

CALAVERAS PUBLIC UTILITY DISTRICT

August 9, 2022

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Brady McCartney

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Matt Ospital, District Engineering

OTHERS PRESENT: Allison Lechowicz
Catherine Hansford

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:15 P.M.

2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, and McCartney were present. Director Tressler was absent.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

5. RESOLUTION NO. 2022-24: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD AUGUST 9, 2022 to SEPTEMBER 9, 2022 PURSUANT TO BROWN ACT PROVISIONS.

A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution No. 2022-24. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

6. CONSENT ITEMS

- a. June 14, 2022 Meeting Minutes
- b. July 12, 2022 Meeting Minutes
- c. Claim Summary

The Board and Travis Small, General Manager, discussed the Claim Summary. Director Blood requested for parts of the June 14, 2022 Meeting Minutes and the July 12, 2022 Meeting Minutes to be corrected. Carissa Bear, Clerk of the Board, took notes and will present the corrected meeting

minutes at the September 9, 2022 Board Meeting. A motion was made by Director McCartney, seconded by Director Blood to approve Consent Item C. A roll call vote was taken. Directors Dell’Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

7. WATER CAPACITY AND CONNECTION FEES STUDY

Catherine Hansford with Hansford Economic Consulting, LLC gave a presentation on the Water Capacity and Connection Fees Study. Adam Brown, District Legal Counsel, informed the Board that Resolution 2022-25 was missing language and advised the Board that he would read the amended resolution at the September Board Meeting. Mr. Small notified the Board that he would place the notice in the Calaveras Enterprise for the public hearing. Mr. Brown informed the Board that staff will prepare a list of any pending installations. Mr. Brown will review them with the staff. A motion was made Director McCartney, seconded by Director Blood, to schedule a public hearing for September 13, 2022 at the regular scheduled Board Meeting. A roll call vote was taken. Directors Dell’Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

8. CALAVERAS LAFCO RECRUITMENT FOR SPECIAL DISTRICT ALTERNATE BOARD MEMBER

The Board decided to abstain from voting for an alternate Board Member for Calaveras LAFCO.

9. CONSIDERATION OF SELECTING WATER RATE CONSULTANT AND AUTHORIZING GENERAL MANAGER TO EXECUTE PROFESSIONAL SERVICES AGREEMENT WITH LECHOWICZ & TSENG MUNICIPAL CONSULTANTS

A meeting was held for the temporary advisory committee in July to review all proposals that were submitted for the rate study in response to the RFP. The committee recommended Lechowicz and Tseng Municipal Consultants. Allison Lechowicz of Lechowicz and Tseng Municipal Consultants gave a presentation. The Board and Ms. Lechowicz discussed the process of the rate study and what Lechowicz and Tseng Municipal Consultants envisions for CPUD. A motion was made by Director Blood, seconded by Director McCartney, to approve the Professional Services Agreement with Lechowicz and Tseng Municipal Consultants as recommended by the temporary advisory committee. A roll call vote was taken. Directors Dell’Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

10. REPORTS

a. Legal Counsel’s Report

Mr. Brown stated that his report would be covered in closed session.

b. Water System Superintendent’s Report

Mr. Small went over the Water System Superintendent’s Report. Mr. Small informed the Board that the crew did a lot of in house work at the office in the month of July for the office remodel. The crew also completed all of the work in preparation for the Federal Energy Regulatory Commission (FERC) inspection. He complimented the crew on the thoroughness of their work. The Jeff Davis Reservoir is still at a good level.

c. District Engineer Report

Matt Ospital, District Engineer, presented a slideshow with photos showing the progress on the Clearwell Tank Project.

d. General Manager's Report

Mr. Small informed the Board that there was an unforeseen incident with the Clearwell Tank Project. A contract change order came through yesterday. The District and WGA have decided to split the cost of the change order. Mr. Small will execute the change order tomorrow. Mr. Small spent the previous week participating in the Part 12D inspection with FERC. Mr. Small joined Calaveras County Water District (CCWD) for a tour of the Middle Fork diversion facility.

e. Director's Comments:

Director Blood attended the Upper Mokelumne River Watershed Authority (UMRWA) meeting. At the meeting they went over the projected fees. An Ad Hoc Committee was created during the UMRWA meeting to review the joint powers.

* The Board went into closed session at 4:57 pm.

11. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

CPUD designated representatives: Travis Small, General Manager and Adam Brown, General Counsel

Employee organization: SEIU Local 1021

The Board heard and discussed a report from the District's labor negotiators. No action was taken.

12. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 6:03pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board