

**CALAVERAS PUBLIC UTILITY DISTRICT**

**January 12, 2016**

**Regular Meeting**

**7:00 P.M.**

MEMBERS PRESENT: John Lavaroni  
Clifford Overmier  
Charlie Moore  
Dave Ortegel

MEMBERS ABSENT: Mark McCartney

STAFF PRESENT: Donna Leatherman, District Manager  
Kate Jesus, Administrative Account Assistant  
Christopher Williams, Attorney, Calaveras Public Utility District

OTHERS PRESENT: None

1. ROLL CALL: 7:00pm Director Lavaroni, Overmier, Moore, and Ortegel present.
2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
3. CONSENT CALENDAR:
  - A. Approval of Minutes as Mailed for Regular Meeting of December 8, 2015
  - B. Approval of Directors Report for December 2015
  - C. Approval of Monthly Maintenance Report for December 2015:

The Manager discussed the December Maintenance Report and the leak repair at Boston Yale. A motion was made by Director Ortegel, seconded by Director Moore that the Consent Calendar be approved as mailed. Directors Lavaroni, Overmier, Ortegel and Moore voted yes, no nays. Motion carried 4-0-1 absent.

4. FINANCIAL BUSINESS:
  - A. Approval of Claim Summary #687 – Director Ortegel and Lavaroni inquired about the payment to KW Emerson, the Manager gave detailed information regarding the project. Director Overmier inquired about overtime hours for employees pertaining to the Payroll Journal. The Manager clarified overtime information. A motion was made by Director Moore, seconded by Director Ortegel to approve Claim Summary #687 in the amount of \$164,397.40 as presented. Directors Lavaroni, Overmier, Ortegel and Moore voted yes, no nays. Motion carried 4-0-1 absent.

5. SWRCB – GRANT APPLICATION FOR SCHAAD’S PIPELINE PROJECT: The Manager reported that the grant application was currently in process. The Manager and District Engineer had a conference call with the Financial Division of SWRCB. It was discussed that the District would need to look into other funding options for the Hydro portion of the project. The Manager and District Engineer will be looking into other options for funding.

6. ACWA/JPIA:
  - A. PRESIDENTIAL SPECIAL RECOGNITION AWARD: The Manager reported that the District was awarded the Presidential Special Recognition Award for low ratio of insurance claims for the Liability and Property programs.
  - B. CA WATER 2.0 – SACRAMENTO CONVENTION CENTER (JANUARY 14, 2016): The Manger invited the Board to attend the live webcast.

7. WEF BRIEFING – SACRAMENTO CONVENTION CENTER (FEBRUARY 23, 2016): The Manager encouraged the Board to attend; registration is required.

8. UPDATE – COMPLIANCE ORDER NO. 03\_10\_14R\_004: The Manager reported on the status of the compliance order and the request for amending the order. The Manager acknowledged the several agencies that have supported the District. A Press Release was given to the Calaveras Enterprise in regards to the possible lift of the moratorium. The SWRCB, Division of Drinking Water and Division of Water Rights are reviewing documentation the District provided.

9. BUTTE FIRE REPORT:

A. FEMA HOUSING: The Manager reported there is temporary housing at Foothill Terraces. Director Ortelge inquired about payment of the monthly bill; the Manager reported the Developer is responsible.

B. RECOVERY EFFORTS: The Manager reported that the District is currently working with ACRT on the tree removal project. Director Overmier suggested PG&E for funding tree removal. Staff is working with FEMA on a total of six projects.

10. WATER CONSERVATION AND DROUGHT REPORT: The Manager reported that the District continues conservation efforts with 27.91% conservation in December. The rainfall total for December was 10.20” and 1.58” so far for January. The total rainfall for the season is 19.23”. The Manager reported that the District is currently pumping from the South Fork Pump Station. Schaads is spilling and both generators are running.

11. MOKELUMNE WILD AND SCENIC:

A. CALAVERAS LONG TERM WATERSHED NEEDS STUDY (LTWNS): The Manager reviewed the recent meetings with CCWD and AWA in regards to scope of work and cost for the study. A proposal from RMC Consulting is forthcoming which the District will have cost sharing.

12. MANAGERS COMMENTS: The Manager reviewed the CSDA membership and the services the District receives. The Manager also stated that the District had the first Staff Meeting of 2016 to review policy updates and changes. The Board was informed that District Staff was recognized in the ACWA/JPIA Perspective publication for their service during the Butte Fire. The District is looking into other banking options.

13. DIRECTORS COMMENTS:

A. ACWA/JPIA WEBINAR – FILING FORM 700 ELECTRONICALLY (JANUARY 14, 2016): The Manager invited the Board to register for the webinar and reminded them that the Form 700 has a filing deadline of March 1, 2016.

14. CLOSED SESSION:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOVERNMENT CODE SECTION § 54956.8) PROPERTY: TOYON PARK WATER SYSTEM, LLC NEGOTIATORS: DONNA LEATHERMAN, CHRIS WILLIAMS AND RICK CHURCHILL  
UNDER NEGOTIATION: PROPERTY NEGOTIATIONS

The Manager called for a closed session. At 8:19pm the Board convened to a closed session. The Board reconvened at 8:38pm to report to instruct staff to continue negotiations.

15. ADJOURNMENT (Next meeting 2/9/16): As there was no further business to come before the Board, the meeting was adjourned at 8:40pm.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant