

CALAVERAS PUBLIC UTILITY DISTRICT

June 14, 2022

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Brady McCartney

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel*
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Tyla Daries, District Engineering Technician

OTHERS PRESENT: Scott Ratterman
Michael Minkler

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:06 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, and McCartney, were present. Director Tressler was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): Travis Small, General Manager asked if President Dell'Orto could move agenda item #11 to above agenda #7. President Dell'Orto agreed to order change.
5. RESOLUTION NO. 2022-11: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD JUNE 14, 2022 to JULY 14, 2022 PURSUANT TO BROWN ACT PROVISIONS.

A motion was made by Director McCartney, seconded by Director Blood to approve Resolution No. 2022-11. A roll call vote was taken. Directors Dell'Orto, Blood and McCartney voted yes; none opposed. Motion carried 3-0.

6. CONSENT ITEMS
 - a. Minutes of Regular Board meeting of May 10, 2022
 - b. Minutes of Special Board meeting of May 19, 2022
 - c. Minutes of Special Board meeting of May 24, 2022

d. Claim Summary

President Dell'Orto commented on the amount of the claim summary, stating that it was larger than normal. Mr. Small informed the Board that the larger claim summary was expected, as we paid a progress pay for the Clearwell Tank Project as well as the office furniture deposit. A motion was made by Director McCartney, seconded by Director Blood, to approve item 6. a-d. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

11. CALAVERAS COUNTY WATER DISTRICT WATER SALES AGREEMENT

Mr. Small went over the 5-year agreement with the Board. Director Blood expressed his concerns about the using the word "take", he'd prefer for it to say "purchase". Michael Minkler, Calaveras County Water District's (CCWD) General Manager agreed to make the change. The Board and Mr. Minkler discussed the terms of the agreement in depth. The topic of monthly reporting of the surface water pumped from the Mokelumne River to CCWD West Point Treatment Plant was discussed. Mr. Small indicated to Mr. Minkler that CPUD directors would prefer to have monthly reporting of the water being pumped to the treatment plant. Director Blood requested CCWD provide CPUD a monthly report of the water being pumped to the treatment plant. Mr. Minkler stated that CCWD would provide CPUD a monthly report of water being pumped to the treatment plant in a format that would be agreed to by both parties at a later date. The Board and Mr. Minkler discussed the terms of the agreement in depth. Mr. Minkler expressed his appreciation for the dialog between the Board and himself and let the Board know that he would be taking it to the CCWD's Board for their review. A motion was made by Director McCartney, seconded by Director Blood, to approve Resolution 2022-15 Approving Surface Water Sale Agreement with CCWD. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

7. DISTRICT SURPLUS PROPERTY OFFICE FURNITURE

Mr. Small went over the few items that the District will surplus during the office remodel. The list of items will be posted on the District's website. If nobody bids on the items, the furniture company will remove it at a cost. A motion was made by Director McCartney, seconded by Director Blood, to approve Resolution 2022-12 Resolution to Dispose of District Surplus Items. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

8. CLEARWELL TANK PROJECT PHASE I

Mr. Small reported to the Board that Campbell Construction finished their work. Director Blood asked how the Notice of Completion is posted for the public. Ms. Daries informed him that it is filed with the County. Director Blood informed the Clerk of the Board that the resolution number was incorrect. The board took a quick recess in order to get the resolution number corrected. A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution 2022-13 Notice of Completion – Campbell Construction. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

9. 2021/2022 FISCAL YEAR BUDGET REVIEW

Mr. Small gave a summary of the current 2021/2022 Fiscal Year Budget. He informed the Board that the audit will be done in the fall of this year. Mr. Small noted that if the debt expenditures and capital outlay are backed out, that the District would be back in the positive. Going off these numbers, the District is inline with the last rate study.

10. CONSIDERATION OF ADOPTION OF FISCAL YEAR 2022/23 BUDGET

Mr. Small gave an overview of the proposed Fiscal Year 2022/23 Budget. He informed the Board that the backhoe has a lot of issues and is not in compliance with Cal OSHA. He believes leasing a backhoe will be the best option. Director Blood had questions regarding leasing compared to purchasing, Mr. Small answered his questions. Mr. Small is working on the budget layout and is hoping to be able to submit it to ACWA/JPIA for a transparency award in the future. Director Blood inquired about a SCADA line item; Mr. Small clarified. Director Blood requested a chronology of work to be performed in connection with the SCADA. Mr. Small will work with WGA on a timeline. A motion was made by Director McCartney, seconded by Director Blood to approve Resolution No. 2022-14 Adopting Budget for Fiscal Year 2022/23. A roll call vote was taken. Directors Dell'Orto, Blood and McCartney voted yes; none opposed. Motion carried 3-0.

*Adam Brown, District Legal Counsel entered the meeting at 4:23 p.m.

12. REPORTS

a. Legal Counsel's Report

Nothing to report.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, presented a slideshow of photos from the month of May. He gave a brief overview of the Monthly Maintenance Report. Jeff Davis Reservoir is 6" below spill. The crew repaired a 6" main leak at Churchill Rd. in San Andreas, a 6" main leak at the ball park in Mokelumne Hill, and a 2" main leak on Maretta Ln. in Mokelumne Hill. Two '1" service line renews were done in the Boston Yale subdivision in Mokelumne Hill. Two new service installs were complete with two still pending. California Highway Patrol inspection has been complete which is done every 6 years.

c. District Engineer Report

Ms. Daries presented a PowerPoint showing the progress done in the month of May on the Clearwell Tank Project. November 7, 2022 is projected completion date of the construction of the tank. WGA is closely tracking supplies; everything is good so far.

The District Engineer's report was covered in Item 7.

d. General Manager's Report

Mr. Small's report was mostly covered with the budget. He did report that the District has received two public record requests and he has responded to both.

e. Director's Comments:

Director Blood and Mr. Small attended the CAMRA meeting. CPUD has offered to provide the Board Secretary while CCWD will continue to host the meetings. Ms. Bear will act as the CAMRA Board Secretary. Director Blood gave an overview of the CAMRA meeting.

* The Board went into closed session at 5:50 pm

13. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

CPUD designated representatives: Travis Small, General Manager and Adam Brown, General Counsel

Employee organization: SEIU Local 1021

The Board heard and discussed a report from the District's labor negotiators. No action was taken.

14. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 6:54pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Carissa Bear', with a long horizontal flourish extending to the right.

Carissa Bear, Clerk of the Board