

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: Clifford Overmier
John Lavaroni
J.W. Dell'Orto
Richard Blood
Alan (Bill) Claudino

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: Mike Moran, Member of the Public
Antonie Wurster, Member of the Public

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Director Overmier at 7:00pm. Director Overmier, Dell'Orto, Lavaroni, Blood and Claudino were present.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:

- a. Minutes for Regular Meeting of August 14, 2018
- b. Minutes for Special Meeting of August 20, 2018
- c. Directors Report for August 2018
- d. Monthly Maintenance Report for August 2018

Director Lavaroni inquired about the temporary irrigation line repair at Schaads. The Manager would clarify on agenda item 9b. A motion was made by Director Claudino, seconded by Director Dell'Orto to approve the Consent Calendar as mailed. Directors Lavaroni, Overmier, Dell'Orto, Blood and Claudino voted yes, no nays. Motion carried 5-0.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #719: Directors Blood and Lavaroni inquired about several payments; the Manager clarified. A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the Claim Summary #719 in the amount of \$225,405.14 as presented. Directors Lavaroni, Overmier, Dell'Orto, Blood and Claudino voted yes, no nays. Motion carried 5-0.

b. Discussion/Action: FY 2018/19 Budget: The Manager recommended to review the budget mid-year in December to determine at that time if a budget adjustment is needed. The Board discussed the capital projects that are currently in progress and possible need to use reserves. The 1st Quarter Budget Report will be available at the October meeting for the Board's review.

5. DISCUSSION: PROPOSED RATE INCREASE NEXT STEPS: The Manager presented a staff report for the Board's review and recommended weekly Ad Hoc committee meetings as needed through January 2019 to prepare for the next proposed rate adjustments and public outreach. Director Overmier and Blood confirmed that they would remain on the committee. The committee will discuss possible Request for Proposal (RFP) for a consultant to assist with CIP updates and recommendations. Director Blood expressed his concerns regarding the hiring of a consultant and providing the public with additional information on the CIP plan. Director Overmier stated that the committee would review the current Master Plan and evaluate if an outside consultant would need to be considered. The Manager would follow up with the committee members to schedule the next Ad Hoc meeting. Antonie Wurster expressed

her concerns regarding a proposed rate increase and asked the District to consider other options such as grants before proceeding.

6. RESOLUTION 2018-16: WATERLINE EXTENSION AGREEMENT – BBI, LLC: A waterline extension agreement request submitted by BBI, LLC was submitted and reviewed by the District. The line extension would include a two-inch line from Main Street, San Andreas, approximately one hundred sixty feet down Court Street. Plans submitted state a two-inch waterline is adequate for the proposed extension. District Ordinance states the Board may consider upsizing the line to a six-inch if necessary to meet future demands. The cost difference is estimated at \$19,505. The Manager reported the benefits for upsizing the line and possible extension thereof. The Board recommended to present additional extension at the October Board meeting. A motion was made by Director Dell’Orto, seconded by Director Lavaroni to approve Resolution 2018-16: Waterline Extension Agreement – BBI, LLC including the cost of upsizing the waterline from a two-inch to a six-inch waterline with additional cost to a six-inch line to be paid by the District. A roll call vote was taken. Directors Lavaroni, Overmier, Dell’Orto, Blood and Claudino voted yes. Motion carried 5-0.

7. RESOLUTION 2018-17: ADOPTING A NEW CONFLICT OF INTEREST CODE AND APPENDIX OF DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES: The Board was presented with an updated Conflict of Interest Code for review. Director Blood inquired about the FPPC requirements for consultants hired by the District; the Manager clarified. A motion was made by Director Claudino, seconded by Director Blood to approve Resolution 2018-17: Adopting a New Conflict of Interest Code and Appendix of Designated Positions and Disclosure Categories. A roll call vote was taken. Directors Lavaroni, Overmier, Dell’Orto, Blood and Claudino voted yes. Motion carried 5-0.

8. RESOLUTION 2018-18: AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A CONSTRUCTION AGREEMENT FOR THE RAILROAD FLAT WATER TREATMENT PLANT SALT STORAGE BUILDING: The Manager stated that the District received one bid from Cole Tiscornia Construction in the amount of \$68,750 when the original RFP was advertised on August 7, 2018. The RFP was sent to three additional vendors on August 24, 2018 with no response. The Manager recommends proceeding with the bid received from Cole Tiscornia Construction in the amount of \$68,750. A motion was made by Director Lavaroni, seconded by Director Claudino to approve Resolution 2018-18: Authorizing the District Manager to Execute a Construction Agreement for the Railroad Flat Water Treatment Plant Salt Storage Building. Directors Lavaroni, Overmier, Dell’Orto, Blood and Claudino voted yes. Motion carried 5-0.

9. PROJECT UPDATES:

a. Pixley Avenue Waterline Replacement Project: The contractor has installed the six-inch waterline and remaining items will be completed by the end of the week. Paving will be scheduled with the subcontractor. The project should be ready for acceptance at the October Board meeting.

b. Tree Mortality Mitigation: During the tree removal process, a waterline at Schaads was damaged by the contractor crew. Staff met with the District Engineer to discuss temporary and permanent repairs. A temporary repair was made to restore water service for irrigation and livestock to Schaad residence. A claim for damages was made to the District’s insurance. The Board discussed the water rights belonging to the property owners receiving water from the irrigation line. The Manager would follow up with legal counsel. Trees at other locations are being removed per the plan.

10. LETTER OF SUPPORT FOR UMRWA – BLACK SPRINGS RESTORATION PROJECT: A letter of support was presented to the Board for consideration. The Manager was authorized to send the letter of support.

11. MONTHLY WATER USAGE REPORT: The water usage for the month of August 2018 was presented for review and discussion. The Board discussed the water loss issue that was brought up at the

August 14, 2018 Public Hearing and the possible causes. The Manager stated that staff is currently working on determining water losses.

12. MANAGERS COMMENTS:

a. Monthly Report: A list of current projects being worked on by staff was provided to the Board for review. The Manager reported on the SWRCB-DDW annual inspection and transition from gas chlorine to the on-site chlorine generation at the Treatment Plant on August 28, 2018 resulting in a citation for not operating the Treatment Plant under the permit and prior to the site inspection. The Manager and Water System Superintendent will be preparing a response to the citation; there was no fine associated.

b. Schaads Recreation Gate: The District has received numerous inquiries from concerned citizens regarding not having access to the recreation side of Schaads. The Manager reported that owners have their gate locked due to theft, debris and ongoing issues. Access is allowed via 'Friends of Schaads', a group of volunteers, through a permit system. A letter from Mr. John Edmunds was presented to the Board for review and Director Dell'Orto suggested sending Mr. Edmunds a response letter.

The Manager reported a pump for the South Fork Pump Station removed for maintenance has been evaluated with a cost estimate that exceeds the CIP budgeted amount by \$25,000 due to extensive use since the 1970's. Reserve funds are available. The Manager asked for clarification from the Board regarding the history of a water connection within the Paloma Assessment District; the Board discussed. The Manager will research more and follow up at the next Board meeting.

13. DIRECTORS COMMENTS:

a. LAFCO – Meeting Reminder 9/17/18 – Director Lavaroni: Director Lavaroni would attend and gave the Manager information regarding grant funding.

b. CAMRA – Meeting Report 8/15/18: CAMRA will host a field trip to visit the upper Mokelumne River facilities of CPUD and CCWD on October 17, 2018.

c. UMRWA – Meeting Reminder and Annual EBMUD BBQ 10/5/18 – Director Blood: Director Blood would attend.

- MAC IWRM Workshops – August 14th and 30th: Director Blood attended the August 14th Workshop and gave an update on the grant opportunities available.

14. CLOSED SESSION: None

15. ADJOURNMENT (Next meeting 10/9/18): As there was no further business to come before the Board, the meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant