

CALAVERAS PUBLIC UTILITY DISTRICT

December 11, 2018

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: John Lavaroni
J.W. Dell'Orto
Clifford Overmier
Alan (Bill) Claudino

MEMBERS ABSENT: Richard Blood

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant
Christopher Williams, Legal Counsel

OTHERS PRESENT: Mike Moran, Member of the Public
Sonja Harris, Conifer Communications

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Director Overmier at 7:03pm. Director Lavaroni, Overmier, Dell'Orto and Claudino were present. Director Blood was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:
- a. Minutes for Regular Meeting of November 13, 2018
 - b. Directors Report for November 2018
 - c. Monthly Maintenance Report for November 2018

A motion was made by Director Claudino, seconded by Director Dell'Orto to approve the minutes for the Regular meeting of November 13, 2018 as presented. Motion carried 4-0-1.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #722: Directors Lavaroni inquired about reimbursement of funds for the Tree Mortality Program; the Manager stated that the District will be partially reimbursed by a CalOES grant. A motion was made by Director Dell'Orto, seconded by Director Lavaroni to approve the Claim Summary #722 in the amount of \$235,589.27 as presented. Motion carried 4-0-1.

b. Discussion/Action: Financial Statement June 30, 2018: The Board received the draft by email and would review further. The Manager recommended signing the management representation letter and the final report would be presented for approval at the January meeting. A motion was made by Director Lavaroni, seconded by Director Dell'Orto to sign the management representation letter. Motion carried 4-0-1.

c. Authorize Purchase of Portable Flow Meter: The Manager presented a quote from JPR Systems for the purchase of a Flexim portable liquid flow meter in the amount of \$11,023.00. Director Lavaroni inquired about taxes and shipping costs not included in quote. A motion was made by Director Lavaroni, seconded by Director Claudino to authorize the purchase of the portable flow meter which includes shipping and taxes. Motion carried 4-0-1.

d. Discussion: Reserve and Fund Balance Policy: The Board reviewed the policy and discussed the balance levels. Director Overmier explained the rate stabilization fund and the District's options for future use if needed. The levels will continue to be evaluated and recommend any balance level revisions to the Board if needed.

e. Discussion: 2018/19 Budget Adjustment: The Board was presented with proposed budget adjustments for review. This item was brought for consideration to the 2018/19 Budget which included increased revenue due to the proposed rate increase. The Manager recommends that the 2018/19 Approved Budget remain unchanged and use of reserves to be considered for budget shortfalls.

5. REQUEST FROM CONIFER COMMUNICATIONS: LOCAL BROADBAND INTERNET SITE LOCATIONS: Sonja Harris gave a presentation on Conifer Communications and interest in working to increase local internet coverage by contracting with public agencies. Conifer Communications is interested in several District water tank sites. The Board authorized the Manager and Legal Counsel to work with Conifer Communications on details for further discussion.

6. DISCUSSION: PROPOSED RATE INCREASE NEXT STEPS:

a. Ad Hoc Committee Report (Directors Overmier & Blood): Director Overmier reported on the progress of the committee and a timeline for a proposed rate increase was presented to the Board; along with an outline for the last two Ad Hoc meetings. The next Ad Hoc meeting will be on January 8, 2019 where a draft report from the committee members will be reviewed and next steps for public outreach meetings will be discussed.

b. Discussion/Action: Capital Improvement Projects: The Ad Hoc Committee will continue to review the Capital Improvement Projects with more of an emphasis on the Treatment Plant.

7. RESOLUTION 2018-22: ADOPTING THE UPDATED MOKELUMNE-AMADOR-CALAVERAS 2018 INTEGRATED REGIONAL WATER MANAGEMENT PLAN: The updated plan was provided to the Board prior to the meeting for review. The Manager stated that the District had submitted one project for the Schaads pipeline which is included in the comments of the plan. A motion was made by Director Dell'Orto, seconded by Director Lavaroni to approve Resolution 2018-22: Adopting the Updated Mokelumne-Amador-Calaveras 2018 Integrated Regional Water Management Plan. Directors Lavaroni, Dell'Orto, Overmier and Claudino voted yes. Motion carried 4-0-1.

8. REPORT: SCHAADS CLAIM FOR DAMAGES: The claim for damages caused by Trees, LLC was sent to ACWA/JPIA for review and approval. The repairs were approved and contractor has began work to be complete by the end of the week. ACWA/JPIA requested the Proof of Loss to be signed by Board and Manager in order to process payment for reimbursement of repair.

9. MONTHLY WATER USAGE REPORT:

a. Water and Rainfall Report: The water usage and rainfall figures for the month of November 2018 were presented for review and discussion. Rainfall for November was recorded as 4.9 inches and a total of 5.92 inches for the season.

10. MANAGERS COMMENTS:

a. Monthly Report: A list of current projects being worked on by staff was provided to the Board for review. Director Lavaroni inquired about the recent water tank inspections.

b. Future Committee Appointments: A reference sheet was presented to the Board with District's committees and other affiliations memberships that will be reviewed at the January Board meeting for appointments.

11. DIRECTORS COMMENTS: None.

12. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation Government Code § 54956.9(d)(3)
Negotiating Parties: Donna Leatherman and Chris Williams

At 8:25pm the Board convened to a closed session. The Board reconvened at 9:25pm. No action was taken.

13. APPROVAL TO RESCHEDULE JANUARY 8, 2019 BOARD MEETING TO JANUARY 15, 2019: A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the rescheduling of the January 8, 2019 Board Meeting to January 15, 2019. Motion carried 4-0-1.

14. ADJOURMENT (Next meeting TBD): As there was no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

