |
| Capital Outlay | 800 | \$ 218,401 | \$ 1,074,000 | |

Calaveras Public Utility District Loan Covenant Balance Sheet

| | <u>Division</u> | Actual FY 23-24 | Budget FY 2023-24 | |
|---|-----------------|----------------------|-----------------------|-----------|
| Income | | \$ 1,799,776 | \$ 3,415,200 | |
| Grants | | | \$ 483,000 | |
| Loan Payment Surcharge (\$147737.87/yr) To be Paid over 18 yrs | | \$ 68,079 | \$ 133,000 | |
| Operating - Reserves (For Covenant Ratio) | | | | |
| Rate Stabilization Reserves (To Balance Budget) | | | | |
| Total Income | | <u>\$ 1,799,776</u> | <u>\$ 3,898,200</u> | 46.2% |
| Expense Categories | | | | |
| | <u>Division</u> | | | |
| Salaries | 100 | \$ 329,724 | \$ 995,119 | 33.1% |
| Benefits | 200 | \$ 459,511 | \$ 923,591 | 49.8% |
| Conferences, Meetings and Training | 300 | \$ 12,226 | \$ 37,300 | 32.8% |
| Administration Expenses | 400 | \$ 170,913 | \$ 331,837 | 51.5% |
| Operations Expense | 500 | \$ 141,168 | \$ 332,110 | 42.5% |
| Outside Services | 600 | \$ 64,218 | \$ 439,354 | 14.6% |
| Equipment Rent, Taxes, and Utilities | 700 | \$ 116,288 | \$ 314,802 | 36.9% |
| Total Operational Expenses | | <u>\$ 1,209,016</u> | <u>\$ 3,241,149</u> | 37.3% |
| Net Operational Income | | \$ 505,728 | \$ 524,087 | 96.5% |
| Debt Payments | 900 | <u>\$ 85,032</u> | <u>\$ 132,964</u> | 64.0% |
| Loan Covenant Ratio must be above 1.20 as required in loan documents | | 5.95 | 3.94 | |
| Ratio = Net Operational Income/Debt Payment | | | | |

Calaveras Public Utility District
Budgeted Revenue Accounts Detail
For the Fiscal Year Ending June 30, 2024
Cash Basis

| Revenue | GL CODE | Actual FY 23-24 | Budgeted FY 23-24 |
|----------------------|---------|---------------------|----------------------|
| Water Sales- Res | 4110 | \$ 1,185,449 | \$ 2,565,119 |
| Water Sales - Comm | 4112 | \$ 386,533 | \$ 470,151 |
| Water Sales - AG | 4170 | \$ - | \$ 6,776 |
| Water Sales - MISC | 4180 | \$ 129,197 | \$ 60,154 |
| Pipeline Hydro | 4200 | \$ 20,461 | \$ 57,000 |
| Schaads Hydro | 4210 | \$ 45,797 | \$ 45,000 |
| RRF -Surcharge | 4211 | \$ - | |
| Install Fees | 4230 | \$ - | \$ 15,000 |
| Turn On Fees | 4231 | \$ - | |
| Connection Fees | 4232 | \$ - | \$ 35,000 |
| Cell Site Leases | 4240 | \$ 15,915 | \$ 29,000 |
| Investment Interest | 4800 | \$ 2,920 | \$ 2,500 |
| LAIF Interest | 4923 | \$ 11,564 | \$ 4,500 |
| County Taxes | 4932 | \$ - | \$ 120,000 |
| MHSD Revenue | 4975 | \$ 1,940 | |
| Grant Revenue | 4994 | \$ - | \$ 483,000 |
| MISC Revenue | 4995 | \$ - | |
| Work Done for Others | 4996 | \$ - | \$ 5,000 |
| Total Income | | \$ 1,799,776 | \$ 3,898,200 |

Calaveras Public Utility District
Salaries and Benefit Expenditure Account Detail
For the Fiscal Year Ending June 30, 2024
Accrual Basis

| | | | | | | | | | | | |
|----------|----------|--|-----|----|--|---------|----|--|---------|--|-------|
| Salaries | Division | | 100 | \$ | | 329,724 | \$ | | 995,119 | | 33.1% |
| Benefits | Division | | 200 | \$ | | 459,511 | \$ | | 923,591 | | 49.8% |

| Division | GL | Description | Actual FY 23-24 | Budget FY 23-24 |
|---|------|--|-----------------|-----------------|
| 100 | 5100 | Executive Salary | \$ 54,065 | \$ 135,000 |
| 100 | 5110 | Administration Salaries | \$ 81,897 | \$ 233,035 |
| 100 | 5120 | Operations Salaries | \$ 247,206 | \$ 569,525 |
| 100 | 5130 | Overtime Compensation | \$ 17,349 | \$ 31,500 |
| 100 | 5140 | On Call Pay | \$ 15,068 | \$ 26,059 |
| 100 | 5150 | Holiday Pay | \$ 32,982 | \$ 50,566 |
| 100 | 5160 | Vacation Pay | \$ 34,107 | \$ 37,041 |
| 100 | 5170 | Sick Pay | \$ 18,772 | \$ 44,449 |
| 200 | 5200 | Medical Benefits | \$ 188,154 | \$ 345,000 |
| 200 | 5205 | Executive Car Allowance | \$ 1,800 | \$ 3,600 |
| 200 | 5210 | Medical Benefits - Retiree (Pay as you Go) | \$ 31,441 | \$ 108,000 |
| 200 | 5220 | Dental/Vision/ Life Insurance | \$ 5,178 | \$ 30,899 |
| 200 | 5230 | Retirement Benefits - Calpers | \$ 190,124 | \$ 212,348 |
| 200 | 5240 | Other Post Employment Benefits (OPEB) | \$ - | |
| 200 | 5250 | Medical Tax, Social Security and SUI | \$ 36,895 | \$ 149,701 |
| 200 | 5260 | Worker's Compensation Insurance | \$ 5,474 | \$ 71,844 |
| 200 | 5270 | Education Assistance | \$ - | |
| 200 | 5280 | Employee Overtime Meals | \$ 112 | \$ 1,200 |
| 200 | 5290 | Employee Recognition | \$ 334 | \$ 1,000 |
| | | | | |
| Salaries | | | \$ 415,585 | \$ 1,127,174 |
| Salaries (Reduced Sick, Holiday and Vacation) | | | \$ 329,724 | \$ 995,119 |
| Benefits | | | \$ 459,511 | \$ 923,591 |

**Calaveras Public Utility District
 Conferences, Meetings, and Training
 Expenditure Accounts Detail
 For the Fiscal Year Ending June 30, 2024
 Accrual Basis**

Conferences,
 Meetings and
 Training Division 300 \$ 12,226 \$ 37,300 32.8%

| Division | GL | Description | Actual FY 23- 24 | Budget FY 23- 24 |
|----------|------|--|---------------------|---------------------|
| 300 | 5310 | Board Meetings - Director Fees | \$ 4,300 | \$ 9,000 |
| 300 | 5315 | Seminars & Conferences - Board | \$ 103 | \$ 5,000 |
| 300 | 5320 | Seminars & Conferences - Staff | \$ 5,036 | \$ 6,200 |
| | | Mileage Reimbursement, Parking, Tolls, Conference or Training Meals | \$ - | \$ 1,500 |
| 300 | 5325 | | \$ - | \$ 1,200 |
| 300 | 5330 | Auto Rental | \$ - | \$ 1,200 |
| 300 | 5335 | Training | \$ 2,787 | \$ 14,400 |

**Calaveras Public Utility District
Administration Expense Accounts Detail
For the Fiscal Year Ending June 30, 2024
Accrual Basis**

Administration Expenses Division 400 \$ 170,913 \$ 331,837 51.5%

| Division | GL | Description | Actual FY 23-24 | Budget FY23-24 |
|----------|------|---|--------------------|----------------|
| 400 | 5415 | Advertising | \$ 287 | \$ 4,000 |
| 400 | 5420 | Association Dues | \$ 31,033 | \$ 75,000 |
| 400 | 5425 | Insurance | \$ 74,579 | \$ 23,500 |
| 400 | 5430 | License, Certifications, Fees | \$ 202 | \$ 12,968 |
| 400 | 5436 | Repairs & Maintenance -Computers | \$ 1,091 | \$ 5,000 |
| 400 | 5437 | Repairs & Maintenance -Office | \$ 252 | \$ 7,500 |
| 400 | 5440 | Election Costs | \$ - | \$ - |
| 400 | 5460 | Permits | \$ 1,399 | \$ 82,500 |
| 400 | 5461 | Regulatory Fees | \$ 823 | \$ - |
| 400 | 5462 | Postage | \$ 9,000 | \$ 18,500 |
| 400 | 5464 | Printing | \$ 846 | \$ 7,823 |
| 400 | 5470 | Software Programs & Updates | \$ 13,499 | \$ 31,500 |
| 400 | 5475 | Office Supplies | \$ 18,594 | \$ 45,172 |
| 400 | 5480 | Telephone | \$ 19,308 | \$ 16,275 |
| 400 | 5495 | Water Conservation/CC Report Materials | \$ - | \$ 2,100 |

| Budget Amendment: | | | New Budget | |
|-------------------|------|----------------------|-------------|-----------|
| 8-Jan-24 | 5460 | Increase - Insurance | \$ 60,000 | \$ 83,500 |
| | 5425 | Decrease - Permits | \$ (60,000) | \$ 22,500 |

**Calaveras Public Utility District
Operations Expenditure Account Detail
For the Fiscal Year Ending June 30, 2024
Accrual Basis**

| Operations Expense | | Division | 500 | \$ 141,168 | \$ 332,110 | 42.5% |
|--------------------|------|--|-----------------|-----------------|------------|-------|
| Division | GL | Description | Actual FY 23-24 | Budget FY 23-24 | | |
| 500 | 5520 | Water Supply | \$ - | | | |
| 500 | 5532 | Repairs & Maintenance - Automotive | \$ 19,039 | \$ 9,282 | | |
| 500 | 5533 | Repairs & Maintenance -Dams and Hydros | \$ 3,006 | \$ 11,130 | | |
| 500 | 5534 | Repairs & Maintenance -Pumping | \$ 1,279 | \$ 4,452 | | |
| 500 | 5535 | Repairs & Maintenance -Treatment | \$ 8,619 | \$ 12,800 | | |
| 500 | 5536 | Repairs & Maintenance -T&D | \$ 4,697 | \$ 82,945 | | |
| 500 | 5540 | Fuel | \$ 16,418 | \$ 36,570 | | |
| 500 | 5545 | Materials and Supplies-Pumping | \$ 3,363 | \$ 4,842 | | |
| 500 | 5546 | Materials and Supplies-Hydros | \$ 91 | \$ 3,896 | | |
| 500 | 5547 | Materials and Supplies-Treatment | \$ 21,072 | \$ 50,085 | | |
| 500 | 5548 | Materials & Supplies-T&D | \$ 46,088 | \$ 49,362 | | |
| 500 | 5549 | Emergency Response | \$ - | \$ - | | |
| 500 | 5550 | Chemicals | \$ - | \$ 15,026 | | |
| 500 | 5555 | Meters - Meter Repairs | \$ 4,596 | \$ 33,390 | | |
| 500 | 5566 | Safety Equipment | \$ 4,968 | \$ 3,172 | | |
| 500 | 5585 | Tools | \$ 4,143 | \$ 5,565 | | |
| 500 | 5590 | Clothing & Boot Allowance | \$ 2,131 | \$ 5,088 | | |
| 500 | 5592 | CPUD- Other Clothing | \$ 1,656 | \$ 4,507 | | |

**Calaveras Public Utility District
 Outside Services Expenditure Account Detail
 For the Fiscal Year Ending June 30, 2024
 Accrual Basis**

Outside Services Division 600 \$ 64,218 \$ 439,354 14.6%

| Division | GL | Description | Actual FY 23-24 | Budget 23-24 |
|----------|------|------------------------------|-----------------|--------------|
| 600 | 5605 | Administration Services | \$ 300 | \$ - |
| 600 | 5606 | Answering Service | \$ 2,076 | \$ 2,624 |
| 600 | 5610 | Bank Charges | \$ 1,846 | \$ 1,446 |
| 600 | 5615 | Billing Services | \$ 555 | \$ 1,285 |
| 600 | 5625 | Water Conservation Services | \$ - | \$ - |
| 600 | 5630 | Accounting Services | \$ - | \$ 13,388 |
| 600 | 5632 | IT & Computer Support | \$ 18,715 | \$ 3,150 |
| 600 | 5635 | Engineering-Non-Capital | \$ 1,118 | \$ 47,250 |
| 600 | 5640 | Special Projects | | \$ - |
| 600 | 5645 | Legal Services | \$ 24,662 | \$ 51,408 |
| 600 | 5647 | Human Resources Consultants | \$ - | \$ 1,575 |
| 600 | 5650 | Financial Consultants | \$ - | \$ 49,802 |
| 600 | 5655 | Community Relations | \$ - | \$ 12,852 |
| 600 | 5660 | Misc. Medical | \$ - | \$ - |
| 600 | 5665 | Pre-Employment | \$ 1,839 | \$ 1,260 |
| 600 | 5670 | Janitorial | \$ 1,984 | \$ 3,427 |
| 600 | 5675 | Bond Administration | \$ - | \$ - |
| 600 | 5680 | Security | \$ - | \$ 3,909 |
| 600 | 5685 | Lab & Sampling | \$ 2,560 | \$ 9,853 |
| 600 | 5690 | Consultants - Planning Grant | \$ 8,563 | \$ 223,000 |
| 600 | 5695 | Consultants-Dam | \$ - | \$ 13,125 |
| 600 | 5699 | Other Contracted Services | | \$ - |

Calaveras Public Utility District
Equipment Rent, Taxes and Utilities Expenditure Account Detail
For the Fiscal Year Ending June 30, 2024
Accrual Basis

| | | | | | |
|---|----------|-----|------------|------------|-------|
| Equipment Rent, Taxes, and Utilities | Division | 700 | \$ 116,288 | \$ 314,802 | 36.9% |
|---|----------|-----|------------|------------|-------|

| Division | GL | Description | Actual FY 23-24 | Budget FY 23-24 |
|----------|------|-----------------------|--------------------|--------------------|
| 700 | 5710 | Occupancy (rent) | \$ 600 | \$ 1,200 |
| 700 | 5720 | Equipment Rental | \$ 6,276 | \$ 9,056 |
| 700 | 5730 | Property Taxes | \$ 1,958 | |
| 700 | 5740 | Electricity-Pumping | \$ 83,742 | \$ 260,395 |
| 700 | 5741 | Electricity-Hydros | \$ 8,800 | \$ 5,174 |
| 700 | 5742 | Electricity-Treatment | \$ 7,492 | \$ 22,137 |
| 700 | 5743 | Electricity-Office | \$ 2,593 | \$ 5,425 |
| 700 | 5750 | Natural Gas | \$ - | \$ - |
| 700 | 5760 | Sewer and Garbage | \$ 4,827 | \$ 11,416 |

**Calaveras Public Utility District
Capital Projects Expenditure Account Detail
For the Fiscal Year Ending June 30, 2024
Accrual Basis**

| | | | | | |
|------------------|----------|-----|------------|--------------|-------|
| Capital Projects | Division | 800 | \$ 218,401 | \$ 1,074,000 | 20.3% |
|------------------|----------|-----|------------|--------------|-------|

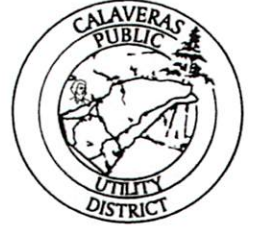
| Division | GL | Description | Actual FY 23-24 | FY Budget 23-24 |
|----------|------|--------------------------------|--------------------|--------------------|
| 800 | 5810 | Land Purchases | \$ - | \$ - |
| 800 | 5820 | Easements and Water Rights | \$ - | \$ - |
| 800 | 5830 | Buildings | \$ - | \$ 29,000 |
| 800 | 5840 | Equipment-Capital | \$ - | \$ 150,000 |
| 800 | 5850 | Engineering-Capital | \$ 100,439 | \$ 263,293 |
| 800 | 5860 | Construction-Capital | \$ 117,962 | \$ 606,707 |
| 800 | 5870 | Materials for Capital Projects | \$ - | \$ 25,000 |
| 800 | 5880 | District Personnel-Capital | \$ - | - |

DIRECTORS

J.W. Dell'Orto
Richard Blood
Brady McCartney
Jack Tressler
Kevin Sparks

CALAVERAS PUBLIC UTILITY DISTRICT

506 W. St. Charles Street
P.O. Box 666
San Andreas, CA 95249
TEL: 209-754-9442 FAX: 209-754-9432



www.cpubd.org

GENERAL MANAGER

Travis Small

January 9, 2024

San Andreas East Fuel Break

We fully support the project entitled San Andreas East Fuelbreak that will provide fire protection, via mechanical mastication and handwork, to the Calaveras County Government Center, Calaveras County Sherriff's Office, The Museum & Historical Society, CAL FIRE TCU Headquarters, Gold Strike High School, Calaveras High School, My Own School, a Calaveras Public Utilities District water storage tank, homes and communities of San Andreas, and the Mark Twain Medical Center & Hospital, the only hospital in Calaveras County.

This project will reduce hazardous fuel on lands that have been severely threatened by wildfire in the recent years and which lay in a Very High Fire Hazard Severity Zone. The area now carries an unacceptable load of surface and ladder fuels posing a high risk to San Andreas for wildfire ignition. Recognizing the need for such work in this community, I am particularly proud of the mitigation efforts that have emerged under local leadership provided by the Calaveras County Resource Conservation District and their partners. In the wake of the most recent wildfires, this agency has collaborated with local landowners, BLM, CAL FIRE, USFS, and more to develop strategic plans that will restore forest resilience to wildfire, drought, and related epidemics within and around the Butte Fire footprint. The San Andreas East Fuelbreak would start on the east side at Mountain Ranch Road and span across to the west ending at Gold Strike Road.

By partnering up with local landowners and community stakeholders, the work of the Calaveras County Resource Conservation District offers hope that we can restore and maintain our communities, wildlife, and watersheds in the near future. It is our job to be proactive, and to encourage all communities in Calaveras and beyond to become proactive, in wildfire prevention efforts.

I urge your support in funding this proposal.

Sincerely,

Travis Small

A handwritten signature in blue ink, appearing to read "Travis Small", is written over the printed name.

General Manager, Calaveras PUD

January 15, 2024

Richard Sykes, Executive Officer
Upper Mokelumne River Watershed Authority
15083 Camanche Parkway
South Valley Springs, CA 95252

Subject: Letter of Support for the Upper Mokelumne River Watershed Authority's (UMRWA) Grant Application for CalFire Forest Health Grant Application – Forest Projects Plan (FPP, Phase 1D) and Forest Projects Plan Phase 2 Environmental Planning

Dear Mr. Sykes:

The Calaveras Public Utility District is pleased to submit this letter of support for UMRWA's Forest Projects Plan – Phase 1 Dogwood (Phase 1D) implementation and Phase 2 – Environmental Planning grant application under the CalFire Forest Health Grant Program (2023-2024). This project advances UMRWA's collaborative partnership with the United States Forest Service (USFS) and the Amador Calaveras Consensus Group (ACCG) which first began with the Cornerstone Collaborative Forest Landscape Restoration Program (CFLRP) also known as Cornerstone. The proposed project leverages USFS and Sierra Nevada Conservancy grant funding to plan and implement critical fuels treatment projects that reduce wildfire risk and protect and restore the health of the Upper Mokelumne River watershed.

Since UMRWA and the USFS established a Master Stewardship Agreement in April 2016, UMRWA has received grant funds to implement over 8,283 acres of fuels treatment projects in the FPP Phase 1 project area along with another 1,595 acres pending grant award (Sierra Nevada Conservancy Application 1636, Phase 1B). The proposed FPP Phase 1D requests funds to implement an additional 1,908 acres to bring the total treated area to 10,191 acres, or 39.7% of the 25,671-acre FPP Phase 1 project area. This is in addition to the Pumpkin Hollow, Cabbage, Black Springs and West Calaveras Thin Projects which were previously funded by SNC, and reduced fire risk and increased forest resilience on more than 4,000 acres of high-risk public lands in the Mokelumne River watershed, Hemlock Forest Restoration Project area. The progress made by UMRWA and the USFS is substantial and beginning to approach the pace and scale needed to protect our remaining green forests in California.

The proposed Forest Projects Plan – Phase 2 Environmental Planning will allow the ACCG/UMRWA/USFS partnership to continue this important work by supporting the completion of planning, permitting and environmental documentation that are necessary to implement forest health projects within a 247,000-acre area of at-risk National Forest System lands. The requested grant funds will support the completion of threatened and endangered species consultation and the Public Draft EIS as well as pre-treatment field surveys in high priority areas and CEQA documentation.

We strongly encourage CalFire to approve UMRWA's Forest Projects Plan Phase 1D Implementation and Phase 2 Environmental Planning grant application to continue these important forest health and resilience efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Travis Small', written in a cursive style.

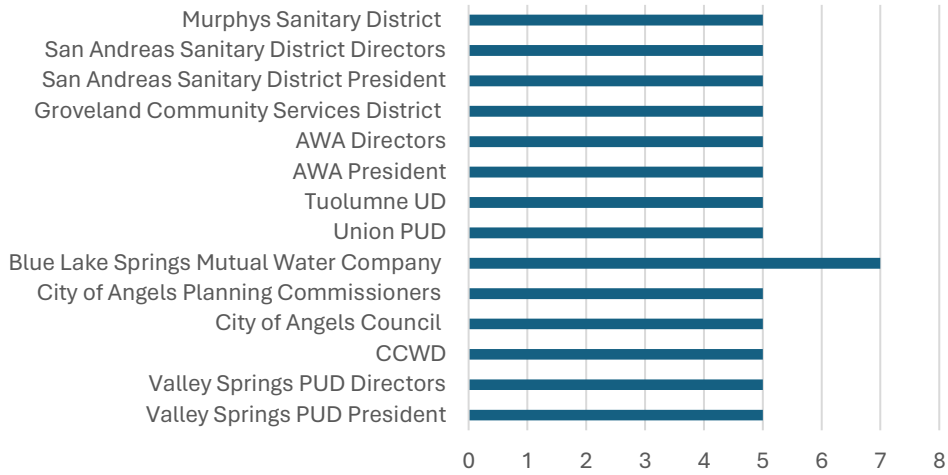
Travis Small
General Manager

Maintenance Report

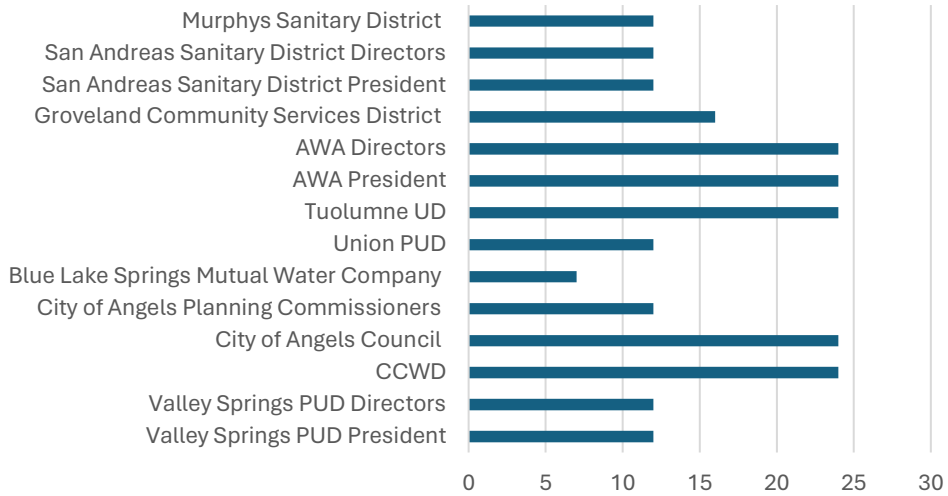
December 2023

| LOCATION | DESCRIPTION OF WORK | STATUS |
|------------------------------------|--|----------|
| Jeff Davis WTP | Monthly operation and maintenance | Complete |
| | Routine water sampling and State reporting, WTP compliance Items | Complete |
| | Treated Water = 17,010,407 Gallons | Complete |
| | Sold Water = 12,741,113 Gallons | Complete |
| | Jeff Davis Reservoir 9' Below Spill | Ongoing |
| | Annual OSG cell cleaning and Maintenance (PSI Company) | Complete |
| Warehouse Shop | Routine Operation's | Ongoing |
| South Fork Pump Station | Weekly routine checks | Complete |
| | Raw Water Pumped = 0 Acre Feet | Ongoing |
| | 1" over Spill | Ongoing |
| | Gravel and debris cleanup | Complete |
| Schaads Reservoir | Weekly checks | Complete |
| | Schaads Metered Acc. 383,610 gallons | Ongoing |
| | Both Hydro's running | Ongoing |
| | 0-10' below Spill | Ongoing |
| | CCWD Pump Data (West Point) = 0 acre Feet | Ongoing |
| | Dam Erosion Control | Complete |
| Glencoe Pump Station | Weekly checks - routine monitoring | Complete |
| Ponderosa PRV Hydro | Weekly checks - routine monitoring | Complete |
| MCV PRV Hydro | Weekly checks - routine monitoring | Complete |
| Garamendi's PRV Hydro | Weekly checks - routine monitoring | Complete |
| San Andreas Distribution | Routine operations, sampling | Complete |
| | 10" Steel main leak (Cemetery PRV) | Complete |
| Moke Hill Distribution | Routine operations, sampling | Complete |
| Glencoe Distribution | Routine operations | Complete |
| Paloma Distribution | Routine operations, sampling | Complete |
| Rail Road Flat Distribution | Routine operations, sampling | Complete |
| Red Hawk Res. | Routine operations | Complete |
| Safety/Training | Routine Safety Talks | Ongoing |
| Spray Program | Pre-emergent | Ongoing |
| Vehicle Maintenance | Ford F-550-Oil Change (Brawner's) | Complete |
| Other | 57 USA tags completed | Complete |
| | 37 Customer service/work orders | Complete |
| | Monthly meter reading | Complete |
| | Complaints- 0 Pressure/ 0 odor/ 2 Color | Complete |
| | Valve Turning/Flushing Distribution system | Ongoing |

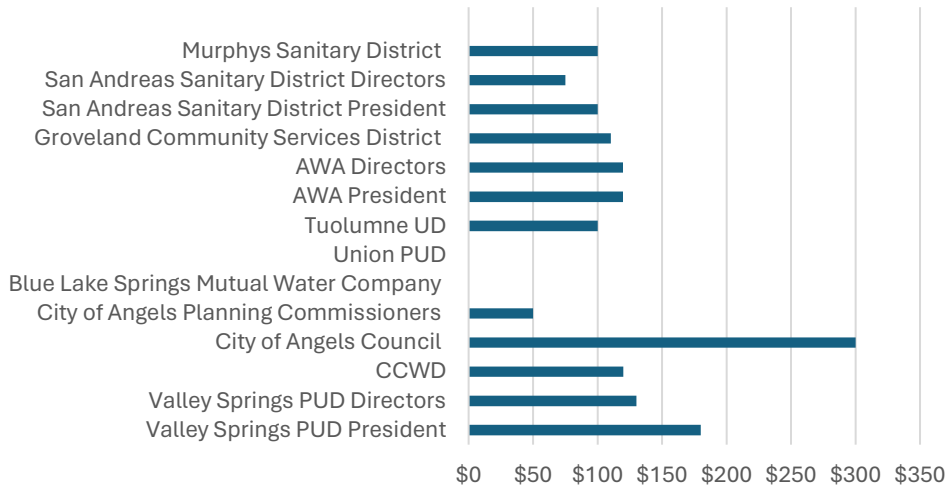
Number of Board Members:



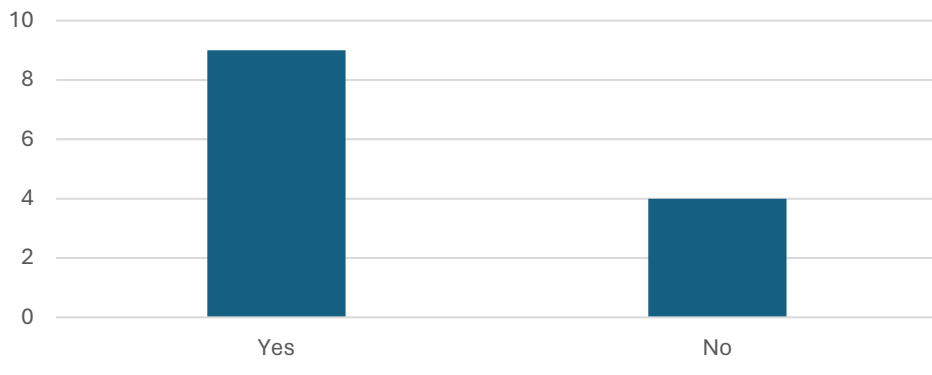
Frequency of Meetings per Year:



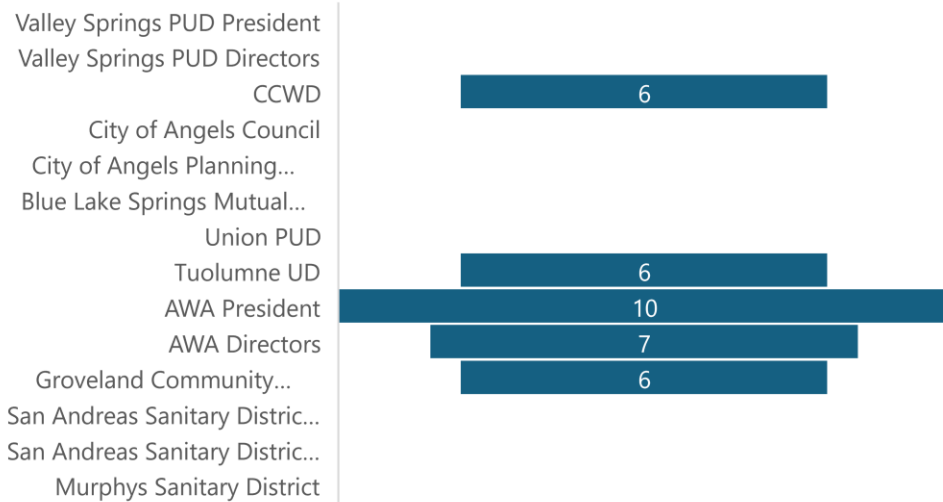
Board of Directors Pay per Meeting:



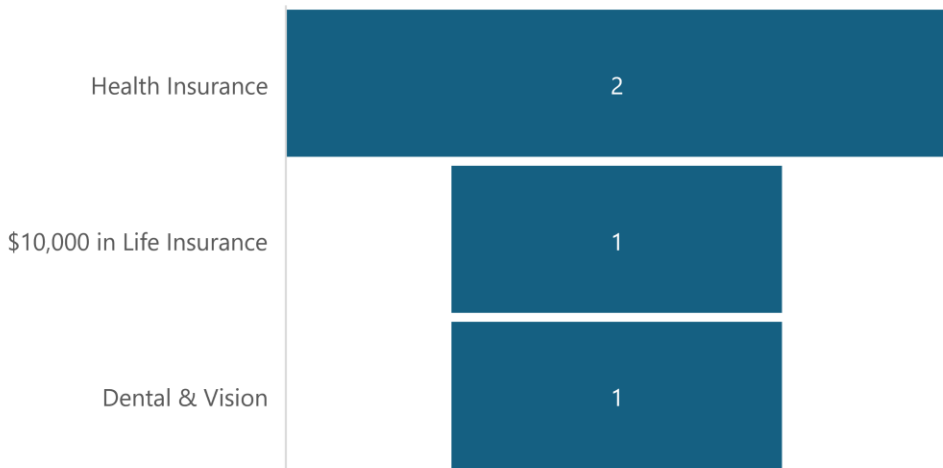
Are your members compensated for meetings other than regularly scheduled meetings: Committee meetings, public events, outside agency meetings, etc.?



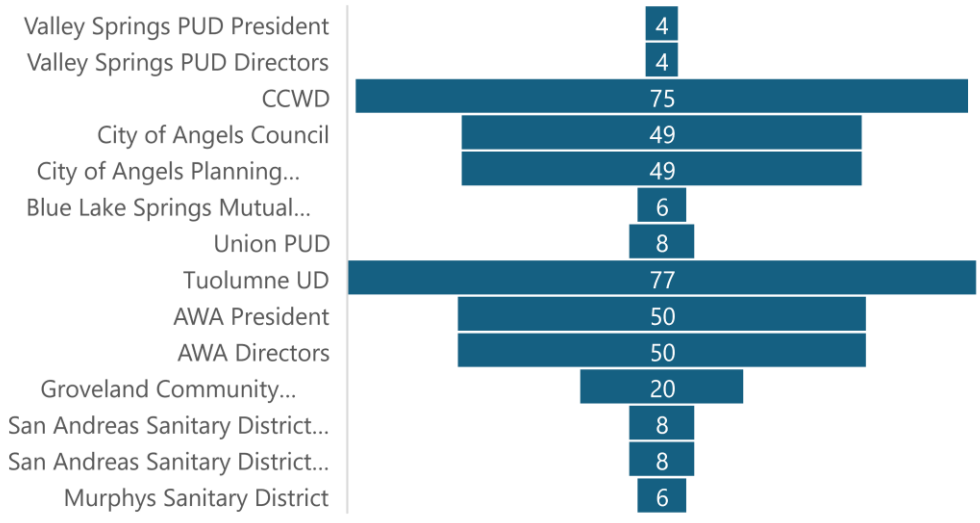
Maximum number of meetings they can be compensated for?



Additional Board Member Benefits: Health Insurance, Additional Compensation, Retirement, etc.?



Number of employees:



Number of Customers:

