



**CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249**

**BOARD OF DIRECTORS MEETING: 3:00 PM
May 16, 2023**

Richard Blood
President of the Board

Director Brady McCartney
Director Jack Tressler

Director J.W. Dell 'Orto
Director Steve McDermed

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President Richard Blood
- b. Director Brady McCartney
- c. Director J.W. Dell 'Orto
- d. Director Jack Tressler
- e. Director Steve McDermed

3. PLEDGE OF ALLEGIANCE

4. **PUBLIC COMMENT (Limit: 3 min/person)**

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. **CONSENT ITEMS**

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. April 11, 2023 Regular Board Meeting Minutes
- b. Claim Summary

Action: Roll call Vote

Consider motion to approve consent item a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. **GRANT APPLICATION STATUS UPDATE**

Action Requested: Discussion

Staff to give updates on pending grant applications.

- a. Federal Emergency Management Agency (FEMA)
- b. State Revolving Fund Application (SRF)
- c. Integrated Regional Water Management (IRWM)

7. **WORKSHOP NUMBER 2 ON UPDATING RESERVE POLICY 2150**

Action Requested: Discussion

Board and staff will review and discuss District Policy No. 2150, with updates and amendments to be considered for adoption by the Board at a future meeting.

8. **CONSIDERATION AND ACCEPTANCE OF FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2022**

Action Requested: Discussion & Roll Call Vote

Review and accept the Financial Statements for Fiscal Year Ending June 30, 2022

9. **FISCAL YEAR 2022/23 THIRD QUARTER FINANCIAL REVIEW**

Action Requested: Discussion

- a. Review of the 3rd Quarter FY 22/23 Budget Report
- b. Review of the 3rd Quarter FY 22/23 Investment Report

10. **RESOLUTION REQUESTING DELINQUENT AND/OR UNPAID CHARGES BE PLACED ON THE COUNTY TAX ROLL AND AUTHORIZING THE CALAVERAS COUNTY AUDITOR-CONTROLLER AND TREASURER-TAX**

COLLECTOR TO COLLECT DELINQUENT CHARGES FOR THE CALAVERAS PUBLIC UTILITY DISTRICT

Action Requested: Roll Call Vote

Request consideration to refer delinquent accounts for collection on the Calaveras County tax roll.

11. ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS

Action Requested: Discuss

Discuss and give direction to staff on establishing a possible new time for regular Board Meetings.

12. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. Engineer's Report
- d. General Manager's Report
- e. Directors' Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

13. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for June 13, 2023 at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

Regular Meeting

3:00 pm

DIRECTORS PRESENT: Richard Blood
Brady McCartney
J.W. Dell'Orto
Steve McDermed

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent

OTHERS PRESENT:

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Blood at 3:05 P.M.
2. ROLL CALL OF DIRECTORS: Directors Blood, McCartney, Dell'Orto, and McDermed were present. Director Tressler was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. March 14, 2023 Regular Board Meeting Minutes
 - b. March 29, 2023 Special Board Meeting Minutes
 - c. Claim Summary

Director Dell'Orto asked for clarification on why the annual fire extinguisher is under the janitorial general ledger account. Travis Small, General Manager informed the Board that he will be renaming the janitorial general ledger account to building and maintenance. Director McCartney asked if the payment to Lechowicz and Tseng was the final payment. Mr. Small clarified that there will be more billable hours. Director Dell'Orto inquired if the Clearwell loan payment was the normal one. Mr. Small confirmed that it is one of the normal payments that happen in the Spring and Fall. A motion was made by Director Dell'Orto, seconded by Director McCartney, to approve consent items a-c. A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

6. POWER POINT WORKSHOP ON "BOARD OF DIRECTORS 101"

Adam Brown, District Legal Counsel provided a PowerPoint overview of the Brown Act, governance issues, and selected District policies regarding Board communications and procedures.

7. WORKSHOP NUMBER 1 ON UPDATING RESERVE POLICY 2150

President Blood inquired as to where the District gets our policy templates; Mr. Brown stated that the District uses templates from the California Special Districts Association (CSDA) and modifies them to suit the District's specific needs. President Blood gave an overview as to why he requested this item to be added to the agenda, explaining that when the policy was originally created that default numbers were just added in and those default numbers are low. He asked Mr. Small to explain further. Mr. Small explained that this is just one of many workshops to follow, letting the board know that during this meeting they would be reviewing a rough estimate for a Capital Improvement Plan (CIP) for the next five years for Vehicle Mobile Equipment Information Technology. He and the Board discussed the amounts that should be set back in reserves on an annual basis and reviewing the Reserve Policy on an annual basis to match up with the budget. Mr. Brown recommended having a maximum reserve amount and reviewing it annually. Director Dell'Orto asked whether a minimum reserve and a maximum reserve should be set. Mr. Brown explained that the purpose of the policy is to guide the Board and to set its own target. He believes that the main focus should be setting a maximum. President Blood expressed his concern on certain items, such as items being leased, not showing up in the five-year CIP. Mr. Small clarified that it would show up in an Asset Management Program (AMP). President Blood believes an AMP should be created before editing the policy. Mr. Small is working with Peterson Brustad Inc. and awaiting a timeframe from them. The Water Master Plan, 5-year CIP, and a 20-year AMP will all be completed at the same time by Peterson Brustad Inc. President Blood would like to continue to work on this and asked for it to be placed on the agenda for next month as well.

8. WATER LOSS FORGIVENESS

Director Dell'Orto reminded the Board that the District's current policies state that water loss forgiveness is not granted without some showing of District fault, as it is considered a gift of public funds. Mr. Brown advised the Board to deny the request and to advise staff to set up a payment arrangement with the customer. Director McCartney requested that staff make sure the customer understands that it's considered a gift of public funds which is why we cannot approve the request. The staff and Board discussed the California Low Income Household Water Assistance Program (LIHWAP). Staff will make sure the customer is aware of the program. A motion was made by Director Dell'Orto, seconded by Director McDermed, to deny the request for water loss forgiveness. A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

9. REPORTS

a. Legal Counsel's Report

Mr. Brown stated that his report was covered.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent gave an overview of the monthly maintenance report. The District is pumping water into Jeff Davis Reservoir now that the weather has cleared up at the South Fork Pump Station. Schaad's units are running. Schaad's is still over spill. The crew has been working on a lot of storm damage cleanup. The raw water customer at Schaad's used about one million gallons of water this month. Mr. Roberts will start reporting on the water being used by the Calaveras County Water District (CCWD) moving forward. This month CCWD has used 0-acre feet. The line flushing and valve turning program is under way. A 6" leak repair was done on Center St. in Mokelumne Hill. A 6" line repair was done in Glencoe.

c. District Engineer Report

Mr. Small reported on the status of the Clearwell Tank Project on behalf of WGA. Now that the weather has cleared up, the contractors are back on site. They have a task list with some smaller

items that they are finishing up. The plan is to clean and fill the tank by next week. There are a couple of coating issues that are on the exterior of the tank that will be fixed before the end of the project. President Blood asked the plan for running the two tanks, Mr. Roberts explained. Mr. Small reported that Mr. Roberts is working with Tyla Daries, District Engineering Technician, on the FEMA storm damages. Ms. Daries is also working on funding for the old spillway, penstock, electrical, etc. The District is just really trying to apply for everything and see what is granted. Director McCartney expressed the importance of having pictures when applying for FEMA. President Blood inquired on the timeline of the Water Recycle Project application process. Mr. Small clarified. President Blood expressed his concern about the deadline.

d. General Manager's Report

Mr. Small reported that the District audit has been completed. There were a couple of findings. One major finding was an invoice that was paid in the incorrect fiscal year. Mr. Small has worked with staff to create a procedure to avoid this happening in the future. The Auditors recommended placing the Board of Directors on the District's payroll instead of cutting checks. Another finding was the delegation of duties. This has been a finding in the past, but with the small staff at the District it does make it difficult to keep duties separate. The month end reconciliation was an issue as well. Moving forward, the reconciliation needs to be done in a timely manner. With a short staff, it wasn't getting done in a timely manner, but it shouldn't be a problem moving forward.

e. Director's Comments:

The Directors discussed their concern with Director Tressler not being able to attend Board meetings regularly. The Board discussed the District policy regarding Board meeting attendance. Mr. Brown recommended a Board member or the General Manager to reach out to Director Tressler to let him know the importance of attending the meetings. The Board discussed the possibility of changing the times of the Board meetings. The Board decided that it would be best to create an agenda item for the May agenda to speak about it further and possibly take action. President Blood reported on the Ad Hoc meeting he attended in March with Director McDermed and staff. Mr. Small informed the Board that he would like to get an Ad Hoc committee together soon to prepare the next year's fiscal budget. Director Tressler is currently on the Budget/Finance AD Hoc committee, and if he cannot attend President Blood volunteered to be the alternate. Director McCartney informed Carissa Bear, the Clerk of the Board, that Director McDermed took his place on the Engineering/Planning Committee. Ms. Bear will work with Mr. Brown on the correction.

10. ADJOURNMENT

There being no further business to come before the Board, President Blood adjourned the meeting at 4:59 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 4-2023

DATE: April 2023

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 151,852.63
Payroll Submitted	\$ 45,549.81
Employee Reimbursement	\$ 160.00
P/R Tax Deposits	\$ 19,945.10
Sub-total	\$ 217,507.54

Claim Summary Approved for	\$ 217,507.54
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Clerk of the Board, Calaveras Public Utility District

Calaveras Public Utility District Expenses by Vendor Detail April 2023

Name	Date	Memo	Account	Amount
A-1 Sharpening				
	04/04/2023	Chainsaw Maintenance	5536 · Repairs & Maintenance-T&D	79.35
	04/20/2023	Inv# 60583	5536 · Repairs & Maintenance-T&D	35.98
Total A-1 Sharpening				<u>115.33</u>
ACWA-Health				
	04/04/2023	May Dental, Vision, Life	5220 · Dental/Vision/Life Insurance	1,603.76
Total ACWA-Health				<u>1,603.76</u>
ACWA/JPIA-WC				
	04/10/2023	Worker's Comp Insurance Quarter 3	5260 · Worker's Compensation Insurance	4,771.50
Total ACWA/JPIA-WC				<u>4,771.50</u>
American Fidelity Assurance Co.(Flex)				
	04/05/2023	Pay Period 3/28/2023 Employee Flex	5275 · Employee Section 125 Plan	168.75
	04/20/2023	Inv# 21368/29A	5275 · Employee Section 125 Plan	168.75
Total American Fidelity Assurance Co.(Flex)				<u>337.50</u>
AT & T				
	04/20/2023	San Andreas Tank Circuit	5480 · Telephone	55.92
	04/20/2023	San Andreas Tank	5480 · Telephone	246.90
	04/20/2023	Hydro #3 Garamendi	5480 · Telephone	248.80
Total AT & T				<u>551.62</u>
AT&T				
	04/20/2023	Phone/Internet at Shop	5480 · Telephone	80.66
Total AT&T				<u>80.66</u>
Brady McCartney				
	04/20/2023	3/8, 3/14, 3/16, 3/29, 4/11	5310 · Board Meetings-Director Fees	500.00
Total Brady McCartney				<u>500.00</u>
Cal-Waste				
	04/20/2023	Office	5760 · Sewer & Garbage	160.94
	04/20/2023	Shop	5760 · Sewer & Garbage	383.62
Total Cal-Waste				<u>544.56</u>
Cal PERS				
	04/04/2023	Employer Contribution, Classic, 1017, CalPERS, 03/12/2023 - 03/25/2023	5230 · Retirement Benefits-CalPERS	3,282.66
	04/04/2023	Employer Contribution, PEPRA, 26507, CalPERS, 03/12/2023 - 03/25/2023	5230 · Retirement Benefits-CalPERS	1,934.93
	04/12/2023	Employer Contribution, Classic, 1017, CalPERS, 03/26/2023 - 04/08/2023	5230 · Retirement Benefits-CalPERS	3,282.66
	04/12/2023	Employer Contribution, PEPRA, 26507, CalPERS, 03/26/2023 - 04/08/2023	5230 · Retirement Benefits-CalPERS	2,057.12
	04/28/2023	Health PA Billing - PERS	5200 · Medical Benefits	32,326.01
	04/28/2023	Employer Contribution, Classic, 1017, CalPERS, 04/09/2023 - 04/22/2023	5230 · Retirement Benefits-CalPERS	3,282.66

**Calaveras Public Utility District
Expenses by Vendor Detail
April 2023**

Name	Date	Memo	Account	Amount
	04/28/2023	Employer Contribution, Classic, 1017, CalPERS, 04/09/2023 - 04/22/2023	5230 · Retirement Benefits-CalPERS	2,067.98
Total Cal PERS				<u>48,234.02</u>
Calaveras Auto Supply				
	04/10/2023	Repairs & Maintenance - Auto	5532 · Repairs & Maintenance-Auto	33.60
	04/10/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	15.96
Total Calaveras Auto Supply				<u>49.56</u>
Calaveras Public Power Agency				
	04/20/2023	CPUD Warehouse	5743 · Electricity-Office	323.40
	04/20/2023	Glencoe Booster Pump	5741 · Electricity-Hydros	439.60
	04/20/2023	CPUD Office	5743 · Electricity-Office	163.20
	04/20/2023	Jeff Davis Water Treatment Plant	5742 · Electricity-Treatment	1,508.00
	04/20/2023	Licking Fork Pumping Station	5740 · Electricity-T & D	6,904.00
Total Calaveras Public Power Agency				<u>9,338.20</u>
Carbon Copy Inc.				
	04/04/2023	Printing	5464 · Printing	76.97
Total Carbon Copy Inc.				<u>76.97</u>
Care Free Lawns				
	04/20/2023	March Monthly Service	5670 · Janitorial	150.00
Total Care Free Lawns				<u>150.00</u>
Comcast				
	04/20/2023	Office	5480 · Telephone	324.17
Total Comcast				<u>324.17</u>
Comcast Business (VE)				
	04/20/2023	Business Voice Edge	5480 · Telephone	289.53
Total Comcast Business (VE)				<u>289.53</u>
Datco Billing				
	04/20/2023	Quarter 2	5665 · Pre-Employment	68.00
Total Datco Billing				<u>68.00</u>
De Lage Landen Financial Services Inc.				
	04/20/2023	Inv# 79565661 - Kyocera	5464 · Printing	83.66
Total De Lage Landen Financial Services Inc.				<u>83.66</u>
Dell'Orto, J.W.				
	04/20/2023	2/16, 3/8, 3/14, 3/16, 3/29, 4/11	5310 · Board Meetings-Director Fees	600.00
	04/20/2023		5325 · Mileage Reimb, Parking, Tolls	0.00
Total Dell'Orto, J.W.				<u>600.00</u>
Employment Development Department				

**Calaveras Public Utility District
Expenses by Vendor Detail
April 2023**

Name	Date	Memo	Account	Amount
	04/04/2023	Late Payment Penalty	5250 · Medicare Tax, Social Sec, & SUI	620.44
Total Employment Development Department				620.44
Fischer, Merle				
	04/05/2023	Medical Reimbursement April 2023	5210 · Medical Benefits-Retiree	996.31
Total Fischer, Merle				996.31
Foothill Materials				
	04/04/2023	Emergency Storm Repair	5549 · Emergency Response	128.53
	04/10/2023	Emergency Response Aggregate	5549 · Emergency Response	579.72
	04/20/2023	Storm Damage 2023	5549 · Emergency Response	0.00
Total Foothill Materials				708.25
Garrett's Cross Connection Control				
	04/04/2023	2023 Late Backflow tests	5534 · Repairs & Maintenance-Pumping	455.00
Total Garrett's Cross Connection Control				455.00
GEI Consultants, Inc.				
	04/20/2023	Chief Dam Safety Engineer Services	5695 · Consultants-Dam	8,596.00
Total GEI Consultants, Inc.				8,596.00
Hobgood's Cleaning Service				
	04/20/2023	April Janitorial Services	5670 · Janitorial	160.00
Total Hobgood's Cleaning Service				160.00
Hunt & Sons Inc.				
	04/10/2023	Fuel For District Vehicles	5540 · Fuel	4,633.50
Total Hunt & Sons Inc.				4,633.50
Iconix Waterworks				
	04/10/2023		5860 · Construction-Capital	542.16
Total Iconix Waterworks				542.16
Interstate Truck Center				
	04/10/2023	Dump Truck Parts	5532 · Repairs & Maintenance-Auto	134.69
Total Interstate Truck Center				134.69
Jackson Tire				
	04/04/2023	Utility Trailer Tires	5532 · Repairs & Maintenance-Auto	741.47
Total Jackson Tire				741.47
Lechowicz & Tseng				
	04/20/2023	Consulting 3/1/2023 - 3/31/2023	5650 · Financial Consultants	3,256.64
Total Lechowicz & Tseng				3,256.64
Ledger-Dispatch				
	04/20/2023	Cust. Svc. Job Ad	5415 · Advertising	123.00

**Calaveras Public Utility District
Expenses by Vendor Detail
April 2023**

Name	Date	Memo	Account	Amount
	04/20/2023	Water Dist & Treatment Job Ad	5415 · Advertising	123.00
Total Ledger-Dispatch				246.00
Matrix Trust Company				
	04/05/2023	Payroll Date 3/25/2023	2317 · 457 Plan	904.41
	04/20/2023	Payroll Date 4/8/23	2317 · 457 Plan	923.65
Total Matrix Trust Company				1,828.06
McMaster-Carr				
	04/10/2023	Repairs & Maintenance - Auto	5532 · Repairs & Maintenance-Auto	57.64
	04/10/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	136.61
Total McMaster-Carr				194.25
Motherlode Answering Service				
	04/20/2023	April Answering Services	5606 · Answering Service	451.36
Total Motherlode Answering Service				451.36
Pace Supply				
	04/10/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	2,397.64
Total Pace Supply				2,397.64
Peterson-Brustad, Inc.				
	04/20/2023	Water Master Plan	5635 · Engineering-Non-Capital	15,101.97
Total Peterson-Brustad, Inc.				15,101.97
PG&E - ENERGY STATEMENT				
	04/04/2023	Schaad's Hydro	5741 · Electricity-Hydros	17.13
	04/04/2023	Warehouse Light	5743 · Electricity-Office	10.07
	04/04/2023	Warehouse Light	5743 · Electricity-Office	10.07
	04/10/2023	CPUD District Office	5743 · Electricity-Office	213.82
	04/20/2023	Hwy 26 & Ponderosa Way	5741 · Electricity-Hydros	185.08
	04/20/2023	Hwy 49 & Chili Gulch	5741 · Electricity-Hydros	228.48
	04/20/2023	Hwy 26 3 M East of Moke Hill	5741 · Electricity-Hydros	94.21
Total PG&E - ENERGY STATEMENT				758.86
PGE-NON ENERGY INVOICES				
	04/04/2023	Schaad's	5741 · Electricity-Hydros	197.86
	04/04/2023	Hydro #1	5741 · Electricity-Hydros	7.75
	04/04/2023	Hydro #2	5741 · Electricity-Hydros	7.75
	04/04/2023	Hydro #3	5741 · Electricity-Hydros	7.75
Total PGE-NON ENERGY INVOICES				221.11
Pitney Bowes				
	04/04/2023	Postage	5699 · Other Contracted Services	1,682.05

**Calaveras Public Utility District
Expenses by Vendor Detail
April 2023**

Name	Date	Memo	Account	Amount
Total Pitney Bowes				1,682.05
Pollard Water				
	04/20/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	578.99
Total Pollard Water				578.99
Progressive Print Solutions				
	04/04/2023	CPUD Meter Check	5475 · Office Supplies	125.46
	04/04/2023	CPUD Shut Off Notice	5475 · Office Supplies	473.51
Total Progressive Print Solutions				598.97
San Andreas Rec. & Park (Deposit)				
	04/04/2023	6/8/2023 Town Hall Rental Deposit	5315 · Seminars & Conferences-Board	300.00
Total San Andreas Rec. & Park (Deposit)				300.00
San Andreas Recreation & Park District				
	04/04/2023	Town Hall Rental June 8th Public Hearing	5315 · Seminars & Conferences-Board	350.00
Total San Andreas Recreation & Park District				350.00
San Andreas Sanitary District				
	04/04/2023	Office	5760 · Sewer & Garbage	99.81
	04/04/2023	Shop	5760 · Sewer & Garbage	99.81
Total San Andreas Sanitary District				199.62
SEIU Local 1021				
	04/05/2023	Pay Period Ending 3/25/2023	2322 · SEIU Union Dues	413.95
	04/20/2023	PayPeriod Ending 4/8/2023	2322 · SEIU Union Dues	428.90
Total SEIU Local 1021				842.85
Sender's Market Inc.				
	04/20/2023	Materials & Supplies Hydros	5546 · Materials & Supplies-Hydros	42.89
	04/20/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	278.84
	04/20/2023	Materials & Supplies Treatment	5547 · Materials & Supplies-Treatment	60.04
Total Sender's Market Inc.				381.77
Staples Credit Plan				
	04/10/2023	Office Supplies	5475 · Office Supplies	663.45
Total Staples Credit Plan				663.45
Technical Systems Inc.				
	04/04/2023	Clearwell Tank Project Phase II	1190 · Construction in Progress	17,695.00
	04/20/2023	TSI Software Engineer	5850 · Engineering-Capital	1,050.00
Total Technical Systems Inc.				18,745.00
Texas Life Insurance Company				
	04/20/2023	SMOF2J20230416001	5275 · Employee Section 125 Plan	35.00

**Calaveras Public Utility District
Expenses by Vendor Detail
April 2023**

Name	Date	Memo	Account	Amount
Total Texas Life Insurance Company				35.00
Treat's General Store				
	04/04/2023	T&D Materials & Supplies	5548 · Materials & Supplies-T&D	76.02
	04/04/2023	Office Supplies	5475 · Office Supplies	38.19
	04/04/2023	Town Hall Meeting	5315 · Seminars & Conferences-Board	22.38
Total Treat's General Store				<u>136.59</u>
Tressler, Jack				
	04/20/2023	3/8 Meeting	5310 · Board Meetings-Director Fees	100.00
Total Tressler, Jack				<u>100.00</u>
Union Democrat				
	04/20/2023	Job Opening Ad	5415 · Advertising	370.00
Total Union Democrat				<u>370.00</u>
USA Blue Book				
	04/04/2023	Treatment Materials & Supplies	5547 · Materials & Supplies-Treatment	984.28
Total USA Blue Book				<u>984.28</u>
Verizon Wireless				
	04/04/2023	District Employee Cell Phones	5480 · Telephone	1,179.89
	04/20/2023	Special Circuits	5480 · Telephone	58.47
Total Verizon Wireless				<u>1,238.36</u>
Volcano Telephone				
	04/04/2023	13900 Hwy 26	5480 · Telephone	56.09
	04/04/2023	1601 West Forty	5480 · Telephone	56.09
	04/04/2023	10727 Ponderosa Way	5480 · Telephone	56.09
	04/04/2023	3089 Ridge Rd	5480 · Telephone	52.61
	04/04/2023	Treatment Plant	5480 · Telephone	62.09
	04/04/2023	Schaad's Hydro	5480 · Telephone	87.16
	04/04/2023	Special Circuit	5480 · Telephone	56.09
	04/04/2023	Schaad's Hydro	5480 · Telephone	56.09
	04/04/2023	Treatment Plant Broadband	5480 · Telephone	126.90
	04/04/2023	Treatment Plant Long Distance	5480 · Telephone	0.81
Total Volcano Telephone				<u>610.02</u>
Weber, Ghio & Associates				
	04/20/2023	Engineering	5850 · Engineering-Capital	9,354.60
Total Weber, Ghio & Associates				<u>9,354.60</u>
Wells Fargo Bank - C. Bear				
	04/20/2023	Storage	5710 · Occupancy	200.00

**Calaveras Public Utility District
Expenses by Vendor Detail
April 2023**

Name	Date	Memo	Account	Amount
	04/20/2023	Office supplies	5475 · Office Supplies	1,188.11
	04/20/2023	Training	5335 · Training	182.91
	04/20/2023	Software Programs & Updates	5470 · Software Programs & Updates	1,014.26
Total Wells Fargo Bank - C. Bear				<u>2,585.28</u>
Wells Fargo Bank - M Roberts				
	04/20/2023	Materials & Supplies Pumping	5545 · Materials & Supplies-Pumping	445.03
	04/20/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	8.37
	04/20/2023	MR accidentally used District Card. Paid back with Check	1372 · A/R Misc. Charges	228.75
	04/20/2023	Office supplies	5475 · Office Supplies	105.06
Total Wells Fargo Bank - M Roberts				<u>787.21</u>
Wells Fargo Bank - T Small				
	04/20/2023	Seminars & Conferences - Town Hall Meetings	5315 · Seminars & Conferences-Board	97.13
	04/20/2023	Seminars & Conferences - T. Small	5320 · Seminars & Conferences-Staff	107.62
	04/20/2023	Quickbooks Payroll	5470 · Software Programs & Updates	55.00
	04/20/2023	Board Meeting	5315 · Seminars & Conferences-Board	49.71
Total Wells Fargo Bank - T Small				<u>309.46</u>
Western Hydrologics, LLP				
	04/10/2023	Data Reviewing and Reporting	5699 · Other Contracted Services	105.00
	04/10/2023	Stream Gaging Services (5411)	5699 · Other Contracted Services	1,131.38
Total Western Hydrologics, LLP				<u>1,236.38</u>
				<u>151,852.63</u>

CALAVERAS PUBLIC UTILITY DISTRICT POLICIES

Policy Name:	2150 – RESERVE POLICY		
Approval Authority:	CPUD BOARD OF DIRECTORS	Adopted:	10/13/2020
Resolution No.	Resolution 2020-14	Revised:	

2150.1 Purpose: The Calaveras Public Utility District (the District) shall maintain reserve funds from existing unrestricted funds as designated by the District’s Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

- a) Fund replacement and major repairs for the District’s physical assets.
- b) Fund regular replacement of computer hardware and software.
- c) Fund designated projects/programs or other special uses not otherwise funded by grants or requiring additional monetary support (including regulatory requirements, responding to natural disasters, States of Emergency as declared by State, Federal or Local agencies);
- d) Fund capital improvements; and
- e) Maintain minimal operational sustainability in periods of economic uncertainty.

The District shall account for reserves as required by Governmental Accounting Standards Board Statement No. 54, which distinguishes reserves as among these classes: non-spendable, restricted, committed, assigned and unassigned. The reserves stated by this policy, unless otherwise required by law, contract, or District policy shall be deemed “assigned” reserves.

2150.2 Policy: Use of District Reserves is limited to available “Unrestricted” Funds (not obligated by law, contract or agreement), including donations, interest earned, fees for service or other non-grant earnings. All special use funds will be designated by formal action of the Board of Directors. The District will maintain the following reserve funds:

- a) Operating Reserves:
The minimum amount of operating reserves will equal six (6) months of operating expenses or the maximum amount of operating reserves will equal one (1) year of operating expenses.
- b) Capital Reserves:
Capital reserves will be accumulated to fund infrastructure projects and will be an integral part of the District’s Capital Improvement Plan forecast. A key objective for accumulating capital reserves is to minimize external borrowing and interest expense. The minimum amount of capital reserves will equal one (1) year’s capital spending. The maximum amount of capital reserves will equal three (3) times the accumulated depreciation balance of \$1,500,000.
- c) Self-Insurance Reserves:
 - 1. The minimum self-insurance reserve for health care will be equal to \$200,000 and shall not exceed the OPEB obligation for three (3) years as established in the most recent actuarial evaluation report. The maximum self-insurance reserve will equal the current annual health insurance expenses budget.
- d) Rate Stabilization Fund:

The General fund will establish a rate stabilization fund a minimum amount equaling one (1) year's water consumption revenue and a maximum amount equaling two (2) year's water consumption revenue.

e) Vehicle Fleet Reserve:

Vehicle Fleet Reserves will accumulate from existing unrestricted funds, at a rate of \$10,000 annually. The maximum amount of Vehicle Fleet Reserves will be \$50,000. When the annual accumulation would increase the Reserve beyond \$50,000, only the amount required to reach the maximum will be reserved.

f) Equipment Reserve:

Equipment Reserves will accumulate from existing unrestricted funds, at a rate of \$10,000 annually. The maximum amount of Equipment Reserves will be \$100,000. When the annual accumulation would increase the Equipment Reserve beyond \$100,000, only the amount required to reach the maximum will be reserved.

g) Technology Reserve:

Technology Reserves will accumulate from existing unrestricted funds at a rate of \$4,000 annually. The maximum amount of Technology Reserves will be \$40,000. When the annual accumulation would increase the Reserve beyond \$40,000, only the amount required to reach the maximum will be reserved.

h) Designated Project/Special Use Reserve:

Designated Project/Special Use Reserves will accumulate from existing unrestricted funds at a rate of \$20,000 annually. The maximum amount of Designated Project/Special Use Reserves will be \$100,000. When the annual accumulation would increase the Reserve beyond \$100,000, only the amount required to reach the maximum will be reserved.

2150.3 Using Reserve Funds:

a) Operating and Self-Insurance Reserves:

Operating and self-insurance reserves can be used at any time to meet cash flow requirements of District operations. Authority to use the funds will be consistent with the District Accounting Policy.

b) Capital Reserves:

The Board of Directors will authorize the use of capital reserves during the budget process. Capital reserves are also available for unplanned (unbudgeted) capital replacement. Authorization for the use of capital reserves for unplanned capital replacement will be consistent with the District Accounting Policy.

c) Rate Stabilization Fund:

The General Manager is authorized to use the rate stabilization funds to supplement operating revenue when the General Fund is projected to be five (5) percent or more below the annual budgeted revenue. The Rate Stabilization Fund is also used to assure that minimum debt service coverage ratios required by the District and its bond holders and will be met throughout the term of the District debt obligation, if any. The Funds will be applied to any year when other District revenues are not sufficient to meet the required debt service coverage. The balance in the Rate Stabilization Fund shall be reviewed by the Board of Directors on an annual basis after the close of each fiscal year. If the balance exceeds two (2) year's operating expenses, the difference can be transferred to the Capital Reserve or as approved by the Board of Directors.

d) Vehicle Fleet Reserve:

Vehicle Fleet Reserves will be used exclusively for the purchase of new vehicles to support District operations, or to make major repairs to existing vehicles.

e) Equipment Reserve:

Equipment Reserves will be used exclusively for the purchase of new equipment to support District operations, or to make major repairs to existing equipment.

f) Technology Reserve:

Technology Reserves will be used to purchase hardware and software in support of District operations, with the intent of maintaining modern technology for employees.

g) Designated Project/Special Use Reserve:

Projects, programs or special uses will be identified by the General Manager and/or the Board of Directors and approved by the Board. Uses must further the mission of the District and will be evaluated for designation according to the value to the District and the people it serves.

2150.4 Monitoring Reserve Levels: The General Manager, in collaboration with the Administrative Account Assistant, shall perform a reserve status analysis annually, to be provided to the Board of Directors' prior to approval of the annual Budget.

Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- a) When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy; or
- b) At the request of the General Manager and/or Board of Directors.

CALAVERAS PUBLIC UTILITY DISTRICT

FINANCIAL STATEMENTS

FISCAL YEAR ENDED JUNE 30, 2022

CALAVERAS PUBLIC UTILITY DISTRICT

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LARRY BAIN, CPA

AN ACCOUNTING CORPORATION

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Calaveras Public Utility District
San Andreas, CA

Opinion

We have audited the accompanying financial statements of the business-type activity and the fiduciary fund of Calaveras Public Utility District, as of and for the fiscal year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Calaveras Public Utility District as of June 30, 2022, and the changes in financial position and cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Calaveras Public Utility District and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Calaveras Public Utility District's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Calaveras Public Utility District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Calaveras Public Utility District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

The Calaveras Public Utility District has not presented the Management Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

The required supplementary information other than MD&A, as listed in the table of contents on page 26 as Schedule of the Plan's Proportionate Share of the Net Pension Liability, page 27 as Schedule of District Contributions and page 28 as the District's Other Postemployment Benefits (OPEB) Plan Schedule of Changes in the District's Net OPEB Liability and Related Ratios, is presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Larry Bain, CPA

Larry Bain, CPA,
An Accounting Corporation
April 11, 2023

CALAVERAS PUBLIC UTILITY DISTRICT

STATEMENT OF NET POSITION JUNE 30, 2022

Current Assets	
Cash	\$ 618,988
Investments	3,987,069
Accounts receivable	233,649
Grants receivable	243,276
Interest receivable	5,245
Prepaid accounts	108,165
Deposits-ACWA	15,982
Leases receivable	918
Total current assets	5,213,292
Noncurrent Assets	
Restricted cash	167,600
Leases receivable	1,114,916
Capital assets	
Nondepreciable capital assets	
Land	150,436
Construction in progress	1,585,568
Depreciable capital assets	
Building and improvements	337,953
Dam	270,529
Pumping equipment	1,480,730
Treatment	4,501,660
Transmission and distribution	8,777,497
General	452,944
Less accumulated depreciation	(7,824,540)
Total depreciable capital assets-net	7,996,773
Total capital assets (net of accumulated depreciation)	9,732,777
Total noncurrent assets	11,015,293
Total assets	16,228,585
Deferred Outflows of Resources	
Deferred outflows-pension	690,663
Deferred outflows-OPEB	82,287
Total deferred outflows of resources	772,950
Current Liabilities	
Accrued expenses	155,116
Current portion-long term liabilities	91,084
Total current liabilities	246,200
Noncurrent Liabilities	
Compensated absences	37,241
Note payable	1,877,791
Net pension liability	868,994
Net OPEB liability	106,045
Total long-term liabilities	2,890,071
Total liabilities	3,136,271
Deferred Inflows of Resources	
Deferred inflows-pension	937,408
Deferred inflows-OPEB	300,520
Deferred inflows-leases	1,115,834
Total deferred inflows of resources	2,353,762
Net Position	
Net investment in capital assets	7,763,903
Restricted	167,600
Unrestricted	3,579,999
Total net position	\$ 11,511,502

The notes to financial statements are an integral part of this statements

CALAVERAS PUBLIC UTILITY DISTRICT

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED JUNE 30, 2022

Operating revenue	
Water sales	\$ 2,283,211
Hydro electric charges	92,608
Hookup fees	67,117
Total operating revenues	<u>2,442,936</u>
Operating expenses	
Hydro expense	13,791
Pumping	144,268
Water treatment	62,853
Transmission and distribution	379,429
Personnel services	1,192,610
Contractual services	89,360
Administration and general	260,451
Depreciation	370,057
Total operating expenses	<u>2,512,819</u>
Operating income (loss)	<u>(69,883)</u>
Nonoperating revenue (expenses)	
Interest income	8,312
Rents and leases	31,450
Other	3,948
Grant revenue	62,986
County taxes	130,683
Interest expense	(55,433)
Nonoperating revenues (expenses)	<u>181,946</u>
Decrease in net position	112,063
Net position, beginning of fiscal year	<u>11,399,439</u>
Net position, end of fiscal year	<u>\$ 11,511,502</u>

The notes to financial statements are an integral part of this statements

CALAVERAS PUBLIC UTILITY DISTRICT

**STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

Cash flows from operating activities:	
Cash receipts from customers	\$ 2,447,961
Cash payments to suppliers for goods and services	(939,595)
Cash payments to employees for services and benefits	(1,288,181)
Net cash provided by operating activities	220,185
Cash flows from noncapital and related financing activities:	
Proceeds from property tax and assessments	130,683
Proceeds from rents and leases	31,450
Proceeds from miscellaneous items	3,948
Net cash provided by noncapital financing activities	166,081
Cash flows from capital and related financing activities:	
Additions to capital assets	(1,616,536)
Principal payment on long-term debt	(77,531)
Interest paid on long-term debt	(55,433)
Proceeds from grant reimbursements	10,000
Net cash provided by capital and related financing activities	(1,739,500)
Cash flows from investing activities:	
Interest received on investments	5,502
Net increase (decrease) in cash and cash equivalents	(1,347,732)
Cash and cash equivalents, beginning of fiscal year	6,121,389
Cash and cash equivalents, end of fiscal year	\$ 4,773,657
Reconciliation of cash and cash equivalents to the balance sheet:	
Cash	\$ 618,988
Investments	3,987,069
Restricted cash	167,600
Cash and cash equivalents, end of fiscal year	\$ 4,773,657
Reconciliation of operating income (loss) to	
net cash provided by operating activities	
Operating income (loss)	\$ (69,883)
Adjustments to reconcile operating income (loss) to	
net cash provided by operating activities:	
Depreciation	370,057
Changes in assets and liabilities:	
Accounts receivable	5,025
Prepaid expenses	(41,167)
Deposits	(4,276)
Accrued expenses	51,242
Deferred revenue	
OPEB liability	(81,869)
GASB 68-pension adjustments	(28,611)
Compensated absences	19,667
Net cash provided by operating activities	\$ 220,185

The notes to financial statements are an integral part of this statements

CALAVERAS PUBLIC UTILITY DISTRICT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

	<u>CERBT OPEB Trust Fund</u>
<u>Assets</u>	
Cash and investments	<u>\$ 1,052,392</u>
Total Assets	<u><u>\$ 1,052,392</u></u>
 <u>Net Position</u>	
Held in trust for OPEB benefits	<u><u>\$ 1,052,392</u></u>

The notes to financial statements are an integral part of this statements

CALAVERAS PUBLIC UTILITY DISTRICT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

	CERBT OPEB Trust Fund
Additions:	
Employer contributions	\$ -
Total contributions	
Investment income (loss):	
Net adjustment to fair value of investments	(163,229)
Total additions (deductions)	(163,229)
Change in plan net position	(163,229)
Net Position:	
Held in trust for OPEB benefits:	
Beginning of fiscal year	1,215,621
End of fiscal year	\$ 1,052,392

The notes to financial statements are an integral part of this statements

CALAVERAS PUBLIC UTILITY DISTRICT

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies

The Calaveras Public Utility District operates under the Public Utility District Act, Division 7, of the Public Utilities Code, State of California. The Act permits formation of multipurpose government agencies to provide public services on a regional basis. In accordance with the Act, voters approved creating the Calaveras Public Utility District to provide domestic water to unincorporated communities of San Andreas and Mokelumne Hill. The District's governing body is a Board of Directors comprised of 5 members with 4 year staggered terms.

A. Reporting Entity

The District has defined its reporting entity in accordance with U.S. generally accepted accounting principles, which provides guidance for determining which governmental activities, organizations, and functions should be included in the reporting entity. In evaluating how to define the District for financial reporting purposes, management has considered all potential component units. The primary criterion for including a potential component unit within the reporting entity is the governing body's financial accountability. A primary governmental entity is financially accountable if it appoints a voting majority of a component unit's governing body and it is able to impose its will on the component unit, or if there is a potential for the component unit to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A primary government may also be financially accountable if a component unit is fiscally dependent on the primary governmental entity regardless of whether the component unit has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board.

No operations of other entities met the aforementioned oversight criteria for inclusion or exclusion from the accompanying financial statements in accordance with GASB.

B. Basis of Presentation

The District's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

Fund Financial Statements

The proprietary fund financial statements provide information about the District's funds. Separate statements for each fund category - *proprietary and fiduciary* - are presented. The emphasis of fund financial statements is on major individual funds, each of which is displayed in a separate column. All remaining funds are aggregated and reported as non-major funds.

Proprietary fund financial statements include a Statement of Net Position; a Statement of Revenues, Expenses, and Changes in Net Position; and a Statement of Cash Flows.

Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position presents increases (revenues) and decreases (expenses) in total Net Position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 1: Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation (Continued)

Operating revenues in the proprietary funds are those revenues that are generated from the primary operation of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

The District reports on the following proprietary fund:

Water Fund

This fund accounts for the activities of treating and distributing water to the residents in the District and the general operations.

The District reports the following fiduciary fund type:

The Fiduciary fund is used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. Fiduciary funds use the “economic resources” measurement focus and the accrual basis of accounting.

CERBT OPEB Trust Fund

Accounts for accumulation of resources associated with the District’s other post-employment benefits (OPEB) trust fund used for administration of health insurance for retirees.

C. Basis of Accounting

These financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligible requirements have been satisfied. This is a basis of accounting that conforms to accounting principles generally accepted in the United States of America.

D. Prepaid Expenses

Accounts for prepaid liability insurance, prepaid healthcare insurance and prepaid department of water resources dam fees.

E. Cash Equivalents

For purpose of the statement of cash flows, the District considers cash and cash equivalents as short term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. This includes cash with Calaveras County and deposits with the State of California Local Agency Investment Fund (LAIF).

F. Budgetary Reporting

The District prepares an annual operating and capital budget, which is approved and adopted by the Board of Directors. The budget serves as an approved plan to facilitate financial control and operational evaluation. California State law does not require formal adoption of appropriated budgets for enterprise funds.

CALAVERAS PUBLIC UTILITY DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies (Continued)

G. Use of Estimates in the Preparation of Financial Statements:

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

H. Capital Contributions

Transmission and distribution system assets contributed to the District by installers are capitalized at the installers estimated cost, which approximates fair value at the time of the District's acquisition, and is recorded as capital contributions when received.

I. Estimated Insurance Liabilities

The District maintains an insurance policy with Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) that provides limits of liability of for general liability, auto and an additional umbrella policy. The District also maintains workers compensation insurance through ACWA/JPIA, with a pooled self-insurance.

J. Net Position

Net position comprises the various net earnings from operating income, non-operating revenues and expenses and capital contributions. Net position is classified in the following three components:

Net investment in capital assets-This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

Restricted-This component of net position consists of constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position-This component of net position consists of net position that does not meet the definition of "restricted" or "investment in capital assets."

K. Restricted and Unrestricted Resources:

When both restricted and unrestricted resources are available for use, the District uses restricted resources first, and then unrestricted resources as needed.

L. Compensated Absences

Compensated absences represent the vested portion of accumulated vacation. In accordance with GASB 16, the liability for accumulated leave includes all salary - related payments that are directly and incrementally connected with leave payments to employees.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 1: Summary of Significant Accounting Policies (Continued)

M. Property Taxes

The District receives property taxes from Calaveras County, which has been assigned the responsibility for assessment, collections, and apportionment of property taxes for all taxing jurisdictions within the County. Secured property taxes are levied on January 1 for the following fiscal year and on which date it becomes a lien on real property. Secured property taxes are due in two installments on November 1 and February 1 and are delinquent after December 10 and April 10, respectively, for the secured roll. Based on a policy by the County called the Teeter Plan, 100% of the allocated taxes are transmitted by the County to the District, eliminating the need for an allowance for uncollectible taxes. The County, in return, receives all penalties and interest. Property taxes on the unsecured roll are due on the January 1 lien date and become delinquent if unpaid by August 31. Property tax revenues are recognized in the fiscal year they are received.

N. Capital Assets

Capital assets, recorded at historical cost or estimated historical cost if actual historical cost is not available. Capital assets include land, buildings, water system, equipment, office furniture and vehicles. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Depreciation is recorded on the straight-line basis over the useful life of the assets as follows:

<u>Assets</u>	<u>Useful Life</u>
Building and improvements	20-50 years
Equipment and Infrastructure	5-100 years

O. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

P. Implementation of New GASB Pronouncements:

GASB Statement No. 87

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, *Leases* (GASB Statement No. 87), to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It also establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Implementation of this Statement had a significant effect on the District's financial statements for the year ended June 30, 2022.

CALAVERAS PUBLIC UTILITY DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies (Continued)

P. Implementation of New GASB Pronouncements (Continued)

The District acts as the lessor for real property used for two cell tower operators. The District recognizes leases receivable and deferred inflows of resources in the financial statements. Variable payments based on future performance of the lessee or usage of the underlying asset are not included in the measurement of the lease receivable.

At the commencement of a lease, the District initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflows of resources are initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflows of resources are recognized as revenue over the life of the lease term in a systematic and rational method.

Key estimates and judgments include how the District determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

Note 2: Cash and Investments

Cash and investments are reported on the balance sheet as follows:

Cash and investments	\$ 4,606,057
Restricted cash and investments	<u>167,600</u>
Total cash and investments	<u>\$ 4,773,657</u>

Cash and investments at June 30, 2022, consisted of the following:

Checking	\$ 618,738
Savings	167,600
Petty cash	250
Certificates of deposit	1,339,465
Calaveras County treasury	7,724
LAIF	<u>2,639,880</u>
Total cash and investments	<u>\$ 4,773,657</u>

Note 2: Cash and Investments (Continued)

A. Investments Authorized by the California Government Code and the Entity's Investment Policy

The table below identifies the **investment types** that are authorized for the Calaveras Public Utility District (District) by the California Government Code (or the District's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the District's investment policy, where more restrictive) that address **interest rate risk, credit risk and concentration of credit risk**. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the District, rather than the general provisions of the California Government Code or the District investment policy.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 2: Cash and Investments (Continued)

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local agency bonds	5 years	None	None
U.S. treasury obligations	5 years	None	None
State of California obligations	5 years	None	None
U.S. agency securities	5 years	None	None
Banker's acceptances	180 days	40%	30%
Commercial paper	270 days	40%	10%
Negotiable CDs	5 years	30%	None
Repurchase agreements	1 years	None	None
Reverse repurchase agreements	92 days	20%	None
Medium term notes	5 years	30%	None
Mutual/money market funds	5 years *	20%	10%
Collateralized bank deposits	5 years	None	None
Mortgage pass-through securities	5 years	20%	15%
Time deposits	5 Years	None	None
Local Agency Investment Fund (LAIF)	5 years *	None	None

* The five year maximum maturity can be extended by the Board of Directors. Also, the maximum maturity can be extended if the funds are reserved for bond, COP or note payments to coincide with the required repayments.

B. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of and investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the District's investment maturity:

Investment Type	Totals	Remaining Maturity (in Months)	
		12 Months or Less	13-48 Months
State Investment Pool*	\$ 2,639,880	\$ 2,639,880	\$ -
Totals	\$ 2,639,880	\$ 2,639,880	\$ -

*Not subject to categorization

C. Concentrations of Credit Risk

The investment policy of the District contains limitations on the amount that can be invested in any one issuer. There are no investments to one issuer exceeding those limits.

D. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposit or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment of collateral securities that are in the possession of another party. The California Government Code and the District's

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 2: Cash and Investments (Continued)

D. Custodial Credit Risk (Continued)

investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secured deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the District's deposits by pledging first deed mortgage notes having a value of 150% of the secured public deposits.

At June 30, 2022, the District's deposit balance was \$2,175,554, and the carrying amount was \$2,125,803. The difference between the bank balance and the carrying amount was due to normal outstanding checks and deposits in transit. Of the bank balance, \$1,223,086 was covered by the Federal Depository Insurance and the remainder in commercial banks was covered by collateral held in the pledging bank's trust department in the District's name or by the terms. Deposits held in UBS business services accounts above the FDIC insured limits flow into a triple "A" rated money market fund.

E. Investment in State Investment Pool

LAIF is included in the State's Pooled Money Investment Account. The total amount invested by all public agencies in the State's Pooled Money Investment Account approximates \$231.57 billion. Of the \$231.57 billion managed by the State Treasurer, 100% is invested in non-derivative financial products and 1.88% is invested in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by state statute.

The District maintains a cash account with the Calaveras County Treasurer in an investment pool. The District's funds are managed in accordance with the investment policy of the County Treasury. On a quarterly basis the Treasurer allocates interest to participants based upon their average daily balances. Required disclosure information regarding the categorization of investments and investment risk can be found in the County's financial statements. The Calaveras County's financial statements may be obtained by contacting the County of Calaveras Auditor-Controller's office at 891 Mountain Ranch Road, San Andreas, CA 95249.

Required disclosures for the District's investment in the Calaveras County Investment Pool at June 30, 2022 are as follows:

Credit risk	Not rated
Custodial risk	Not applicable
Concentration of credit risk	Not applicable
Interest rate risk	Not available

Note 3: Leases Receivable

The District derives a portion of its revenue from the rental of real property based on a fixed lease amounts to organizations used for cellular towers. Two leases are treated as finance leases for accounting purposes under Governmental Accounting Board Statement No. 87. The initial lease terms have an assumed start date of July 1, 2021 for periods between thirty four years 10 months and forty one years six months remaining on the leases, and can be terminated by the lessee at any time and without cause by giving the District written notice of termination. Early termination is not expected. The rents ranged from \$1,265 to \$1,322 per month and the cell tower leases increases by 15% each 5 year renewal period. Lease receivables consist of an agreement with the cell tower operators for their right-to-use of a portion of facilities owned by the District. The calculated interest rate used is based on an assumed 3% borrowing rate. For the fiscal year ended June 30, 2022, the District recognized \$3,388 in lease revenue and \$27,662 in interest revenue related to these leases.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 3: Leases Receivable (Continued)

A summary of changes in lease receivable for the fiscal year ended June 30, 2022 is as follows:

	Balance 7/1/2021	Additions	Adjustments	Balance 6/30/2022	Due Within One Year
Leases receivable	\$ -	\$ 1,119,222	\$ (3,388)	\$ 1,115,834	\$ 918

Fiscal Year Ending June 30	Principal	Interest	Total
2023	\$ 918	\$ 30,132	\$ 31,050
2024	932	30,308	31,240
2025	919	32,408	33,327
2026	988	32,339	33,327
2027	2,619	32,295	34,914
2028-2032	20,456	167,981	188,437
2033-2037	43,250	173,452	216,702
2038-2042	98,826	150,381	249,207
2043-2047	155,008	131,580	286,588
2048-2052	226,306	103,271	329,576
2053-2057	287,649	63,220	350,870
2058-2062	192,058	28,513	220,571
2063-2064	85,905	2,614	88,519
Total	\$ 1,115,834	\$ 978,494	\$ 2,094,328

Note 4: Capital Assets

Capital asset activity for the fiscal year ended June 30, 2022 was as follows:

	Balance 7/1/2021	Additions	Retirements/ Adjustments	Balance 6/30/2022
Capital assets not being depreciated				
Land	\$ 150,436	\$ -	\$ -	\$ 150,436
Construction in progress	579,957	1,358,114	(352,503)	1,585,568
Total capital assets, not being depreciated	730,393	1,358,114	(352,503)	1,736,004
Capital assets, being depreciated				
Buildings	337,953			337,953
Dam	270,529			270,529
Pumping plant	1,480,730			1,480,730
Treatment	4,428,260	73,400		4,501,660
Transmission and distribution	8,614,717	162,780		8,777,497
General plant & administration	78,199	374,745		452,944
Total capital assets, being depreciated	15,210,388	610,925		15,821,313
Less accumulated depreciation:	(7,454,483)	(370,057)		(7,824,540)
Total capital assets, being depreciated, net	7,755,905	240,868		7,996,773
Total capital assets, net	\$ 8,486,298	\$ 1,598,982	\$ (352,503)	\$ 9,732,777

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 5: Long-Term Liabilities

Long-term liabilities consisted of the following at June 30, 2022:

	Balance 7/1/2021	Additions	Adjustments	Balance 6/30/2022	Due Within One Year
Compensated absences	\$ 28,979	\$ 42,478	\$ (22,811)	\$ 48,646	\$ 11,406
Note payable	2,035,000		(77,531)	1,957,469	79,678
Net pension liability (Note 6)	1,332,360		(463,366)	868,994	
Net OPEB liability (Note 8)	378,247		(272,202)	106,045	
Total	<u>\$ 3,774,586</u>	<u>\$ 42,478</u>	<u>\$ (835,910)</u>	<u>\$ 2,981,154</u>	<u>\$ 91,084</u>

A. Compensated Absences

District employees accumulate earned but unused vacation benefits that can be converted to cash at termination or retirement from employment. The amount of the compensated absences at June 30, 2022 was \$48,646.

B. Note Payable

On April 1, 2021, the district entered into an installment sale agreement with First Foundation Bank to finance the Clearwell Water Tank Replacement project. The amount financed was \$2,035,000, which included \$2,000,000 proceeds of debt and \$35,000 cost of issuance. The term of the loan is from April 1, 2021 to April 1, 2041 with an interest rate of 2.75%. The annual requirement to amortize the loan is as follows:

Fiscal Year Ending June 30	Principal	Interest	Total
2023	\$ 79,678	\$ 53,286	\$ 90,775
2024	81,884	51,081	90,929
2025	84,150	48,813	90,039
2026	86,481	46,483	132,964
2027	88,876	46,483	135,359
2028-2032	587,384	226,226	813,610
2033-2037	568,636	111,506	680,142
2038-2041	380,380	31,454	411,834
Total	<u>\$ 1,957,469</u>	<u>\$ 615,332</u>	<u>\$ 2,445,652</u>

Note 6: Defined Benefit Pension Cost-Sharing Employer Plan

The net pension liability represents the District's obligation to fully fund the pensions of its current and prior employees based on the service they provided to the District over a number of prior years. In the past, accounting standards required that no liability be shown for this obligation, even though it did legally exist, as long as the District made its required contributions to the pension plan each year. This resulted in reporting pension expense each year that included both the cost of offering pension benefits to the District's current employees for services they performed that year as well as catch-up contributions related to prior year employee service. The new standard improves the accounting for annual pension expense because the recognition of the net pension liability eliminates the need to include catch-up contributions in current year pension expense. The pension expense recognized by the District each year will now be designed to capture only the cost of providing pension benefits to employees related to their service in the current year, with a few adjustments necessitated by varying investment returns and other conditions because actuarial results cannot predict future events with complete precision. As a result, the District's pension expense recognized under GASB 68 will generally be lower than what has previously been recognized.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 6: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

A. General Information about the Pension Plans

Plan Descriptions – All qualified permanent and probationary employees are eligible to participate in the District’s Miscellaneous Employee Pension Plans, cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees’ Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members hired prior to January 1, 2013 with five years of total service are eligible to retire at age 50, after January 1, 2013 at age 62 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

The Plans’ provisions and benefits in effect at June 30, 2022, are summarized as follows:

	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	2.7% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50-55	52 - 67
Monthly benefits , as a % of eligible	2.2% to 2.7%	1.0% to 2.0%
Required employee contribution rates	8.00%	6.75%
Required employer contribution rates	13.35%	7.59%

Contributions – Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2022, the contributions recognized as part of pension expense for each Plan were as follows:

Contributions-employer	\$ 170,220
Contributions-employee (paid by employer)	\$ 25,782

**B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources
Related to Pensions**

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 6: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

As of June 30, 2022, the District reported net pension liabilities for its proportionate share of the net pension liability of the Plan as follows:

Miscellaneous Plan	\$	868,994
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The District's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2021, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability as of June 30, 2021 and 2022 was as follows:

Proportion - June 30, 2021	0.03159%
Proportion - June 30, 2022	0.04577%
Change - Increase (Decrease)	0.01418%

For the year ended June 30, 2022, the District recognized pension expense of \$141,609. At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 97,448	\$ -
Changes in assumptions		
Net difference between projected and actual earnings on pension plan investments		(758,586)
Difference between actual and proportionate share of contributions		(178,822)
Change in proportion	422,994	
District contributions subsequent to the measurement date	170,221	
Total	<u>\$ 690,663</u>	<u>\$ (937,408)</u>

\$170,221 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ended June 30:	
2023	\$ 59,022
2024	59,420
2025	88,891
2026	209,633
Thereafter	-

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 6: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

Actuarial Assumptions – The total pension liability in the June 30, 2020 actuarial valuation report was determined using the following actuarial assumptions:

Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Projected Salary Increase	Varies by Entry Age and
Investment Rate of Return	7.15%

Discount Rate – The discount rate used to measure the total pension liability was 7.15% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1-10 (1)	Real Return Years 11+ (2)
Global Equity	50.0%	4.80%	5.98%
Fixed Income	28%	1.00%	2.62%
Inflation Assets	0%	0.77%	1.81%
Private Equity	8%	6.30%	7.23%
Real Estate	13%	3.75%	4.93%
Liquidity	1%	0.00%	-0.92%

(1) An expected inflation of 2.00% used for this period

(2) An expected inflation of 2.92% used for this period

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 6: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the District’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate -1%	Current Discount	Discount Rate +1%
	(6.15%)	Rate (7.15%)	(8.15%)
	<hr/>	<hr/>	<hr/>
Miscellaneous	\$ 2,075,343	\$ 868,994	\$ (128,278)

Note 7: Deferred Compensation Plan

Employees of Calaveras Public Utility District may elect to participate in a deferred compensation plan, as defined in the Internal Revenue Code Section 457. The contributions to the plan are voluntary. All amounts of compensation deferred under the plans, all property and rights purchased with these amounts, and all income attributable to those amounts, property or rights are (until paid or made available to the employees or beneficiaries) solely the property and rights of the employees and their beneficiaries. No part of the principal or income of the trust shall revert to the employer or be used for or diverted for purposes other than for the exclusive benefit of participants and their beneficiaries. The district selected VALIC and FTJ as the trustees of the plan assets. Each employee has the option to select either trustee.

Note 8: Other Postemployment Benefits (OPEB)

General Information about the OPEB Plan

On June 1, 2004, the Board of Directors passed a resolution to establish health benefit vesting requirements for future retirees under public employees’ medical and hospital care act, whereas an employee who is with Calaveras Public Utility District for 5 years or longer and who has met other vesting requirements as defined by Government Code 20079, shall receive up to a maximum 100% of the health benefit for the employee premium plus 90% of the additional premium required for enrollment of family members in selected plans. The total District expense on the pay as you go basis for postretirement health benefits in the 2020-21 fiscal year was \$61,800. As of June 30, 2022, five retired employees were receiving postretirement health benefits.

Plan Description

Calaveras Public Utility’s (CPUD) Post-Retirement Healthcare Plan is a single-employer defined benefit healthcare plan administered by CalPERS. CalPERS provides medical insurance benefits only to eligible retirees and their spouse. The District approved post-retirement health insurance benefits for all of its employees based on employees as of June 30, 2004 under the Public Employees’ Medical and Hospital Care Act (PEMHCA).

Benefits Provided

The retiree benefits for employees hired prior to June 4, 2004 are entitled to receive the same benefits as active employees noted above if they qualify for CalPERS retirement. Those hired after June 4, 2004 are entitled to receive medical only lifetime benefits with required service of 20 years and the plan paying 50% of premiums after 10 years of service and an additional 5% for each additional year of service with a maximum district contribution of 100%. The minimum age for receiving benefits is 50 and the District cap is the State contributions. The plan also provides coverage for eligible spouses. For employees who are eligible to participate in the plan the District will contribute the health benefit cost for the retiree and eligible spouse up to 100% of the PERS Choice plan. A retiree with less than the required years of service with the District will receive no benefit, unless they have previous employment qualifying

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 8: Other Postemployment Benefits (OPEB) (Continued)

them for CalPERS retirement, in which case they are eligible to receive the CalPERS minimum at the time of retirement. The CalPERS minimum is set by law. The retiree is on the same medical plan as the District's active employees, however monthly rates for coverage of covered active and retired employees are computed separately.

Employees Covered By Benefit Terms

At the OPEB liability measurement date of June 30, 2021, the following employees were covered by the benefit terms:

Retirees currently receiving benefit payments	5
Active employees	11
Total	<u>16</u>

Contributions

The District's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the actuarially determined contribution of the employer (ADC), an amount actuarially determined in accordance with the parameters of GASB Statement 75. The ADC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The District chose a 30 year period to amortize the unfunded actuarial liability.

The contribution requirement of plan members is established by the District's Board of Directors. The 2019-20 fiscal year contribution was based on the actuarially determined contribution using entry age actuarial cost with normal costs calculated as a level percentage of payroll, as required by GASB 75. For the fiscal year ending June 30, 2021 measurement, the District contributed \$0 towards the unfunded actuarial liability (UAL). The District chose CalPERS CERBT as the trustee for the plan. The District also paid the retiree premiums for fiscal year end June 30, 2021 valuation directly to health insurance providers totaling \$64,288. Plan members receiving benefits contributed \$0 of the total premiums.

Net OPEB Liability: At June 30, 2022 the District reported a net OPEB liability of \$106,045. The net OPEB liability was measured as of June 30, 2021 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation with a measurement date of June 30, 2021.

Actuarial Assumptions

The net OPEB liabilities as of the June 30, 2021 measurement date was determined using the following actuarial assumptions:

Valuation Date	June 30, 2021
Measurement Date	June 30, 2021
Actuarial Assumptions:	
Discount Rate	6.50%
Healthcare trend rates	5.50%
Salary increase	3.00%
Inflation	2.75%
Investment Rate of Return	6.50%

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 8: Other Postemployment Benefits (OPEB) (Continued)

OPEB Assets

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global equity	49.00%	5.25%
Fixed income	23.00%	0.99%
Treasury securities	5.00%	0.45%
REIT's	20.00%	4.50%
Cash	3.00%	3.90%
Total	<u>100.00%</u>	

(1): The estimated yield of 3.00% for commodities was obtained from various sources, and is an estimate amount. Using these figures, the weighted-average real rate of return is estimated to be 3.81%. Adding estimated inflation of 2.75%, we obtain 6.56% as an estimate of the expected rate of return, which is the rounded to 6.50%

The OPEB assets are held by CalPERS CERBT, the trustee for the OPEB assets. The OPEB assets are not FDIC insured there is no bank guarantee and the assets may lose value. The investments are in strategy 1 which is the least conservative of the 3 risk levels offered by the trustee. The investment objective is to seek returns that reflect the broad investment performance of the financial markets through capital appreciation and investment income. There is no guarantee that the portfolio will achieve its investment objective.

The discount rate used to measure the total OPEB liability was 6.5 percent. The projection of cash flows used to determine the discount rate assumed the District's contributions will continue based upon the current OPEB funding policy. Based on those assumptions, the OPEB plans fiduciary net position was projected to be available to make projected future benefit payments for current members for all future years. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments determine the total OPEB liability.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 8: Other Postemployment Benefits (OPEB) (Continued)

Changes in the Net OPEB Liability

The table below shows the changes in the total OPEB liability, the Plan Fiduciary Net Position (i.e. fair value of Plan assets), and the net OPEB liability during the measurement period ending on June 30, 2021.

	Increase (Decrease)		
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
	(a)	(b)	(a-c)
Balances at 6/30/2021	\$ 1,332,214	\$ 953,967	\$ 378,247
Changes for the year:			
Service cost	38,547		38,547
Interest	84,505		84,505
Benefit changes			-
Difference between expected and actual experience	-		-
	(54,051)		(54,051)
Assumption changes	(15,463)		(15,463)
Contribution-employer		64,288	(64,288)
Net investment income		261,813	(261,813)
Benefit payments	(64,288)	(64,288)	-
Administrative expense		(361)	361
Net changes	(10,750)	261,452	(272,202)
Balances at 6/30/22	\$ 1,321,464	\$ 1,215,419	\$ 106,045

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the District's share of the net OPEB liability if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease 5.50%	Discount Rate 6.50%	1% Increase 7.50%
Net OPEB liability (asset)	\$ 259,924	\$ 106,045	\$ (22,087)

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

	1% Decrease 4.50%	Trend Rate 5.50%	1% Increase 6.50%
Net OPEB liability (asset)	\$ (11,094)	\$ 106,045	\$ 243,557

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 8: Other Postemployment Benefits (OPEB) (Continued)

OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2022, the District recognized OPEB expense of \$64,437. OPEB expense represents the change in the net OPEB liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, and actuarial assumptions or methods. At June 30, 2022, the District reported deferred outflows and inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ (143,390)
Changes in assumptions		(11,894)
Net difference between projected and actual earnings on OPEB plan investments		(145,236)
District contributions subsequent to measurement date	82,287	
Totals	\$ 82,287	\$ (300,520)

\$82,287 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30,	
2023	\$ (54,485)
2024	(52,684)
2025	(53,146)
2026	(58,313)
2027	(18,348)
Thereafter	(63,544)
Total	\$ (300,520)

Note 9: Commitments and Contingent Liabilities

In the normal course of business, the District can be a defendant in lawsuits. Defense of lawsuits is typically handled by the District's insurance carrier and losses, if any, are expected to be covered by insurance.

Engineering and Other Significant Commitments

The District has ongoing commitments related for engineering and professional services including an unfinished contract with TSI for \$133,887 and with FARR Construction for \$1,366,564, both for the Clearwell Tank Project.

CALAVERAS PUBLIC UTILITY DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

Note 9: Commitments and Contingent Liabilities (Continued)

COVID 19

In December 2019, a novel strain of coronavirus has spread around the world resulting in business and social disruption. The coronavirus was declared a Public Health Emergency of International Concern by the World Health Organization on January 30, 2020. The operations and business results of Calaveras Public Utility District could potentially be adversely affected by this global pandemic. The extent to which the coronavirus may impact business activity or investment results will depend on future developments, which are highly uncertain and cannot be predicted, including new information which may emerge concerning the severity of the coronavirus and the actions required to contain the coronavirus. The District has not included any contingencies in the financial statements specific to this issue.

Note 10: Subsequent Events

Subsequent to fiscal year end the District purchased a John Deere Backhoe for \$156,554. The purchase will be financed over a 60 month period at \$3,041 per month with a purchase option of \$1.00 plus property tax.

CALAVERAS PUBLIC UTILITY DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF DISTRICT CONTRIBUTIONS
JUNE 30, 2022**

<u>Reporting date</u>	<u>District's proportion of the net pension liability (asset)</u>	<u>District's proportionate share of the net pension liability (asset)</u>	<u>District's covered-employee payroll</u>	<u>District's proportionate share of the net pension liability (asset) (asset) as a percentage of its covered-employee payroll</u>	<u>Plan fiduciary net position as a percentage of the total pension liability</u>
6/30/2015	0.02420%	\$598,151	\$356,336	167.86%	83.03%
6/30/2016	0.02896%	\$794,436	\$406,081	195.63%	78.27%
6/30/2017	0.02913%	\$1,011,935	\$486,149	208.15%	76.29%
6/30/2018	0.02949%	\$1,162,316	\$524,788	221.48%	70.71%
6/30/2019	0.03039%	\$1,145,237	\$489,302	234.06%	72.30%
6/30/2020	0.03096%	\$1,239,811	\$535,124	231.69%	70.70%
6/30/2021	0.03159%	\$1,332,360	\$458,114	290.84%	70.69%
6/30/2022	0.04577%	\$1,332,360	\$481,105	276.94%	69.12%

* The amounts presented for each fiscal year were determined as of the fiscal year-end

**The schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years which information is available is presented.

CALAVERAS PUBLIC UTILITY DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF DISTRICT CONTRIBUTIONS
JUNE 30, 2022**

<u>Reporting date</u>	<u>Contractually required contribution</u>	<u>to the contractually required contribution</u>	<u>Contribution deficiency (excess)</u>	<u>District's covered employee payroll</u>	<u>percentage of covered employee payroll</u>
6/30/2015	\$42,626	(\$42,626)	\$0	\$356,336	11.96%
6/30/2016	\$80,005	(\$80,005)	\$0	\$406,081	19.70%
6/30/2017	\$93,795	(\$93,795)	\$0	\$486,149	19.29%
6/30/2018	\$107,494	(\$107,494)	\$0	\$524,788	20.48%
6/30/2019	\$124,795	(\$124,795)	\$0	\$489,302	25.50%
6/30/2020	\$135,428	(\$135,428)	\$0	\$535,124	25.31%
6/30/2021	\$144,802	(\$144,802)	\$0	\$458,114	31.61%
6/30/2022	\$170,220	(\$170,220)	\$0	\$481,105	35.38%

* The amounts presented for each fiscal year were determined as of the fiscal year-end

**The schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is

CALAVERAS PUBLIC UTILITY DISTRICT

**OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN SCHEDULE OF
CHANGES IN THE DISTRICT'S NET OPEB LIABILITY AND RELATED RATIOS
JUNE 30, 2022**

	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022
Total OPEB liability					
Service cost	\$ 64,167	\$ 66,092	\$ 61,515	\$ 37,424	\$ 38,547
Interest	73,752	80,053	82,578	80,659	84,505
Changes in benefit terms		(64,768)			
Differences between expected and actual experience			(127,847)		(54,051)
Changes of assumptions			2,481		(15,463)
Benefit payments	(39,817)	(42,135)	(42,931)	(53,563)	(64,288)
Net change in total OPEB liability	98,102	39,242	(24,204)	64,520	(10,750)
Total OPEB liability-beginning	1,154,554	1,252,656	1,291,898	1,267,694	1,332,214
Total OPEB liability-ending (a)	<u>\$ 1,252,656</u>	<u>\$ 1,291,898</u>	<u>\$ 1,267,694</u>	<u>\$ 1,332,214</u>	<u>\$ 1,321,464</u>
Plan fiduciary net position					
Contributions-employer	\$ 113,478	\$ 130,394	\$ 107,431	\$ 93,563	\$ 64,288
Net investment income	53,030	50,121	47,779	31,547	261,813
Benefit payments from trust	(39,817)	(42,135)	(42,931)	(53,563)	(64,288)
Administrative expenses	(260)	(338)	(165)	(439)	(361)
Net change in plan fiduciary net position	126,431	138,042	112,114	71,108	261,452
Plan fiduciary net position-beginning	506,272	632,703	770,745	882,859	953,967
Plan fiduciary net position-ending (b)	<u>\$ 632,703</u>	<u>\$ 770,745</u>	<u>\$ 882,859</u>	<u>\$ 953,967</u>	<u>\$ 1,215,419</u>
District's net OPEB liability (a-b)	<u>\$ 619,953</u>	<u>\$ 521,153</u>	<u>\$ 384,835</u>	<u>\$ 378,247</u>	<u>\$ 106,045</u>
Plan fiduciary net position as a percentage of the total OPEB liability	51%	60%	70%	72%	92%
Covered-employee payroll	\$ 446,005	\$ 661,238	\$ 702,715	\$ 573,557	\$ 617,615
District's net OPEB liability as a % of covered-employee payroll	139%	79%	55%	66%	17%
Valuation Date	6/30/2017	6/30/2017	6/30/2019	6/30/2019	6/30/2021

* Amounts presented above were determined as of June 30. Additional years will be presented as they become available.

Calaveras Public Utility District
Income and Expenses by Category w/ Debt Service Ratio
Thru 3rd Quarter Fiscal Year Ending June 30, 2023

	<u>Division</u>	<u>Actual Thru 3rd QTR FY 22-23</u>	<u>Budgeted FY 2022-23</u>	
Income		\$ 1,998,116	\$ 2,736,045	73%
Rate Stabilization		\$ 50,000	\$ 338,636	15%
Total Income		<u>\$ 2,048,116</u>	<u>\$ 3,074,681</u>	67%
Expense Categories				
	<u>Division</u>			
Salaries	100	\$ 607,201	\$ 952,000	64%
Benefits	200	\$ 607,963	\$ 839,547	72%
Conferences, Meetings and Training	300	\$ 11,194	\$ 35,952	31%
Administration Expenses	400	\$ 178,569	\$ 297,114	60%
Operations Expense	500	\$ 212,711	\$ 313,311	68%
Outside Services	600	\$ 169,983	\$ 206,051	82%
Equipment Rent, Taxes, and Utilities	700	\$ 100,377	\$ 250,817	40%
Total Expenses		<u>\$ 1,887,999</u>	<u>\$ 2,894,792</u>	65%
Net Operating Income		<u>\$ 160,116</u>	<u>\$ 179,889</u>	
Capital Projects	800	\$ 1,489,763	\$ 2,913,729	51%
Debt Payments	900	\$ 132,964	\$ 132,964	100%
Total Capital + Debt		\$ 1,622,727	\$ 3,046,693	53%
 <u>Debt Ratio (NI/DP)</u>				
Net Operating Income (NI)		\$ 160,116	\$ 179,889	
Debt Payments (DP)		\$ 132,964	\$ 132,964	
Debt Ratio		1.20	1.35	

* Cash Basis

Calaveras Public Utility District
Salaries and Benefit Expenditure Account Detail
Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023

Salaries	Division	100	Actual	\$ 607,201	Budget	\$ 952,000	64%
Benefits	Division	200		\$ 607,963		\$ 839,547	72%
	Total			\$ 1,215,164		\$ 1,791,547	68%

Division	GL	Description	Actual Expense (July- Mar)	Budget FY22- 23
100	5100	Executive Salary	\$ 85,600	\$ 135,000
100	5110	Administration Salaries	\$ 116,126	\$ 223,000
100	5120	Operations Salaries	\$ 339,544	\$ 545,000
100	5130	Overtime Compensation	\$ 51,590	\$ 24,182
100	5140	On Call Pay	\$ 14,342	\$ 24,818
100	5150	Holiday Pay	\$ 37,276	\$ 5,292
100	5160	Vacation Pay	\$ 21,617	\$ 35,277
100	5170	Sick Pay	\$ 20,617	\$ 42,332
200	5200	Medical Benefits	\$ 267,437	\$ 282,856
200	5205	Executive Car Allowance	\$ 1,800	\$ 3,600
200	5210	Medical Benefits - Retiree (Pay as you Go)	\$ 56,516	\$ 108,000
200	5220	Dental/Vision/ Life Insurance	\$ 14,767	\$ 29,150
200	5230	Retirement Benefits - Calpers	\$ 214,683	\$ 202,236
200	5240	Other Post Employment Benefits (OPEB)	\$ -	
200	5250	Medical Tax, Social Security and SUI	\$ 43,902	\$ 143,254
200	5260	Worker's Compensation Insurance	\$ 7,127	\$ 68,750
200	5270	Education Assistance	\$ -	\$ -
200	5280	Employee Overtime Meals	216.12	\$ 1,200
200	5290	Employee Recognition	1,515.43	\$ 500

Salaries	\$ 686,712	\$ 1,034,900	66%
Salaries (Reduced Sick, Holiday and Vacation)	\$ 607,201	\$ 952,000	64%
Benefits	\$ 607,963	\$ 839,547	72%

*Cash Basis

**Calaveras Public Utility District
 Conferences, Meetings, and Training
 Expenditure Accounts Detail
 Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023**

			Actual		Budget	
Conferences, Meetings and Training	Division		300 \$ 11,194	\$	35,952	31%

Division	GL	Description	Actual Expense (July-Mar)	Budget FY22- 23
300	5310	Board Meetings - Director Fees	\$ 4,400	\$ 8,925
300	5315	Seminars & Conferences - Board	\$ 794	\$ 5,250
300	5320	Seminars & Conferences - Staff	\$ 2,515	\$ 8,400
300	5325	Mileage Reimbursement, Parking, Tolls	\$ -	\$ 1,470
300	5330	Auto Rental	\$ -	\$ 2,100
300	5335	Training	\$ 3,486	\$ 9,807

*Cash Basis

**Calaveras Public Utility District
Administration Expense Accounts Detail
Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023**

Administration Expenses		Division	Actual	Budget	
		400	\$ 178,569	\$ 297,114	60%
Division	GL	Description	Actual Expense (July-Mar)	Budget FY22-23	
400	5415	Advertising	\$ 1,945	\$ 4,000	
400	5420	Association Dues	\$ 31,346	\$ 64,777	
400	5425	Insurance	\$ 60,775	\$ 20,269	
400	5430	License, Certifications, Fees	\$ 680	\$ 12,968	
400	5436	Repairs & Maintenance -Computers	\$ -	\$ 5,000	
400	5437	Repairs & Maintenance -Office	\$ 1,831	\$ 7,500	
400	5440	Election Costs	\$ -	\$ -	
400	5460	Permits	\$ 7,603	\$ 68,355	
400	5461	Regulatory Fees	\$ 471	\$ -	
400	5462	Postage	\$ 9,674	\$ 16,475	
400	5464	Printing	\$ 1,823	\$ 7,823	
400	5470	Software Programs & Updates	\$ 22,902	\$ 28,553	
400	5475	Office Supplies	\$ 13,497	\$ 43,021	
400	5480	Telephone	\$ 26,022	\$ 16,275	
400	5495	Water Conservation/CC Report Materials	\$ -	\$ 2,100	

*Cash Basis

**Calaveras Public Utility District
Operations Expenditure Account Detail
Through 3 QTRs Actual Fiscal Year Ending June 30, 2023**

Operations			Actual	Budget	
Expense	Division	500	\$ 197,514	\$ 313,311	63%

Division	GL	Description	Actual Expense (July-Mar)	Budget FY22-23
500	5520	Water Supply	\$ -	\$ -
500	5532	Repairs & Maintenance - Automotive	\$ 16,511	\$ 8,757
500	5533	Repairs & Maintenance -Dams and Hydros	\$ 3,853	\$ 10,500
500	5534	Repairs & Maintenance -Pumping	\$ 2,715	\$ 4,200
500	5535	Repairs & Maintenance -Treatment	\$ 5,534	\$ 12,075
500	5536	Repairs & Maintenance -T&D	\$ 21,442	\$ 78,250
500	5540	Fuel	\$ 27,372	\$ 34,500
500	5545	Materials and Supplies-Pumping	\$ 905	\$ 4,568
500	5546	Materials and Supplies-Hydros	\$ 135	\$ 3,675
500	5547	Materials and Supplies-Treatment	\$ 46,419	\$ 47,250
500	5548	Materials & Supplies-T&D	\$ 49,393	\$ 46,568
500	5550	Chemicals	\$ 10,405	\$ 14,175
500	5555	Meters - Meter Repairs	\$ 1,586	\$ 31,500
500	5566	Safety Equipment	\$ 1,943	\$ 2,993
500	5585	Tools	\$ 3,470	\$ 5,250
500	5590	Clothing & Boot Allowance	\$ 3,687	\$ 4,800
500	5592	CPUD- Other Clothing	\$ 2,148	\$ 4,252

*Cash Basis

Calaveras Public Utility District
Outside Services Expenditure Account Detail
Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023

Outside Services	Division	600	Actual \$ 169,983	Budget \$ 206,051	82%
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Division	GL	Description	Actual Expense (July-Dec)	Budget FY22-23
600	5605	Administration Services	\$ 40	\$ -
600	5606	Answering Service	\$ 2,934	\$ 2,499
600	5610	Bank Charges	\$ 3,803	\$ 1,377
600	5615	Billing Services	\$ 2,089	\$ 1,224
600	5625	Water Conservation Services	\$ -	\$ -
600	5630	Accounting Services	\$ 2,000	\$ 12,750
600	5632	IT & Computer Support	\$ 100	\$ 3,000
600	5635	Engineering-Non-Capital	\$ -	\$ 45,000
600	5640	Special Projects	\$ -	\$ -
600	5645	Legal Services	\$ 25,636	\$ 48,960
600	5647	Human Resources Consultants	\$ -	\$ 1,500
600	5650	Financial Consultants	\$ 19,666	\$ 47,430
600	5655	Community Relations	\$ -	\$ 12,240
600	5660	Misc. Medical	\$ -	\$ -
600	5665	Pre-Employment	\$ 366	\$ 1,200
600	5670	Janitorial	\$ 3,655	\$ 3,264
600	5675	Bond Administration	\$ -	\$ -
600	5680	Security	\$ 330	\$ 3,723
600	5685	Lab & Sampling	\$ 5,592	\$ 9,384
600	5690	Grant Writers	\$ -	\$ -
600	5695	Consultants-Dam	\$ 75,940	\$ 12,500
600	5699	Other Contracted Services	\$ 27,832	\$ -

* Cash Basis

Calaveras Public Utility District
Equipment Rent, Taxes and Utilities Expenditure Account Detail
Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023

				Actual	Budget	
Equipment Rent, Taxes, and Utilities	Division	700	\$	100,377	\$ 250,817	40%

Division	GL	Description	Actual Expense (July- Mar)	Budget FY22- 23
700	5710	Occupancy (rent)	\$ 1,802	\$ -
700	5720	Equipment Rental	\$ 33,269	\$ 7,875
700	5730	Property Taxes	\$ 1,522	\$ -
700	5740	Electricity-Pumping	\$ 31,299	\$ 208,316
700	5741	Electricity-Hydros	\$ 10,285	\$ 3,833
700	5742	Electricity-Treatment	\$ 11,257	\$ 16,398
700	5743	Electricity-Office	\$ 5,024	\$ 4,018
700	5750	Natural Gas	\$ -	\$ -
700	5760	Sewer and Garbage	\$ 5,920	\$ 10,378

* Cash Basis

**Calaveras Public Utility District
Capital Projects Expenditure Account Detail
Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023**

Capital Projects	Division		Actual	Budget
			800 \$ 1,489,763	\$ 2,913,729
Division	GL	Description	Actual Expense (July- Mar)	FY Budget 22-23
800	5810	Land Purchases	\$ -	\$ -
800	5820	Easements and Water Rights	\$ -	\$ -
800	5830	Buildings	\$ 25,752	\$ 55,000
800	5840	Equipment-Capital	\$ -	\$ 23,400
800	5850	Engineering-Capital	\$ 252,422	\$ 595,647
800	5860	Construction-Capital	\$ 1,211,361	\$ 2,239,682
800	5870	Materials for Capital Projects	\$ 228	
800	5880	District Personnel-Capital	\$ -	

* Cash Basis

**Calaveras Public Utility District
 Nonoperational -Debt Expenditures Account Detail
 Thru 3rd QTR Actual Fiscal Year Ending June 30, 2023**

Debt	Division			Actual	Budget
			900	\$ 132,964	\$ 132,964
Actual Expense (July-Mar) FY 22-23					
Division	GL	Description			
900	5910	Debt Service-Principal	\$	79,678	\$ 77,001
900	5920	Debt Service-Interest	\$	53,286	\$ 55,963
900	5930	Debt Issuance Costs	\$	-	

Debt Payments of \$132964.08/ Year for 20 years

CERBT Account Update Summary

Calaveras Public Utility District

as of March 31, 2023



OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by North Bay Pensions	
Valuation Date	6/30/2021
Measurement Date	N/A
Total OPEB Liability (TOL)	\$1,321,464
Valuation Assets	\$1,215,419
Net OPEB Liability (NOL)	\$106,045
Funded Status	92%
Actuarially Determined Contribution (ADC)	--
CERBT Asset Allocation Strategy	Strategy 1
Discount Rate	6.50%

CERBT Account Summary

As of March 31, 2023	Strategy 1
Initial contribution (06/30/2010)	\$71,402
Additional contributions	\$598,893
Disbursements	\$0
CERBT expenses	(\$6,891)
Investment earnings	\$427,955
Total assets	\$1,091,358
Annualized net rate of return (06/30/2010-03/31/2023 = 12.75 years)	6.34%

Cash Flow Summary by Fiscal Year

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2006-07	\$0	\$0	\$0	\$0	\$0
2007-08	\$0	\$0	\$0	\$0	\$0
2008-09	\$0	\$0	\$0	\$0	\$0
2009-10	\$71,402	\$0	(\$46)	(\$0)	\$71,356
2010-11	\$64,570	\$0	\$19,355	(\$106)	\$155,221
2011-12	\$56,815	\$0	\$19,585	(\$286)	\$212,086
2012-13	\$54,941	\$0	\$45,989	(\$633)	\$293,084
2013-14	\$41,921	\$0	\$100,295	(\$1,077)	\$388,866
2014-15	\$41,061	\$0	\$99,855	(\$1,469)	\$429,096
2015-16	\$73,166	\$0	\$104,219	(\$1,823)	\$506,272
2016-17	\$73,661	\$0	\$157,440	(\$2,274)	\$632,703
2017-18	\$88,259	\$0	\$208,221	(\$2,844)	\$771,171
2018-19	\$64,500	\$0	\$256,368	(\$3,502)	\$883,161
2019-20	\$40,000	\$0	\$287,934	(\$4,262)	\$953,967
2020-21	\$0	\$0	\$550,517	(\$5,191)	\$1,215,621
2021-22	\$0	\$0	\$388,311	(\$6,214)	\$1,052,392
as of 3/31/2023	\$0	\$0	\$427,955	(\$6,891)	\$1,091,358

CERBT/CEPPT Investment Returns Outperform Benchmarks

Periods ended February 28, 2023

Fund	Assets	1 Month	3 Months	FYTD	1 Year	3 Years	5 Years	10 Years	ITD
CERBT Strategy 1 (Inception June 1, 2007)	\$13,853,002,349	-3.27%	0.25%	2.26%	-10.15%	4.77%	4.57%	5.88%	4.80%
Benchmark		-3.29%	0.18%	2.18%	-10.35%	4.52%	4.33%	5.53%	4.40%
CERBT Strategy 2 (Inception October 1, 2011)	\$1,780,654,333	-3.40%	0.12%	0.28%	-11.19%	2.22%	3.66%	4.68%	5.94%
Benchmark		-3.41%	0.06%	0.22%	-11.32%	2.05%	3.49%	4.37%	5.68%
CERBT Strategy 3 (Inception January 1, 2012)	\$759,904,508	-3.40%	-0.03%	-1.09%	-11.34%	0.57%	3.02%	3.65%	4.42%
Benchmark		-3.40%	-0.05%	-1.14%	-11.42%	0.44%	2.90%	3.34%	4.15%
CERBT Total	\$16,393,561,190								
CEPPT Strategy 1 (Inception October 1, 2019)	\$77,038,010	-2.84%	0.30%	1.62%	-8.90%	2.38%	-	-	2.48%
Benchmark		-2.86%	0.22%	1.51%	-9.15%	2.26%	-	-	2.39%
CEPPT Strategy 2 (Inception January 1, 2020)	\$35,447,938	-2.68%	0.02%	-0.24%	-8.92%	-0.82%	-	-	-0.46%
Benchmark		-2.69%	0.07%	-0.24%	-8.97%	-0.92%	-	-	-0.56%
CEPPT Total	\$112,485,948								

CERBT Portfolios

2022 Capital Market Assumptions	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Expected Return	6.0%	5.5%	5.0%
Risk	12.1%	9.9%	8.4%

CERBT Portfolio Details

Asset Classification	Benchmark	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Global Equity	MSCI All Country World Index IMI (Net)	49% ±5%	34% ±5%	23% ±5%
Fixed Income	Bloomberg Long Liability Index	23% ±5%	41% ±5%	51% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Index (Net)	20% ±5%	17% ±5%	14% ±5%
Treasury Inflation Protected Securities (TIPS)	Bloomberg US TIPS Index, Series L	5% ±3%	5% ±3%	9% ±3%
Commodities	S&P GSCI Total Return Index	3% ±3%	3% ±3%	3% ±3%
Cash	91-Day Treasury Bill	0% +2%	0% +2%	0% +2%

Total Participation Cost Fee Rate

- Total all-inclusive cost of participation
 - Combines administrative, custodial, and investment fees
 - Separate trust funds
 - Self-funded, fee rate may change in the future
 - Fee is applied daily to assets under management
 - 10 basis points - CERBT
 - 25 basis points - CEPPT

CEPPT/CERBT Consistently Low Fee Rate History

Fiscal Year	CERBT	CEPPT
2007-2008	2.00 basis points	-
2008-2009	6.00 basis points	-
2009-2010	9.00 basis points	-
2010-2011	12.00 basis points	-
2011-2012	12.00 basis points	-
2012-2013	15.00 basis points	-
2013-2014	14.00 basis points	-
2014-2015	10.00 basis points	-
2015-2016	10.00 basis points	-
2016-2017	10.00 basis points	-
2017-2018	10.00 basis points	-
2018-2019	10.00 basis points	-
2019-2020	10.00 basis points	25.00 basis points
2020-2021	10.00 basis points	25.00 basis points
2021-2022	10.00 basis points	25.00 basis points
2022-2023	10.00 basis points	25.00 basis points

622 Prefunding Program Employers

601 CERBT and 84 CEPPT

- State of California
- 157 Cities or Towns
- 10 Counties
- 82 School Employers
- 32 Courts
- 340 Special Districts and other Public Agencies
 - (104 Water, 37 Sanitation, 33 Fire, 26 Transportation)

Financial Reporting

- CERBT is the Plan
 - Provides audited and compliant GASB 74 report in a Schedule of Changes in Fiduciary Net Position (FNP)
 - Published in February each year

CERBT FNP Fiscal Year	Availability
2018-19	Available at https://www.calpers.ca.gov/cerbt
2019-20	
2020-21	
2021-22	

Questions? Where to Get Trust Fund Information?

Name	Title	E-mail	Desk	Mobile
Matt Goss	Outreach & Support Program Manager	Matthew.Goss@calpers.ca.gov	(916) 795-9071	(916) 382-6487
Karen Lookingbill	Outreach & Support Manager	Karen.Lookingbill@calpers.ca.gov	(916) 795-1387	(916) 501-2219
Darren Lathrop	Outreach & Support Manager	Darren.Lathrop@calpers.ca.gov	(916) 795-0751	(916) 291-0391
Lee Lo	Outreach & Support Analyst	Lee.Lo@calpers.ca.gov	(916) 795-4034	(916) 612-4128
Colleen Cain-Herrback	Administration & Reporting Program Manager	Colleen.Cain-Herrback@calpers.ca.gov	(916) 795-2474	(916) 505-2506
Vic Anderson	Administration & Reporting Manager	Victor.Anderson@calpers.ca.gov	(916) 795-3739	(916) 281-8214
Robert Sharp	Assistant Division Chief	Robert.Sharp@calpers.ca.gov	(916) 795-3878	(916) 397-0756

Program E-mail Addresses	Prefunding Programs Webpages
CERBT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CERBT
CEPPT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CEPPT
CERBTACCOUNT@calpers.ca.gov – Online Record Keeping System	

RESOLUTION NO. 2023-08

RESOLUTION REQUESTING DELINQUENT AND/OR UNPAID CHARGES BE PLACED ON THE COUNTY TAX ROLL AND AUTHORIZING THE CALAVERAS COUNTY AUDITOR-CONTROLLER AND TREASURER-TAX COLLECTOR TO COLLECT DELINQUENT CHARGES FOR THE CALAVERAS PUBLIC UTILITY DISTRICT

WHEREAS, California Government Code Section 61115 provides that any charges and penalties may be collected on the tax roll in the same manner as property taxes; and

WHEREAS, the Calaveras Public Utility District is authorized pursuant to California Public Utilities Code Section 16472 to request the County to bill its delinquent charges in the same manner as ad valorem property tax and subject to the same penalty as other charges and taxes billed by the County of Calaveras; and

WHEREAS, the Calaveras Public Utility District agrees to deduct the amount of one percent (1%) from the delinquent charges billed for administrative costs, which shall be retained by the County.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Calaveras Public Utility District that:

1. The Auditor-Controller and the Treasurer-Tax Collector of the County of Calaveras be and hereby is authorized to collect the delinquent charges for the Calaveras Public Utility District on an annual basis, pursuant to resolutions adopted annually by the District Board of Directors in conformance with applicable law directing the collection of delinquent accounts to be placed on the County tax roll for collection; and

2. That the County of Calaveras is hereby authorized to deduct one percent (1%) from the delinquent accounts so billed, which shall be retained by the County to cover administrative costs; and

3. The General Manager is authorized to execute any and all documents and agreements to implement this Resolution.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 16th day of May, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
Richard Blood, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board



RESOLUTION NO. ____ - __

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CALAVERAS PUBLIC UTILITY DISTRICT
ADOPTING REPORT OF DELINQUENT UTILITY
CHARGES AND AUTHORIZING COLLECTION ON
COUNTY TAX ROLL**

WHEREAS, the Calaveras Public Utility District (District) levies and collects water service charges from District utility customers to pay for the operation, maintenance and related costs of the District water systems and services; and

WHEREAS, District water and sewer service charges are calculated and levied based on the rate schedules adopted by the District Board and they are not levied based on the value of the customer's real property; and

WHEREAS, District water service charges have been adopted in compliance with applicable laws, including California Constitution article XIII D, section 6 (Proposition 218) and the relevant provisions of the California Public Utilities Code; and

WHEREAS, some District customers from time to time become delinquent in their payment of water service charges, and in such instances the District has recorded individual liens on properties having delinquent accounts; and

WHEREAS, the process of recording individual liens is expensive and burdensome, given limited District staffing resources; and

WHEREAS, California Public Utilities Code Sections 16472 and 16472.1 authorize the District to report delinquent utility charges and authorize collection of same on the tax roll of the county in which the District is located; and

WHEREAS, District has by resolution requested that Calaveras County include the District's delinquent accounts on the tax roll annually pursuant to resolutions authorizing such inclusion after notice and hearing as required by law; and

WHEREAS, the General Manager has prepared and filed the Written Report for Delinquent Sewer and Water Service Charges for Fiscal Year Prior to ____ - ____ (the "Report") and published and mailed notice of filing of the Report in accordance with the requirements of the California Health and Safety Code; and,

WHEREAS, the District Board of Directors has conducted a duly noticed public hearing concerning the Report and considered any comments or protests received at the hearing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District as follows:

1. The Board adopts the Report (Exhibit A) as presented. The Board authorizes and directs that the delinquent utility charges listed in the Report be collected on the Calaveras County property tax roll.

2. The Board authorizes and directs the Secretary/Clerk of the Board to file a copy of the Report, together with a statement that the Board has adopted the Report, with the Calaveras

County Auditor and request the Auditor to enter the delinquent charge amounts against the respective parcels of land as they appear on the property tax assessment roll and collect the delinquent amounts at the same time and in the same manner as general property taxes.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the ___ day of ___, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
Richard Blood, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

EXHIBIT A

**WRITTEN REPORT FOR DELINQUENT WATER SERVICE CHARGES FOR FISCAL
YEAR PRIOR TO _____ - _____.**

CALAVERAS PUBLIC UTILITY DISTRICT, Calaveras County, California, presents herewith its written report on delinquent water service charges to be collected on the County Tax Roll of Calaveras County, California, for the fiscal year _____ - _____.

Said charges were imposed and collected pursuant to and at the rates established therefore in resolutions therefore which were heretofore duly passed and adopted by the Board of Directors of the District. These charges were levied without regard to property valuation.

This report contains a description of each parcel of real property receiving such services and facilities with respect to which charges are delinquent and the amount of the delinquent charges for each parcel, computed in conformity with the charges prescribed by said resolutions.

NOTICE OF THE HEARING on this report has been duly given in the manner provided by law, and after having made such revision, changes, reductions or modifications of any charge or charges deemed necessary or proper, the Board of Directors has made its determination on each charge as now described herein and has finally adopted this report.

The names and addresses of the owners of said properties, or the names of the owners where no addresses are available, and the description of said properties as shown on the last equalized assessment roll of the County of Calaveras, State of California, together with the amount of the delinquent sewer and water charges set opposite each, are as hereinafter set forth, to wit:

**[List delinquent accounts by name, address, city, APN and
amount delinquent]**

Maintenance Report

April 2023

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 20,438,891 Gallons	Complete
	Sold Water = 12,186,725 Gallons	Complete
	5' Below Spill	Ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 242 Acre Feet	Ongoing
	24" over Spill- one pump running	Ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads Metered Acc. 559,150 gallons.	Ongoing
	Both Hydro units running	Ongoing
	20" over Spill	Ongoing
	CCWD Pump Data (West Point) = 0 acre Feet	Ongoing
	Road Repair and Vegetation Maintenance	Complete
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	2" main leak (FootHill Ct.)	Complete
	2" Main line leak (California)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Two-1" Service installs (Center st.)	Complete
	Water Service renew (Center St.)	Complete
	1" Service install (Hwy 49 & Center st)	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
	1" water Service install (Gwinn)	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Red Hawk Res.	Routine operations	Complete
Safety/Training	Routine Safety Talks	Ongoing
Spray Program	Spring application bare ground/roads Pre-emergent	Ongoing
Vehicle Maintenance		
Other	83 USA tags completed	Complete
	8 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 0 Pressure/ 0 odor/ 0 Color	Complete