

CALAVERAS PUBLIC UTILITY DISTRICT

March 14, 2023

Regular Meeting

3:00 pm

DIRECTORS PRESENT: Richard Blood  
Brady McCartney  
J.W. Dell'Orto  
Steve McDermed

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Travis Small, General Manager  
Adam Brown, District Legal Counsel  
Carissa Bear, Clerk of the Board  
Mathew Roberts, Water System Superintendent

OTHERS PRESENT: Scott Ratterman, Calaveras County Water District

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Blood at 3:06 P.M.
2. ROLL CALL OF DIRECTORS: Directors Blood, McCartney, Dell'Orto, and McDermed were present. Director Tressler was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
  - a. January 10, 2023 Regular Board Meeting Minutes
  - b. February 9, 2023 Special Board Meeting Minutes
  - c. February 14, 2023 Regular Board Meeting Minutes
  - d. Claim Summary

President Blood requested that the February 9, 2023 minutes be corrected to the meeting being adjourned by President Blood instead of President Dell'Orto. President Blood requested that in the January 10, 2023 meeting minutes under agenda item 10d., General Manager comments, for the company Water and Land Solutions be removed from the minutes as he does not recall a company name being mentioned. President Blood requested to add the sentence "The SWRCB representative Robert Lapp completed the sanitary survey inspection of the water system." be added to the February 14, 2023 minutes under the agenda item 15b. Water System Superintendent's Reports. Director Dell'Orto inquired about the invoice for IXOM Watercare, Inc. asking if it was the annual maintenance on the Solar Bee. Travis Small, General Manager clarified that the maintenance is done every 3 years. Director Dell'Orto asked if the storm damage expenses on the claim summary can be submitted to FEMA. Mr. Small informed him that he would be talking about that in the General Manager Comments later in the meeting. He

will go over what has been submitted already. Director McCartney notated the Clearwell Tank Payment #8 to Farr Construction and inquired if that means the job is close to being complete. Mr. Small let the Board know that the project is almost complete and that there will be 1-2 more payments. President Blood asked if the flow meter has been installed at the South Fork Pump Station. Mr. Small responded that it has and he received the report late last week which is why it was not included in this packet. A motion was made by Director Dell’Orto, seconded by Director McCartney, to approve the claim summary. A voice vote was taken. Directors Blood, McCartney, Dell’Orto, and McDermed voted yes; none opposed. Motion carried 4-0. A motion was made by Director Dell’Orto, seconded by Director McDermed, to approve consent items a-c as amended. A voice vote was taken. Directors Blood, McCartney, Dell’Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

**6. REVIEW OF DISTRICT TEMPORARY ADVISORY (AD HOC) COMMITTEES AND ASSIGNMENTS**

President Blood stated that he would like an agenda item to be added to each Board meeting moving forward to set a committee meeting. He discussed what he thinks each committee should be responsible for. He stated that he would like a couple of committee meetings scheduled before the April Board meeting. President Blood dissolved all existing temporary advisory committees and established temporary advisory committees for Engineering/Planning; Budget/Finance and Negotiations. He assigned Board Members to the Engineering/Planning Committee, the Budget/Finance Committee, and the Negotiations Committee. President Blood assigned Board Members to the Joint Power Authorities. President Blood Assigned one Director to the Local/Regional Organizations of Interest.

**District AD Hoc Committees**

Engineering/Planning Committee  
 Budget/Finance Committee  
 Negotiations Committee

**Director Assignments**

Richard Blood	Brady McCartney
J.W. Dell’Orto	Jack Tressler
Brady McCartney	Richard Blood

**Joint Power Authorities**

ACWA/JPIA  
 Calaveras – Amador Mokelumne River Authority (CAMRA)  
 Calaveras Public Power Agency (CPPA)  
 Upper Mokelumne River Watershed Authority (UMRWA)

**Primary**

Steve McDermed  
 Richard Blood  
 J.W. Dell’Orto  
 Brady McCartney  
 Richard Blood

**Alternate**

Jack Tressler  
 Travis Small  
 J.W. Dell’Orto  
 Steve McDermed

**Local/Regional Organizations of Interest**

Association of California Water Agencies (ACWA)  
 Calaveras LAFCO  
 Mokelumne River Association (MRA)

**Director Assignments**

Steve McDermed  
 VACANT  
 All Board Members

\*Mr. Small asked to move to agenda item #11. President Blood agreed.

7. BOARD MEMBER REMOTE ATTENDANCE AT BOARD MEETINGS  
(TELECONFERENCING POLICY)

Adam Brown, District Legal Counsel mentioned in the February meeting that the state laws have changed regarding remote meetings. This policy is to help outline the law. Unless there is an emergency such as COVID, at least three Board Members will need to attend in person. If the Board finds good cause, they can vote to allow a Board Member to attend remotely. The exception can only happen two times in a calendar year for each Board member. A motion was made by Director Dell'Orto, seconded by Director McCartney, to approve Resolution 2023-04 Adopting Calaveras Public Utility District Policy No.4240 – Board Member Remote Attendance At Meetings (Teleconferencing Policy). A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

8. CONSIDERATION TO MOVE MAY REGULAR BOARD MEETING

Director Dell'Orto informed the Board and General Manager that the original proposed Public Hearing is the same time as the County Fair and many families will be attending the fair for their children's 4-H/FFA (Future Farmers of America). The District may want to consider moving the Public Hearing. Mr. Small said they will discuss the Public Hearing date during the Directors' Comments. Director Dell'Orto may also have difficulty attending the regularly scheduled meeting if moved to May 16<sup>th</sup> as he may be out at the fairground with his family's animals. A motion was made by Director Dell'Orto, seconded by Director McDermed, to rescheduling the Regular Scheduled May Board Meeting to Tuesday May 16, 2023 at 3pm. A voice vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

9. BOARD CONSIDERATION TO APPROVE QUOTATION WITH ERS INDUSTRIAL SERVICE, INC.

President Blood gave an overview of what the replacement will involve. Director McCartney commented on the large cost. Director McDermed inquired as to when the last time the replacement was done. Mr. Small clarified. Director McDermed inquired if it was possible for the work to be done in house? Mr. Small stated that the crew was not equipped or trained to do it. A motion was made by Director Dell'Orto, seconded by Director McCartney, to approve the quotation with ERS Industrial Service, Inc. to provide, install, and top-off anthracite filler media for the six Jeff Davis Water Treatment Plant filters in an amount to not exceed \$32,000. A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

10. DECLARING SURPLUS PROPERTY

Carissa Bear, Clerk of the Board, informed the Board that an error was made on Resolution 2023-05. In the last sentence following the recitals, the word "truck" needs to state "backhoe." Ms. Bear has since corrected the error in the resolution. Mr. Small stated that a minimum reserve of \$12,000 has been set. Director McCartney asked for information on the condition of the backhoe. Mr. Small elaborated. A motion was made by Director McCartney, seconded by Director Dell'Orto, to approve Resolution 2023-05 Declaring Surplus Property. A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

11. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)-JOINT POWERS INSURANCE AUTHORITY(JPIA) EXECUTIVE COMMITTEE CONCURRING NOMINATION FOR CCWD DIRECTOR SCOTT RATTERMAN

Mr. Small asked Scott Ratterman, Director of the Calaveras County Water District, to review with the Board the purpose of the agenda item. Mr. Ratterman introduced himself and explained that he has been nominated to be on the Executive Committee of ACWA/JPIA and he is hoping Calaveras Public Utility District will adopt a resolution concurring with his nomination. He gave a brief overview of his time on multiple committees. A motion was made by Director McCartney, seconded by Director McDermed, to approve Resolution 2023-06 Concurring in the Nomination Resolution for Scott Ratterman. A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

12. AMENDMENT TO EMPLOYMENT AGREEMENT FOR GENERAL MANAGER

Director McCartney asked for clarification on the amendment. President Blood clarified that it was due to adding an additional week of vacation to be used this calendar year. A motion was made by Director Dell'Orto, seconded by Director McDermed, to Resolution 2023-07 to Amend the General Manager's Employment Agreement. A roll call vote was taken. Directors Blood, McCartney, Dell'Orto, and McDermed voted yes; none opposed. Motion carried 4-0.

13. REPORTS

a. Legal Counsel's Report

Mr. Brown stated that his report was covered in agenda item #7.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, presented a slideshow of photos taken in February to early March. Some of the photos showed the recent storms. President Blood inquired if the storm caused turbidity issues. Mr. Roberts clarified that there were no issues. Mr. Roberts reported that the pumps were shut off at the South Fork Pump Station (S.F.P.S.) due to the murky water. Treated Water was 16,033,233. Jeff Davis Reservoir is 11' below spill. S.F.P.S. is 2" over spill. Both units are running at Schaads. Mar-Tech did the large unit belt replacement at Schaads. The dead-end line flushing was complete in San Andreas. A fire hydrant replacement was done on Pope St. in San Andreas. The 2020 F250 had tires done at A-1. The annual fire extinguisher testing is complete. The crew completed 41 USA tags. The crew completed 37 customer service/work orders. The quarterly water tank inspections are complete. President Blood inquired about a blow off for the line near Wendall's. Mr. Roberts clarified.

c. District Engineer Report

Mr. Small reported that there was no update on the Clearwell Tank Project due to weather delay.

d. General Manager's Report

Mr. Small reported that the Request for Public Assistance (RPA) has been submitted to assist with the damages that occurred during the 2023 storms. President Blood asked who submitted application. Mr. Small responded that it was a joint effort between the staff and the District Engineers. Mr. Small informed the Board that the presentations for the Public Workshops are being revamped. Mr. Roberts will be added to the presenters. More photos will be added to the presentations. Director McCartney stated that he believes that a good amount of people will attend the Mokelumne Hill Public Workshop. President Blood asked for clarification as to when the study will no longer be a draft. Mr. Small stated that a final draft will be presented to the Board for consideration after the workshops are complete and final changes are done. President

Blood asked the staff to add an easy link on front page of website to the draft study. Ms. Bear will make that change.

e. Director's Comments:

Director Dell'Orto gave an overview of the CAMRA meeting he attended in February. He also thanked the crew for their hard work on the leak in Mokelumne Hill. Director Dell'Orto reiterated that he believes the Public Hearing date should be changed to allow all of the families who attend the Calaveras County Fair to be able to attend the hearing. The Board and the General Manager discussed possible dates. Mr. Small informed the Board that the Fiscal Year 2021/2022 Audit has been completed and he believes one change that will need to be made will be that the Board will now need to be issued IRS form 1099 for compensation received as Directors. The auditors did mention the possibility of adding the Board to payroll instead of cutting checks through the normal accounts payable. Some of the Board members discussed the possibility of declining their stipend with the District's legal counsel. Ms. Bear reminded the Board to complete their Form 700s.

14. ADJOURNMENT

There being no further business to come before the Board, President Blood adjourned the meeting at 5:05 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

