



**CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249**

**BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM
June 14, 2022**

President J.W. Dell 'Orto
President of the Board

Director Richard Blood
Director Jack Tressler

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. Due to space limitations in the Board meeting room and in light of the continuing pandemic, we encourage the public to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHIQRIBzQUNtZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do not talk over the top of any other callers. Conversations must be

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President J.W. Dell 'Orto
- b. Director Richard Blood
- c. Director Brady McCartney
- d. Director Jack Tressler

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to

place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. **RESOLUTION NO. 2022-11: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD JUNE 14, 2022 to JULY 14, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

Action Requested: Roll Call Vote

Approval of Resolution No. 2022-11 Declaring and Re-ratifying the State of Emergency and Authorizing Remote Teleconference Meetings of the Board of Directors Due to the Covid-19 Emergency.

6. **CONSENT ITEMS**

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. Minutes of Regular Board meeting of May 10, 2022
- b. Minutes of Special Board meeting of May 19, 2022
- c. Minutes of Special Board meeting of May 24, 2022
- d. Claim Summary

Action: Roll call Vote

Consider motion to approve consent items for items a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

7. **DISTRICT SURPLUS PROPERTY OFFICE FURNITURE**

Action Requested: Roll Call Vote

Approval of Resolution 2022-12 Resolution to Dispose of District Surplus Items

8. **CLEARWELL TANK PROJECT PHASE I**

Action Requested: Roll Call Vote

Approval of Resolution 2022-13 Notice of Completion – Campbell Construction

9. 2021/2022 FISCAL YEAR BUDGET REVIEW

Action Requested: Discussion

Review of the 2021/2022 Fiscal Year Operating Budget through May

10. CONSIDERATION OF ADOPTION OF FISCAL YEAR 2022/23 BUDGET

Action Requested: Roll Call Vote

- a. Review of the 2022/2023 Fiscal Year Operating Budget and Capital Outlay.
- b. Approval of Resolution 2022-14 Adopting Budget for Fiscal Year 2022/23.

11. CALAVERAS COUNTY WATER DISTRICT WATER SALES AGREEMENT

Action Requested: Roll Call Vote

- a. Review proposed contract.
- b. Approval of Resolution 2022-15 Approving Surface Water Sale Agreement with CCWD
- c. Authorize General Manager to execute agreement.

12. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. General Manager's Report
- d. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

CPUD designated representatives: Travis Small, General Manager and Adam Brown, General Counsel

Employee organization: SEIU Local 1021

14. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for July 12, 2022, at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

RESOLUTION NO. 2022-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RERATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD JUNE 14, 2022 TO JULY 10, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Calaveras Public Utility District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-10 on September 27, 2021, finding that the requisite conditions exist for the District’s Board of Directors to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors reconsidered the circumstances of the state of emergency that exists in the District and adopted Resolution No. 2022-5 reaffirming the continued state of

emergency in the District and reauthorizing remote meetings of Board of Directors meetings through June 14, 2022; and

WHEREAS, emergency conditions persist in the District, specifically, the State of Emergency declared by the Governor on March 4, 2020 due to the Covid-19 pandemic; and

WHEREAS, guidance from the State of California, which has been followed by the Calaveras County Department of Public Health, recommends or mandates social distancing and face coverings in certain settings to prevent the spread of Covid-19; and

WHEREAS, the Board of Directors does hereby find that that the rise in SARS-CoV-2 Delta Variant during the Covid-19 pandemic has caused, and will continue to cause, conditions dangerous to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Board of Directors of the District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has implemented virtual meeting protocols which comply with the requirements of paragraph (2) of subdivision (e) of section 54953, by providing for public participation through online meeting attendance and the opportunity to provide comment during the Board meeting both verbally or via email.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and Covid-19 has caused, and will continue to cause, an unreasonable risk of harm to the safety of persons within the District that are likely to be beyond the control of the services, personnel, equipment and facilities of the District.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of

this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) April 8, 2022, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Calaveras Public Utility District this 14th day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
J.W. Dell'Orto, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

May 10, 2022

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Brady McCartney

MEMBERS ABSENT: Jack Tressler*

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Tyla Daries, District Engineering Technician

OTHERS PRESENT: Grant Reynolds
Jennifer Smith

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:05 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, McCartney, and Tressler were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. RESOLUTION NO. 2022-9: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD MAY 10, 2022, to JUNE 10, 2022, PURSUANT TO BROWN ACT PROVISIONS.

A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution No. 2022-9. A roll call vote was taken. Directors Dell'Orto, Blood and McCartney voted yes; none opposed. Motion carried 3-0.

* Director Tressler entered the meeting at 3:09 p.m.

6. CONSENT ITEMS
 - a. Minutes of Regular Board meeting of April 19, 2022
 - b. Claim Summary

A motion was made by Director Blood, seconded by Director McCartney, to approve item 6. a-b. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney and Tressler voted yes; none opposed. Motion carried 4-0.

7. CLEAR WELL TANK PROJECT STATUS UPDATE

Tyla Daries, District Engineering Technician, presented a slideshow for a status update of the Clearwell Tank Project. Ms. Daries went over the process of getting the tank vertical and the method the contractors used for installing the roof of the tank. Weld testing started last week and testing the floor of the tank will be done this week. All welding should be complete by June. The blasting and coating of the tank should be completed between July and October. Ms. Daries answered the Board's questions.

8. LETTER OF SUPPORT FOR WATER SERVICE, EXTENSION OF WATER MAIN AND ANNEXATION TO DISTRICT FOR 5369 PALOMA RD.

Grant Reynolds, on behalf of his client, presented to the Board the request to be annexed into the District's service area. His client is looking for a letter of support from the District to bring to LAFCO. The Board, Mr. Reynolds and the General Manager discussed what it would take to get water service to the property. The Board all agreed that they would like to see more growth within the District as long as it is not costing the District. A motion was made by Director Tressler, seconded by Director Blood, to submit a letter of support to LAFCO for the annexation of 5369 Paloma Rd. to the District. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney and Tressler voted yes; none opposed. Motion carried 4-0.

9. ACWA/JPIA RATE STABILIZATION FUND REFUND

Travis Small, General Manager, informed the Board that the District received a refund of \$13,453.70 from ACWA/JPIA for the Rate Stabilization Fund.

10. RESOLUTION NO. 2022-10: A RESOLUTION ADOPTING DISTRICT BOUNDARY MAP

Ms. Bear, Clerk of the Board/Executive Assistant, explained to the Board that an updated District boundary map is required to be submitted to the Calaveras County Election's Office for the upcoming election. A motion was made by Director Blood, seconded by Director Tressler, to approve Resolution 2022-10 A Resolution Adopting District Boundary Map. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney and Tressler voted yes; none opposed. Motion carried 4-0.

11. CALAVERAS LAFCO BUDGET AND RECRUITMENT FOR SPECIAL DISTRICT ALTERNATE BOARD MEMBER

Mr. Small informed the Board that LAFCO is looking for an alternate Board member. Mr. Small and the Board had a discussion. Adam Brown, District Legal Counsel, informed the Board that it would be beneficial to have representation at LAFCO. Director Blood volunteered to apply.

12. BUDGET WORKSHOP FOR FISCAL YEAR 2022/23.

Mr. Small presented the new GL structure format to the Board. President Dell'Orto stated it would take some time to get used to the new format. Mr. Small informed the Board that he worked with

the District's CPA to create the new format. The new structure mirrors best practices followed by other Districts who have won transparency awards and also follows the Government Accounting Standards Board (GASB) guidelines. A motion was made by Director Tressler, seconded by Director Blood, to approve new GL code structure. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney and Tressler voted yes; none opposed. Motion carried 4-0.

13. CALAVERAS PUBLIC POWER AGENCY RATE INCREASE

Mr. Small reported that the Calaveras Public Power Agency (CPPA) rates have increased. He explained that PG&E is looking to change the way they charge. Under the new method, PG&E will be charging off of distribution demands for peak season totals. CPPA is trying fight the change with PG&E. All of the Board members expressed their frustration with another increase.

14. REQUEST FOR PROPOSALS FOR PROPOSITION 218 RATE STUDY CONSULTANT SERVICES

Mr. Small has brought back the proposal for the Proposition 218 Rate Study. He added dates and a timeline to the proposal. The Board conveyed their wishes for a better public outreach during this rate increase. They feel that was poorly done during the last rate increase. Mr. Small took note of their request. A motion was made by Director Tressler, seconded by Director Blood, to approve the draft for the Proposition 218 Rate Study. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney and Tressler voted yes; none opposed. Motion carried 4-0.

15. REPORTS

a. Legal Counsel's Report

Mr. Brown stated that his report would be covered in closed session.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, discussed the Monthly Maintenance Report. Jeff Davis Reservoir is full. The crew is continuing to keep it full as long as possible. The Garamendi Hydro had a 10" turbine valve rebuild. There were two leak repairs in San Andreas. The California Department of Safety of Dams (DSOD) required gopher abatement was done at Redhawk. 48 USA tags were completed. The dump truck had to be repaired but is now back in service. Mr. Roberts gave an overview and update of the SAFER program that he has been working on. Mr. Roberts reported that the Consumer Confidence Report (CCR) is complete, on the website and a note will be added to this month's bill letting customers know how to access it.

c. District Engineer Report/Clearwell Project Update

The District Engineer's report was covered in Item 7.

d. General Manager's Report

Mr. Small stated that his report would be covered in closed session.

e. Director's Comments:

Director McCartney expressed his frustration with the CPPA rate increase and let the Board know that he was going to look into what options the District has moving forward.

* The Board went into closed session at 4:57 pm

16. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

*CPUD designated representatives: Travis Small, General Manager and Adam Brown,
General Counsel*

Employee organization: SEIU Local 1021

The Board heard and discussed a report from the District's labor negotiators. No action was taken. A special meeting of the Board of Directors has been scheduled for May 19, 2022, at 6:30 p.m.

17. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 7:34 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Carissa Bear". The signature is fluid and cursive, with the first name "Carissa" and the last name "Bear" clearly distinguishable.

Carissa Bear, Clerk of the Board

DRAFT

CALAVERAS PUBLIC UTILITY DISTRICT

May 19, 2022

Special Meeting

6:30 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Brady McCartney
Jack Tressler

MEMBERS ABSENT: None

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel

OTHERS PRESENT: None

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 6:35 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, McCartney, and Tressler were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CLOSED SESSION
CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
CPUD designated representatives: Travis Small, General Manager and Adam Brown, General Counsel
Employee organization: SEIU Local 1021

The Board heard and discussed a report from the District's labor negotiators. No action was taken.

6. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 8:49pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

May 24, 2022

Special Meeting

5:30 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood

DIRECTORS ABSENT: Brady McCartney
Jack Tressler

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent

OTHERS PRESENT: None

1. CALL THE MEETING TO ORDER: President Dell'Orto called the meeting to order at 5:45 pm.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto and Blood were present. Directors McCartney, and Tressler were absent. As a quorum was not present, the Board could not take any action on any items. Since no action items were on the agenda, the Directors present decided to remain in attendance and hear a presentation by the General Manager on the proposed budget. Director Dell'Orto then adjourned the meeting.
3. BUDGET WORKSHOP
Travis Small, General Manager, gave a presentation to the Directors present and staff regarding the proposed budget for Fiscal Year 2022/23. The General Manager's presentation and discussion concluded at 6:23 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 764

DATE: May 2022

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$478,782.53
Payroll Submitted	\$ 45,090.18
P/R Tax Deposits	\$ 20,257.08
Board/Employee Reimb.	\$224.09
Sub-total	\$ 544,353.88

Net Additions	
Net Deductions	
Claim Summary Approved for	\$ 544,353.88



Clerk of the Board, Calaveras Public Utility District

Calaveras Public Utility District
Expenses by Vendor Detail
May 2022

Name	Date	Num	Memo	Account	Amount
Absolute Office Solutions					
	05/10/2022	23769	Deposit for Office Furniture	5620 - Materials & Supplies	18,979.36
Total Absolute Office Solutions					18,979.36
ACWA					
	05/03/2022	23767	ACWA 2022 Spring Conference CB	5683 - Dues, Subscriptions, Fees	650.00
	05/03/2022	23768	ACWA 2022 Spring Conference TS	5683 - Dues, Subscriptions, Fees	650.00
Total ACWA					1,300.00
ACWA-Health					
	05/10/2022	23770	June 2022 Dental/Vision/Life	5643 - Medical Insurance	1,164.79
Total ACWA-Health					1,164.79
Alpha Analytical Labs, Inc.					
	05/10/2022	23771	Lab Fees	5323 - Lab Fees	355.00
Total Alpha Analytical Labs, Inc.					355.00
American Fidelity Assurance					
	05/10/2022	23772	4/1/2022 - 4/30/2022	5646 - 125 Plan	213.60
Total American Fidelity Assurance					213.60
Aqua-Metric Sales, Co					
	05/10/2022	23773	Invoice #0088270	1117 - Trans & Distribution	5,877.30
Total Aqua-Metric Sales, Co					5,877.30
AT & T					
	05/10/2022	23774	San Andreas Tank Circuit	5432 - T & D Misc. Maint. Utilities	56.45
	05/10/2022	23774	Hydro #3	5432 - T & D Misc. Maint. Utilities	202.61
	05/10/2022	23774	San Andreas Tank Phone	5432 - T & D Misc. Maint. Utilities	200.71
Total AT & T					459.77
AT & T					
	05/26/2022	23806	Hydro #3 Garamendi	5432 - T & D Misc. Maint. Utilities	62.79
Total AT & T					62.79
AT&T					
	05/26/2022	23807	Shop Internet & Phone	5432 - T & D Misc. Maint. Utilities	89.29
Total AT&T					89.29
Blood, Richard					
	05/11/2022	23798	5/10/2022 Board Meeting	5680 - Director's Fees	100.00
Total Blood, Richard					100.00
Brady McCartney					
	05/11/2022	23799	5/10/2022 Board Meeting (Remote)	5680 - Director's Fees	100.00
Total Brady McCartney					100.00

Calaveras Public Utility District
Expenses by Vendor Detail
May 2022

Name	Date	Num	Memo	Account	Amount
Brawner Automotive Repair					
	05/10/2022	23775	2018 Ford F-150	5424 · T & D Equip. Repair & Oper.	774.87
	05/10/2022	23775	2011 Ford F-350	5424 · T & D Equip. Repair & Oper.	1,178.50
Total Brawner Automotive Repair					<u>1,953.37</u>
Cal-Waste					
	05/10/2022	23776	Shop	5422 · T & D Contract Services	360.24
	05/10/2022	23776	Office	5623 · Contract Services	151.13
Total Cal-Waste					<u>511.37</u>
Cal PERS					
	05/09/2022		Unfunded Accrued Liability- Classic	5645 · Retirement-PERS (Admin)	8,539.17
	05/09/2022		Unfunded Accrued Liability- PEPRA	5645 · Retirement-PERS (Admin)	62.25
	05/09/2022		Employer Contribution- Classic PP 4/30/22	5645 · Retirement-PERS (Admin)	3,389.54
	05/09/2022		Employer Contribution- PEPRA PP 4/30/22	5645 · Retirement-PERS (Admin)	1,747.80
	05/12/2022		Classic PP 05/01/2022 - 05/15/2022	5645 · Retirement-PERS (Admin)	3,389.54
	05/12/2022		PEPRA PP 05/01/2022 - 05/15/2022	5645 · Retirement-PERS (Admin)	1,747.80
	05/25/2022		June Medical	5643 · Medical Insurance	24,273.46
	05/31/2022		Classic Unfunded Accrued Liability	5645 · Retirement-PERS (Admin)	8,539.17
	05/31/2022		PEPRA Unfunded Accrued Liability	5645 · Retirement-PERS (Admin)	62.25
	05/31/2022		Classic PP 5/16/22 - 5/31/22	5645 · Retirement-PERS (Admin)	3,389.54
	05/31/2022		PEPRA PP 5/16/22 - 5/31/22	5645 · Retirement-PERS (Admin)	2,071.41
Total Cal PERS					<u>57,211.93</u>
Calaveras Auto Supply					
	05/10/2022	23777		5424 · T & D Equip. Repair & Oper.	12.22
Total Calaveras Auto Supply					<u>12.22</u>
Calaveras Public Power Agency					
	05/10/2022	23778	CPUD Warehouse	5432 · T & D Misc. Maint. Utilities	47.11
	05/10/2022	23778	Glencoe Booster Pump	5432 · T & D Misc. Maint. Utilities	152.77
	05/10/2022	23778	CPUD Office	5621 · Office Utilities	151.06
	05/10/2022	23778	Jeff Davis WTP	5432 · T & D Misc. Maint. Utilities	626.80
	05/10/2022	23778	Licking Fork Pumping Station	5230 · Utilitites Pumping Power	3,892.00
Total Calaveras Public Power Agency					<u>4,869.74</u>
Care Free Lawns					
	05/10/2022	23779	April Service	5623 · Contract Services	150.00
Total Care Free Lawns					<u>150.00</u>
Comcast					
	05/26/2022	23808	Office	5621 · Office Utilities	289.91
Total Comcast					<u>289.91</u>

**Calaveras Public Utility District
Expenses by Vendor Detail
May 2022**

Name	Date	Num	Memo	Account	Amount
Comcast Business (VE)					
	05/10/2022	23780	Business VoiceEdge Service	5621 · Office Utilities	<u>291.13</u>
Total Comcast Business (VE)					291.13
Computer Firemen					
	05/10/2022	23781	4/28/2022 & 4/29/2022 Internet troubleshooting	5623 · Contract Services	<u>200.00</u>
Total Computer Firemen					200.00
Condor Earth Technologies, Inc.					
	05/26/2022	23809	Inv# 86637 Redhawk	5422 · T & D Contract Services	<u>89.90</u>
Total Condor Earth Technologies, Inc.					89.90
Datco Billing					
	05/26/2022	23810	Inv# 94364732 - Matt Crislip	5422 · T & D Contract Services	<u>30.00</u>
Total Datco Billing					30.00
De Lage Landen Financial Services Inc.					
	05/26/2022	23811	Inv# 76296879 - Kyocera	5623 · Contract Services	<u>83.66</u>
Total De Lage Landen Financial Services Inc.					83.66
Dell'Orto, J.W.					
	05/11/2022	23796	5/10/2022 Board Meeting	5680 · Director's Fees	<u>100.00</u>
Total Dell'Orto, J.W.					100.00
Design FX					
	05/26/2022	23812	Truck Lettering	5421 · T & D Maint. Mat. & Supp.	<u>188.56</u>
Total Design FX					188.56
Farr Construction					
	05/26/2022	23813	Clearwell Progress Payment #2	1190 · Construction in Progress	<u>293,231.08</u>
Total Farr Construction					293,231.08
Fischer, Merle					
	05/02/2022	23765	PERS Reimb. May	5647 · OPEB - Retirement	<u>765.23</u>
Total Fischer, Merle					765.23
Foothill-Sierra Pest Control Inc.					
	05/26/2022	23814	Inv# 1216219 - Quarterly Pest Control	5623 · Contract Services	<u>125.00</u>
Total Foothill-Sierra Pest Control Inc.					125.00
Garrett's Cross Connection Control					
	05/11/2022	23802	Backflow Testing	5422 · T & D Contract Services	<u>865.00</u>
Total Garrett's Cross Connection Control					865.00
GEI Consultants, Inc.					
	05/10/2022	23782	Chief Dam Safety Engineer	5623 · Contract Services	<u>307.00</u>
Total GEI Consultants, Inc.					307.00

Calaveras Public Utility District
Expenses by Vendor Detail
May 2022

Name	Date	Num	Memo	Account	Amount
Glass Doctor					
	05/26/2022	23815	Inv# 114924 -Vehicle# 9 Windshield	5424 · T & D Equip. Repair & Oper.	954.18
Total Glass Doctor					954.18
Grainger					
	05/10/2022	23783	Invoice #92944254682	5424 · T & D Equip. Repair & Oper.	370.43
Total Grainger					370.43
Herd's Machine Shop					
	05/26/2022	23816	Inv# 31675-1774	5421 · T & D Maint. Mat. & Supp.	806.25
Total Herd's Machine Shop					806.25
Hobgood's Cleaning Service					
	05/26/2022	23817	May Janitorial Service	5623 · Contract Services	160.00
Total Hobgood's Cleaning Service					160.00
Holt of California					
	05/02/2022	23766	Dump Truck Rental	5424 · T & D Equip. Repair & Oper.	1,465.73
Total Holt of California					1,465.73
Hunt & Sons Inc.					
	05/10/2022	23784	Fuel for District Vehicles	5424 · T & D Equip. Repair & Oper.	1,479.57
	05/26/2022	23818	Fuel for District Vehicles	5424 · T & D Equip. Repair & Oper.	1,364.35
Total Hunt & Sons Inc.					2,843.92
Jackson Tire					
	05/26/2022	23819	Inv# 1-202695 Tires for 09 Toyota Tacoma - Vehicle #5	5424 · T & D Equip. Repair & Oper.	918.15
Total Jackson Tire					918.15
JB'S Awards and Engraving					
	05/26/2022	23820	District Apparel	5620 · Materials & Supplies	4,395.21
Total JB'S Awards and Engraving					4,395.21
Lowe's					
	05/10/2022	23785		5322 · Water Treatment Supplies	1,864.69
	05/10/2022	23785		5421 · T & D Maint. Mat. & Supp.	396.30
Total Lowe's					2,260.99
Matrix Trust Company					
	05/02/2022	23761	Pay Period Ending 4/30/2022	2317 · 457 Plan	842.98
	05/12/2022	23804	Payroll Date 5/15/2022	2317 · 457 Plan	825.15
					1,668.13
McMaster-Carr					
	05/26/2022	23821	Inv# 051622-WR-WTP	5322 · Water Treatment Supplies	117.79
	05/26/2022	23821	Inv# JM0032822 WTP	5322 · Water Treatment Supplies	30.64

Calaveras Public Utility District
Expenses by Vendor Detail
May 2022

Name	Date	Num	Memo	Account	Amount
Total McMaster-Carr					148.43
Motherlode Answering Service					
	05/10/2022	23786	Answering Service	5623 · Contract Services	267.00
Total Motherlode Answering Service					267.00
Nordahl Land Surveying					
	05/02/2022	23763	Property Line Survey - Jeff Davis Fencing	5623 · Contract Services	1,680.00
Total Nordahl Land Surveying					1,680.00
Pace Supply					
	05/10/2022	23787	Shop	5424 · T & D Equip. Repair & Oper.	509.24
	05/10/2022	23787	Shop	5424 · T & D Equip. Repair & Oper.	124.49
	05/26/2022	23822	Inv# 057699349	5322 · Water Treatment Supplies	3,458.15
	05/26/2022	23822	Inv# 057649212	5421 · T & D Maint. Mat. & Supp.	3,392.88
Total Pace Supply					7,484.76
PG&E - ENERGY STATEMENT					
	05/02/2022	23764	Schaad's Hydro	5201 · Schaad's Hydro Cost	52.53
	05/10/2022	23788	Hwy 49 Chili Gulch	5200 · Pipeline Hydro Cost	212.17
	05/10/2022	23788	2600 Andreas Vista	5432 · T & D Misc. Maint. Utilities	3.32
	05/10/2022	23788	District Office	5621 · Office Utilities	65.46
	05/10/2022	23788	Warehouse Light	5432 · T & D Misc. Maint. Utilities	19.60
	05/10/2022	23788	Gold Strike Rd	5432 · T & D Misc. Maint. Utilities	0.51
	05/10/2022	23788	MCV Hydro #2	5200 · Pipeline Hydro Cost	88.13
	05/26/2022	23823	Prindle Rd	5432 · T & D Misc. Maint. Utilities	1.17
	05/26/2022	23823	Hwy 26 & Ponderosa Rd	5200 · Pipeline Hydro Cost	173.60
Total PG&E - ENERGY STATEMENT					616.49
PGE-NON ENERGY INVOICES					
	05/10/2022	23792	Hydro #1	5200 · Pipeline Hydro Cost	7.75
	05/10/2022	23792	Hydro #2	5200 · Pipeline Hydro Cost	7.75
	05/10/2022	23792	Hydro #3	5200 · Pipeline Hydro Cost	7.75
	05/10/2022	23792	Schaad's Hydro	5201 · Schaad's Hydro Cost	197.86
Total PGE-NON ENERGY INVOICES					221.11
Postmaster					
	05/10/2022	23793	Box renewal fee	5622 · Postage & Box Rent	130.00
	05/12/2022	23803	June Postage	5622 · Postage & Box Rent	800.00
Total Postmaster					930.00
Progressive Print Solutions					
	05/10/2022	23791	Business Cards	5620 · Materials & Supplies	263.97
Total Progressive Print Solutions					263.97

**Calaveras Public Utility District
Expenses by Vendor Detail
May 2022**

Name	Date	Num	Memo	Account	Amount
San Andreas Sanitary District					
	05/02/2022	23759	Shop	5432 · T & D Misc. Maint. Utilities	97.04
	05/02/2022	23759	Office	5621 · Office Utilities	97.04
Total San Andreas Sanitary District					<u>194.08</u>
Sender's Market Inc.					
	05/10/2022	23794	T & D Materials /Supplies	5421 · T & D Maint. Mat. & Supp.	216.55
	05/10/2022	23794	Office irrigation	5620 · Materials & Supplies	81.18
	05/10/2022	23794	Equipment Repair/Operation	5424 · T & D Equip. Repair & Oper.	103.82
	05/10/2022	23794	Water Treatment Supplies	5322 · Water Treatment Supplies	19.68
Total Sender's Market Inc.					<u>421.23</u>
SEIU Local 1021					
	05/02/2022	23760	Pay Period Ending 4/30/2022	2322 · SEIU Union Dues	390.88
	05/12/2022	23805	Pay Period Ending 5/15/2022	2322 · SEIU Union Dues	390.88
					<u>781.76</u>
Staples Credit Plan					
	05/10/2022	23795	Office Supplies	5620 · Materials & Supplies	587.68
Total Staples Credit Plan					<u>587.68</u>
Sysco Central California, Inc.					
	05/27/2022	23827	Cal Fire Invoice# 384155572	5421 · T & D Maint. Mat. & Supp.	654.82
Total Sysco Central California, Inc.					<u>654.82</u>
Treat's General Store					
	05/02/2022	23758	Shop materials & supplies	5421 · T & D Maint. Mat. & Supp.	258.49
	05/02/2022	23758	Equipment supplies	5424 · T & D Equip. Repair & Oper.	65.52
Total Treat's General Store					<u>324.01</u>
Tressler, Jack					
	05/11/2022	23797	5/10/2022 Board Meeting	5680 · Director's Fees	100.00
Total Tressler, Jack					<u>100.00</u>
UPS					
	05/31/2022	23828	Inv# 0000347V0V222 & Inv# 0000347V0V192	5622 · Postage & Box Rent	10.32
Total UPS					<u>10.32</u>
USA Blue Book					
	05/02/2022	23762	Inv #960835	5322 · Water Treatment Supplies	770.19
	05/10/2022	23789	Invoice #960835	5322 · Water Treatment Supplies	0.00
	05/10/2022	23789	Invoice #943962	5322 · Water Treatment Supplies	0.00
	05/10/2022	901	For CHK 23789 voided on 05/26/2022	5322 · Water Treatment Supplies	770.19
	05/10/2022	901	For CHK 23789 voided on 05/26/2022	5322 · Water Treatment Supplies	33.16

**Calaveras Public Utility District
Expenses by Vendor Detail
May 2022**

Name	Date	Num	Memo	Account	Amount
	05/26/2022	901R	Reverse of GJE 901 -- For CHK 23789 voided on 05/26/2022	5322 · Water Treatment Supplies	-770.19
	05/26/2022	901R	Reverse of GJE 901 -- For CHK 23789 voided on 05/26/2022	5322 · Water Treatment Supplies	<u>-33.16</u>
Total USA Blue Book					770.19
Volcano Telephone					
	05/10/2022	23790	209-293-4667	5200 · Pipeline Hydro Cost	52.14
	05/10/2022	23790	209-293-7600	5322 · Water Treatment Supplies	52.14
	05/10/2022	23790	209-293-7680	5200 · Pipeline Hydro Cost	52.14
	05/10/2022	23790	209-559-9070	5201 · Schaads Hydro Cost	66.67
	05/10/2022	23790	209-293-7188	5322 · Water Treatment Supplies	48.80
	05/10/2022	23790	209-559-9070	5230 · Utilites Pumping Power	52.14
	05/10/2022	23790	209-293-0000	5322 · Water Treatment Supplies	94.19
	05/10/2022	23790	209-293-7959	5201 · Schaads Hydro Cost	52.14
	05/10/2022	23790	209-293-7600 Broadband	5322 · Water Treatment Supplies	<u>56.95</u>
Total Volcano Telephone					527.31
Weber, Ghio & Associates					
	05/26/2022	23824	General Engineering Services	5684 · Engineering-Admin.	779.75
	05/26/2022	23824	Asset Mapping Assistance	5684 · Engineering-Admin.	1,254.00
	05/26/2022	23824	Water Loss Control Program	5684 · Engineering-Admin.	1,368.00
	05/26/2022	23824	Electrical & Instrument Design - Clearwell	1190 · Construction in Progress	2,600.00
	05/26/2022	23824	Phase I Construction Management - Clearwell	1190 · Construction in Progress	216.00
	05/26/2022	23824	Phase II Construction Management - Clearwell	1190 · Construction in Progress	33,830.46
	05/26/2022	23824	Recycle Backwash Planning - Clearwell	1190 · Construction in Progress	3,911.75
	05/26/2022	23824	Rich Gulch Project Design	5684 · Engineering-Admin.	<u>8,654.13</u>
Total Weber, Ghio & Associates					52,614.09
Wells Fargo Bank - C. Bear					
	05/26/2022	23826	Office Supplies	5620 · Materials & Supplies	107.73
	05/26/2022	23826	Notary Cert	4495 · - Notary	765.02
	05/26/2022	23826	Zoom, ParcelQuest, Quickbooks, BackBlaze, Go Daddy	5683 · Dues, Subscriptions, Fees	2,273.80
	05/26/2022	23826	Conference	5429 · T & D Safety & Education	136.53
	05/26/2022	23826	Shop Supplies	5424 · T & D Equip. Repair & Oper.	217.42
	05/26/2022	23826	Postage	5622 · Postage & Box Rent	<u>100.00</u>
Total Wells Fargo Bank - C. Bear					3,600.50
Wells Fargo Bank - M Roberts					
	05/26/2022	23825	Conference	5429 · T & D Safety & Education	<u>673.32</u>
Total Wells Fargo Bank - M Roberts					673.32
Wilco Distributors					
	05/11/2022	23801	Invoice #SO-026809	5421 · T & D Maint. Mat. & Supp.	91.47

Calaveras Public Utility District
Expenses by Vendor Detail
May 2022

Name	Date	Num	Memo	Account	Amount
Total Wilco Distributors					91.47
TOTAL					<u>478,782.53</u>

**Calaveras Public Utility District
Board and Employee Monthly Expense/Reimbursement
May 2022**

Name	Description	Amount
Carissa Bear	Mileage Reimbursement for ACWA Conference	\$164.09
Travis Small	Parking Reimbursement for ACWA Conference	\$60.00

CALAVERAS PUBLIC UTILITY DISTRICT

RESOLUTION NO. 2022-12

RESOLUTION TO DISPOSE OF DISTRICT SURPLUS ITEMS

WHEREAS, the Calaveras Public Utility District owns certain items generally described below:

Item	Qntv	Make	Model	Serial Number
Office Desk	3			
Counter Credenza	2			
Mix matched kitchen chairs	9			

WHEREAS, Policy 2200 - Disposal of Surplus Property or Equipment provides guidance on the proper disposal of surplus District property and equipment.

WHEREAS, the Board hereby finds that these items have outlived their useful life and are surplus and no longer necessary, useful to, or in the best interest of the District to retain ownership of said items.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District that:

The General Manager, or his designee, is hereby authorized to:

- (i) Cause the items to be auctioned "as is," individually or in one or more lots, to the highest bidder, or
- (ii) Transfer to another agency, or
- (iii) Discard, recycle, salvage, or scrap any surplus items for which no suitable bids are received.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 14th day of June, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
J.W. Dell’Orto, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

TO: The Board of Directors
FROM: Matt Ospital, District Engineer *MSO*
RE: Clearwell Tank Project Phase I - Site Improvements
DATE: June 9, 2022

Recommendation:

This memorandum certifies that all work required for the "The Clearwell Tank Phase I Site Improvement Project" as set forth in the Notice to Contractors dated May 21, 2021 was completed by Campbell Construction on May 20, 2022 in substantial compliance with the plans and specifications.

Table 1 below is a breakout of the total contract price for Campbell Construction:

Table 1: Campbell Construction Contract Price	
Original Contract Price	\$ 249,366.00
Contract Change Order #1 – Include Additive Alternate #1 & Removal of 12" Storm Drain	\$ 150,400.00
Contract Change Order – Final (Quantity Adjustments)	\$ - 4,973.00
TOTAL	\$ 384,793.00

It is hereby recommended that the Board of Directors, by resolution, accept the work as complete and authorize filing of the Notice of Completion.

**CALAVERAS PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
RESOLUTION NO. 2013**

**A RESOLUTION ACCEPTING THE WORK ON THE
CLEARWELL TANK PHASE I SITE IMPROVEMENT PROJECT**

WHEREAS, on or about May 21, 2021, the Calaveras Public Utility District (the "District") issued a Notice to Contractors for the "Clearwell Tank Phase I Improvement Project" and the contract was awarded to Campbell Construction; and

WHEREAS, Weber Ghio & Associates, Inc., the District Engineer, has certified all work on the "Clearwell Tank Phase I Site Improvement Project" was substantially complete on May 20, 2022 in accordance with the approved project plans and specifications.

NOW THEREFORE BE IT RESOLVED that the work completed by Campbell Construction on the "Clearwell Tank Phase I Site Improvement Project" has been completed satisfactorily and is hereby accepted.

BE IT FURTHER RESOLVED that the Board President is authorized to execute the attached Notice of Completion and cause it to be filed with the Calaveras County Recorder.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 14th day of June 2022 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

J.W. Dell'Orto, Board Chair
Board of Directors

ATTEST:

When Recorded Return To:

Calaveras Public Utility District
P.O. Box 666
San Andreas, CA 95249

**NOTICE OF COMPLETION
CALAVERAS PUBLIC UTILITY DISTRICT**

NOTICE IS HEREBY GIVEN of the completion of a Work of Improvement as follows:

Date of Completion: May 20, 2022.

Name and Address of the Owner: Calaveras Public Utility District (CPUD), P.O. Box 666,
San Andreas, California 95249

Nature of the Interest or Estate of the Owner: Owner in fee simple.

Description of the Site: The work is located at the Jeff Davis Water Treatment Plant
(1601 W. Forty Road, Mokelumne Hill, CA 95245).

Name and Address of the Contractor for the above Work of Improvement: Campbell
Construction, 175 Sutter Hill Rd, Sutter Creek, CA.

General Statement of Kind of Work Done or Materials Furnished: The work involved
grading and storm drain installation.

CALAVERAS PUBLIC UTILITY DISTRICT – OWNER

By _____
J.W. Dell’Orto, Board Chair
Board of Directors

J.W. Dell’Orto declares:

I, the undersigned, declare that I am the Board Chair of the Board of Directors of the Calaveras Public Utility District, and that I have read the foregoing Notice and know its contents, and that the same is true to the best of my knowledge and belief. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed at San Andreas, California on the 14th day of June 2022.

J.W. Dell’Orto, Board Chair
Calaveras Public Utility District

Calaveras Public Utility District Profit & Loss Budget vs. Actual July 2021 through May 2022

	Fiscal Year		
	Jul '21 - May 22	Budget July-June	% of Budget
Ordinary Income/Expense			
Income			
4110 · Water Sales-Residential	1,621,316.53	1,939,859.08	83.58%
4112 · Water Sales-Commercial	385,004.61	336,664.46	114.36%
4170 · Water Sales-Agriculture	7,074.92	4,851.37	145.83%
4180 · Water Sales-Miscellaneous	31,927.80	44,757.26	71.34%
4200 · Pipeline Hydro Revenue	31,592.19	55,486.79	56.94%
4210 · Schaads Hydro Revenue	50,120.29	6,000.00	835.34%
4230 · Installation Fees	11,800.00	8,225.00	143.47%
4231 · Turn on Fees	2,170.00	3,185.00	68.13%
4232 · Connection Fees	14,850.00	24,728.22	60.05%
4240 · Cellular Site Leases	31,450.00	29,000.00	108.45%
4800 · Investment Interest	8,729.94	9,000.00	97.0%
4923 · Interest from LAIF	8,324.52	9,000.00	92.5%
4924 · Interest-County Treasurer	0.00	0.00	0.0%
4932 · County Taxes	7,022.68	120,000.00	5.85%
4975 · MHSD Revenue	10,009.36	10,000.00	100.09%
4996 · Work Done for Others	290.00	5,000.00	5.8%
Total Income	<u>2,221,682.84</u>	<u>2,605,757.18</u>	<u>85.26%</u>
Cost of Goods Sold			
5000 · Cost of Goods Sold	<u>-2,250.00</u>		
Total COGS	<u>-2,250.00</u>		
Gross Profit	<u>2,223,932.84</u>	<u>2,605,757.18</u>	<u>85.35%</u>
Expense			
4000 · Reconciliation Discrepancies	737.63		
5200 · Pipeline Hydro Cost	6,883.09	10,237.01	67.24%
5201 · Schaads Hydro Cost	5,360.02	9,706.99	55.22%
5230 · Utilitites Pumping Power	105,893.89	154,253.14	68.65%
5231 · Pump Station Supplies	2,213.28	6,724.06	32.92%
5320 · Water System Superintendent	95,700.48	94,029.94	101.78%
5321 · Water Treatment Wages	68,085.56	72,301.80	94.17%
5322 · Water Treatment Supplies	52,389.40	58,593.10	89.41%
5323 · Lab Fees	6,367.00	7,317.12	87.02%
5411 · T & D Spec. Maintenance Labor	197,773.20	252,070.73	78.46%
5412 · T & D - Overtime Labor	50,916.89	43,000.00	118.41%
5421 · T & D Maint. Mat. & Supp.	88,249.74	110,745.74	79.69%
5422 · T & D Contract Services	141,580.37	101,375.67	139.66%
5424 · T & D Equip. Repair & Oper.	56,030.33	43,728.93	128.13%
5426 · T & D Fees & Permits	9,472.08	7,990.66	118.54%
5427 · T & D Taxes	1,497.86	997.16	150.21%
5428 · T & D Insurance	46,074.63	53,756.57	85.71%
5429 · T & D Safety & Education	6,728.77	9,390.43	71.66%
5430 · T & D Engineering	12,032.00	87,244.09	13.79%
5431 · T & D State Dam (DSOD) Fees	67,152.00	55,924.88	120.08%

Calaveras Public Utility District
Profit & Loss Budget vs. Actual
 July 2021 through May 2022

	Fiscal Year		
	<u>Jul '21 - May 22</u>	<u>Budget</u>	<u>% of Budget</u>
5432 · T & D Misc. Maint. Utilities	27,581.65	26,261.56	105.03%
5434 · T & D Fees	1,952.58	437.77	446.03%
5510 · Meter Wages	19,628.40	10,890.40	180.24%
5611 · Manager	100,219.82	133,750.00	74.93%
5612 · Customer Service Rep.	95,431.93	153,278.66	62.26%
5614 · Admin. Account Assistant	51,550.23		
5615 · OT- Office	8,190.13	6,000.00	136.5%
5620 · Materials & Supplies	46,452.87	38,065.63	122.03%
5621 · Office Utilities	14,278.86	10,525.35	135.66%
5622 · Postage & Box Rent	10,190.52	8,751.44	116.44%
5623 · Contract Services	107,777.09	154,999.37	69.53%
5641 · FICA - Employer	52,581.47	64,810.53	81.13%
5643 · Medical Insurance	260,549.45	177,897.60	146.46%
5644 · Accrued EET/SUI Tax	1,834.54	2,728.38	67.24%
5645 · Retirement-PERS (Admin)	199,759.68	183,851.11	108.65%
5646 · 125 Plan	-894.06	4,553.22	-19.64%
5647 · OPEB - Retirement	6,803.23	125,000.00	5.44%
5680 · Director's Fees	3,750.00	4,500.00	83.33%
5681 · Director's Mileage	100.00	131.84	75.85%
5682 · Audit & Legal	50,844.00	97,546.25	52.12%
5683 · Dues, Subscriptions, Fees	65,607.78	42,545.40	154.21%
5684 · Engineering-Admin.	51,422.38	162,332.95	31.68%
6560 · Payroll Expenses	2,912.15	1,200.00	242.68%
Total Expense	2,199,662.92	2,589,445.48	84.95%
Net Ordinary Income	24,269.92	16,311.70	148.79%
Debt Service Expenditure			
2131 - Clearwell Tank Loan Principal	77,530.97	77,001.58	100.69%
5912 - Clearwell Tank Loan Interest	55,433.11	55,962.50	99.05%
Net Income with Debt Service	(108,694.16)	(116,652.38)	

**Calaveras Public Utility District
Capital Outlay Fiscal Year 2021/2022**

<u>Water Treatment Improvements</u> Clearwell Project	Actual Expenditure	Budgeted
Environmental	\$ -	\$ 26,536.12
Design (Eng., Geotech, Survey, SCADA/ELEC)	\$ 55,108.50	\$ 243,184.54
Phase 1 - Construction	\$ 365,553.35	\$ 381,853.00
Phase 1 - Construction Management	\$ 97,690.67	\$ 83,066.52
Phase 2 - Construction	\$ 293,231.08	\$ 2,018,680.00
Phase 2 - SCADA Integration (TSI Inc)	\$ -	\$ 125,100.00
Phase 2 - Construction Management	\$ 75,366.22	\$ 502,025.00
Phase 2 - 5% Unforeseen Contingency (Placed BW Recycle Design)	\$ 9,456.75	\$ 132,290.25
Total Water Treatment Improvements	\$ 896,406.57	\$ 3,512,735.43
 <u>Equipment/Vehicles</u>		
New Equipment: Hydrovac Trailer	\$ 67,691.21	\$ 75,000.00
Replacement Vehicle: Replace Truck 001 with 16000-25999 GVW Truck - Utility or 2 yrd Dump Bed	\$ 88,689.00	\$ 90,000.00
Total Equipment/Vehicles	\$ 156,380.21	\$ 165,000.00
 <u>Software</u>		
CUSI - New Billing and Customer Information Software	\$ 26,102.00	\$ 26,102.00
Meter Reading		
Software/Devices Needs to be completed when CUSI is integrated	\$ -	\$ 25,000.00
Total Software	\$ 26,102.00	\$ 51,102.00
 <u>Building Improvements</u>		
Office Furniture		\$ 45,000.00
Business Server		\$ 24,000.00
Board Room Improvements		\$ 10,000.00
Total Office Improvements	\$ -	\$ 79,000.00
 <u>Water Distribution Improvements</u>		
Rich Gulch Transmission Main Replacement - Design	\$ 11,706.88	\$ 50,000.00
Unforeseen Transmission and Distribution Projects		\$ 250,000.00
Total Water Distribution Improvements	\$ 11,706.88	\$ 300,000.00
 Total Capital Overlay	 \$ 1,090,595.66	 \$ 4,107,837.43

Calaveras Public Utility District

Operating and Capital Outlay Budget

Fiscal Year 2022-2023

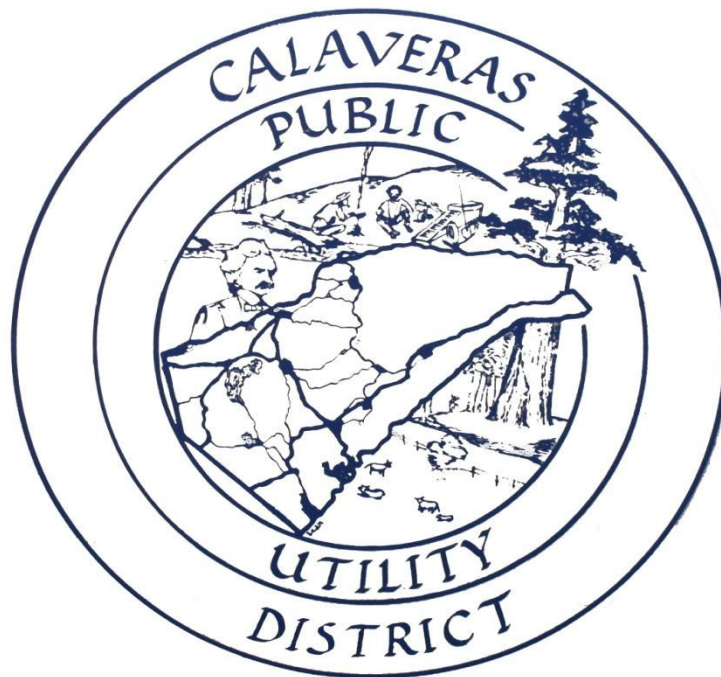


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**RESOLUTION 2022-14
BUDGET FOR FISCAL YEAR 2022/23**

WHEREAS, Calaveras Public Utility District Policy No. 2110 provides for the General Manager to prepare an annual budget to be reviewed and adopted by the Board of Directors each year in June; and

WHEREAS, the General Manager has prepared a final budget for Fiscal Year 2022/23 for approval by the Board of Directors addressing both operating expenses and capital improvement projects; and

WHEREAS, the budget for Fiscal Year 2022/23 outlines projected revenues, expenses and spending plan for the District consistent with the directive of Policy No. 2110; and

NOW, THEREFORE, BE IT RESOLVED that the Calaveras Public Utility District Board of Directors hereby approves and adopts the attached Final Budget for Fiscal Year 2022/23.

PASSED AND ADOPTED by the Calaveras Public Utility District at a Regular Meeting of the Board of Directors on June 14, 2022 by the following vote:

AYES: Directors:
NOES: Directors:
ABSENT: Directors:
ABSTAIN: Directors:

President, Board of Directors

ATTEST:

Carissa Bear, Clerk of the Board

I hereby certify the foregoing resolution is a true and accuracy copy of the Resolution passed by the Board of Directors of the Calaveras Public Utility District.

Carissa Bear, Executive Assistant

Date

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

JUNE 14, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: FISCAL YEAR 2022-2023 ANNUAL OPERATING BUDGET

For your consideration, I respectfully submit the proposed Calaveras Public Utility District (CPUD) Operating Budget for the fiscal year beginning July 1, 2022. The Proposed operating budget reflects significant changes made to the District's financial structure and was a collaborative effort between staff, consultants, and the Board. The goal of updating the District's financial structure is to bring transparency to the budget and to bring clarity to staff on how operational items are funded.

The FY 2022-2023 Operating Budget will continue the current Capital Outlay and will utilize rate stabilization funds to balance the budget. Including in the next fiscal year there will be a comprehensive water rate study to ensure adequate funding for District projects, operations, and to fund any long-term obligations.

Respectfully Submitted,

Travis Small

General Manager

Calaveras Public Utility District

Budget Highlights

For the Fiscal Year 2022/2023

The District's Budget for FY 2022/23 projects total operating revenues of approximately \$2.736 million and total expenditures of approximately \$5.942 million which includes Capital Outlay and Debt Service Payment. The projected expenditures in excess of revenues are approximately \$3.205 million which will be funded from a \$2.914 million carry over from the previous years uncompleted Capital Projects and \$0.292 million from the rate stabilization reserve fund.

In FY 2022/23 many non-discretionary costs will increase, staff will undertake efforts to find cost reductions as well as attempt to minimize increases which will be reflected in future operating budgets. This fiscal budget has increased expenditures in Salaries and Benefits due to added positions and increased required payments for employee pension obligations and insurance.

- Revenues for FY 2022/23 is budget at \$2.736 million, which is an increase of \$128,000 (5%) compared to the FY 2020/21 budgeted revenue based on the following assumptions:
 - Revenue rate adjustment Effective July 1st, 2022
 - No Changes in consumption levels.
- The budget, as recommended, will meet loan covenant requirements as follows:
 - Covenant – 1.20 (1.20 Required)
 - Potential fail to meet Loan Debt Service Ratio in FY 23/24
 - To satisfy loan requirements \$160,000 placed into Wells Fargo Account for Clearwell Project
- Capital Outlay as follows:
 - Clearwell Project
 - Phase 1 Completed Fall 2021 and Phase 2 about 15% complete as of June 1, 2022
 - 5% Contingency for Clearwell Project reduced to cover MCC and Effluent valve, and Post Clearwell Distribution Meter
 - Equipment and Vehicles
 - Lease Backhoe with 6th year purchase option. \$29,000/year max. District's Backhoe is red tagged due to safety concerns. United rental monthly rate is \$3500/Month
 - Auction District Vehicle F350 and Backhoe (Proceeds to help fund this year's lease payments)
 - Building Improvements and Business Software Upgrades/Installs
 - Install cubicle work areas for customer service and reconfigure customer service area
 - Install new Billing Software
 - Install and integrate new meter software that is a preferred partner of CUSI Billing
- Water Rate Study
 - RFP issued on June 1, 2022, first review in July 2022

Calaveras Public Utility District
Budgeted Revenues and Expenditures by Category
For the Fiscal Year ending on June 30, 2023

	Division	FY 2021-22 Budget	FY 21-22 Projected	FY 2022-23 Budget
Income		\$ 2,605,757	\$ 2,563,600	\$ 2,736,045
Grants			\$ 27,000	\$ -
Total Revenues		\$ 2,605,757	\$ 2,590,600	\$ 2,736,045
Operational Expenses				
Salaries	100	\$ 766,522	\$ 730,000	\$ 952,000
Benefits	200	\$ 558,841	\$ 628,255	\$ 839,547
Conferences, Meetings and Training	300	\$ 34,240	\$ 13,000	\$ 35,952
Administration Expenses	400	\$ 295,650	\$ 288,487	\$ 297,114
Operations Expense	500	\$ 258,313	\$ 238,659	\$ 313,311
Outside Services	600	\$ 452,235	\$ 446,387	\$ 206,051
Equipment Rent, Taxes, and Utilities	700	\$ 221,622	\$ 216,000	\$ 250,817
Subtotal Operational Expenditures		\$ 2,587,423	\$ 2,560,788	\$ 2,894,792
Less: Capitalized Labor		\$ -	\$ -	\$ -
Total Operational Expenses		\$ 2,587,423	\$ 2,560,788	\$ 2,894,792
Capital Equipment and Expenditures	800	\$ 4,107,837	\$ 1,217,508	\$ 2,913,729
Non-Operating Expenses - Debt Payment	900	\$ 132,964	\$ 132,964	\$ 132,964
Total Net Expenses		\$ 6,828,224	\$ 3,911,260	\$ 5,941,485
Revenues in Excess of Total Net Expenses		\$ (4,222,467)	\$ (1,320,660)	\$ (3,205,440)
Transfers (to)/from Reserves		\$ 4,222,467	\$ 1,320,660	\$ 3,205,440
Net Budget Excess/(Deficiency)		\$ -	\$ -	\$ -

Calaveras Public Utility District Capital Outlay Fiscal Year 2022/2023

<u>Water Treatment Improvements</u> Clearwell Project	Budgeted
Environmental	\$ 16,536.00
Design (Eng., Geotech, Survey, SCADA/ELEC)	\$ 188,076.04
Phase 1 - Construction	\$ 16,299.65
Phase 2 - Construction	\$ 1,725,448.92
Phase 2 - SCADA Integration (TSI Inc)	\$ 125,100.00
Phase 2 - Construction Management	\$ 391,035.00
Phase 2 - 5% Unforeseen Contingency	\$ 47,833.50
Total Water Treatment Improvements	\$ 2,510,329.11
 <u>Equipment/Vehicles</u>	
New Equipment: Backhoe Lease (5year option \$2450/Month)	\$ 29,400.00
Auction Vehicles F350 - Estimate \$3500 Proceeds	\$ (3,500.00)
Old Backhoe - Estimate \$2500 Proceeds	\$ (2,500.00)
Total Equipment/Vehicles	\$ 23,400.00
 <u>Software</u>	
Meter Reading	
Software/Devices Needs to be completed with CUSI	\$ 25,000.00
Total Software	\$ 25,000.00
 <u>Building Improvements</u>	
Office Furniture	\$ 45,000.00
Business Server	
Board Room Improvements	\$ 10,000.00
Total Office Improvements	\$ 55,000.00
 <u>Water Distribution Improvements</u>	
Rich Gulch Transmission Main Replacement - Design	\$ 38,293.12
Unforeseen Transmission and Distribution Projects	\$ 250,000.00
Total Water Distribution Improvements	\$ 300,000.00
Total Capital Overlay	\$ 2,913,729.11

Calaveras Public Utility District
Summary of Net Position Activity
For the Fiscal Year Ending on June 30, 2023

	FY 2021-22 Budget	FY 21-22 Projected	FY 2022-23 Budget
Beginning Net Position	\$ 5,999,987	\$ 6,121,389	\$ 4,800,729
Total Revenues	<u>\$ 2,605,757</u>	<u>\$ 2,590,600</u>	<u>\$ 2,736,045</u>
Operational Expenses			
Salaries	\$ 766,522	\$ 730,000	\$ 952,000
Benefits	\$ 558,841	\$ 628,255	\$ 839,547
Conferences, Meetings and Training	\$ 34,240	\$ 13,000	\$ 35,952
Administration Expenses	\$ 295,650	\$ 288,487	\$ 297,114
Operations Expense	\$ 258,313	\$ 238,659	\$ 313,311
Outside Services	\$ 452,235	\$ 446,387	\$ 206,051
Equipment Rent, Taxes, and Utilities	\$ 221,622	\$ 216,000	\$ 250,817
Total Operational Expenditures	<u>\$ 2,587,423</u>	<u>\$ 2,560,788</u>	<u>\$ 2,894,792</u>
Nonoperational Expenditures			
Capitalized Labor	\$ -	\$ -	\$ -
Capital Equipment and Expenditures	\$ 4,107,837	\$ 1,217,508	\$ 2,913,729
Non-Operating Expenses - Debt Payment	\$ 132,964	\$ 132,964	\$ 132,964
Total Nonoperational Expenditures	<u>\$ 4,240,801</u>	<u>\$ 1,350,472</u>	<u>\$ 3,046,693</u>
Revenues in Excess of Expenditures	<u>\$ (4,222,467)</u>	<u>\$ (1,320,660)</u>	<u>\$ (3,205,440)</u>
Estimated Ending Net Position	<u>\$ 1,777,520</u>	<u>\$ 4,800,729</u>	<u>\$ 1,595,289</u>

Calaveras Public Utility District

Loan Covenant Balance Sheet

	<u>Division</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>
Income		\$ 2,605,757	\$ 2,736,045
Grants		\$ 27,000	
Operating - Reserves (For Covenant Ratio)		\$ 631,707	\$ 605,552
Rate Stabilization Reserves (To Balance Budget)			\$ 291,711
Total Income		<u>\$ 3,264,464</u>	<u>\$ 3,633,308</u>

Expense Categories

	<u>Division</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>
Salaries	100	\$ 766,522	\$ 952,000
Benefits	200	\$ 558,841	\$ 839,547
Conferences, Meetings and Training	300	\$ 34,240	\$ 35,952
Administration Expenses	400	\$ 295,650	\$ 297,114
Operations Expense	500	\$ 258,313	\$ 313,311
Outside Services	600	\$ 452,235	\$ 206,051
Equipment Rent, Taxes, and Utilities	700	\$ 221,622	\$ 250,817
Debt Payments	900	<u>\$ 132,964</u>	<u>\$ 132,964</u>
Total Expenses		<u>\$ 2,720,387</u>	<u>\$ 3,027,756</u>

Loan Covenant Ratio (Income/Expenses)
Should be 1.20 or Above per Loan
Requirements

1.20	1.20
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Calaveras Public Utility District
Budgeted Revenue Accounts Detail
For the Fiscal Year Ending June 30, 2023

Revenue	GL CODE	Budgeted FY 21-22	Budgeted FY 22-23
Water Sales- Res	4110	\$ 1,939,859	\$ 2,036,852
Water Sales - Comm	4112	\$ 336,664	\$ 353,497
Water Sales - AG	4170	\$ 4,852	\$ 5,095
Water Sales - MISC	4180	\$ 44,757	\$ 46,995
Pipeline Hydro	4200	\$ 55,487	\$ 58,261
Schaads Hydro	4210	\$ 6,000	\$ 18,160
RRF -Surcharge	4211	\$ -	\$ -
Install Fees	4230	\$ 8,225	\$ 8,636
Turn On Fees	4231	\$ 3,185	\$ 3,344
Connection Fees	4232	\$ 24,728	\$ 25,964
Cell Site Leases	4240	\$ 29,000	\$ 29,000
Investment Interest	4800	\$ 9,000	\$ 2,500
LAIF Interest	4923	\$ 9,000	\$ 4,500
County Taxes	4932	\$ 120,000	\$ 120,000
MHSD Revenue	4975	\$ 10,000	\$ 18,240
Grant Revenue	4994	\$ -	
MISC Revenue	4995	\$ -	
Work Done for Others	4996	\$ 5,000	\$ 5,000
Total Income		\$ 2,605,757	\$ 2,736,045

Calaveras Public Utility District Salaries and Benefit Expenditures

Salaries	Division	100	\$	952,000.00
Benefits	Division	200	\$	839,546.73

Division	GL	Description	Budget FY22-23
100	5100	Executive Salary	\$ 135,000.00
100	5110	Administration Salaries	\$ 223,000.00
100	5120	Operations Salaries	\$ 545,000.00
100	5130	Overtime Compensation	\$ 24,182.20
100	5140	On Call Pay	\$ 24,817.80
100	5150	Holiday Pay	\$ 5,291.52
100	5160	Vacation Pay	\$ 35,276.80
100	5170	Sick Pay	\$ 42,332.16
200	5200	Medical Benefits	\$ 282,856.23
200	5205	Executive Car Allowance	\$ 3,600.00
200	5210	Medical Benefits - Retiree (Pay as you Go)	\$ 108,000.00
200	5220	Dental/Vision/ Life Insurance	\$ 29,150.00
200	5230	Retirement Benefits - Calpers	\$ 202,236.10
200	5240	Other Post Employment Benefits (OPEB)	
200	5250	Medical Tax, Social Security and SUI	\$ 143,254.40
200	5260	Worker's Compensation Insurance	\$ 68,750.00
200	5270	Education Assistance	\$ -
200	5280	Employee Overtime Meals	\$ 1,200.00
200	5290	Employee Recognition	\$ 500.00

Salaries	\$ 1,034,900.48
Salaries (Reduced Sick, Holiday and Vacation)	\$ 952,000.00
Benefits	\$ 839,546.73

**Calaveras Public Utility District
Conferences, Meetings, and Training
Expenditure Detail**

Conferences, Meetings and Training	Division	300	\$	35,952.00
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Division	GL	Description	Budget FY22-23	
300	5310	Board Meetings - Director Fees	\$	8,925.00
300	5315	Seminars & Conferences - Board	\$	5,250.00
300	5320	Seminars & Conferences - Staff	\$	8,400.00
300	5325	Mileage Reimbursement, Parking, Tolls	\$	1,470.00
300	5330	Auto Rental	\$	2,100.00
300	5335	Training	\$	9,807.00

**Calaveras Public Utility District
Outside Services Expenditure Account Detail
For the Fiscal Year Ending June 30, 2023**

Outside Services	Division	600	\$ 206,051.00
Division	GL	Description	Budget FY22-23
600	5605	Administration Services	\$ -
600	5606	Answering Service	\$ 2,499.00
600	5610	Bank Charges	\$ 1,377.00
600	5615	Billing Services	\$ 1,224.00
600	5625	Water Conservation Services	\$ -
600	5630	Accounting Services	\$ 12,750.00
600	5632	IT & Computer Support	\$ 3,000.00
600	5635	Engineering-Non-Capital	\$ 45,000.00
600	5640	Special Projects	
600	5645	Legal Services	\$ 48,960.00
600	5647	Human Resources Consultants	\$ 1,500.00
600	5650	Financial Consultants	\$ 47,430.00
600	5655	Community Relations	\$ 12,240.00
600	5660	Misc. Medical	\$ -
600	5665	Pre-Employment	\$ 1,200.00
600	5670	Janitorial	\$ 3,264.00
600	5675	Bond Administration	\$ -
600	5680	Security	\$ 3,723.00
600	5685	Lab & Sampling	\$ 9,384.00
600	5690	Grant Writers	
600	5695	Consultants-Dam	\$ 12,500.00
600	5699	Other Contracted Services	\$ -

Calaveras Public Utility District
Equipment Rent, Taxes and Utilities Expenditure Account Detail
For the Fiscal Year Ending June 30, 2023

Equipment Rent, Taxes, and Utilities	Division	700	\$ 250,817.16
Division	GL	Description	Budget FY22-23
700	5710	Occupancy (rent)	\$ -
700	5720	Equipment Rental	\$ 7,875.00
700	5730	Property Taxes	\$ -
700	5740	Electricity-Pumping	\$ 208,315.89
700	5741	Electricity-Hydros	\$ 3,832.50
700	5742	Electricity-Treatment	\$ 16,397.63
700	5743	Electricity-Office	\$ 4,018.21
700	5750	Natural Gas	\$ -
700	5760	Sewer and Garbage	\$ 10,377.93

**Calaveras Public Utility District
Capital Projects Expenditure Account Detail
For the Fiscal Year Ending June 30, 2023**

Capital Projects	Division	800	\$	2,913,729
Division	GL	Description	FY Budget 22-23	
800	5810	Land Purchases	\$	-
800	5820	Easements and Water Rights	\$	-
800	5830	Buildings	\$	55,000
800	5840	Equipment-Capital	\$	23,400
800	5850	Engineering-Capital	\$	595,647
800	5860	Construction-Capital	\$	2,239,682
800	5870	Materials for Capital Projects		
800	5880	District Personnel-Capital		

Fiscal Year 22-23 Complete Capital Outlay from 2021-2022. Add a Capitalized Equipment Lease to Own. Add Projects if Funded through Outside Funding

**Calaveras Public Utility District
 Nonoperational -Debt Expenditures Account Detail
 For the Fiscal Year Ending June 30, 2023**

Debt	Division	900	\$ 132,964
Division	GL	Description	FY 22-23
900	5910	Debt Service-Principal	\$ 77,001
900	5920	Debt Service-Interest	\$ 55,963
900	5930	Debt Issuance Costs	

Debt Payments of \$132964.08/ Year for 20 years

Calaveras Public Utility District

Reserve Funds (Minimum Fund Policy)

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2025-27	FY 2027-28
Minimum Reserve Policy							
Operating Reserves	\$ 1,050,474	\$ 1,326,395	\$ 1,373,326	\$ 1,421,988	\$ 1,464,647	\$ 1,508,587	\$ 1,553,844
Capital Reserves	\$ 4,107,837	\$ -	\$ 350,000	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000
Self-Insurance Reserves	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Rate Stabilization Reserve	\$ 521,151	\$ 547,209	\$ 656,651	\$ 715,749	\$ 747,958	\$ 777,876	\$ 808,991
Vehicle Fleet Reserve	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Equipment Reserve	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Technology Reserve	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Designated Project/Special Use Reserve	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Calaveras Public Utility District

Reserve Funds

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2025-27</u>	<u>FY 2027-28</u>
Beginning Reserve Balance	\$ 5,999,987	\$ 4,694,849	\$ 1,489,409	\$ 1,563,585	\$ 1,849,967	\$ 2,187,620	\$ 2,536,715
Operating Reserves	\$ 1,050,474	\$ 1,078,844	\$ 1,078,844	\$ 1,104,024	\$ 1,339,246	\$ 1,535,724	\$ 1,581,796
Capital Reserves	\$ 4,107,837	\$ 2,890,329	\$ 2,890,329	\$ 2,890,329	\$ 2,890,329	\$ 2,890,329	\$ 2,890,329
Self-Insurance Reserves	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Rate Stabilization Reserve	\$ 501,676	\$ 495,675	\$ 203,964	\$ 203,964	\$ 203,964	\$ 292,445	\$ 541,194
Vehicle Fleet Reserve	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Equipment Reserve	\$ 100,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Technology Reserve	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Designated Project/Special Use Reserve	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Reserve Fund Balances	\$ 5,999,986	\$ 4,694,849	\$ 4,403,138	\$ 4,428,318	\$ 4,663,540	\$ 4,948,499	\$ 5,243,320
Minimum Reserve Balance by Policy	\$ 5,923,463	\$ 2,117,604	\$ 2,823,977	\$ 2,981,737	\$ 3,056,605	\$ 3,130,463	\$ 3,206,836
Minimum Reserve Balance (Defecit)	\$ 76,524	\$ 2,577,245	\$ 1,579,161	\$ 1,446,581	\$ 1,606,935	\$ 1,818,036	\$ 2,036,484
Increase or Decrease Reserve Funds	\$ (1,217,508)	\$ (291,711)	\$ (2,839,553)	\$ (2,578,351)	\$ (2,475,920)	\$ (2,411,784)	\$ (2,342,652)
CIP Reserve Expenditures	\$ (87,630)	\$ (2,913,729)	\$ (350,000)	\$ (375,000)	\$ (400,000)	\$ (450,000)	\$ (500,000)
Net Income (Minus 800 expenses)	\$ 4,694,849	\$ 1,489,409	\$ 1,563,585	\$ 1,849,967	\$ 2,187,620	\$ 2,536,715	\$ 2,900,668
Ending Reserve Balance	\$ 4,694,849	\$ 1,489,409	\$ 1,563,585	\$ 1,849,967	\$ 2,187,620	\$ 2,536,715	\$ 2,900,668
Increase or Decrease to Reserve Fund	\$ 28,371	\$ -	\$ 25,180	\$ 235,222	\$ 196,478	\$ 46,072	\$ -
Operating Reserves	\$ (1,217,508)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Reserves	\$ (6,000)	\$ (291,711)	\$ -	\$ -	\$ 88,481	\$ 248,749	\$ -
Self-Insurance Reserves	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rate Stabilization Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Fleet Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technology Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Designated Project/Special Use Reserve	\$ (20,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Calaveras Public Utility District

Budgeted Revenues and Expenditures by Category 5 Year Projection

	FY 2021-22	FY 21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
Division	Budget	Projected	Budget	Budget	Budget	Budget	Budget
Income	\$ 2,605,757	\$ 2,563,600	\$ 2,736,045	\$ 3,420,056	\$ 3,762,062	\$ 3,931,355	\$ 4,088,609
Grants	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 2,605,757	\$ 2,590,600	\$ 2,736,045	\$ 3,553,056	\$ 3,895,062	\$ 4,064,355	\$ 4,221,609
Operational Expenses							
Salaries	\$ 766,522	\$ 730,000	\$ 952,000	\$ 994,840	\$ 1,039,608	\$ 1,070,796	\$ 1,102,920
Benefits	\$ 558,841	\$ 628,255	\$ 839,547	\$ 864,733	\$ 890,675	\$ 917,395	\$ 944,917
Conferences, Meetings and Training	\$ 34,240	\$ 13,000	\$ 35,952	\$ 37,031	\$ 38,141	\$ 39,286	\$ 40,464
Administration Expenses	\$ 295,650	\$ 288,487	\$ 297,114	\$ 306,028	\$ 315,208	\$ 324,665	\$ 334,405
Operations Expense	\$ 258,313	\$ 238,659	\$ 313,311	\$ 322,710	\$ 332,392	\$ 342,364	\$ 352,634
Outside Services	\$ 452,235	\$ 446,387	\$ 206,051	\$ 212,233	\$ 218,600	\$ 225,157	\$ 231,912
Equipment Rent, Taxes, and Utilities	\$ 221,622	\$ 216,000	\$ 250,817	\$ 258,342	\$ 266,092	\$ 274,075	\$ 282,297
Subtotal Operational Expenditures	\$ 2,587,423	\$ 2,560,788	\$ 2,894,792	\$ 2,995,916	\$ 3,100,716	\$ 3,193,738	\$ 3,289,550
Less: Capitalized Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operational Expenses	\$ 2,587,423	\$ 2,560,788	\$ 2,894,792	\$ 2,995,916	\$ 3,100,716	\$ 3,193,738	\$ 3,289,550
Capital Equipment and Expenditure	\$ 4,107,837	\$ 1,217,508	\$ 2,913,729	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Non-Operating Expenses - Debt Pay	\$ 132,964	\$ 132,964	\$ 132,964	\$ 132,964	\$ 132,964	\$ 132,964	\$ 132,964
Total Net Expenses	\$ 6,828,224	\$ 3,911,260	\$ 5,941,485	\$ 3,478,880	\$ 3,583,680	\$ 3,676,702	\$ 3,772,514
Revenues in Excess of Total Net	\$ (4,222,467)	\$ (1,320,660)	\$ (3,205,440)	\$ 74,176	\$ 311,382	\$ 387,653	\$ 449,095
Transfers (to)/from Reserves	\$ 4,222,467	\$ 1,320,660	\$ 3,205,440	\$ (74,176)	\$ (311,382)	\$ (387,653)	\$ (449,095)
Net Budget Excess/(Deficiency)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

REGIONAL WATER RATE COMPARISON

How We Compare (Fiscal Year Ending June 30, 2023)

Comparison of 5/8" Water Meter and 15 CCF Consumption (11,200 Gallons)

1. Calaveras County Water District:

a. Fixed Charge:	\$120.35
b. Tier 1 Charges: 10 @ \$1.15 =	\$ 11.70
c. Tier 2 Charges: 5 @ \$1.20 =	<u>\$ 6.10</u>
d. Total	<u>\$138.15</u>

2. Amador Water Agency:

a. Fixed Charge:	\$ 38.77
b. Tier 1 Charges: 15 @ \$3.94 =	\$ 59.10
c. Debt Service Surcharge:	<u>\$ 25.41</u>
d. Total	<u>\$123.28</u>

3. Tuolumne Utilities District:

a. Fixed Charge:	\$ 64.50
b. Tier 1 Charges: 4 @ \$0.00 =	\$ 0.00
c. Tier 2 Charges: 11 @ \$3.40 =	<u>\$ 37.40</u>
d. Total	<u>\$101.90</u>

4. El Dorado Irrigation District:

a. Fixed Charge:	\$ 66.60
b. Tier 1 Charges: 15@\$1.8964=	<u>\$ 28.44</u>
c. Total	<u>\$ 95.05</u>

5. Calaveras Public Utility District:

a. Fixed Charge:	\$ 64.75
b. First 5,000 Gallons: 5@\$0.00=	\$ 0.00
c. Tier 1 Charges: 6 @ \$2.47 =	<u>\$ 15.60</u>
d. Total	<u>\$ 80.35</u>

Calaveras Public Utility District

Water Rate Schedule “D” - Effective July 1, 2022

Meter Size	Flow GPM	Minimum Charge	Usage Covered by Minimum
5/8" x 3/4"	20	\$64.75	5,000 gallons
1"	50	\$103.75	20,000 gallons
1 1/2"	100	\$188.46	40,000 gallons
2"	160	\$357.83	80,000 gallons
4"	500	\$654.24	150,000 gallons
6"	-	\$865.97	200,000 gallons
8"	-	\$1077.70	250,000 gallons

USAGE CHARGE	
5,001 to 20,000 gallons	\$2.60 per 1,000 gallons
Over 20,000 gallons	\$2.32 per 1,000 gallons

MULTIPLE UNIT RATE SCHEDULE	
Usage 3,000 gallons or less /month avg./unit	\$38.68
Usage below 5,000 gallons that is not included in base rate	\$1.31 / 100 gallons
From 5,001 to 20,000 gallons	\$2.60 / 1,000 gallons
Over 20,000 gallons	\$2.32 / 1,000 gallons

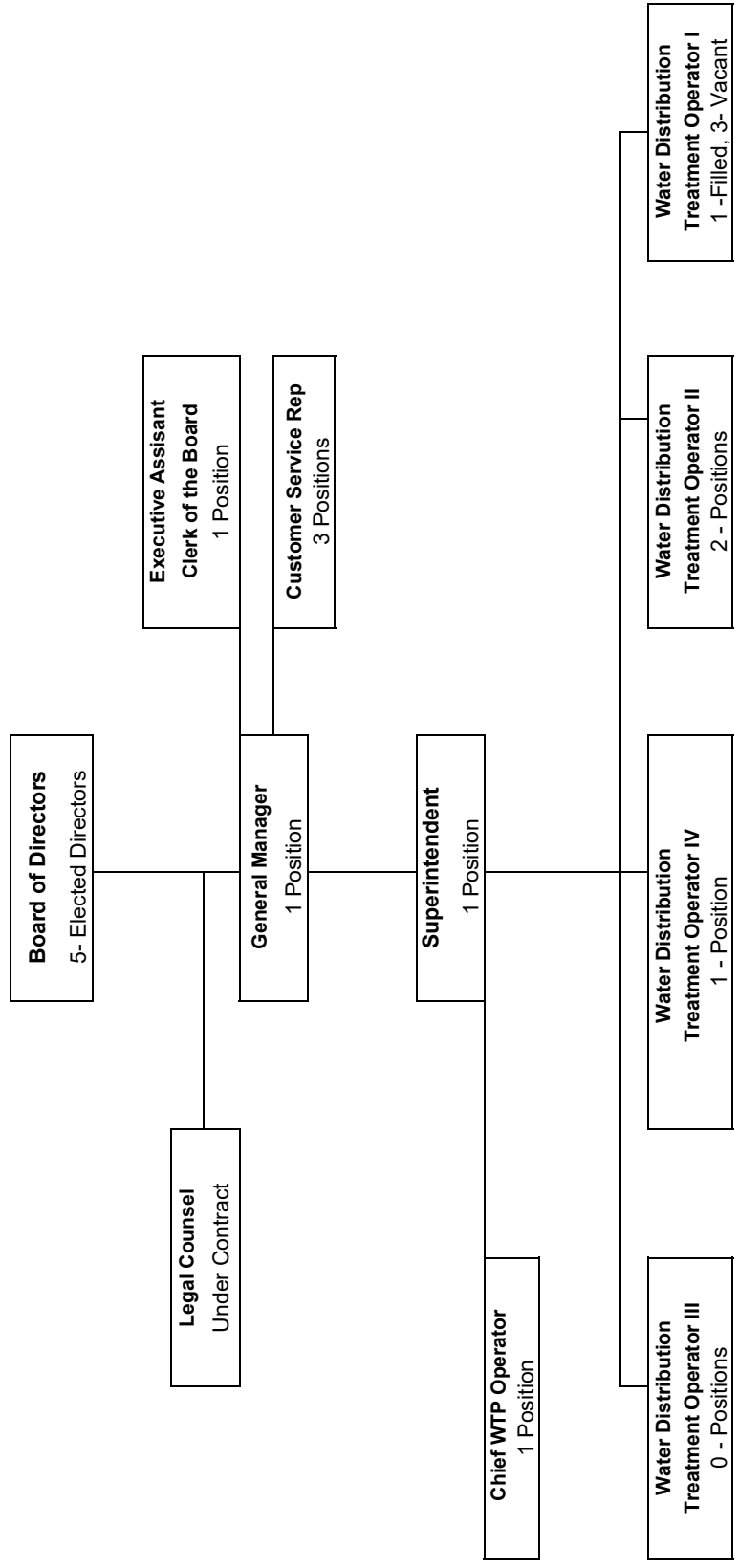
AGRICULTURAL / UNTREATED RATE	
First 60,000 gallons	\$273.14
Over 60,000 gallons	\$1.78 / 1,000 gallons

INDUSTRIAL RATE	
First 200,000 gallons	\$865.97
Over 200,000 gallons	\$2.32 / 1,000 gallons

DROUGHT MANAGEMENT PLAN SURCHARGE*		
Water Supply Shortage	Conservation Level	Usage Surcharge
Stage 1	20%	11%
Stage 2	40%	21%
Stage 3	75%	41%

* Surcharge would only be implemented after notification to District customers and after mandatory restriction declarations by the Board of Directors in accordance with Resolution 2015-6.

**CALAVERAS PUBLIC UTILITY DISTRICT
ORGANIZATIONAL CHART**



District has 14 Approved FTE positions with 11 Active Employees and 3 Vacancies as of June 2022

REV 6.2022

RESOLUTION NO. 2022-15

A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING AN AGREEMENT BETWEEN THE CALAVERAS PUBLIC UTILITY DISTRICT AND CALAVERAS COUNTY WATER DISTRICT FOR THE SALE OF SURFACE WATER

WHEREAS, the Calaveras Public Utility District (“CPUD”) and the Calaveras County Water District (“CCWD”) are parties to that certain Agreement Between Calaveras Public Utility District and Calaveras County Water District for the Sale of Surface Water dated as of July 13, 2021 (the “Agreement”); and,

WHEREAS, the Agreement will expire under its own terms on July 11, 2022; and

WHEREAS, it is the policy of the Board of Directors of CPUD that all CPUD water rights are to be fully utilized and put to beneficial use for the benefit of CPUD’s ratepayers and the environment; and

WHEREAS, CPUD maintains a pre-1914 claim to water diversion and use (Statement Number 010773) under which it diverts and stores Middle Fork Mokelumne River water in Schaads Reservoir and consumptively uses this water for beneficial purposes, including domestic, irrigation and stock-watering purposes; and

WHEREAS, under the Agreement, CPUD has sold and supplied raw surface water from the Schaads reservoir to CCWD for use exclusively within the West Point Service Area located within Calaveras County, California; and

WHEREAS, the Board of Directors of CPUD finds that it is in the best interests of CPUD and its ratepayers to enter into another agreement with CCWD for the sale of surface water from Schaad’s reservoir;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District that a Second Amended and Restated Agreement Between the Calaveras Public Utility District and the Calaveras County Water District (the “Second Agreement”) be and hereby is approved in substantially the form attached hereto as Exhibit A, and hereby authorizes and directs the President of the Board and/or the General Manager to execute the Second Agreement on behalf CPUD upon its approval by the CCWD Board of Directors.

The foregoing resolution was duly introduced and adopted by the Board of Directors of the Calaveras Public Utility District at their regular meeting on June 14, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

J.W. Dell’Orto, President, Board of Directors

Attest:

Carissa Bear, Secretary/Clerk of the Board

I hereby certify that the foregoing is a true and correct copy of a resolution passed by the Board of Directors of Calaveras Public Utility District.

Carissa Bear, Secretary/Clerk of the Board

Date

**SECOND AMENDED AND RESTATED AGREEMENT BETWEEN CALAVERAS
PUBLIC UTILITY DISTRICT AND CALAVERAS COUNTY WATER DISTRICT FOR
THE SALE OF SURFACE WATER**

This Second Amended and Restated Agreement Between Calaveras Public Utility District and Calaveras County Water District for the Sale of Surface Water (the “Second Agreement”) is made and entered into by and between the Calaveras County Water District (“CCWD”) and the Calaveras Public Utility District (“CPUD”), together referred to herein as the “Parties” and each separately a “Party”, with reference to the following facts:

- A. CPUD maintains a pre-1914 claim to water diversion and use (Statement Number 010773) under which it diverts and stores Middle Fork Mokelumne River water in Schaads Reservoir and consumptively uses this water for beneficial purposes included domestic, irrigation, and stock-watering purposes (the “CPUD Water”).
- B. The Parties entered into an agreement dated July 13, 2021, for the sale of CPUD Water to CCWD (hereinafter referred to as the “Existing Agreement”), which is set to terminate on July 11, 2022. Pursuant to the Existing Agreement, CPUD sold up to 200 acre feet per year of water to CCWD, which CCWD diverted for use exclusively within the County of Calaveras and specifically within CCWD’s West Point/Wilseyville service area (“West Point Service Area”).
- C. The Parties desire enter this Second Agreement to provide for the continued sale of the CPUD Water under the terms and conditions set forth below.
- D. The foregoing recitals are expressly incorporated in this Second Agreement and made a part hereof.

The Parties agree as follows:

- 1. **Quantity and Place of Use.** CPUD agrees to sell to CCWD up to 200 acre-feet of untreated CPUD Water per year, which is available for beneficial use by CCWD exclusively within the West Point Service Area within Calaveras County.
 - a. CCWD shall take a minimum of 40 acre-feet each year from the total CPUD Water made available.
- 2. **Point of Delivery.** The point of delivery for the CPUD Water is the CCWD’s Middle Fork Pump Station on the Middle Fork of the Mokelumne River, which provides raw water to CCWD’s West Point Water Treatment Plant. CCWD must maintain a measurement device that accurately records the amount of water diverted at the Middle Fork Pump Station and must make this information available to CPUD upon request.
- 3. **Raw Water Acknowledgement.** CCWD acknowledges that the CPUD Water diverted at the Middle Fork Pump Station is raw, non-potable water. Nothing herein obligates CPUD to divert, treat, handle, deliver or distribute the CPUD Water through any facilities owned or operated by CPUD. CCWD is solely responsible for the diversion and use of the CPUD Water.

4. **Price and Payment.** CCWD must remit payment to CPUD annually for the sale of the CPUD Water within 30 days of receipt of an invoice from CPUD. The water will be sold at a Rate of \$150 per acre-foot for the first year of this Second Agreement.
 - a. The Rate shall increase each July 1 commensurate with the Consumer Price Index, West Region ("CPI") April-to-April percentage change in index value, starting July 1, 2023. CPUD must maintain records of annual CPI-based Rate adjustments and provide this information to CCWD upon request.
5. **Water Usage Reporting.** By March 1 of each year during the term of this Agreement, CCWD must provide to CPUD its total monthly water usage under this Second Agreement during the prior calendar year in acre-feet. CPUD is responsible for reporting all consumptive use under its annual reporting requirements for Statement 010773.
6. **Effective Date.** This Agreement becomes effective once fully executed and at that point supersedes the Existing Agreement.
7. **Term.** The Term of this Second Agreement is from the Effective Date through June 30, 2027 (5 years), after which time it shall expire unless renewed, extended, or renegotiated by the Parties hereto.
8. **No Joint Venture.** Nothing in this Second Agreement shall be construed to create an association, joint venture, trust or partnership, or to impose a trust or partnership covenant, obligation or liability on or with regard to anyone or more of the parties.
9. **Counterparts.** This Second Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. This Second Agreement will not be effective until the execution and delivery between each of the parties of at least one set of counterparts; the parties authorize each other to detach and combine original signature pages and consolidate them into a single identical original. Any one of such completely execute counterparts will be sufficient proof of this Second Agreement.
10. **Indemnification.** CCWD will defend, indemnify and hold harmless CPUD and its officers, directors, employees and agents from any and all losses, liens, demands, costs, damages and liability arising from or relating to any third-party judicial or administrative challenge to the transfer of water from CPUD to CCWD contemplated in this Second Agreement.
11. **Amendments or Supplemental Agreements.** This Second Agreement contains all the known and reasonably foreseeable covenants and agreements between the parties with respect to the subject matter herein and replaces and supersedes the Existing Agreement and all prior agreements regarding the subject matter herein; provided, however, that this Second Agreement may be amended, supplemented or restated by, and/or supplemental agreements entered into between, the Parties.

Any such amendment, supplemental agreement or restatement shall be in writing and be approved by the respective Boards of Directors of each of CPUD and CCWD.

12. **Authorized Representatives.** The signatories hereto warrant and represent that they have the authority and are duly authorized to enter into this Second Agreement on behalf of CPUD and CCWD, as applicable.
13. **Assignment.** Neither Party hereto may assign any of its rights or obligations hereunder without the prior written consent of the other Party.
14. **Beneficiaries.** This Second Agreement shall not be construed to create any third-party beneficiaries. This Second Agreement is for the sole benefit of the parties, their respective successors and permitted transferees and assigns, and no other person or entity shall be entitled to rely upon or receive any benefit from this Second Agreement or any of its terms.
15. **Severability.** If any term, provision, covenant or condition of this Second Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall, unless amended or modified by mutual consent of the Parties, continue in full force and effect.
16. **Entire Agreement.** This Second Agreement is freely and voluntarily entered into by the Parties after having the opportunity to consult with their respective attorneys. The Parties, in entering into this Second Agreement, do not rely on any inducements, promises, or representations made by each other, their representatives, or any other person, other than those inducements, promises, and representations contained in this Second Agreement. This Second Agreement represents the entire agreement of the Parties.
17. **Waiver of Rights.** Any waiver at any time by either Party hereto of its rights with respect to a breach or default, or any other matter arising in connection with this Second Agreement, shall not be deemed to be a waiver with respect to any other breach, default or matter.

By signing below, the Parties, through their duly authorized representatives, agree to comply with and be bound by the terms of this Second Agreement.

ATTEST:

CALAVERAS COUNTY WATER DISTRICT

By: _____
Rebecca Hitchcock,
CCWD Board Clerk

By: _____
Michael Minkler,
General Manager

ATTEST:

CALAVERAS PUBLIC UTILITY DISTRICT

By: _____
Carissa Bear,
CPUD Board Clerk

By: _____
Travis Small,
General Manager

Monthly Maintenance Report

MAY 2022

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 29,305,418 Gallons	Complete
	Sold Water = 21,906,208 Gallons	Complete
	6" Below Spill = Keeping a Full reservoir	ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 184 Acre Feet	Ongoing
	6" over Spill- Running 1 pump off/on	Ongoing
Schaads Reservoir	Weekly checks	Complete
	All Units are on	Ongoing
	Schaads Raw water Customer = 127,650 Gallons	Ongoing
	0-10' Below Spill (Hydro Running)	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	Main Line Leak 6" (Church Hill)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Main Line Leak 6" (Ball Park)	Complete
	Main Line Leak 2" (Maretta Ln.)	Complete
	2 Service line renews 1" (Boston Yale)	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Red Hawk Res.	Maintenance	Ongoing
Safety/Training	Routine Safety/pre-const. Talks	Ongoing
Spray Program	Woody Brush/Round-up	Ongoing
Vehicle Maintenance	Windshield Repair F-150 #9	Complete
Other	35 USA tags completed	Complete
	50 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 2 Color/ 1 Pressure	Complete
	4 New Service Installs	Pending
	DSOD Inspections (Schaads,Red Hawk, Jeff Davis)	Complete
	CHP 6 Year Inspection (DOT)	Complete
S.A.F.E.R. Grant (Distribution Site-Visit Complete)	Ongoing	