



CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

BOARD OF DIRECTORS MEETING: 9:00 AM
September 19, 2023

Richard Blood
President of the Board

Director Brady McCartney
Director Jack Tressler

Director J.W. Dell 'Orto
Director Steve McDermed

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- President Richard Blood
- Director Brady McCartney
- Director J.W. Dell 'Orto
- Director Jack Tressler
- Director Steve McDermed

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to

place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. August 1, 2023 Special Board Minutes
- b. August 15, 2023 Regular Board Minutes
- c. Claim Summary

Action: Roll call Vote

Consider motion to approve consent item a-c.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. ANNUAL AUDIT ENGAGEMENT LETTER

Action Requested: Roll Call Vote

Approve the professional services agreement with Larry Bain, CPA, An Accounting Firm, to complete the annual financial audit at a cost not to exceed \$10,400.

7. NOTICE OF COMPLETION – CLEARWELL TANK PROJECT

Action Requested: Roll Call Vote

- a. Review Clearwell Tank Project Phase II Memorandum regarding completion of project.
- b. Approve Resolution 2023-14 Accepting The Work On The Clearwell Tank Phase II Site Improvement Project.

8. RESOLUTION 2023-15 UPDATE POLICY 4130 – DIRECTOR COMPENSATION, BENEFITS AND REIMBURSEMENT OF EXPENSES

Action Requested: Roll Call Vote

Approve Resolution 2023-15, which will update the Board Director compensation as per Board Policy 4130 to include dental/vision insurance coverage.

9. FISCAL YEAR 2022/2023 FINAL BUDGET UPDATE AND AMENDMENT

Action Requested: Roll Call Vote

- a. Review Fiscal Year 2022/23 Budget expenses.
- b. Approve Budget Amendments for Fiscal Year 2022/23

10. FISCAL YEAR 2023/2024 BUDGET UPDATE

Action Requested: Discussion

Review current Income and Expenses for Fiscal Year 2023/24.

11. CROWN CASTLE CELL TOWER LEASE AGREEMENT

Action Requested: Roll Call Vote

Approval to add a tenant to the Cell Tower at San Andreas Tank in the amount of \$500 per month added to current lease agreement.

12. CONSIDERATION OF PROPOSALS FOR IT SERVICES

Action Requested: Roll Call Vote

Review scope of services of IT consultants with recommendation to approve agreement with Mission IT Solutions.

13. LETTER OF SUPPORT FOR UPPER MOKELUMNE RIVER WATERSHED AUTHORITY'S (UMRWA) SIERRA NEVADA CONSERVANCY (SNC) GRANT

Action Requested: Roll Call Vote

Authorize General Manager to draft a letter of support for application for SNC project 1636 – Forest Projects Plan (FPP, Phase 1b) and SNC Project 1646 – forest projects plan phase 2 environmental planning.

14. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. Engineer's Report
- d. General Manager's Report
 - i. Update on Grant Applications and Grant Funded Projects
 - ii. Update on Water Master Plan
- e. Directors' Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

15. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for October 17, 2023 at 9:00 a.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.