

CALAVERAS PUBLIC UTILITY DISTRICT

August 11, 2020
7:00 P.M.

Regular Meeting

MEMBERS PRESENT: J.W. Dell'Orto
Clifford Overmier
Richard Blood
Scott Speer

MEMBERS ABSENT: John Lavaroni*

STAFF PRESENT: Donna Leatherman, General Manager
Adam Brown, Legal Counsel

OTHERS PRESENT: Matt Ospital, District Engineer

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by President Dell'Orto at 7:00pm. Directors Dell'Orto, Overmier, Speer and Blood were present. Director Lavaroni was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

At this time the President moved to item #5 and #10 on the Agenda.

5. CONSIDERATION OF RESOLUTION 2020-13: RESOLUTION AUTHORIZING THE GENERAL MANAGER TO AWARD AND EXECUTE A CONSTRUCTION AGREEMENT FOR THE 2019 FEMA STORM DAMAGE REPAIR PROJECT: The District Engineer, Matt Ospital, gave a report on the background of the FEMA process and projects that were submitted. The Storm Damage Repair Project includes nine different facilities, one of which was not covered under the project funding and will be included in the repair project. The District advertised for the projects and received two bids as follows:

- Cole Tiscornia Construction: \$296,546
- Moyle Excavation, Inc.: \$274,256

It was recommended to award the contract to Moyle Excavation, Inc. as the lowest responsible bidder. A motion was made by Director Overmier, seconded by Director Speer to approve Resolution 2020-13: Resolution Authorizing the General Manager to Award and Execute a Construction Agreement for the 2019 FEMA Storm Damage Repair Project. A roll call vote was taken. Directors Dell'Orto, Speer, Overmier and Blood voted yes. Motion carried 4-0-1.

*Director Lavaroni arrived at 7:10pm

10. UPDATE; STATE REVOLVING FUND (SRF) PLANNING GRANT APPLICATION PACKAGE FOR WATER TREATMENT PLANT IMPROVEMENT PROJECTS: The District Engineer and General Manager reported on the August 5, 2020 Board workshop that was attended by Directors Blood, Speer and Dell'Orto. The workshop included discussion regarding the District's existing SRF application, the water treatment process and water treatment projects to be considered. Director Blood inquired about the inspection to the clearwell at the Water Treatment Plant to determine if there were structural defects and any direction for the repairs. The General Manager described the results of the inspection. The General Manager requested any feedback from those that attended the workshop. Directors Dell'Orto and Speer indicated that having the staff members at the workshop was helpful and provided good insight to the water treatment process. A follow up survey will be sent to provide feedback for possible future Board workshops.

Director Blood requested to review the Engineer's Report on item 11c of the agenda.

11. ENGINEER'S REPORT:

- c. The monthly Engineer's report contained a summary of the current projects being undertaken by the District. Director Blood inquired about the status of the Water Loss Program and when a report would be available. The District Engineer will review the program status and provide an update. The General Manager also reported that there has not been much recent work done due to other projects.

District Engineer, Matt Ospital left the meeting at 7:25pm

3. APPROVAL OF CONSENT CALENDAR:

- a. Minutes for Regular Meeting of July 14, 2020
- b. System Totals Report for July 2020
- c. Maintenance Report for July 2020
- d. Water Report for July 2020

Director Speer inquired about the service installation and meter removal on Gwin Street, Paloma. The General Manager provided a brief summary. A motion was made by Director Overmier, seconded by Director Speer, to approve the Consent Calendar. Motion carried 5-0.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #742: The General Manager reported that the monthly Claim Summary does not include the Balance sheet, which will be sent and reported at the next regular meeting. Director Blood inquired about the two payments to R.F. McDonald; the General Manager clarified. Director Lavaroni inquired if the pump had been operated since installation. The General Manager confirmed it was in operation. A motion was made by Director Overmier, seconded by Director Lavaroni, to approve Claim Summary #742 in the amount of \$291,868.10 as presented. Motion carried 5-0.

b. 4th Quarter Investment Report: The report was presented by the General Manager and recapped the quarterly interest and transactions. Director Speer commented that the quarterly interest looked good. The General Manager also reported on the Certificates of Deposit which mature in 2021 and will present more information to the Board prior to maturity.

6. CONSIDERATION OF INSURANCE CLAIM FOR DAMAGES

a. Tiscornia, G. (Acct #13) – 577 W. St. Charles, San Andreas: The General Manager reported receiving a claim for damages to the customer's pressure reducing valve and ice machine. The claim form and receipts for repairs were presented to the Board for consideration. The Board held a brief discussion and Director Blood asked about outages. The General Manager clarified. A motion was made by Director Lavaroni, seconded by Director Speer, to deny the claim and send a claim rejection letter in accordance with District policy. Motion carried 5-0.

7. CONSIDERATION OF LETTERS OF SUPPORT (Director Blood): At the request of Director Blood the Upper Mokelumne River Watershed Authority (UMRWA) approved two letters of support and requested each member take them to their respective Boards for consideration.

a. AB2424 (Quirk): Streamlined Permitting; Wireless Communications; Emergency Standby Generators: Director Blood provide information about the bill. A brief discussion followed regarding impacts on property owners being notified during the permit process. A motion was made by Director Lavaroni, seconded by Director Blood, to approve sending a letter of support for AB2424 (Quirk).

b. SB1434 (Stern): Director Blood explained that this bill would identify areas of high fire hazard and provide education, grants and authority to establish a greenhouse gas Reduction Fund. After a discussion by the Board the President called for a motion. No motion was made and the matter died.

8. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION: RECONSIDERATION OF ANNUAL MEMBERSHIP FOR FISCAL YEAR 2020/21: The General Manager reported after the July meeting, the District received a letter from John Kingsbury, Executive Director, requesting reconsideration of membership to Mountain Counties and explaining the various values they provide.

There was a brief discussion regarding the information provided. The President called for a motion. No motion was made and the matter died.

9. UPDATE: COURT STREET LINE REPLACEMENT PROJECT: The General Manager reported that the project is near completion. The contractor completed within the time required. There were two change orders for the project. Paving was completed and signed off by Calaveras County Public Works. A final walk through will be conducted once all the equipment is off the jobsite. Once the District has signed off on the project, a Notice Completion will be prepared for consideration by the Board.

11. STAFF REPORTS

a. General Manager's Report: The General Manager recapped the report presented and added that in addition to the items on the report, she is also working on information regarding the District's Residential Fire Sprinkler System policy, the upcoming tank inspections and working on the update to the District Watershed Sanitary Survey (WSS) with Calaveras County Water District (which is due at the end of 2020).

b. Legal Counsel Report: Adam Brown, District Legal Counsel, reported he was assisting the General Manager with the SEIU Local 1021 negotiations, continued policy updates and COVID-19, in addition to general matters as requested.

13. CLOSED SESSION

a. Personnel Matters

Update on Negotiations with SEIU Local 1021 (Government Code 54957.6)

Agency Designated Representative: Donna Leatherman

At 8:25 P.M. the Board convened into closed session. The Board reconvened in open session at 8:30pm. The Board heard a report during closed session and no action was taken.

14. CONSIDER RESCHEDULING THE SEPTEMBER 8, 2020 REGULAR BOARD MEETING TO SEPTEMBER 15, 2020 AT 7:00PM. A motion was made by Director Lavaroni, seconded by Director Speer, to reschedule the September 8, 2020 Regular Meeting to September 15, 2020 at 7:00pm. Motion carried 5-0.

15. ADJOURNMENT (Next Regular Meeting on September 15, 2020): As there was no further business to come before the Board, a motion was made by Director Overmier, seconded by Director Lavaroni, to adjourn the meeting at 8:32pm. Motion carried 5-0.

Respectfully submitted,

Donna Leatherman, General Manager