

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: Richard Blood
Scott Speer
J.W. Dell'Orto
John Lavaroni

STAFF PRESENT: Donna Leatherman, General Manager
Adam Brown, Legal Counsel
Matt Ospital, District Engineer

OTHERS PRESENT: Chester Murphy, Landowner
Tom Murphy, Landowner

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by President Dell'Orto at 7:05 P.M. Directors Dell'Orto, Speer, Lavaroni and Blood were present.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:

a. Minutes for Regular Meeting of November 10, 2020: A motion was made by Director Speer, seconded by Director Blood, to approve the minutes for the Regular Meeting of November 10, 2020 meeting as presented. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto voted yes, none opposed. Motion carried 4-0.

b. System Totals Report for November 2020: A motion was made by Director Lavaroni, seconded by Director Speer to accept the Directors Report for November 2020 as presented. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto vote. yes, none opposed. Motion carried 4-0.

c. Maintenance Report for November 2020: A motion was made by Director Speer, seconded

d. by Director Blood, to accept the Maintenance report for November 2020 as presented.

Director Lavaroni inquired about the roofing repairs at the warehouse and water treatment plant, and the General Manager provided an update. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto voted yes, none opposed. Motion carried 4-0.

Water Report for November 2020: The report was presented to the Board. A motion was made by Director Speer, seconded by Director Blood, to accept the water report for November 2020 as presented. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto voted yes, none opposed. Motion carried 4-0.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #746: A motion was made by Director Lavaroni, seconded by Director Blood, to approve Claim Summary #746 in the amount of \$166,130.51. Director Blood requested that the general ledger account number be included on future billing reports. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto voted yes, none opposed. Motion carried 4-0.

5. RECONNECTING WATER SERVICE TO ASSESSOR PARCEL NUMBER (APN) 044-009-097 (MURPHY, CHESTER) Mr. Chester Murphy provided a brief history on the parcel purchase through foreclosure and is requesting to connect to the District's water. He also mentioned the adjacent parcel. He is requesting that service be reconnected. However, the parcel is not within the District boundaries. Director Dell'Orto questioned Mr. Murphy about the existing service connection to the adjacent parcel and if the meter is active. According to Mr. Murphy the meter was active and served his parcel. However, the General Manager reported that Mr. Murphy's parcel has never had water service from the District. Director Speer wanted legal clarification of the actual service boundaries. Legal counsel clarified by stating that even if a portion was within the District, the entire parcel will require annexation to the District in order to be served. Director Blood inquired whether Mr. Murphy could provide any documents stating conclusively that the parcel is within the District. After further discussion, it was recommended that Mr. Murphy inquire with Calaveras LAFCO to request annexation to the District. Mr. Murphy requested that the District annex his parcel. The General Manger stated that the application to LAFCO would be made by Mr. Murphy and the District would work with Mr. Murphy once the application was submitted and an agreement with the District be established. Mr. Murphy was advised to request annexation from LAFCO and work toward an agreement with the District.. Mr. Murphy stated that he would apply to LAFCO and would ask the District to support him when his application was complete. President Dell'Orto thanked Mr. Murphy and also suggested that he proceed with LAFCO sooner than later, as the District would be reviewing the water service connection fee, which could be increased..

6. DISCUSSION/ACTION; DONATION OF SURPLUS FIRE HYDRANTS CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT: A motion was made by Director Lavaroni, seconded by Director Speer, to approve the donation of two surplus fire hydrants to the Central Calaveras Fire & Rescue Protection District for the purpose of training and to support supplemental fire suppression. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto voted yes, none opposed. Motion carried 4-0.

7. CONSIDERATION OF APPROVAL RESOLUTION 2020-19 – A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CALAVERAS PUBLIC UTILITY DISTRICT AND SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU), LOCAL 1021: A motion was made by Director Lavaroni, Seconded by Director Speer, to Approve Resolution 2020-19, the Memorandum of Understanding (MOU) between the Calaveras Public Utility District and Service Employees International Union (SEIU), Local 2021. A brief discussion ensued regarding the background of negotiations and finalizing the MOU to include certain legal provisions. All other negotiated items, including the revised salary structure with a ten percent (10%) salary increase granted to those recognized in the bargaining unit, remained unchanged and as previously presented to the Board. Director Lavaroni thanked the General Manager and Legal Counsel for making the negotiations a smooth process for the District. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell'Orto voted yes, none opposed. Motion carried 4-0.

8. UPDATE: 2019 FEMA STORM DAMAGE PROJECTS:

a. Resolution 2020-20: Accepting the Work on the 2019 FEMA Storm Damage Repair Project – FEMA 4431-DR-CA – Moyle Excavation: A motion was made by Director Lavaroni, seconded by Director Speer, to approve Resolution 2020-20 Accepting the Work on the 2019 FEMA Storm Damage Repair Project – FEMA 4431-DR-CA – Moyle Excavation. There was a brief discussion on the District portion of the project cost, follow up items remaining with the District's insurance provider, and close out of the remaining FEMA

categories that needed to be completed. A roll call vote was taken. Directors Blood, Speer, Lavaroni and Dell’Orto voted yes, none opposed. Motion carried 4-0.

9. UPDATE: STATE REVOLVING FUND (SRF) PLANNING GRANT APPLICATION PACKAGE FOR WATER TREATMENT PLANT IMPROVEMENT PROJECTS

a. Status report: Planning Grant Application: The General Manger reported that the application packet is completed and under review. The process is timely and will report when information is available.

b. Status report: Clearwell Tank Rehabilitation: Background information was provided by the General Manger and a memorandum from Weber, Ghio and Associates detailing background on the discoveries from the 2020 tank inspection reports. The memo identified deficiencies in three areas that require repair or replacement, ideally within the next 6-8 months. The memo also discussed the scope, schedule, funding alternatives and next steps. The General Manager reported that staff is requesting direction on evaluating the Drinking Water State Revolving Fund (DWSRF), loans and reserve funds as options.

Director Lavaroni suggested that the General Manager pursue all funding options and provide feedback to the Board. Director Blood was concerned with the timing of the project scope and schedule. He also stated that this should have been addressed after the 2018 tank inspection and that a plan was needed *to operate without clearwell in service*. The General Manager reported that the findings related to the critical condition of the Clearwell floor were not reported until the 2020 tank reports. Further discussion ensued, during which Director Speer stated that the Clearwell project “should not be a priority but the number one priority” of the District, stating the need to prioritize the Clearwell project, as a failure would be catastrophic. President Dell’Orto was also unclear on the process to develop the project scope. He was concerned with the timing and engineering aspects of this type of project to make sure the District Engineer will be able to work within the timeline provided. Director Blood suggested that the plan should be completed by April. The General Manager stated that the timeline was provided and staff should be able to work within the proposed schedule, and that she would report to the Board on the status every two weeks regarding progress being made.

10. STAFF REPORTS

a. General Manager’s Report: The General Manager provided an overview of the pending work projects and included additional information that was emailed to the Board regarding the Calaveras County Tax Collector amendment to increasing the low value exemption limits on tax allocations from \$2,000 to \$10,000. This amendment has an annual financial impact of less than \$500.00 on the District’s share of tax revenues received from the County.

b. Legal Counsel Report: Adam Brown, District Legal Counsel, stated that he continued to finalize the MOU and assist the General Manager with updates to reimplement the District COVID-19 Plan. This includes office closures and suspension of public attendance at Board meetings. It is anticipated that Board meetings will continue to be conducted via Zoom for the near future.

c. Engineer’s Report: The monthly Engineer’s Report was presented for review. The General Manager reported on items that were not previously discussed.

11. BOARD MEMBERS’ REPORT

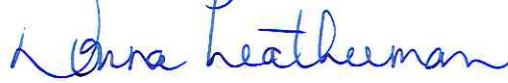
a. Director Lavaroni – LAFCO Meeting Report (11/16/20) Director Lavaroni reported that he did not attend the meeting.

b. Director Blood – UMRWA Meeting Reminder (1/22/2021) Director Blood reported that he will attend the January meeting, which will be remote.

c. Other Board Member Comments: Director Lavaroni inquired about the meter to the parcel adjacent to Mr. Murphy’s and Director Dell’Orto inquired if the District should reach out to the property owner and require annexation.

12. ADJOURNMENT (Next Regular Meeting January 12, 2021 at 7:00pm) As there was no further business to come before the Board, a motion was made by Director Lavaroni, seconded by Director Blood, to adjourn the meeting at 9:02pm. Motion carried 4.0.

Respectfully Submitted,



Donna Leatherman, General Manager

