

**CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249**

**BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM
November 8, 2022**

President J.W. Dell 'Orto
President of the Board

Director Richard Blood
Director Jack Tressler

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. Due to space limitations in the Board meeting room and in light of the continuing pandemic, we encourage the public to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHIQRlBzQUtZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President J.W. Dell 'Orto
- b. Director Richard Blood
- c. Director Brady McCartney
- d. Director Jack Tressler

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to

place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. **RESOLUTION NO. 2022-30: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD NOVEMBER 8, 2022 TO DECEMBER 8, 2022, PURSUANT TO BROWN ACT PROVISIONS.**

Action Requested: Roll Call Vote

Approval of Resolution No. 2022-30 Declaring and Re-ratifying the State of Emergency and Authorizing Remote Teleconference Meetings of the Board of Directors Due to the Covid-19 Emergency.

6. **CONSENT ITEMS**

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. October 11, 2022 Meeting Minutes
- b. Claim Summary October

Action: Roll call Vote

Consider motion to approve a-b consent items.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

7. **EL DORADO SAVINGS BANK – AUTHORIZED USERS**

Action Requested: Roll Call Vote

- a. The signature cards at El Dorado Savings Bank need to be updated. The General Manager recommends adding the Board President, an additional Board Member, the General Manager and the Executive Assistant/Clerk of the Board as authorized signatories.
- b. Approve Resolution 2022-31 Designating Authorized Signatories On The District's Deposit Accounts At El Dorado Savings Bank

8. FY 22/23 FIRST QUARTER BUDGET VS. ACTUAL REVIEW

Action Requested: Discussion & Roll Call Vote

- a. The General Manager will review the First Quarter FY 22/23 Budget vs. Actual expenditures.

9. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. Engineer's Report
- d. General Manager's Report
- e. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

10. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: General Manager

11. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for December 13, 2022 at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

RESOLUTION NO. 2022-30

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RERATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD NOVEMBER 8, 2022 TO DECEMBER 8, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Calaveras Public Utility District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-10 on September 27, 2021, finding that the requisite conditions exist for the District’s Board of Directors to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors reconsidered the circumstances of the state of emergency that exists in the District and adopted Resolution No. 2022-30 reaffirming the continued state of

emergency in the District and reauthorizing remote meetings of Board of Directors meetings through December 8, 2022; and

WHEREAS, emergency conditions persist in the District, specifically, the State of Emergency declared by the Governor on March 4, 2020 due to the Covid-19 pandemic; and

WHEREAS, guidance from the State of California, which has been followed by the Calaveras County Department of Public Health, recommends or mandates social distancing and face coverings in certain settings to prevent the spread of Covid-19; and

WHEREAS, the Board of Directors does hereby find that that the rise in SARS-CoV-2 Delta Variant during the Covid-19 pandemic has caused, and will continue to cause, conditions dangerous to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Board of Directors of the District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has implemented virtual meeting protocols which comply with the requirements of paragraph (2) of subdivision (e) of section 54953, by providing for public participation through online meeting attendance and the opportunity to provide comment during the Board meeting both verbally or via email.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and Covid-19 has caused, and will continue to cause, an unreasonable risk of harm to the safety of persons within the District that are likely to be beyond the control of the services, personnel, equipment and facilities of the District.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of

this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 8, 2022, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Calaveras Public Utility District this 8th day of November, 2022, by the following vote:

AYES:

NOES:

ABSENT:

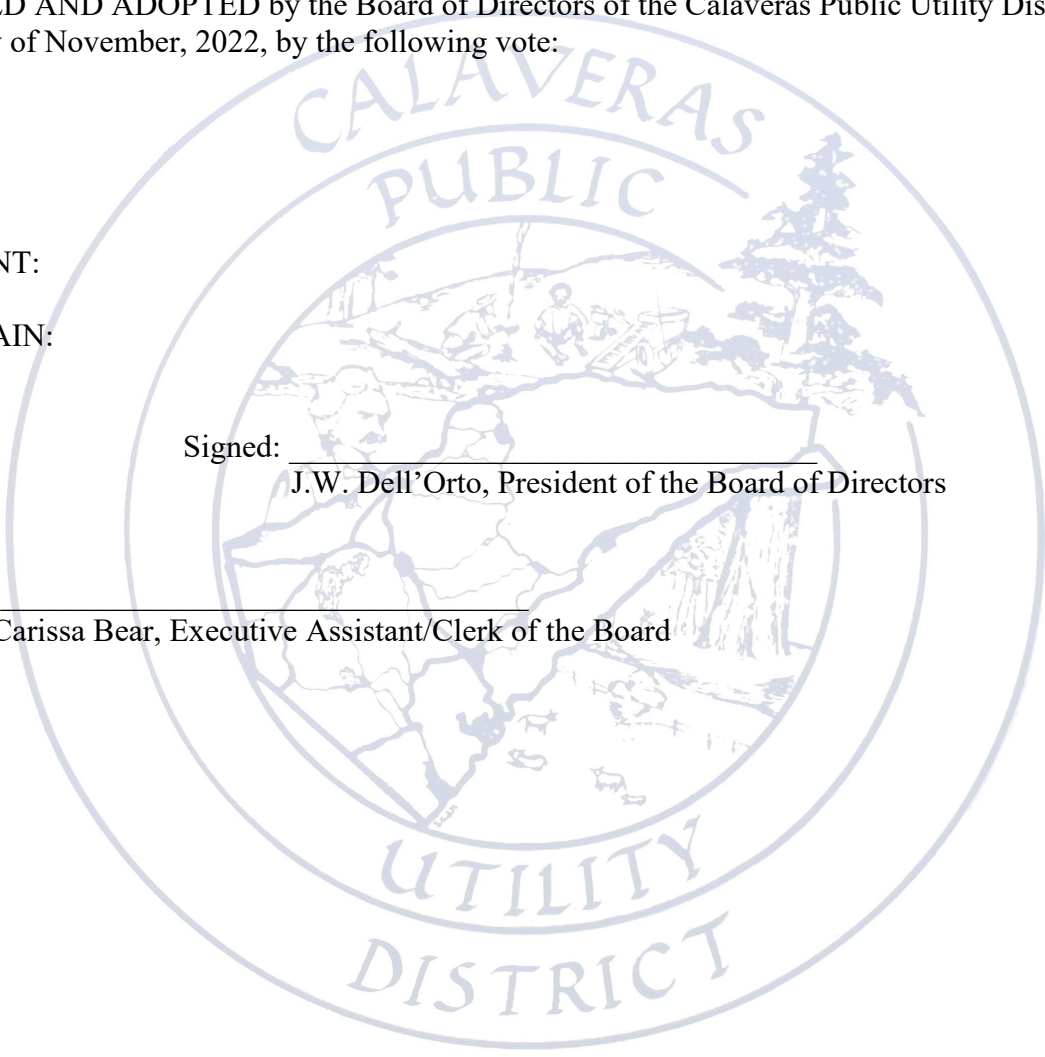
ABSTAIN:

Signed: _____

J.W. Dell'Orto, President of the Board of Directors

Attest: _____

Carissa Bear, Executive Assistant/Clerk of the Board



CALAVERAS PUBLIC UTILITY DISTRICT

October 11, 2022

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Brady McCartney

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Tyla Daries, District Engineering Technician

OTHERS PRESENT: Catherine Hansford, Hansford Economic Consulting, LLC

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:26 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, and McCartney were present. Director Tressler was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. RESOLUTION NO. 2022-28: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD OCTOBER 11, 2022 TO NOVEMBER 11, 2022, 2022 PURSUANT TO BROWN ACT PROVISIONS.

A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution No. 2022-28. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

6. CONSENT ITEMS

- a. June 14, 2022 Meeting Minutes
- b. July 12, 2022 Meeting Minutes
- c. August 9, 2022 Meeting Minutes
- d. August 22, 2022 Meeting Minutes

- e. September 13, 2022 Meeting Minutes
- f. September 19, 2022 Meeting Minutes Claim Summary August
- g. Claim Summary August
- h. Claim Summary September

Travis Small, General Manager, informed the Board that they would see the charge for the change order on the Clearwell Tank Project on September's claim summary. Director Blood inquired about the Cole Tiscornia Construction invoice for Boston Yale wanting to know why the District did not keep the job in house. Mr. Small clarified that this was an old job that is just now getting invoiced. Mathew Roberts, Water System Superintendent clarified further explaining that the job required assistance due to the depth of the repair as well as the need for paving. A motion was made by Director McCartney, seconded by Director Blood, to approve Consent Items a-h. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

7. RESOLUTION 2022-25 ESTABLISHING WATER CONNECTION AND CAPACITY FEES

Catherine Hansford, Hansford Economic Consulting, LLC prepared a slideshow for the Board. Director Blood asked for clarification on accessory dwelling units (ADU). Ms. Hansford clarified. Mr. Small informed Director Blood that the District is working with Calaveras County to determine the permit procedure for ADUs. President Dell'Orto believed the board seemed comfortable moving forward, stating the Board has had a lot of discussion regarding the change. Director McCartney agreed. Mr. Small reported an error for the Public Hearing date on the resolution and asked Carissa Bear, Clerk of the Board to make the correction. A motion was made Director Blood, seconded by Director McCartney, to approve Resolution 2022-25 Establishing Water Connection and Capacity Fees. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

8. NOTICE OF GENERAL SESSION MEMBERSHIP MEETING

Mr. Small invited the Board members to the ACWA 2022 Fall Conference in Indian Wells. The Board members declined. The Board designated Mr. Small as the District's voting delegate.

9. DISTRICT SURPLUS PROPERTY OFFICE FURNITURE

Mr. Small informed the Board that the District no longer has a need for the old Board table and would like to surplus it. Director Blood asked if the District had reached out to the Historical Society. Ms. Bear advised him that she had reached out but had not heard anything back. Mr. Small inquired to Adam Brown, District Legal Counsel, if the District could just donate the table. Mr. Brown clarified that once the table is deemed surplus and listed with no bids, the District can donate it. A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution 2022-29 to Dispose of District Surplus Items. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

10. EL DORADO SAVINGS BANK – AUTHORIZED USERS

Mr. Small informed the Board that the signature cards had not been updated since before the previous General Manager had left. He recommended the Board President, an additional Board Member, the General Manager, and the Executive Assistant/Clerk of the Board as authorized signatories. President Dell’Orto stated that he would like the additional Board Member to be the Vice Chair. The Board decided to table this item with the request that a resolution be brought back to the next regularly scheduled Board meeting.

11. FISCAL YEAR ENDING FY 21/22 BUDGET VS. ACTUAL

Mr. Small went over the Fiscal Year 2021/21 budget vs. actual expenditures. He requested the Board approve the amended budget to reflect what the District spent so he can close out the Fiscal Year 2021/22. A motion was made by Director Blood, seconded by Director McCartney, to accept the amended budget for Fiscal Year 2021/22. A roll call vote was taken. Directors Dell’Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

12. YEAR END INVESTMENT SUMMARY

Mr. Small reported the investment funds as of June 30, 2022. The District has several certificates of deposit (CDs) at UBS Financial that are expiring at the end of the year. Mr. Small recommends renewing the CDs for another six months until the District can find a better alternative. Mr. Small advised the Board that the LAIF account is currently being used to hold some of the Clearwell Tank funds.

13. REPORTS

a. Legal Counsel’s Report

Mr. Brown stated that he had nothing to report this month.

b. Water System Superintendent’s Report

Mr. Roberts went over his monthly maintenance report. He reported that the Jeff Davis reservoir is currently eleven feet below spill; last year it was at thirteen feet below spill. The Western Hydrologic River Gage installation has been started at the South Fork Pump Station. Volcano Telephone installed internet to the South Fork Pump Station. The Schaads raw water customer is currently still using water. Schaads reservoir is currently at 7.25 feet below spill. All three hydros had a ten-inch turbine repair done this month. One water right was curtailed at the time of Mr. Roberts repairing his maintenance report, when he checked today, we were back to two water rights being curtailed. He continues to check the status of the District’s water rights. President Dell’Orto pointed out that the sold water was higher than the treated water. Mr. Small believes it is due to the longer meter read period. Mr. Roberts worked with the office staff and the Chief Water Treatment Plant Operator; all numbers seem to be correct.

c. District Engineer Report

Tyla Daries, District Engineering Technician gave an update on the Clearwell Tank Project. The construction crew is expected to be back on-site October 17, 2022. The new projected finish date is December 23, 2022.

d. General Manager’s Report

Mr. Small informed the Board that the Emergency Action Plan (EAP) for Redhawk Dam was submitted to the State online but was initially rejected. It was resubmitted this morning. Once the EAP is accepted by the state the District will have a tabletop. The District will be moving to the new billing software this month. Training will be done next week. The District has switched from

Paychex and is now using QuickBooks Payroll. This pay period will be the first-time processing payroll since the switch. Mr. Small, along with Director Blood and Ms. Bear, attending the East Bay MUD annual BBQ. Mr. Small gave the Board an update on the Proposition 218 process. The staff has been in contact with the consultants and has provided them all of the data requested at this time. Representatives from Mountain Counties Water Resources Association stopped by the office asking if the District was interested in joining. Mr. Small does not see the benefit to the District at this time.

e. Director's Comments:

Director Blood attended the Upper Mokelumne River Watershed Authority (UMRWA) meeting with Mr. Small before the East Bay MUD annual BBQ. A representative of the state was at the meeting discussing the health of the forest.

14. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 5:45 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 769

DATE: October 2022

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 163,264.12
Payroll Submitted	\$ 50,524.01
Board/Employee Reimb.	\$ 362.26
Sub-total	\$ 214,150.39

Net Additions	
Net Deductions	
Claim Summary Approved for	\$ 214,150.39



Clerk of the Board, Calaveras Public Utility District

Calaveras Public Utility District Expenses by Vendor Detail

October 2022

Name	Date	Memo	Account	Amount
A-1 Sharpening				
	10/13/2022	Truck #9 Tires	5532 - Repairs & Maintenance-Auto	1,052.97
Total A-1 Sharpening				1,052.97
ACWA				
	10/21/2022	ACWA 2022 Fall Conference & Exhibition - T. Small	5320 - Seminars & Conferences-Staff	775.00
	10/24/2022	ACWA Annual Membership Dues	5420 - Association Dues	11,585.00
Total ACWA				12,360.00
ACWA/JPIA				
	10/13/2022	Dental/Vision/Life November 2022	5220 - Dental/Vision/Life Insurance	1,857.49
Total ACWA/JPIA				1,857.49
ACWA/JPIA-WC				
	10/13/2022	W/C for period 7/1/2022 - 9/30/2022	5260 - Worker's Compensation Insurance	4,099.04
Total ACWA/JPIA-WC				4,099.04
Alpha Analytical Labs, Inc.				
	10/13/2022	Lab Fees	5685 - Lab & Sampling	1,080.00
Total Alpha Analytical Labs, Inc.				1,080.00
AT & T				
	10/13/2022	Hydro #3 Garamendi	5480 - Telephone	221.49
	10/13/2022	San Andreas Tank	5480 - Telephone	219.59
	10/13/2022	San Andreas Tank Circuit	5480 - Telephone	55.81
Total AT & T				496.89
AT & T				
	10/21/2022	Hydro #3 Garamendi	5480 - Telephone	65.65
Total AT & T				65.65
AT&T				
	10/21/2022	Phone & Internet at Shop	5480 - Telephone	90.28
Total AT&T				90.28
Blood, Richard				
	10/13/2022	9/19/2022, 10/7/2022 & 10/11/2022	5310 - Board Meetings-Director Fees	300.00
	10/13/2022		5325 - Mileage Reimb, Parking, Tolls	0.00
Total Blood, Richard				300.00
Brady McCartney				
	10/13/2022	9/19/2022 & 10/11/2022	5310 - Board Meetings-Director Fees	200.00
Total Brady McCartney				200.00
Brawner Automotive Repair				
	10/13/2022	2020 Ford Oil, Lube & Filter Service	5532 - Repairs & Maintenance-Auto	129.26

Calaveras Public Utility District Expenses by Vendor Detail

October 2022

Name	Date	Memo	Account	Amount
	10/13/2022	2004 IH Change door locks & new keys	5532 · Repairs & Maintenance-Auto	220.00
Total Brawner Automotive Repair				349.26
Cal-Waste				
	10/13/2022	Garbage Service CPUD Office	5760 · Sewer & Garbage	160.94
	10/13/2022	Garbage Service Shop	5760 · Sewer & Garbage	383.62
Total Cal-Waste				544.56
Cal PERS				
	10/26/2022	Health PA Billing - PERS	5200 · Medical Benefits	33,626.23
	10/26/2022	Employer Contribution, Classic, 1017, CalPERS, 09/25/2022 - 10/08/2022	5230 · Retirement Benefits-CalPERS	3,237.74
	10/26/2022	Employer Contribution, PEPR, 26507, CalPERS, 09/25/2022 - 10/08/2022	5230 · Retirement Benefits-CalPERS	2,561.88
Total Cal PERS				39,425.85
Calaveras Auto Supply				
	10/13/2022	Hydro #1 Supplies	5546 · Materials & Supplies-Hydros	15.41
Total Calaveras Auto Supply				15.41
Calaveras County Auditor's Office				
	10/17/2022	MHSD NSF Fee	5610 · Bank Charges	25.00
Total Calaveras County Auditor's Office				25.00
Calaveras County Tax Collectors				
	10/21/2022	Fiscal Year 2022-2023 ASMT #042-006-027-000	5730 · Property Taxes	150.00
	10/21/2022	Fiscal Year 2022-2023 ASMT #016-018-125-000	5730 · Property Taxes	150.00
	10/21/2022	Fiscal Year 2022-2023 ASMT #010-021-028-000	5730 · Property Taxes	704.54
	10/21/2022	Fiscal Year 2022-2023 ASMT #010-021-041-000	5730 · Property Taxes	258.50
	10/21/2022	Fiscal Year 2022-2023 ASMT #006-002-012-000	5730 · Property Taxes	258.50
Total Calaveras County Tax Collectors				1,521.54
Calaveras Enterprise				
	10/13/2022	1 Year Subscription	5415 · Advertising	45.00
Total Calaveras Enterprise				45.00
Calaveras Public Power Agency				
	10/13/2022	CPUD Watehouse	5743 · Electricity-Office	112.39
	10/13/2022	Glencoe Booster Pump	5741 · Electricity-Hydros	673.29
	10/13/2022	CPUD Office	5743 · Electricity-Office	344.96
	10/13/2022	Jeff Davows WTP	5742 · Electricity-Treatment	1,394.40
	10/13/2022	Licking Fork Pumping Station	5740 · Electricity-T & D	51.40
Total Calaveras Public Power Agency				2,576.44
Calaveras Unified School District				
	10/21/2022	Refund for duplicated bill paid on sold property RRF School	1371 · A/R Utility Service	409.10

Calaveras Public Utility District Expenses by Vendor Detail

October 2022

Name	Date	Memo	Account	Amount
Total Calaveras Unified School District				409.10
Care Free Lawns				
	10/12/2022	September lawn service	5670 - Janitorial	150.00
Total Care Free Lawns				150.00
CD & Power				
	10/21/2022	Glencoe Pump	5534 - Repairs & Maintenance-Pumping	2,100.00
Total CD & Power				2,100.00
Comcast				
	10/21/2022	Phone & Internet at District Office	5480 - Telephone	316.64
Total Comcast				316.64
Comcast Business (VE)				
	10/13/2022	Business Voice Edge	5480 - Telephone	292.41
Total Comcast Business (VE)				292.41
Condor Earth Technologies, Inc.				
	10/21/2022	Redhawk Lake Dam	5695 - Consultants-Dam	1,456.50
Total Condor Earth Technologies, Inc.				1,456.50
CUSI				
	10/12/2022	2 Years Standard SSL	5470 - Software Programs & Updates	140.00
Total CUSI				140.00
Datco Billing				
	10/13/2022	4th Quarter Monthly Service Fees	5665 - Pre-Employment	102.00
Total Datco Billing				102.00
De Lage Landen Financial Services Inc.				
	10/21/2022	Kyocera Printer	5464 - Printing	87.85
Total De Lage Landen Financial Services Inc.				87.85
Dell'Orto, J.W.				
	10/13/2022	9/19/2022 & 10/11/2022	5310 - Board Meetings-Director Fees	200.00
	10/13/2022		5325 - Mileage Reimb, Parking, Tolls	0.00
Total Dell'Orto, J.W.				200.00
Fischer, Merle				
	10/04/2022	October 2022	5210 - Medical Benefits-Retiree	765.23
Total Fischer, Merle				765.23
Henwood Associates, Inc.				
	10/13/2022	Connect & Configure TSV limit switches and configure Beckwith relay.	5536 - Repairs & Maintenance-T&D	1,159.55
Total Henwood Associates, Inc.				1,159.55
Hill Rivkins Brown & Associates				

Calaveras Public Utility District Expenses by Vendor Detail

October 2022

Name	Date	Memo	Account	Amount
	10/12/2022	Legal Fees September	5645 · Legal Services	7,876.50
Total Hill Rivkins Brown & Associates				7,876.50
Hobgood's Cleaning Service				
	10/21/2022	October Janitorial Service	5670 · Janitorial	160.00
Total Hobgood's Cleaning Service				160.00
Hodge Products, Inc.				
	10/21/2022	Padlocks & Keys	5548 · Materials & Supplies-T&D	890.80
Total Hodge Products, Inc.				890.80
Hunt & Sons Inc.				
	10/13/2022	Fuel for District Vehicles	5540 · Fuel	1,819.04
Total Hunt & Sons Inc.				1,819.04
Iconix Waterworks				
	10/24/2022	Clearwell Tank Project	5860 · Construction-Capital	12,945.12
Total Iconix Waterworks				12,945.12
JB'S Awards and Engraving				
	10/13/2022	CPUD Logo clothing	5592 · CPUD-Other Clothing	1,003.28
Total JB'S Awards and Engraving				1,003.28
Lechowicz & Tseng				
	10/21/2022	9/1/2022 - 9/30/2022 Water Rate Study Consultation	5650 · Financial Consultants	3,840.00
Total Lechowicz & Tseng				3,840.00
Lowe's				
	10/13/2022	Replacement tools for Shop	5548 · Materials & Supplies-T&D	1,109.24
Total Lowe's				1,109.24
Motherlode Answering Service				
	10/13/2022	Answering Service for October	5606 · Answering Service	267.00
Total Motherlode Answering Service				267.00
Pace Supply				
	10/24/2022	Materials & Supplies	5548 · Materials & Supplies-T&D	93.54
	10/24/2022	Materials & Supplies	5548 · Materials & Supplies-T&D	189.09
Total Pace Supply				282.63
PG&E - ENERGY STATEMENT				
	10/13/2022	Hydro #2 Hwy 26 3 Mi E/Moke Hill	5741 · Electricity-Hydros	24.27
	10/13/2022	Hydro #1 Hwy 49 Chili Gulch	5741 · Electricity-Hydros	159.13
	10/13/2022	Golden Hills Subdivision	5742 · Electricity-Treatment	11.81
	10/13/2022	2600 Andreas Vista	5740 · Electricity-T & D	15.78
	10/13/2022	CPUD Office	5743 · Electricity-Office	8.11

Calaveras Public Utility District Expenses by Vendor Detail

October 2022

Name	Date	Memo	Account	Amount
	10/13/2022	Gold Strike Rd	5740 · Electricity-T & D	9.77
	10/13/2022	439 Gold Strike Rd	5740 · Electricity-T & D	9.77
	10/21/2022	Hydro #1	5741 · Electricity-Hydros	102.60
Total PG&E - ENERGY STATEMENT				<u>341.24</u>
PGE-NON ENERGY INVOICES				
	10/21/2022	Hydro #1	5741 · Electricity-Hydros	7.75
	10/21/2022	Hydro #2	5741 · Electricity-Hydros	7.75
	10/21/2022	Hydro #3	5741 · Electricity-Hydros	7.75
	10/21/2022	Cost of Ownership Schaad's	5741 · Electricity-Hydros	395.72
Total PGE-NON ENERGY INVOICES				<u>418.97</u>
PR Diamond Products, Inc.				
	10/21/2022	Multi Purpose Blade	5548 · Materials & Supplies-T&D	607.00
Total PR Diamond Products, Inc.				<u>607.00</u>
Sender's Market Inc.				
	10/13/2022	Truck & 007	5532 · Repairs & Maintenance-Auto	67.71
	10/13/2022	WTP Supplies	5547 · Materials & Supplies-Treatment	78.24
	10/13/2022	Backpack Sprayer	5536 · Repairs & Maintenance-T&D	96.52
Total Sender's Market Inc.				<u>242.47</u>
Slate Geotechnical Consultants				
	10/13/2022	Middle Fork Dam Part 12D	5695 · Consultants-Dam	2,871.25
Total Slate Geotechnical Consultants				<u>2,871.25</u>
Staples Credit Plan				
	10/13/2022	File Cabinet for Shop	5548 · Materials & Supplies-T&D	319.98
	10/13/2022	Office Supplies	5475 · Office Supplies	321.29
Total Staples Credit Plan				<u>641.27</u>
Treat's General Store				
	10/13/2022	T&D Materials & Supplies	5548 · Materials & Supplies-T&D	474.97
	10/13/2022	Tools	5585 · Tools	69.69
Total Treat's General Store				<u>544.66</u>
Verizon Wireless				
	10/13/2022	209-419-6805 & 209-419-6805 Remote Site & Head End	5480 · Telephone	1,083.73
Total Verizon Wireless				<u>1,083.73</u>
Volcano Telephone				
	10/13/2022	13900 Hwy 26	5480 · Telephone	52.77
	10/13/2022	1601 W Forty	5480 · Telephone	52.77
	10/13/2022	10727 Ponderosa Way	5480 · Telephone	52.77

Calaveras Public Utility District Expenses by Vendor Detail

October 2022

Name	Date	Memo	Account	Amount
	10/13/2022	3089 Ridge Rd	5480 · Telephone	49.29
	10/13/2022	Treatment Plant	5480 · Telephone	52.77
	10/13/2022	Schaad's Hydro	5480 · Telephone	66.67
	10/13/2022	Special Circuit	5480 · Telephone	94.19
	10/13/2022	Schaad's Hydro	5480 · Telephone	52.77
	10/13/2022	Treatment Plabnt Broadband	5480 · Telephone	56.95
Total Volcano Telephone				<u>530.95</u>
Weber, Ghio & Associates				
	10/21/2022	General EngineeringServices	5860 · Construction-Capital	138.75
	10/21/2022	Clearwell Tank Project Phase II Construction Management	5860 · Construction-Capital	20,664.75
	10/21/2022	Clearwell Tank Project Phase II Coating Inspection Service	5860 · Construction-Capital	20,713.80
	10/21/2022	Rich Gulch Replacement Project DWSRF Application	5860 · Construction-Capital	5,147.89
Total Weber, Ghio & Associates				<u>46,665.19</u>
Wells Fargo Bank - C. Bear				
	10/21/2022	Calaveras Mini Storage	5710 · Occupancy	400.00
	10/21/2022	Notary Test - Molly Soulier & C. Bear Notary Oath/Bond	4495 · Notary	859.02
	10/21/2022	Trailer Repair	5532 · Repairs & Maintenance-Auto	1,453.25
	10/21/2022	Employee Recognition - Holiday Party	5290 · Employee Recognition	250.00
	10/21/2022	Quickbooks	5470 · Software Programs & Updates	85.95
	10/21/2022	Pitney Bowes billing folder/stuffer	5615 · Billing Services	257.34
	10/21/2022	Office Supplies	5475 · Office Supplies	40.78
Total Wells Fargo Bank - C. Bear				<u>3,346.34</u>
Wells Fargo Bank - M Roberts				
	10/24/2022	Training	5335 · Training	19.32
	10/24/2022	Certifications	5430 · License, Cerifications, Fees	249.99
	10/24/2022	Safety Equipment	5566 · Safety Equipment	193.05
	10/24/2022	Materials & Supplies	5548 · Materials & Supplies-T&D	1,950.55
Total Wells Fargo Bank - M Roberts				<u>2,412.91</u>
Wells Fargo Bank - T Small				
	10/24/2022	Training	5335 · Training	14.98
	10/24/2022	Covid Tests	5475 · Office Supplies	64.89
Total Wells Fargo Bank - T Small				<u>79.87</u>
				<u><u>163,264.12</u></u>

RESOLUTION 2022-31
DESIGNATING AUTHORIZED SIGNATORIES ON THE DISTRICT’S DEPOSIT
ACCOUNTS AT EL DORADO SAVINGS BANK

WHEREAS, Calaveras Public Utility District Policy No. 2130 – Investment of District Funds - provides the authority for the General Manager, upon approval of the Board of Directors, to invest and deposit District funds in approved categories of investment accounts, including the District’s checking and savings accounts at El Dorado Savings Bank (the “bank”); and

WHEREAS, Calaveras Public Utility District Policy No. 2160 - Internal Controls – sets forth the procedures to be followed in the handling of deposits and disbursements; and

WHEREAS, the Board of Directors, at the request of the bank, desires to designate by this Resolution the Board of Directors and certain positions in District management which are authorized to sign checks and which will be listed on the signature cards provided by the bank; and

NOW, THEREFORE, BE IT RESOLVED that the Calaveras Public Utility District Board of Directors that the current occupants of the following offices/positions in the District are authorized to execute the bank signature cards: the General Manager; each individual member of the Board of Directors; and the Executive Assistant/Clerk of the Board.

PASSED AND ADOPTED by the Calaveras Public Utility District at a Regular Meeting of the Board of Directors on November 8, 2022 by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

President, Board of Directors

ATTEST:

Carissa Bear, Clerk of the Board

I hereby certify the foregoing resolution is a true and accuracy copy of the Resolution passed by the Board of Directors of the Calaveras Public Utility District.

Carissa Bear, Executive Assistant

Date





EL DORADO SAVINGS BANK

Customer Not Present

Beneficial Owner

Account Number: _____

IMPORTANT INFORMATION ABOUT CUSTOMER IDENTIFICATION

To help government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

What this means for you; when you open an account, become a signer or beneficial owner we will ask your name, address, date of birth and other information that will allow us to identify you. In addition, we need two forms of identification.

The undersigned is providing the following information for customer identification purposes and authorizes this Institution to make inquiries from a consumer reporting agency such as ChexSystems, some exclusions may apply.

Name: _____ Social Security #: _____

Birth Date: _____ Are you a US Citizen? Yes No Are you a Resident Alien? Yes No

What is your country of Citizenship? _____

Physical Address: _____

City: _____ State: _____ Zip: _____

(If different from physical address)

Mailing Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____ Work Phone: _____ Mobile Phone: _____

Email Address: _____ Email Receipt: _____
(if different from primary)

MMN or Password: _____ Password Clue: _____

Employer: _____ Occupation\Position: _____

(If retired, please indicate former employer & position. If State\County\City employee, please indicate the department you work for as well as your job title)

1 Primary Identification:

2 Secondary Identification:

ID Type: _____ ID Type: _____

ID Number: _____ ID Number: _____

Issued By: _____ Issued By: _____


Issuing Location: _____ Issuing Location: _____

Issued Date: _____ Issued Date: _____

Exp. Date: _____ Exp. Date: _____

Signature: _____ Date: _____

Please return with a copy of your primary & secondary identification.

 * If customer not present, primary identification signature verified by: _____

¹ Primary identification such as; a current unexpired State issued driver's license or identification card with photo, a military ID card with photo, a valid passport with photo. Or an alien registration card with photo.

² Secondary identifications such as; a major credit card, Social Security card, an employer issued ID card, a recent utility bill from the current residence, or a current school ID card with photo.

EL DORADO SAVINGS BANK

Account Number: _____

Account Open Date: _____

CONSUMER ACCOUNT PROFILE FORM

Account Name: _____

Purpose of the account [e.g. Household, Savings, College Fund, etc.] _____

Will you be receiving Direct Deposit? Yes No
 Payroll Name of Employer: _____ Name of Employer: _____
 Retirement Ret. From: _____ Ret. From: _____
 Other: _____

If **NO**, where does the source of the funds used to fund the account come from?

Will you be ordering? Visa Check Card: Yes No
 Will you be using Internet Banking? Yes No Apply for Bill Pay? Yes No
 Do you receive funds derived from a marijuana or related business? Yes No

In order to better serve your banking needs, please tell us how you will be using your account:

Anticipated number of checks written per month: _____

Should we anticipate cash transactions of \$2,000 or more ? *If yes, note the source of / purpose for the cash.	Incoming Cash Deposits:	Yes	No	Cash Withdrawals:	Yes	No
	Frequency per month:			Frequency per month:		
	Avg. dollars per month: \$			Avg. dollars per month: \$		

*Cash Deposits are from what source? _____

*Cash Withdrawals are for what purpose? _____

Should we anticipate ACH transactions? [e.g. Direct Deposit, Bill Payment debits]	Incoming:	Yes	No	Outgoing:	Yes	No
	Frequency per month:			Frequency per month:		
	Avg. dollars per month: \$			Avg. dollars per month: \$		
Should we anticipate Domestic Wire transaction?	Incoming:	Yes	No	Outgoing:	Yes	No
	Frequency per month:			Frequency per month:		
	Avg. dollars per month: \$			Avg. dollars per month: \$		
Should we anticipate international wire transaction? [Confirm Country's availability with the wire Dept.]	Incoming:	Yes	No	Outgoing:	Yes	No
	Frequency per month:			Frequency per month:		
	Avg. dollars per month: \$			Avg. dollars per month: \$		

Can we expect any other International transaction? Yes No

If yes, list the countries doing business with and types of transactions:

Should we anticipate anyone else making deposits into your account that is not an owner [e.g. Tenant, Family member, etc.]
 Yes No If yes, list the type of person/s: _____

Additional Comments: _____

Signature: _____ **Date:** _____

Opened by: _____ Date: _____ Reviewed by: _____ Date: _____

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

October 21, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: FISCAL YEAR 2022/2023 1st QTR ACTUAL VS BUDGET REVIEW

Summary:

In June 2022, the Board of Directors adopted the Fiscal Year 2022/2023 operational budget and capital outlay. When creating this budget, staff use their best judgement to determine the amounts needed in each expenditure category to perform their duties. Sometimes these estimates can be higher than actual expenditures and sometimes they are lower which leads to a category being underfunded, when this happens, we need to adjust category balances through a budget amendment. Current 1st Quarter expenditures are within the budgeted amounts and no Categorical Budget Amendments are needed.

Financial Impact:

The District is operating within the limitations of the budget and this review/discussion has little to no financial impact.

Recommendation:

Please review the District's Income Detail, District's Income and Expense by Category which shows the District's Debt Service Ratio and review the Expense Categories by Detail.

Respectfully Submitted,



Travis Small

General Manager

Calaveras Public Utility District
Budgeted Revenue Accounts Detail
1st QTR Fiscal Year Ending June 30, 2023

Revenue	GL CODE	Actual FY 1st QTR 22-23	Budgeted FY 22-23
Water Sales- Res	4110	\$ 536,215	\$ 2,036,852
Water Sales - Comm	4112	\$ 127,463	\$ 353,497
Water Sales - AG	4170	\$ 2,450	\$ 5,095
Water Sales - MISC	4180	\$ 15,366	\$ 46,995
Pipeline Hydro	4200	\$ 8,266	\$ 58,261
Schaads Hydro	4210	\$ 15,367	\$ 18,160
RRF -Surcharge	4211	\$ -	\$ -
Install Fees	4230	\$ -	\$ 8,636
Turn On Fees	4231	\$ -	\$ 3,344
Connection Fees	4232	\$ -	\$ 25,964
Cell Site Leases	4240	\$ 7,963	\$ 29,000
Investment Interest	4800	\$ -	\$ 2,500
LAIF Interest	4923	\$ -	\$ 4,500
County Taxes	4932	\$ -	\$ 120,000
MHSD Revenue	4975	\$ 2,710	\$ 18,240
Grant Revenue	4994	\$ -	
MISC Revenue	4995	\$ -	
Work Done for Others	4996	\$ -	\$ 5,000
Total Income		\$ 715,799.89	\$ 2,736,045

Calaveras Public Utility District
Income and Expenses by Category w/ Debt Service Ratio
1st Quarter Fiscal Year Ending June 30, 2023

	<u>Division</u>	<u>Actual 1st qtr</u> <u>FY 22-23</u>	<u>Budgeted FY</u> <u>2022-23</u>
Income		\$ 715,800	\$ 2,736,045
Rate Stabilization		<u>\$ 77,600</u>	<u>\$ 338,636</u>
Total Income		<u>\$ 793,400</u>	<u>\$ 3,074,681</u>

Expense Categories

	<u>Division</u>		
Salaries	100	\$ 217,989	\$ 952,000
Benefits	200	\$ 293,803	\$ 839,547
Conferences, Meetings and Training	300	\$ 2,827	\$ 35,952
Administration Expenses	400	\$ 80,070	\$ 297,114
Operations Expense	500	\$ 80,741	\$ 313,311
Outside Services	600	\$ 27,750	\$ 206,051
Equipment Rent, Taxes, and Utilities	700	\$ 10,254	\$ 250,817
Total Expenses		<u>\$ 713,434</u>	<u>\$ 2,894,792</u>
Net Operating Income		<u>\$ 79,966</u>	<u>\$ 179,889</u>

Capital Projects	800	\$ 832,580	\$ 2,913,729
Debt Payments	900	<u>\$ 66,482</u>	<u>\$ 132,964</u>
Total Capital + Debt		\$ 899,062	\$ 3,046,693

<u>Debt Ratio (NI/DP)</u>			
Net Operating Income (NI)		\$ 79,966	\$ 179,889
Debt Payments (DP)		<u>\$ 66,482</u>	<u>\$ 132,964</u>
Debt Ratio		1.20	1.35

Calaveras Public Utility District
Salaries and Benefit Expenditure Account Detail
1st QTR Actual Fiscal Year Ending June 30, 2023

Salaries	Division	100	\$	217,989	\$	952,000
Benefits	Division	200	\$	293,803	\$	839,547

Division	GL	Description	Actual Expense (July- Sep)	Budget FY22- 23
100	5100	Executive Salary	\$ 32,919	\$ 135,000
100	5110	Administration Salaries	\$ 48,730	\$ 223,000
100	5120	Operations Salaries	\$ 118,486	\$ 545,000
100	5130	Overtime Compensation	\$ 11,750	\$ 24,182
100	5140	On Call Pay	\$ 6,104	\$ 24,818
100	5150	Holiday Pay	\$ -	\$ 5,292
100	5160	Vacation Pay	\$ -	\$ 35,277
100	5170	Sick Pay	\$ -	\$ 42,332
200	5200	Medical Benefits	\$ 115,309	\$ 282,856
200	5205	Executive Car Allowance	\$ 900	\$ 3,600
200	5210	Medical Benefits - Retiree (Pay as you Go)	\$ 2,296	\$ 108,000
200	5220	Dental/Vision/ Life Insurance	\$ 4,570	\$ 29,150
200	5230	Retirement Benefits - Calpers	\$ 167,792	\$ 202,236
200	5240	Other Post Employment Benefits (OPEB)	\$ -	
200	5250	Medical Tax, Social Security and SUI	\$ 2,916	\$ 143,254
200	5260	Worker's Compensation Insurance	\$ -	\$ 68,750
200	5270	Education Assistance	\$ -	\$ -
200	5280	Employee Overtime Meals		\$ 1,200
200	5290	Employee Recognition	\$ 20	\$ 500
		Salaries	\$ 217,989	\$ 1,034,900
		Salaries (Reduced Sick, Holiday and Vacation)	\$ 217,989	\$ 952,000
		Benefits	\$ 293,803	\$ 839,547

**Calaveras Public Utility District
 Conferences, Meetings, and Training
 Expenditure Accounts Detail
 1st QTR Actual Fiscal Year Ending June 30, 2023**

				Actual	Budget
Conferences, Meetings and Training	Division		300	\$ 2,827	\$ 35,952

Division	GL	Description	Actual Expense (July-Sep)	Budget FY22- 23
300	5310	Board Meetings - Director Fees	\$ 1,200	\$ 8,925
300	5315	Seminars & Conferences - Board	\$ -	\$ 5,250
300	5320	Seminars & Conferences - Staff	\$ -	\$ 8,400
300	5325	Mileage Reimbursement, Parking, Tolls	\$ -	\$ 1,470
300	5330	Auto Rental	\$ -	\$ 2,100
300	5335	Training	\$ 1,627	\$ 9,807

Calaveras Public Utility District
Administration Expense Accounts Detail
1st QTR Actual Fiscal Year Ending June 30, 2023

			Actual	Budget
Administration Expenses	Division		400 \$ 80,070	\$ 297,114
Division	GL	Description	Actual Expense (July-Sep)	Budget FY22-23
400	5415	Advertising	\$ 816	\$ 4,000
400	5420	Association Dues	\$ 10,188	\$ 64,777
400	5425	Insurance	\$ 33,957	\$ 20,269
400	5430	License, Certifications, Fees	\$ 105	\$ 12,968
400	5436	Repairs & Maintenance -Computers	\$ -	\$ 5,000
400	5437	Repairs & Maintenance -Office	\$ 1,222	\$ 7,500
400	5440	Election Costs	\$ -	\$ -
400	5460	Permits	\$ 471	\$ 68,355
400	5462	Postage	\$ 2,800	\$ 16,475
400	5464	Printing	\$ 507	\$ 7,823
400	5470	Software Programs & Updates	\$ 14,412	\$ 28,553
400	5475	Office Supplies	\$ 8,052	\$ 43,021
400	5480	Telephone	\$ 7,540	\$ 16,275
400	5495	Water Conservation/CC Report Materials	\$ -	\$ 2,100

Calaveras Public Utility District
Operations Expenditure Account Detail
1st QTR Actual Fiscal Year Ending June 30, 2023

			Actual	Budget
Operations				
Expense	Division		500 \$ 80,741	\$ 313,311
Division	GL	Description	Actual Expense (July-Sep)	Budget FY22-23
500	5520	Water Supply	\$ -	\$ -
500	5532	Repairs & Maintenance - Automotive	\$ 4,373	\$ 8,757
500	5533	Repairs & Maintenance -Dams and Hydros	\$ -	\$ 10,500
500	5534	Repairs & Maintenance -Pumping	\$ 230	\$ 4,200
500	5535	Repairs & Maintenance -Treatment	\$ 586	\$ 12,075
500	5536	Repairs & Maintenance -T&D	\$ 22,532	\$ 78,250
500	5540	Fuel	\$ 8,245	\$ 34,500
500	5545	Materials and Supplies-Pumping	\$ 354	\$ 4,568
500	5546	Materials and Supplies-Hydros	\$ -	\$ 3,675
500	5547	Materials and Supplies-Treatment	\$ 14,129	\$ 47,250
500	5548	Materials & Supplies-T&D	\$ 24,119	\$ 46,568
500	5550	Chemicals	\$ -	\$ 14,175
500	5555	Meters - Meter Repairs	\$ 1,586	\$ 31,500
500	5566	Safety Equipment	\$ 1,037	\$ 2,993
500	5585	Tools	\$ 2,778	\$ 5,250
500	5590	Clothing & Boot Allowance	\$ 774	\$ 4,800
500	5592	CPUD- Other Clothing	\$ -	\$ 4,252

Calaveras Public Utility District
Outside Services Expenditure Account Detail
1st QTR Actual Fiscal Year Ending June 30, 2023

Outside Services	Division			Actual	Budget
		600	\$	27,750	\$ 206,051

Division	GL	Description	Actual Expense (July-Sep)	Budget FY22-23
600	5605	Administration Services	\$ -	\$ -
600	5606	Answering Service	\$ 662	\$ 2,499
600	5610	Bank Charges	\$ 2,426	\$ 1,377
600	5615	Billing Services	\$ 1,832	\$ 1,224
600	5625	Water Conservation Services	\$ -	\$ -
600	5630	Accounting Services	\$ -	\$ 12,750
600	5632	IT & Computer Support	\$ 100	\$ 3,000
600	5635	Engineering-Non-Capital	\$ -	\$ 45,000
600	5640	Special Projects	\$ -	
600	5645	Legal Services	\$ 1,357	\$ 48,960
600	5647	Human Resources Consultants	\$ -	\$ 1,500
600	5650	Financial Consultants	\$ -	\$ 47,430
600	5655	Community Relations	\$ -	\$ 12,240
600	5660	Misc. Medical	\$ -	\$ -
600	5665	Pre-Employment	\$ 162	\$ 1,200
600	5670	Janitorial	\$ 755	\$ 3,264
600	5675	Bond Administration	\$ -	\$ -
600	5680	Security	\$ -	\$ 3,723
600	5685	Lab & Sampling	\$ 890	\$ 9,384
600	5690	Grant Writers	\$ -	
600	5695	Consultants-Dam	\$ 12,663	\$ 12,500
600	5699	Other Contracted Services	\$ 6,903	\$ -

Calaveras Public Utility District
Equipment Rent, Taxes and Utilities Expenditure Account Detail
1st QTR Actual Fiscal Year Ending June 30, 2023

			Actual	Budget
Equipment Rent, Taxes, and Utilities			700 \$ 10,254	\$ 250,817
Division				
Division	GL	Description	Actual Expense (July- Sep)	Budget FY22- 23
700	5710	Occupancy (rent)	\$ 601.65	\$ -
700	5720	Equipment Rental	\$ 96.71	\$ 7,875
700	5730	Property Taxes	\$ -	\$ -
700	5740	Electricity-Pumping	\$ 740.43	\$ 208,316
700	5741	Electricity-Hydros	\$ 3,028.61	\$ 3,833
700	5742	Electricity-Treatment	\$ 3,072.83	\$ 16,398
700	5743	Electricity-Office	\$ 1,059.27	\$ 4,018
700	5750	Natural Gas	\$ -	\$ -
700	5760	Sewer and Garbage	\$ 1,654.79	\$ 10,378

**Calaveras Public Utility District
Capital Projects Expenditure Account Detail
1st QTR Actual Fiscal Year Ending June 30, 2023**

Capital Projects	Division		Actual	Budget
			800 \$ 832,580	\$ 2,913,729
Division	GL	Description	Actual Expense (July-Sep)	FY Budget 22-23
800	5810	Land Purchases	\$ -	\$ -
800	5820	Easements and Water Rights	\$ -	\$ -
800	5830	Buildings	\$ 25,752	\$ 55,000
800	5840	Equipment-Capital	\$ -	\$ 23,400
800	5850	Engineering-Capital	\$ 23,795	\$ 595,647
800	5860	Construction-Capital	\$ 783,033	\$ 2,239,682
800	5870	Materials for Capital Projects	\$ -	
800	5880	District Personnel-Capital	\$ -	

Fiscal Year 22-23 Complete Capital Outlay from 2021-2022. Add a Capitalized Equipment Lease to Own. Add Projects if Funded through Outside Funding

**Calaveras Public Utility District
 Nonoperational -Debt Expenditures Account Detail
 1st QTR Actual Fiscal Year Ending June 30, 2023**

Debt					Actual	Budget
	Division			900	\$ 66,482	\$ 132,964
Division	GL	Description		Actual		
				Expense (July-		
				Sep)	FY 22-23	
900	5910	Debt Service-Principal	\$	39,567	\$	77,001
900	5920	Debt Service-Interest	\$	26,915	\$	55,963
900	5930	Debt Issuance Costs	\$	-		

Debt Payments of \$132964.08/ Year for 20 years

Monthly Maintenance Report

October 2022

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 31,125,476 Gallons	Complete
	Sold Water = 25,328,650 Gallons	Complete
	13.25' Below Spill	Ongoing
	Quarterly DBP Samples	Complete
	WTP Backup Generator Yearly Maintenance/Load Testing	Complete
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 0 Acre Feet	Ongoing
	0" over Spill- pumps are off	Ongoing
Schaads Reservoir	Weekly checks	Complete
	All Units are off	Ongoing
	Schaads Raw Water Customer = 28,740,33 Gallons	Ongoing
	7.25' Below Spill	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	New 1" Service install	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	4" Steel Leak (Main Street)	Complete
Glencoe Distribution	Routine operations	Complete
	Annual Generator Maintenance and Load Testing	Complete
Paloma Distribution	Routine operations, sampling	Complete
	Paloma 6" Main Leak	Complete
	New 1" Service install	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Red Hawk Res.		
Safety/Training	Routine Safety Talks	Ongoing
Spray Program	Woody Brush/Round-up (WTP Grounds) Fall Schedule	Ongoing
Vehicle Maintenance	#009 Tires 2020 F-150 / Backhoe-Cat Maintenance	Complete
Other	1 Water Right Curtailed	Ongoing
	63 USA tags completed	Complete
	16 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 0- Pressure/ 0 odor	Complete
	Office Remodel	Ongoing
	S.A.F.E.R. Grant (Final Review and Comment Period)	Ongoing