

CALAVERAS PUBLIC UTILITY DISTRICT

May 14, 2019

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: John Lavaroni
J.W. Dell'Orto
Clifford Overmier
Richard Blood

MEMBERS ABSENT: Alan (Bill) Claudino

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: None

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Director Overmier at 7:00pm. Director Overmier, Dell'Orto, and Blood were present. Director Lavaroni and Claudino were absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:
- Minutes for Regular Meeting of April 16, 2019
 - Directors Report for April 2019
 - Monthly Maintenance Report for April 2019

A motion was made by Director Dell'Orto, seconded by Director Blood to approve the Consent Calendar as mailed. Motion carried 3-0-2.

Director Lavaroni arrived at 7:15pm

4. FINANCIAL BUSINESS:
- Approval of Claim Summary #727: Director Overmier and Blood inquired about several payments; the Manager clarified. A motion was made by Director Dell'Orto, seconded by Director Lavaroni to approve the Claim Summary #727 in the amount of \$319,686.81 as presented. Motion carried 4-0-1.
 - Approval of 3rd Quarter Investment Report: The Board reviewed the report. Director Blood inquired about the transfer from the LAIF account; the Manager clarified. A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the 3rd Quarter Investment Report as presented. Motion carried 4-0-1.
 - Approval of 3rd Quarter Budget Report: The Board reviewed the report. Director Dell'Orto inquired about the reimbursement for the damage to the Schaads waterline; the Manager stated that funds were received in April. Director Lavaroni inquired about the election expense and possibly moving those funds to another budget category. A motion was made by Director Dell'Orto, seconded by Director Lavaroni to approve the 3rd Quarter Budget Report as presented. Motion carried 4-0-1.

5. UPDATE: PROPOSED RATE INCREASE:
- Public Information Meetings
 - Mokelumne Hill (May 21, 2019)
 - San Andreas (May 23, 2019)

After the April 16, 2019 Board meeting, the staff prepared and mailed District outreach efforts including the Prop 218 notice and updates to the District's website. The Board discussed the information meetings and the public hearing on June 11, 2019. Director Lavaroni suggested having information regarding the upcoming median household income survey available for the public at the information meetings.

6. **REPORT: JEFF DAVIS WATER TREATMENT PLANT SCADA PROJECT:** District Staff and Engineer conducted a kick-off meeting on May 6, 2019 with Technical Systems, Inc. (TSI) which included a visit to the Treatment Plant. The Board reviewed the project log, schedule of values and a timeline. Director Blood inquired about further engineering costs associated with the project; the Manager estimated it to be \$5,000.

7. **UPDATE: SPECIALIZED UTILITY SERVICES PROGRAM (SUSP) MEDIAN HOUSEHOLD INCOME (MHI) SURVEY:** The District received the acceptance letter from the State to begin the survey process. All residential customers will receive a letter from the District notifying them of the reason for the survey. The survey will be completed by a third party and the results will be submitted to the District in a report.

8. **DISCUSSION: CPPA POWER MEMBER UPDATES:** Calaveras Public Power Agency (CPPA) has notified its members of the increase in power rates for fiscal year 2019/20 and updates to the energy efficient grant program to allow agencies to contribute funds for their projects. Rates will increase from \$0.085/kWh to \$0.090/kWh effective July 1, 2019.

9. **MONTHLY WATER USAGE REPORT:**

a. **Water and Rainfall Report:** The water usage and rainfall figures for the month of April 2019 were presented for review and discussion. Rainfall for April was recorded as 2.37 inches and a total of 52.78 inches for the season. Director Dell'Orto inquired about water loss concerns related to the portable flow meter findings. Staff is working on verification and finding results. The Manager will request staff to follow up with report on the findings.

10. **MANAGERS COMMENTS:**

a. **Monthly Report:** A report of current and pending projects was provided to the Board for review and discussion. Director Lavaroni inquired about the status of the Legal Counsel proposals and if local agencies were contacted to see which firms they used; the Manager will follow-up. The Board discussed the progress of the South Fork Pump Station project. The Manager reported on updates to the MAC Plan and the possibility of Prop 1 grant funding for projects.

11. **DIRECTORS COMMENTS:**

a. **LAFCO – Meeting Reminder 5/20/19 – Director Lavaroni:** Director Lavaroni will attend.

b. **UMRWA – Meeting Report 4/26/19 – Director Blood:** Director Blood gave a recap of the meeting which included information on the PG&E bankruptcy and a presentation on a proposed hydro project for the Salt Springs Reservoir area. The Manager reported that the annual dues for UMRWA for fiscal year 2019/20 would be \$12,980.

c. **CAMRA – Meeting Report 4/17/19:** Director Overmier gave a recap of the meeting. The Manager stated that the members of CAMRA may be discussing the possibility of collecting annual dues from its members at the next meeting on June 19, 2019.

d. **Annual Required Training (AB1234 and AB1825):** A reminder was given to the Board. A save-the-date for August 13, 2019 Board workshop conducted by ACWA/JPIA was also given to the Board. The workshop will begin at 6:00pm prior to the regular meeting.

12. **CLOSED SESSION:** None

13. APPROVAL TO RESCHEDULE JULY 9, 2019 BOARD MEETING TO JULY 16, 2019: A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the rescheduling of the July 9, 2019 Board Meeting to July 16, 2019. Motion carried 4-0-1.

14. ADJOURNMENT (Next Regular Meeting and Public Hearing June 11, 2019 at San Andreas Town Hall, 24 Churchill Road, San Andreas, CA 95249): As there was no further business to come before the Board, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

