



**CALAVERAS PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM  
August 10, 2021**

President J.W. Dell 'Orto  
President of the Board

Director Richard Blood  
Director Scott Speer

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors exclusively by telephone conference until further notice. No attendance will be permitted by the public at the District office until further notice.

Based on guidance from the California Governor's Office and the Department of Public Health, to minimize the potential spread of the COVID-19 virus, please do the following:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**  
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHlQRlBzQU5tZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

*Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.*

**AGENDA**

**1. CALL THE MEETING TO ORDER**

**2. ROLL CALL OF DIRECTORS**

- President J.W. Dell 'Orto
- Director Richard Blood
- Director Scott Speer
- Director Brady McCartney

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT (Limit: 3 min/person)**

*At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to*

*place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.*

**5. CONSENT ITEMS**

*Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.*

- a) Minutes of Regular Board meeting of July 13, 2021
- b) Minutes of Special Board meeting of July 26, 2021
- c) Claim Summary

Action: (Roll call Vote)

**Consider motion to approve consent items for items a-c.**

**ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

*Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.*

**6. APPLICATION FOR CITIZEN APPOINTMENT TO CALAVERAS PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**

Action Requested: Roll Call Vote

***Vote to recommend an appointment of a new Director to the Calaveras Public Utility District by the Calaveras County Board of Supervisors.***

**7. REQUEST TO PURCHASE WATER, RED HAWK (MCCARTY) RESERVOIR**

- a) Consider Walter Valente's request to purchase water from Red Hawk Reservoir
- b) Clarify procedure of future request to purchase water from Red Hawk Reservoir

Action Requested: Roll Call Vote

***Consider discussion and take action as necessary.***

**8. STATUS REPORT/CLEARWELL PROJECT**

- a. Clearwell Tank Project Overview
- b. Authorize the Interim General Manager to Execute a Construction Agreement for the Clearwell Tank Project, Phase 2

Action Requested: Roll Call Vote

- b. Approve the Interim General Manager to Execute a Construction Agreement for the Clearwell Tank Project, Phase 2***

## 9. **REPORTS**

*The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.*

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. Interim General Manager's Report
- d. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

## 10. **ADJOURNMENT**

If there is no other Board business the President will adjourn the meeting to its next regular meeting September 14, 2021, at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto  
Richard Blood  
Scott Speer

MEMBERS ABSENT: Brady McCartney

STAFF PRESENT: John Kingsbury, Interim General Manager  
Adam Brown, District Legal Counsel  
Carissa Bear, Clerk of the Board  
Mathew Roberts, Water System Superintendent

OTHERS PRESENT: Tammy Hebrard  
Jack Tressler  
Aaron Brim  
Ron Walker  
Gary Phillips  
Unknown Person (By Phone)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:07 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood and Speer were present. Director McCartney was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
  - a. Minutes of Regular Board meeting of June 8, 2021
  - b. Minutes of ~~Regular~~ Special Board meeting of June 29, 2021
  - c. Claim Summary
  - d. Billing Software Upgrade

President Dell'Orto requested that item b. of the Consent Items be corrected to state "Special" Board meeting. Director Blood requested to pull items a. and d. for discussion. A motion was made by Director Speer, seconded by Director Blood, to approve consent items b. and c. A roll call vote was taken. Directors Dell'Orto, Blood, and Speer voted yes; none opposed. Motion carried 3-0. Director Blood asked that the minutes from June 29, 2021, agenda item #10, reference that the Board expressed their preference to move forward with a short-term agreement with Calaveras County Water District. The Clerk of the Board took note of the correction. Director Blood requested a change to item #13 as well. No change was made.

Director Blood asked for clarification as to why item d. was a consent item as opposed to a separate agenda item. Interim General Manager Kingsbury explained that the budget for the billing software

was already approved in the 2020/2021 Budget. The staff has narrowed it down. Carissa Bear, Clerk of the Board, explained that the previous General Manager started the process last summer. The staff narrowed it down to the company they preferred, but no action was taken by the previous General Manager to move forward in the process. The staff has since restarted the process and had demonstrations from multiple companies narrowing it down again to the company they prefer. President Dell'Orto asked the approved budget for billing software upgrades. Director Blood is not opposed to moving forward with upgrading the billing software, but was just concerned on how it was being presented. Further discussion was had regarding billing options, overall cost, and the District's previous vendor. A motion was made by Director Speer, seconded by Director Blood, to approve consent items a. (with the corrections requested) and d. A roll call vote was taken. Directors Dell'Orto, Blood, and Speer voted yes; none opposed. Motion carried 3-0

#### 6. APPLICATION FOR CITIZEN APPOINTMENT TO CALAVERAS PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

President Dell'Orto thanked the candidates for joining the meeting. He explained the process of appointment for the vacancy. He asked that each candidate introduce themselves. Discussion followed between the Directors and each candidate. President Dell'Orto and Director Speer both expressed their concerns with having another Director from Mokelumne Hill. Director Speer feels he gets a lot of feedback from the community he lives in and believes having another director in San Andreas will benefit the District. Director Blood encouraged the Board to consider qualifications rather than basing a decision on where the candidate resides. He asked how long this term will be. District Legal Counsel, Adam Brown informed the Board that the remaining term is three years. President Dell'Orto thought the term was two years. Mr. Brown asked the Clerk of the Board to contact the County Elections Department to confirm. Director Blood was pleased to see so many candidates and encouraged all to apply again for future vacancies. Due to the absence of Director McCartney, the Board discussed coming back to this item at the August meeting. A motion was made by Director Blood, seconded by Director Speer to table this item until the August meeting. A roll call vote was taken. Directors Dell'Orto, Blood, and Speer voted yes; none opposed. Motion carried 3-0

\* Moved to item # 8 General Manager Recruitment

#### 7. BOARD PP WORKSHOP ON BOARD OF DIRECTORS 101

Mr. Brown thanked the Board candidates for staying for the presentation. He thinks it will benefit them coming on as new Board members. Mr. Brown gave a presentation on Board 101. He provided a Power Point to follow along. The Board thanked Mr. Brown; they appreciated the refresher.

#### 8. GENERAL MANAGER RECRUITMENT

Gary Phillips of Bob Murray and Associates updated the Board on the General Manager recruitment process. July 2, 2021, was the final filing date. Twenty applications were received, with seven preliminary interviews being scheduled. He will work with Mr. Kingsbury to schedule a special meeting to update the Board on the interviews. Director Blood expressed his frustrations with not receiving the recruitment flyer before it was sent out and also with the flyer being geared more towards an administrative position rather than an engineer position like previously discussed. Mr. Blood asked to be able to view the seven candidates that have been selected for interviews. Mr. Phillips assured the Board that at the special meeting the Board will be able to review all applicants.

## 9. NEW SERVICE CONNECTIONS

Mr. Kingsbury informed the Board that staff is looking for clarification on the Charges and Fees rate sheet. The rate sheet is confusing to read. He wants to clarify that the Board is requesting that all meter installs above a 1" need to be brought to the Board. He recommends the Board remove the verbiage off of the rate sheet stating the installation charge be approved by the Board due to the fact that it is later stated that it is charged at cost. President Dell'Orto agreed with the changes. Director Blood inquired as to where the Charges and Fees rate sheet resides. Mrs. Bear informed him that it is on the website and is per Resolution 1989-23. President Dell'Orto asked for staff to verify that the District is charging the correct amount per the resolution. Mr. Kingsbury responded that he would update the spreadsheet and review the resolution.

## 10. STATUS REPORT/CLEARWELL PROJECT

- a. Mathew Roberts, Water System Superintendent, gave an overview of the progress for the Clearwell Tank Project. Today was the mandatory pre-bid walk for Phase II. Over twenty people showed up. One of the biggest concerns he heard the contractors express was the ditch issue that was previously brought to the Board. President Dell'Orto noted that the project completion is out further than anticipated. He also inquired as to why WGA is recommending Campbell Construction since CT Construction was the overall lowest bid. Mr. Roberts explained that it was going off the base bid.
- b. Mr. Roberts gave an update on the MCC Project. He explained that the parts would take about 8 weeks if they do not get the order in Phase II. If the Board is going to wait it could be until November before the parts arrive. President Dell'Orto questioned pricing; Mr. Roberts clarified. Director Blood asked for clarification on what Phase I consisted of; Mr. Roberts clarified. Director Blood questioned as to why the project is so far behind, Mr. Roberts clarified it was due to numerous things. A few being; working with Cal Fire to take down the trees, the availability of parts, getting contractors, and Engineers/staff going back and forth on plans. Director Blood inquired whether the staff was working on the tracer study. Mr. Roberts explained that he and staff are currently working with Robert Lapp of the State Water Resources Control Board. He also explained that the District is running into issues on finding someone to do the study but thinks they may have found someone. Director Blood understands the urgency of this project but would like to be provided more information in advance in the future. . He also inquired about Phase II designs. Mr. Roberts informed him that those designs have been completed and submitted to the State. Discussion occurred but no action was taken.
- c. Staff is looking to finalize Phase I. President Dell'Orto expressed the need to move forward and the potential of having time delays due to weather if the Board waits. President Dell'Orto and Director Speer expressed that they were in favor of the alternative. President Dell'Orto asked for Mr. Roberts' opinion. Mr. Roberts believes the alternative will improve the safety at the treatment plant and it will help both phases. Discussion was had regarding drainage ditch. Mr. Kingsbury asked what the Board would like to do. President Dell'Orto and Director Speer both agree that it makes sense to move forward with the alternative. A motion was made by Director Speer to approve the contract with CT Construction and to do alternate 1. Discussion was had regarding how the bid should be awarded. Clarification from WGA is required to move forward. Mr. Kingsbury recommended placing this item on the

Special Meeting agenda late this month. President Dell'Orto agreed. The motion was withdrawn, and no action was taken.

## 11. REPORTS

### a. Legal Counsel's Report:

Mr. Brown stated that his report was covered in the Board training presentation and had nothing further to report.

### b. Water System Superintendent's Report:

Mr. Roberts gave a brief summary of the Monthly Maintenance Report. He informed the Board that the annual Consumer Confidence Reports were mailed out to customers and that office staff updated the website. Jeff Davis Reservoir is currently sitting at 2' below spill. The pumps at the South Fork Pump Station are currently off. Hydro units are off due to high water temperatures. Director Blood had some questions regarding procedures for the hydros with high water temperatures; Mr. Roberts clarified. Mr. Roberts reviewed a couple of leaks that happened throughout the month. A total of four new service connections were installed.

### c. Interim General Manager's Report:

Mr. Kingsbury informed the Board that he will be coming to the Board to request additional staff. Currently the District is need of another office staff person as well as in the field. He recommends cutting down on vehicle costs by having the field crew do a buddy system. Most jobs require two crew members, so it makes sense to start having them together. He also thinks it will help with training as well as safety. He would assign a senior crew member to each less senior person. Mr. Kingsbury will work more on this before bringing the item back to the Board. Mr. Kingsbury reminded the Board that the office is still closed to the public. The office is starting to get push back from the public, but he thinks it's important that safety for the public and employees is the District's top priority. COVID is still very present in the county and the District and the small size of the office makes social distancing difficult. Staff is looking into safety measures that would enable the office to open back up to the public. Mr. Kingsbury informed the Board that he is working with Craig Collins of Collins Accountancy Company. He hopes to have a full report on the finances at the August meeting.

### d. Directors' Comments:

Director Speer will be attending the LAFCO meeting next Monday. Director Blood will be attending the UMRWA meeting in person on July 23<sup>rd</sup>. Director Blood explained that in the past that he has requested documents pertaining to the District's water rights. He has made his request multiple times with no response. He believes that Board members should have access to those documents. Mr. Kingsbury asked if Director Blood could look into it on his end to provide staff with clearer direction. Director Blood will get back to Mr. Kingsbury. Director Speer expressed interest in seeing those documents as well.

ADJOURNMENT. There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 6:24 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board



Special Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto  
Richard Blood  
Scott Speer  
Brady McCartney

MEMBERS ABSENT: None

STAFF PRESENT: John Kingsbury, Interim General Manager  
Adam Brown, District Legal Counsel  
Carissa Bear, Clerk of the Board  
Mathew Roberts, Water System Superintendent

OTHERS PRESENT: Tammy Hebrard  
Gary Phillips

1. CALL THE MEETING TO ORDER: The special meeting was called to order by President Dell'Orto at 3:06 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, Speer, and McCartney were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CLEARWELL PROJECT
  - a. Interim General Manager, John Kingsbury informed the Board that a lot of discussion was had at the last meeting, but no motion was initiated. It is back on the agenda today for Board action. A motion was made by Director Speer, seconded by Director Blood, to authorize the Interim General Manager to move forward with MCC Project and execute the agreement with TSI. Director Blood commented that when this was first presented it was \$40,000 for hardware. He thinks the new price seems high. Tammy Hebrard, member of the public, asked what the maximum contract allowance is before it would need to go out to bid. District Legal Counsel, Adam Brown, informed Mrs. Hebrard that that contracts involving professional or design services do not have to go out to bid, but require Board approval. A roll call vote was taken. Directors Dell'Orto, Blood, Speer, and McCartney voted yes; none opposed. Motion carried 4-0.
  - b. President Dell'Orto informed everyone that WGA forwarded the Notice to Contractors and Specifications packet. In the packet it clearly states that the award will be based on the lowest base bid. Director Speer noted that there is not a major difference between bids. President Dell'Orto noticed CT Construction's bid is higher than presented at the last meeting on the bid summary. Carissa Bear, Clerk of the Board, explained that the bid did not change from the last meeting. The amount in



the memo from WGA is the correct amount. CT Construction did amend their original bid, but it was done in the appropriate time. The claim summary presented tonight does not reflect the amended amount. WGA did provide the District correspondence explaining this. Mrs. Bear offered to send it to the Board, President Dell'Orto didn't see that as necessary. Mrs. Hebrard expressed her dissatisfaction with the way the District Engineers worded how the packet would be awarded. Mr. Brown informed the Board that they need to either award the bid to the lowest responsible bidder or they need to reject all bids. A motion was made by Director Speer, seconded by Director McCartney, to authorize the Interim General Manager to execute a construction agreement with Campbell Construction. Director Speer commented that he agreed with Mrs. Hebrard, he does not like how the packet was put together. He would have liked to see the total bid be an option. President Dell'Orto agreed and stated that he feels that the way it was worded really tied the Board's hands. Director Blood commented that providing documents to the Board before the Board needs to make decisions will help in the future. He recommends the Board consider creating a policy. A roll call vote was taken. Directors Dell'Orto, Blood, Speer, and McCartney voted yes; none opposed. Motion carried 4-0

\* The Board went into closed session at 3:30 pm.

6. CLOSED SESSION – PUBLIC EMPLOYEE APPOINTMENT (Gov. Code § 54957)

Title: General Manager

*Meeting with Gary Phillips of Bob Murray & Associates, District negotiator/recruiter for General Manager position.*

The Board heard a report from Mr. Phillips regarding the status of the recruitment for the General Manager position and no action was taken. Interviews are scheduled to take place on August 17 and August 31.

7. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 5:30 p.m.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

**CALAVERAS PUBLIC UTILITY DISTRICT**

**CLAIM SUMMARY # 754**

**DATE: July 2021**

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$206,515.84
Payroll Submitted	\$ 40,871.90
P/R Tax Deposits	\$ 17,192.66
<b>Sub-total</b>	<b>\$264,580.40</b>

Net Additions	
Net Deductions	
Claim Summary Approved for	<b>\$264,580.40</b>



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Clerk of the Board, Calaveras Public Utility District

**Calaveras Public Utility District**  
**Expenses by Vendor Detail**  
July 2021

Name	Date	Memo	Account	Amount
<b>ACWA/JPIA- Property</b>				
	07/09/2021	Property Schedule - Insurance Annual Premium	5428 - T & D Insurance	22,093.77
Total ACWA/JPIA- Property				<u>22,093.77</u>
<b>American Fidelity Assurance</b>				
	07/13/2021	Premiums for March (Routing info was incorrect and orig pmt returned by bank)	5646 - 125 Plan	237.46
	07/13/2021	Premiums for May (Routing info was incorrect and orig pmt returned by bank)	5646 - 125 Plan	213.60
	07/30/2021	March/April	5646 - 125 Plan	427.20
Total American Fidelity Assurance				<u>878.26</u>
<b>Bob Murray &amp; Associates</b>				
	07/14/2021	Professional Services - Executive Search, Clerical Support, Brochure, Telephone charges, Photoco...	5623 - Contract Services	6,291.89
Total Bob Murray & Associates				<u>6,291.89</u>
<b>Cal PERS</b>				
	07/20/2021	Health Insurance Billing - July	5643 - Medical Insurance	15,401.47
	07/20/2021	Unfunded Accrued Liability - Plan ID 26507	5647 - OPEB - Retirement	62.25
	07/20/2021	Unfunded Accrued Liability - Plan ID 1017	5647 - OPEB - Retirement	8,539.17
	07/20/2021	Health Insurance Billing - August	5643 - Medical Insurance	15,387.08
	07/30/2021	Unfunded Accrued Liability - Plan ID 26507	5647 - OPEB - Retirement	1,708.54
	07/30/2021	Unfunded Accrued Liability - Plan ID 1017	5647 - OPEB - Retirement	2,135.82
Total Cal PERS				<u>43,234.33</u>
<b>Calaveras Public Power Agency</b>				
	07/09/2021		5432 - T & D Misc. Maint. Utilities	963.83
	07/09/2021		5621 - Office Utilities	206.22
	07/09/2021		5230 - Utilitites Pumping Power	4,033.00
Total Calaveras Public Power Agency				<u>5,203.05</u>
<b>Care Free Lawns</b>				
	07/20/2021	Maintenance Services - Main Office	5623 - Contract Services	150.00
Total Care Free Lawns				<u>150.00</u>
<b>CDK Supply</b>				
	07/13/2021	Supplies: Conduit bender, Connectors/Couplings, Crimper Cutter, etc. Inv. 35949	5421 - T & D Maint. Mat. & Supp.	751.79
Total CDK Supply				<u>751.79</u>
<b>Cole Tiscornia Construction</b>				
	07/13/2021	Repair 5/ Main St. Moke Hill	5422 - T & D Contract Services	2,950.00
Total Cole Tiscornia Construction				<u>2,950.00</u>
<b>Comcast</b>				
	07/13/2021	Internet/Phones	5621 - Office Utilities	428.04
Total Comcast				<u>428.04</u>
<b>CUSI</b>				
	07/13/2021	Billing Software	5623 - Contract Services	26,102.00
Total CUSI				<u>26,102.00</u>
<b>Datco Billing</b>				
	07/01/2021	July, August, and September Fee	5422 - T & D Contract Services	51.00
Total Datco Billing				<u>51.00</u>
<b>De Lage Landen Financial Services Inc.</b>				
	07/13/2021	Copy Charges	5623 - Contract Services	83.66
Total De Lage Landen Financial Services Inc.				<u>83.66</u>

**Calaveras Public Utility District**  
**Expenses by Vendor Detail**  
 July 2021

Name	Date	Memo	Account	Amount
<b>Fred Pryor Seminars/Career Track</b>				
	07/08/2021	Quickbooks in-person training	5620 - Materials & Supplies	3,600.00
Total Fred Pryor Seminars/Career Track				<u>3,600.00</u>
<b>Grainger</b>				
	07/13/2021	Parts	5421	19.72
Total Grainger				<u>19.72</u>
<b>Hansford Economic Consulting, LLC</b>				
	07/01/2021	Consulting Services re: Capacity and Connection Fees	5623 - Contract Services	251.25
Total Hansford Economic Consulting, LLC				<u>251.25</u>
<b>Hill Rivkins Brown &amp; Associates</b>				
	07/13/2021	Legal Services	5682 - Audit & Legal	7,493.00
Total Hill Rivkins Brown & Associates				<u>7,493.00</u>
<b>Hobgood's Cleaning Service</b>				
	07/13/2021	Janitorial Services	5623 - Contract Services	160.00
Total Hobgood's Cleaning Service				<u>160.00</u>
<b>Hunt &amp; Sons Inc.</b>				
	07/13/2021	Fuel for District Vehicle	5424 - T & D Equip. Repair & Oper.	905.51
Total Hunt & Sons Inc.				<u>905.51</u>
<b>Iron Mountain</b>				
	07/13/2021	Shredding	5623 - Contract Services	97.33
Total Iron Mountain				<u>97.33</u>
<b>Lowe's</b>				
	07/01/2021	WTP - Water crystals	5322 - Water Treatment Supplies	943.07
Total Lowe's				<u>943.07</u>
<b>Mead and Hunt, Inc.</b>				
	07/13/2021	Professional Services: Water Rights Permit, As Needed Tech Supp., EAPs	5430 - T & D Engineering	2,082.50
Total Mead and Hunt, Inc.				<u>2,082.50</u>
<b>Motherlode Answering Service</b>				
	07/01/2021	Answering Service	5623 - Contract Services	410.08
	07/01/2021	Apollo Digital Pager	5620 - Materials & Supplies	127.04
Total Motherlode Answering Service				<u>537.12</u>
<b>Pace Supply</b>				
	07/20/2021	Materials/Supplies	5421 - T & D Maint. Mat. & Supp.	1,353.15
Total Pace Supply				<u>1,353.15</u>
<b>PG&amp;E - ENERGY STATEMENT</b>				
	07/20/2021	San Andreas Vista 4456168520-5	5432 - T & D Misc. Maint. Utilities	29.87
	07/20/2021	Site/Hydro #2	5200 - Pipeline Hydro Cost	74.62
	07/20/2021	Site/Hydro #1	5200 - Pipeline Hydro Cost	155.50
Total PG&E - ENERGY STATEMENT				<u>259.99</u>
<b>PGE-NON ENERGY INVOICES</b>				
	07/20/2021	Inv. #0008024088-0 - Hydro #1 - Hsy 26 & Ponderosa - Non Energy Bill	5200 - Pipeline Hydro Cost	7.75
	07/20/2021	Inv. #0008024089-8 - Hydro #2 - Hwy 26 3 MI E/of Moke Hill - Non Energy Bill	5200 - Pipeline Hydro Cost	7.75
	07/20/2021	Inv. #0008024090-6 - Hydro #3 - Hwy 49 @ Chili Gulch - Non Energy Bill	5200 - Pipeline Hydro Cost	7.75
	07/20/2021	Inv. #0008024767-9 - Schaad's Reservoir - Non Energy Bill	5200 - Pipeline Hydro Cost	214.01
Total PGE-NON ENERGY INVOICES				<u>237.26</u>

**Calaveras Public Utility District**  
**Expenses by Vendor Detail**  
July 2021

Name	Date	Memo	Account	Amount
<b>Postmaster</b>				
	07/26/2021	July 2021 Bills	5622 - Postage & Box Rent	700.00
Total Postmaster				<u>700.00</u>
<b>Ryan G Churchill</b>				
	07/13/2021		6560 - Payroll Expenses	1,859.60
Total Ryan G Churchill				<u>1,859.60</u>
<b>Sender's Market Inc.</b>				
	07/13/2021	Parts - Shop	5421 - T & D Maint. Mat. & Supp.	20.56
	07/13/2021	Parts - Shop	5421 - T & D Maint. Mat. & Supp.	124.94
	07/13/2021	Parts - Shop	5421 - T & D Maint. Mat. & Supp.	180.16
	07/13/2021	Parts - Shop	5421 - T & D Maint. Mat. & Supp.	47.84
	07/13/2021	Straw for Erosion Control - Shop	5421 - T & D Maint. Mat. & Supp.	70.76
Total Sender's Market Inc.				<u>444.26</u>
<b>Staples Credit Plan</b>				
	07/20/2021	Office Supplies/Shop Supplies	5620 - Materials & Supplies	3,163.10
Total Staples Credit Plan				<u>3,163.10</u>
<b>USA Blue Book</b>				
	07/07/2021	Chemicals and Delivery Tubes	5322 - Water Treatment Supplies	85.97
	07/07/2021	LMI Flow Monitor for Legacy with connectors	5421 - T & D Maint. Mat. & Supp.	420.07
Total USA Blue Book				<u>506.04</u>
<b>Verizon Wireless</b>				
	07/27/2021	Telephone Bill	5432 - T & D Misc. Maint. Utilities	846.24
Total Verizon Wireless				<u>846.24</u>
<b>Volcano Telephone</b>				
	07/13/2021	Treatment Plant Phone	5322 - Water Treatment Supplies	63.01
	07/13/2021	Hydro #3 Phone	5200 - Pipeline Hydro Cost	52.91
	07/13/2021	Pump Station - Phone	5230 - Utilities Pumping Power	52.91
	07/13/2021	Treatment Plant - Phone	5322 - Water Treatment Supplies	109.86
	07/13/2021	Treatment Plant - Phone	5322 - Water Treatment Supplies	51.13
	07/13/2021	Hydro #2 - Phone	5200 - Pipeline Hydro Cost	52.91
	07/13/2021	Schaad's Phone	5201 - Schaad's Hydro Cost	93.38
	07/13/2021	Schaad's Phone	5201 - Schaad's Hydro Cost	52.91
Total Volcano Telephone				<u>529.02</u>
<b>Weber, Ghio &amp; Associates</b>				
	07/13/2021	Project Administration and Management - Clearwell Tank Project	1190 - Engineering-Admin.	513.00
	07/13/2021	CPUD Design - Clearwell Tank Project	1190 - Engineering-Admin.	39,138.77
	07/13/2021	Filter-to-Waste Desogm - Clearwell Tank Project	1190 - Engineering-Admin.	5,424.70
	07/13/2021	Electrical & Instrument Design - Clearwell Tank Project	1190 - Engineering-Admin.	30,000.00
Total Weber, Ghio & Associates				<u>75,076.47</u>
<b>Wells Fargo Bank - M Roberts</b>				
	07/20/2021	Amazon Purchase - Camera for Pipe, Sewer, Drain etc., Inspection	5421 - T & D Maint. Mat. & Supp.	150.14
	07/20/2021	Ferguson Enterprises - Tools: Hand Saw, Pipe Cutter, Wrenches etc.	5421 - T & D Maint. Mat. & Supp.	186.38
Total Wells Fargo Bank - M Roberts				<u>336.52</u>
<b>Western Utilities Underground Alert</b>				
	07/13/2021	Membership in WUUA 2020/2021	5683 - Dues, Subscriptions, Fees	60.00


Calaveras Public Utility District  
Expenses by Vendor Detail  
July 2021

Name	Date	Memo	Account	Amount
Total Western Utilities Underground Alert				60.00
				<u>206,515.84</u>

# CALAVERAS PUBLIC UTILITY DISTRICT

## MEMORANDUM

**TO:** Board of Directors

**FROM:** Matt Ospital, District Engineer 

**RE:** Clearwell Tank Project – Phase II

**DATE:** August 5, 2021

### Discussion:

#### Phase II Clearwell Tank Construction Contract

The bid opening for the Clearwell Tank Project – Phase 2 was conducted on August 3, 2021 at 10:00 a.m. The District received four bids before the bid opening deadline for the project as follows:

<u>Contractor</u>	<u>Base Bid *</u>	<u>Additive Alternate #1</u>	<u>Additive Alternate #2</u>	<u>Total Amount</u>
Farr Construction	\$ 1,983,680	\$ 318,650	\$ 35,000	\$ 2,337,330
Mozingo Construction	\$ 2,342,800	\$ 194,000	\$ 24,000	\$ 2,560,800
Sierra Mountain Const.	\$ 2,523,000	\$ 199,250	\$ 12,000	\$ 2,734,250
Crosno Construction	\$ 2,839,749	\$ 255,675	\$ 16,130	\$ 3,111,554

\*The Specifications for this project state that award of contract will be made to the lowest responsible bidder based upon the base bid only.

The project team has collectively reviewed the bids and has agreed to recommend awarding of both the Base Bid and Additive Alternate #2. These align best with the District's short term and long term goals. Additive Alternate #2 consists of replacing two existing vault lids with locking lift assisted lids to improve safety for Staff and security for the CPUD system. Additive Alternative #1 consists of installing a new Filter to Waste system that branches off of the new piping in the Base Bid of this project. Staff has recommended holding off on awarding Additive Alternate #1, as it could potentially be funded by a Drinking Water State Revolving Fund application submitted last year.



Phase II Clearwell Tank SCADA Contract

The District Staff have requested that TSI Inc., the original designer of the current SCADA system, continue to support this project as they are extremely knowledgeable on the system and have proven to be successful in supporting the District through WTP cutovers. This project will require intricate tie-ins and cutovers to keep the WTP operating properly through construction and after. Attached to this memorandum is a copy of TSI's proposal for this work.

Below is a summary of recommendations with financial impacts for the construction of the Phase II project:

<u>Contractor</u>	<u>Contract Amount</u>
Farr Construction	\$ 2,018,680.00*
TSI Inc.	\$ 125,100.00
<hr/>	
<b>Total</b>	<b>\$ 2,143,780.00</b>

\*Amount includes Base Bid and Additive Alternate #2.

**Recommendation:**

Based upon the attached bid summary, I hereby recommend CPUD award the Base Bid Contract and Additive Alternate #2 to the lowest responsible bidder, Farr Construction, in the amount of \$2,018,680.

Based upon the request of District Staff and the attached proposal, I hereby recommend CPUD award the Phase II SCADA Integration Contract to TSI Inc., in the amount of \$125,100.

Attached is the full bid summary for the four bids received and TSI Inc.'s proposal.

# CALAVERAS PUBLIC UTILITY DISTRICT

CLEARWELL TANK PHASE II

BID SUMMARY

BID OPENING - AUGUST 03, 2021 AT 10:00 A.M.

**BASE BID:**

ITEM	DESCRIPTION	UNITS	QTY	ENGINEER'S ESTIMATE		FARR CONST DBA RESOURCE DEVELOPMENT COMPANY		MOZINGO CONSTRUCTION		SIERRA MOUNTAIN CONSTRUCTION		CROSNO CONSTRUCTION	
				\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL
1	MOBILIZATION (5% MAX)	LS	1	\$68,000.00	\$68,000.00	\$45,000.00	\$45,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$141,400.00	\$141,400.00
2	LOCATE & PROTECT EXISTING UTILITIES	LS	1	\$15,000.00	\$15,000.00	\$14,000.00	\$14,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$53,770.00	\$53,770.00
3	DEMOLITION	LS	1	\$35,000.00	\$35,000.00	\$50,000.00	\$50,000.00	\$40,000.00	\$40,000.00	\$55,000.00	\$55,000.00	\$80,650.00	\$80,650.00
4	CLASS 2 AGGREGATE BASE	TON	640	\$150.00	\$96,000.00	\$87.00	\$55,680.00	\$140.00	\$89,600.00	\$200.00	\$128,000.00	\$134.40	\$86,016.00
5	500,000 GALLON WELDED STEEL GROUND	LS	1	\$675,000.00	\$675,000.00	\$1,035,000.00	\$1,035,000.00	\$1,180,000.00	\$1,180,000.00	\$920,000.00	\$920,000.00	\$1,228,420.00	\$1,228,420.00
6	WATER MAIN PIPING	LF	600	\$500.00	\$300,000.00	\$700.00	\$420,000.00	\$922.00	\$553,200.00	\$1,000.00	\$600,000.00	\$1,666.67	\$1,000,002.00
7	12" BUTTERFLY VALVE	EA	1	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$5,380.00	\$5,380.00
8	24" BUTTERFLY VALVE	EA	7	\$4,500.00	\$31,500.00	\$19,000.00	\$133,000.00	\$15,000.00	\$105,000.00	\$40,000.00	\$280,000.00	\$12,903.00	\$90,321.00
9	CFE AUTOMATED CONTROL VAULT ASSEMBLY	LS	1	\$45,000.00	\$45,000.00	\$80,000.00	\$80,000.00	\$75,000.00	\$75,000.00	\$170,000.00	\$170,000.00	\$43,020.00	\$43,020.00
10	CONNECT TO EXISTING PIPING	EA	1	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00	\$60,000.00	\$60,000.00	\$26,890.00	\$26,890.00
11	WTP PLUMBING	LS	1	\$50,000.00	\$50,000.00	\$63,000.00	\$63,000.00	\$50,000.00	\$50,000.00	\$70,000.00	\$70,000.00	\$18,280.00	\$18,280.00
12	ELECTRICAL	LS	1	\$50,000.00	\$50,000.00	\$74,000.00	\$74,000.00	\$100,000.00	\$100,000.00	\$75,000.00	\$75,000.00	\$65,600.00	\$65,600.00
<b>TOTALS:</b>					<b>\$1,379,000.00</b>		<b>\$1,983,680.00</b>		<b>\$2,342,800.00</b>		<b>\$2,523,000.00</b>		<b>\$2,839,749.00</b>

**ADDITIVE ALTERNATE #1:**

ITEM	DESCRIPTION	UNITS	QTY	ENGINEER'S ESTIMATE		FARR CONST DBA RESOURCE DEVELOPMENT COMPANY		MOZINGO CONSTRUCTION		SIERRA MOUNTAIN CONSTRUCTION		CROSNO CONSTRUCTION	
				\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL
1	FILTER TO WASTE VAULT ASSEMBLY	LS	1	\$60,000.00	\$60,000.00	\$141,000.00	\$141,000.00	\$68,000.00	\$68,000.00	\$86,000.00	\$86,000.00	\$68,820.00	\$68,820.00
2	24" DIA C900	LF	75	\$500.00	\$37,500.00	\$1,050.00	\$78,750.00	\$940.00	\$70,500.00	\$670.00	\$50,250.00	\$1,667.00	\$125,025.00
3	AIR GAP ASSEMBLY	LS	1	\$10,000.00	\$10,000.00	\$86,000.00	\$86,000.00	\$47,500.00	\$47,500.00	\$54,000.00	\$54,000.00	\$52,690.00	\$52,690.00
4	ELECTRICAL	LS	1	\$10,000.00	\$10,000.00	\$12,900.00	\$12,900.00	\$8,000.00	\$8,000.00	\$9,000.00	\$9,000.00	\$9,140.00	\$9,140.00
<b>ADDITIVE ALTERNATE #1 TOTALS :</b>					<b>\$117,500.00</b>		<b>\$318,650.00</b>		<b>\$194,000.00</b>		<b>\$199,250.00</b>		<b>\$255,675.00</b>

**ADDITIVE ALTERNATE #2:**

ITEM	DESCRIPTION	UNITS	QTY	ENGINEER'S ESTIMATE		FARR CONST DBA RESOURCE DEVELOPMENT COMPANY		MOZINGO CONSTRUCTION		SIERRA MOUNTAIN CONSTRUCTION		CROSNO CONSTRUCTION	
				\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL	\$/UNIT	TOTAL
1	VAULT LID ASSEMBLY	EA	2	\$7,500.00	\$15,000.00	\$17,500.00	\$35,000.00	\$12,000.00	\$24,000.00	\$6,000.00	\$12,000.00	\$8,065.00	\$16,130.00
<b>ADDITIVE ALTERNATE #2 TOTALS :</b>					<b>\$15,000.00</b>		<b>\$35,000.00</b>		<b>\$24,000.00</b>		<b>\$12,000.00</b>		<b>\$16,130.00</b>

**BASE AND ADDITIVE ALTERNATES TOTALS:      \$1,511,500.00                      \$2,337,330.00                      \$2,560,800.00                      \$2,734,250.00                      \$3,111,554.00**

Scope Letter: 3 Pages

Quote Number: 8054 REV1

No. CA Office  
 1431 North Market Blvd.  
 Suite 9  
 Sacramento, CA 95834  
 Tel 707.678.1111  
 TSIcontrols.com

6/18/21

To: Calaveras Public Utility District

Attn: Estimating

Project: Calaveras Public Utility District – Jeff Davis WTP Clearwell Project.

Bid Date: 6/28/21 Bid Time: 02:00 PM

Technical Systems, Inc. (TSI) is pleased to provide a quote for the above referenced project. Material for this project will be shipped FOB destination, ready for installation by others and field termination by others. TSI’s price includes applicable sales tax on taxable items.

**Bid Items**

Bid Item #	Bid Item Description	Price
1	Control Panels	\$44,000.00
2	Instrumentation	\$29,800.00
3	Programming	\$51,300.00
<b>Total Bid*</b>		<b>\$125,100.00</b>
<b>*For supply of items and services as listed under scope of supply only.</b>		

The following **scope proposal** is based on our interpretation of the **applicable portions** of the referenced specifications and drawings for items listed under scope of supply only.

**Specification Sections\***

- Per Data sheets and drawings provided by TSI under the Design Contract.

**Referenced Drawings\***

- Per Data sheets and drawings provided by TSI under the Design Contract.

\*TSI supplied equipment, software, and services as listed under scope of supply only.

**Addenda:**

- NA

**Notes:**

- Quote valid for 90 days from bid date.
- Department of Industrial Relations: TSI Registration Number 1000005441

Scope of Supply:

Control Panels

Bid Item #	Description	DWG / Spec Reference
1	Railroad Flat PS PLC Upgrade	Per TSI/TJCAA Design documents
1	Sample Pump LCP	Per TSI/TJCAA Design documents
1	Clearwell Level CP	Per TSI/TJCAA Design documents

Instruments

Bid Item #	Description	DWG / Spec Reference
2	12" Magnetic Flowmeter	Per TSI/TJCAA Design documents
2	Differential Pressure Transmitter for Clearwell Level CP	Per TSI/TJCAA Design documents
2	2 EA Clearwell Float Switches	Per TSI/TJCAA Design documents

TSI Submittals – Bid Items (1, 2 and 3)

- Final Elementary wiring diagrams, elevation drawings, and BOM's for items included in the above scope of supply.
- Operation and Maintenance Manuals
- Loop Diagrams

Programming (Bid Item 3)

PLC and SCADA Programming included for the existing Plant CP and the Railroad Flat PS CP. Integration of the agreed upon Control Strategy and integration of the new Analyzers supplied by the District. Temporary controls during construction will be provided based on the needs of the plant.

Software

No new Software required.

Spares

No spares included in this project.

Meetings (Bid item 3)

Includes 2 Control Strategy Meetings.

Training (Bid Items 2 and 3)

1 session of 2 hours.

Testing\* (Bid Items 1, 2 and 3)

Software Factory Test prior to the plant cutover to the new Clearwell. Field Testing and verification during startup.

**\*TSI is not the commissioning agent for the project. Testing forms and testing services are supplied for TSI scope of supply.**

Warranty

12 Month Warranty.

### Exclusions

- Installation of in-line instrumentation, process piping, tubing, fittings, supports, pipe stands, root valves etc. that are not specifically itemized above, and are not customarily furnished by the original equipment manufacturer.
- Fiber optic cable, installation, splicing, termination, and testing.
- All third-party electrical testing, studies, and analyses.
- All testing, commissioning, and training of equipment, controls, programming, and software provided by others.
- All instruments and instrument panels not listed under scope of supply.
- All local control stations, junction boxes, and other control panels not listed under scope of supply.
- All testing other than stated under scope of supply.
- All hardware, software and components not listed under scope of supply.

Please feel free to contact me to discuss any questions or comments you may have regarding this quotation.

Sincerely,

Jon Rodgers  
**Regional Manager**  
**Business Development**  
(530) 710-3325  
[jonr@tsicontrols.com](mailto:jonr@tsicontrols.com)

Estimator: JR



***Leaders in Integrated Water Solutions Since 1970***

# Monthly Maintenance Report

## JULY 2021

LOCATION	DESCRIPTION OF WORK	STATUS
<b>Jeff Davis WTP</b>	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water - 44,605,287 gallons	Complete
	Sold Water-•Total Sold Water 36,490,770 gallons	Complete
	ClearWell Project- Phase 2 bid Walk	Complete
	Phase 2 Bid Opening	Complete
	Monthly coliform reporting form and a revised level 2 assessment form	Complete
<b>Warehouse Shop</b>	Routine Operation's	Ongoing
	Electrical panel Re-Wiring	Complete
<b>South Fork Pump Station</b>	Weekly routine checks	Complete
	Raw Water Pumped = 0	ongoing
<b>Schaads Reservoir</b>	Weekly checks	Complete
	Schaads metered Raw water customer 865,940 Gal.	Complete
	Units are off, High Water Temp	Complete
	Schaads maintenance Ferc/DSOD items	Ongoing
<b>Glencoe Pump Station</b>	Weekly checks - routine monitoring	Complete
<b>Ponderosa PRV Hydro</b>	Weekly checks - routine monitoring	Complete complete
<b>MCV PRV Hydro</b>	Weekly checks - routine monitoring	Complete
<b>Garamendi's PRV Hydro</b>	Weekly checks - routine monitoring	Complete
<b>San Andreas Distribution</b>	Routine operations, sampling	Complete
	San Andreas Tank Scada Tie-In (TSI)	Complete
	Pool Station Road 4" Main leak	Complete
<b>Moke Hill Distribution</b>	Routine operations, sampling	Complete
	service line renew Maretta Ln.	Complete
	service line renew Prospect st.	Complete
	Meter locations and easements(Diamond maps)	Ongoing
<b>Glencoe Distribution</b>	Routine operations	Complete Complete
<b>Paloma Distribution</b>	Routine operations, sampling	Complete Complete
<b>Rail Road Flat Distribution</b>	Routine operations, sampling	Complete
<b>Safety/Training</b>	Routine Safety/pre-const. Talks	Complete
<b>Spray Program</b>	Spring pre-emergent	Ongoing Complete
<b>Vehicle Maintenance</b>	#6 oil Change	Complete
	#7 tire replacement	Complete

# Monthly Maintenance Report

## JULY 2021

<b>Other</b>	78 USA tags completed	Complete
	Year 2020 USA total = 735 tags Completed	Complete
	Customer service/work orders = 41	Ongoing
	Monthly meter reading	Complete
	Complaints- Odor	Complete
	complaints - Pressure	Complete
	Total Pending service inquiries = 3	Ongoing
	Revision of Operations Plan	Pending
	Annual Diversion And Use Report SFPS	Complete
	Quarterly TTHMs and Haa5 disinfection Byproducts samples	Complete
	Pre-1914 water rights possible unavailability	Ongoing
	Upper Mokelumne River Watershed Sanitary Survey (WSS) DRAFT	Pending