



**CALAVERAS PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM
October 19, 2021**

President J.W. Dell 'Orto
President of the Board

Director Richard Blood
Director Scott Speer

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors exclusively by telephone conference until further notice. No attendance will be permitted by the public at the District office until further notice.

Based on guidance from the California Governor's Office and the Department of Public Health, to minimize the potential spread of the COVID-19 virus, please do the following:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHIQRIBzQUNtZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do not talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President J.W. Dell 'Orto
- b. Director Richard Blood
- c. Director Scott Speer
- d. Director Brady McCartney

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. Minutes of Regular Board meeting of August 10, 2021
- b. Minutes of Special Board meeting of August 17, 2021
- c. Minutes of Special Board meeting of August 31, 2021
- d. Minutes of Special Board meeting of September 10, 2021
- e. Minutes of Regular Board meeting of September 14, 2021
- f. Minutes of Special Board meeting of September 27, 2021
- g. Claim Summary

Action: Roll call Vote

Consider motion to approve consent items for items a-g.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. ADMINISTER OATH OF OFFICE TO NEWLY APPOINTED MEMBER OF THE CALAVERAS PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Action Requested:

Administer Oath of Office to Jack Tressler, who was appointed to the District Board of Directors by the Calaveras County Board of Supervisors.

7. CLOSED SESSION – PUBLIC EMPLOYEE APPOINTMENT (Gov. Code § 54957)
Title: General Manager

8. PUBLIC EMPLOYEE APPOINTMENT

Title: General Manager

Consideration of appointment of Travis Small as General Manager and approval of employment agreement.

9. FERC – CONSIDERATION OF PROPOSAL FOR WATER RIGHTS COMPLIANCE AND HYDROPOWER GENERATING PLANT EVALUATION

Action Requested: Roll Call Vote

Approve the task order with Rich Sanchez, GEI Consultants in the amount, not to exceed, of \$24,948 to assist with and facilitate completion the remaining outstanding dam safety issues.

10. CONSIDERATION OF THREE PROPOSALS WITH CONTROLPOINT ENGINEERING, INC.

- a. Business Server Improvements Proposal
- b. Business Network Upgrade Proposal
- c. High-Level SCADA Assessment Proposal

Action Requested: Roll Call Vote

- a. Approve the ControlPoint, Inc. proposal to upgrade the District's business server in the amount of \$12,948.
- b. Approve the ControlPoint, Inc. proposal to upgrade the District's network in the amount of \$11,579.
- c. Approve the ControlPoint, Inc. proposal for a High-level SCADA Assessment in the amount of \$4,760.

11. CONSIDERATION OF PROPOSAL FOR WATER RIGHTS COMPLIANCE AND HYDROPOWER GENERATING PLANT EVALUATION

Action Requested:

Approve the Western Hydrologics (WHC) proposal for water rights compliance and hydropower generating plant evaluation based on time and materials not to exceed \$9,940.

12. CONSIDERATION OF PROFESSIONAL GRANT WRITING SERVICES

Action Requested: Roll Call Vote

Approve the professional services agreement with Fawn McLaughlin to complete the ACWA/JPIA Risk Control grant application at \$110 per hour, not to exceed \$1,500.

13. STATUS REPORT/CLEARWELL PROJECT

Clearwell Tank Project Status Report

14. FINANCIAL REVIEW- CRAIG COLLINS

- a. Overview
- b. Mid-Year Budget Adjustment Proposal

Action Requested: Roll Call Vote

Approve proposed budget adjustments

15. ANNUAL AUDIT ENGAGEMENT LETTER

Action Requested: Roll Call Vote

Approve the professional services agreement with Larry Bain, CPA, An Accounting Firm, to complete the annual financial audit at a not to exceed \$8,600.

16. RESOLUTION NO. 2021-11: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD NOVEMBER 18, 2021 TO NOVEMBER 19, 2021 PURSUANT TO BROWN ACT PROVISIONS.

Action Requested: Roll Call Vote

Approval of Resolution No. 2021-11 Declaring and Re-ratifying the State of Emergency and Authorizing Remote Teleconference Meetings of the Board of Directors Due to the Covid-19 Emergency.

17. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
 - i. Maintenance Report
 - ii. Curtailment Water Rights Update
 - iii. MCV Power Pole/Fuse Update
 - iv. WTP SCADA Update
- c. Interim General Manager's Report
- d. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

18. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Interim General Manager

19. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting November 9th, 2021, at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.