

Minutes of Special Meeting

7:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Scott Speer
Richard Blood

STAFF PRESENT: John Kingsbury, Interim General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Board Secretary

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE:** The special meeting of the Board of Directors (conducted via Zoom) was called to order by President Dell'Orto at 7:00 P.M. Directors Dell'Orto, Speer, and Blood were present.

2. **PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject):** None

3. **DISCUSSION REGARDING STATUS OF DISTRICT OPERATIONS AND PROVIDE DIRECTION TO GENERAL MANAGER**

The Interim General Manager informed the Board that he has been meeting with some staff and also with President Dell'Orto. He plans on meeting with Directors Blood and Speer soon. The Interim General Manager is looking to get as much direction from staff and the Board as possible. The Water System Superintendent took the Interim General Manger on a tour of some of Calaveras Public Utility District's facilities. The Interim General Manager has scheduled a meet and greet between the staff and the Board for Thursday, April 1, 2021. The Interim General Manager's goal is to have the District ready for when a permanent General Manager comes in. The Interim General Manager has been in contact with Gary Phillips of Bob Murray & Associates. The Interim General Manager has left a message with Dennis Mallory of SEIU Local 1021 to introduce himself. The Interim General Manager informed the Board that he will be going out of state April 9, 2021 but he will still be available by phone, email and Zoom. The Interim General Manager let the Board know that he is looking to build a better relationship with local newspaper and is hoping to start an ongoing listing updating the public of what is happening at Calaveras Public Utility District. Director Blood asked if the Interim General Manager had a chance to meet with the District's Engineer, the Interim General Manager replied that he had not. The Interim General Manger informed the Board of his plans to start creating some committees once there is a full Board. Director Speer complimented the Interim General Manager on all of the work he has done so far and stated that he is pleased with the Board's decision bringing him on as Interim General Manager. President Dell'Orto agreed.

Adam Brown, District Legal Counsel informed the Board that he has been in contact with General Manager Donna Leatherman preparing for her upcoming retirement. Attorney Brown informed the Board that the funding documents for the Clearwell Tank Project have been submitted and it is expected that the General Manager will transfer the funds to LAIF as soon as they become available.

Carissa Bear, Administrative Account Assistant, reported that the two new staff hires started on Monday, March 29, 2021. Both new staff members have jumped in feet first and are already assisting with daily duties. The Administrative Account Assistant notified the Board that the new truck was delivered today and that a Board Member Application came in today as well. President Dell'Orto and Director Speer acknowledged the upcoming deadline for the Form 700s and promised to get them in on time. President Dell'Orto asked for a Resolution of Appreciation for Donna Leatherman and John Lavaroni to be written.

4. ADJOURNMENT

As there was no further business to come before the Board, a motion was made by Director Speer, seconded by Director Blood, to adjourn the meeting. A roll call vote was taken. Directors Dell'Orto, Speer and Blood voted to adjourn the meeting at 8:10 p.m. Motion carried 3-0. (Next Regular Meeting April 13, 2021 at 7:00pm)

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Carissa Bear', with a long horizontal flourish extending to the right.

Carissa Bear, Secretary