CALAVERAS PUBLIC UTILITY DISTRICT POLICIES

Policy Name:	2136 – VEHICLE AND FLEET MANAGEMENT		
Approval Authority:	CPUD BOARD OF DIRECTORS	Adopted:	10/20/2026
Resolution No.	Resolution 2026-09	Revised:	

2136.2 The General Manager, or designee, shall oversee the District vehicle fleet, including vehicle assignments, maintenance, repairs, replacement recommendations, and disposal. The District shall maintain an inventory of District vehicles and equipment.

2136.3 The District shall maintain a vehicle replacement schedule. The schedule shall identify anticipated replacement years and estimated replacement costs. Replacement dates are planning estimates and shall not require replacement in a particular year. Vehicles or equipment identified for replacement shall be considered during the annual budget, subject to available funding and Board approval.

2136.4 As a general planning guideline, a District vehicle reaching ten (10) years of age or 100,000 miles shall be evaluated for continued service, replacement, reassignment, or disposal. Age and mileage alone shall not require replacement. A vehicle may remain in service when it is safe, reliable, operationally appropriate, and economical to maintain.

2136.5 When a major repair is anticipated, the District shall consider the estimated repair cost, current vehicle value, maintenance and repair history, remaining useful life, reliability, operational requirements, and replacement cost. When the estimated cost of a major repair exceeds fifty percent (50%) of the vehicle's current fair-market value, the vehicle shall be evaluated for potential replacement. When the estimated repair cost equals or exceeds the vehicle's current fair-market value, replacement should normally be recommended. The General Manager may authorize continued repair when determined to be in the District's best interest.

2136.6 The General Manager shall review the vehicle replacement schedule annually as part of the District's budget and CIP process. A vehicle identified for replacement may be deferred when it remains safe, reliable, and economical to operate. When appropriate, an approved replacement may be substituted with another District vehicle that has a greater need for replacement, provided the expenditure remains within the Board-approved budget and applicable purchasing requirements.

2136.7 Vehicle purchases shall comply with Policy 2135 – Purchasing and other applicable District purchasing requirements and shall be based on operational needs and available funding.

2136.8 District vehicles shall be maintained in accordance with manufacturer recommendations and District operational requirements. Maintenance and repair records shall be maintained as appropriate to support fleet management and replacement decisions. Accidents, significant damage, or conditions affecting the safe operation of a District vehicle shall be promptly reported.

2136.9 Vehicles that are surplus, obsolete, unsafe, uneconomical to repair, or no longer required for District operations may be recommended for disposal. The General Manager shall recommend an appropriate method of disposal consistent with District policies and applicable law.

2136.10 Heavy equipment, including excavators, backhoes, loaders, dump trucks, and similar equipment, shall be evaluated for replacement when it reaches approximately ten (10) years of age, 7,500 operating hours, requires a major repair exceeding fifty percent (50%) of its current fair-market value, or no longer provides safe, reliable, economical, or operationally appropriate service. Age and operating hours are planning guidelines and shall not alone require replacement. The evaluation shall consider condition, safety, reliability, repair history and costs, remaining useful life, operational needs, replacement cost, and available funding. Based on the evaluation, the General Manager or designee may recommend continued service, repair, reassignment, replacement, or disposal. Significant exceptions shall be documented.

2136.11 This policy shall be used in conjunction with Policy 2135 – Purchasing. Policy 2135 governs the purchasing process, while this policy establishes vehicle and fleet management and replacement guidelines. Nothing in this policy shall supersede applicable law, District ordinance, resolution, budget authority, or other controlling District policy.