



**CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249**

**BOARD OF DIRECTORS MEETING: 3:00 PM
July 11, 2023**

Richard Blood
President of the Board

Director Brady McCartney
Director Jack Tressler

Director J.W. Dell 'Orto
Director Steve McDermed

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President Richard Blood
- b. Director Brady McCartney
- c. Director J.W. Dell 'Orto
- d. Director Jack Tressler
- e. Director Steve McDermed

3. PLEDGE OF ALLEGIANCE

4. **PUBLIC COMMENT (Limit: 3 min/person)**

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. **CONSENT ITEMS**

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. June 8, 2023 Public Hearing Minutes
- b. June 13, 2023 Regular Meeting Minutes
- c. Claim Summary

Action: Roll call Vote

Consider motion to approve consent item a-c.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. **BOARD DISCUSSION OF REFERRAL OF DELINQUENT WATER SERVICE CHARGES FOR COLLECTION ON THE CALAVERAS COUNTY TAX ROLL**

Action Requested: Discussion

- a. Staff recommends that the Board consider adopting a resolution at a future meeting authorizing the Calaveras County Auditor-Controller to place the delinquent and/or unpaid charges on the 2023-2024 county tax roll and authorizing the Calaveras County Treasurer-Tax Collector to collect delinquent charges for the Calaveras Public Utility District. This is an inexpensive alternative to preparing and recording separate liens on each delinquent parcel.
- b. Direct staff to set a Special Meeting for Public Hearing and consideration of proposed resolution to occur before August 9, 2023.
 - a. Staff to issue mailed notice to delinquent accounts.
 - b. Staff will publish notice of the date and time of the special meeting in a local newspaper.

7. **ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS**

Action Requested: Discussion & Roll Call Vote

- a. Consideration of changing the date and time of regular Board Meetings to 9:00 a.m. on the third Tuesday of every month.
- b. Approval of Resolution 2023-11 Establishing Date and Time of Regular Board Meetings.

8. UPDATE POLICY REGARDING ABANDONED SERVICES

Action Requested: Discussion

Board and staff will review and discuss revisions to the District’s policy regarding the abandonment of services and the District’s charges for reconnection.

9. UPDATE POLICY REGARDING BOARD OF DIRECTOR COMPENSATION

Action Requested: Discussion

Board and staff will review and discuss the District’s policy regarding Director Compensation, with updates and amendments to be considered for adoption by the Board at a future meeting.

10. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel’s Report
- b. Water System Superintendent’s Report
- c. Engineer’s Report
- d. General Manager’s Report
 - i. Update on Grant Applications and Grant Funded Projects
 - ii. Update on Water Master Plan
- e. Directors’ Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

11. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for August 8, 2023 at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

CALAVERAS PUBLIC UTILITY DISTRICT

June 08, 2023

Special Meeting

7:00 pm

Location: 24 Church Hill Rd, San Andreas, CA 95249

DIRECTORS PRESENT: Richard Blood
Brady McCartney
J.W. Dell'Orto
Jack Tressler
Steve McDermed

DIRECTORS ABSENT: None

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Molly Soulier Customer Service Representative
Tyke Woden, Water Distribution/Treatment Operator

OTHERS PRESENT: Alison Lechowicz, Lechowicz & Tseng Municipal Consultants

MEMBERS OF THE PUBLIC:

Bob Blakely	Bev Blakely
Sharon Stephens	Kathy Baker
Connie Perry	Roberta Fischer
Lee Ann Gilbeau	Kathryn Reeves
Steven Airola	Michelle Turner
Vance Turner	Carol Ulisse
Gary Ulisse	Larry Verley
Joan Griffith	Walt Griffith
Mike Falvey	John Osborn
Jim Toy	Joel Metzger
Susan Metzger	

1. CALL THE MEETING TO ORDER: President Blood called the meeting to order at 7:02 pm.
2. ROLL CALL OF DIRECTORS: Directors Blood, McCartney, Dell'Orto, Tressler, and McDermed were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT:
Unknown member of public.
Vance Turner

5. PUBLIC HEARING REGARDING WATER RATE INCREASE

- a. Introduction (President Blood): President Blood welcomed the public and introduced himself. He provided details of the process of the Public Hearing.
- b. Presentation (Water Rate Study – Alison Lechowicz): Allison Lechowicz, Lechowicz & Tseng Municipal Consultants, presented a slideshow on the Water Rate Study which reviewed the proposed rate increase. President Blood informed the public that there was a typo on Resolution 20023-09. The resolution will be corrected.
- c. Public Testimony (Limit: 3 min/person): The following individuals presented testimony:
 1. Steven Airola
 2. Michelle Turner
 3. Vance Turner
 4. Lee Ann Gilbeau
 5. Mike Falvey
 6. John Osborn
 7. Various unnamed members of the public
- d. Close Public Hearing (President Blood)

President Blood closed the Public Hearing and asked if any members of the Public had protests they wanted to submit. Molly Soulier, Customer Service Representative, collected the remainder of the protests. Ms. Soulier and Ms. Lechowicz counted the protests.
- e. Ms. Lechowicz announced 34 total protest were received. A majority of 1027 votes were needed. As the majority threshold was not met, the Board could proceed with the rate resolution.
- f. A motion was made by Director Tressler and seconded by Director McCartney to approve Resolution 2023-09 Water Rates. A roll call vote was taken. Directors Dell’Orto, Tressler, McDermed, McCartney, and Blood voted yes; none opposed. Motion carried 5-0.

6. WATER MASTER PLAN – BUDGET AMENDMENT NO. 1

Director Dell’Orto asked for clarification on the source of funding. Travis Small, General Manager, explained it would be coming out of the planning grant that the District just received. A motion was made by Director McCartney and seconded by Director Dell’Orto to approve Budget Amendment No.1 to increase the Water Master Plan budget by \$27,522, to include additional tank inspections to be paid through the Jeff Davis Water Treatment Planning Grant. A roll call vote was taken. Directors Dell’Orto, Tressler, McDermed, McCartney, and Blood voted yes; none opposed. Motion carried 5-0.

7. OPENING BIDS ON SURPLUS EQUIPMENT – CAT BACKHOE

The Board opened the two bids that the District received. The winning bid was \$18,001. A motion was made by Director Tressler and seconded by Director Dell’Orto to award the sale of the 1994 CAT backhoe to Robert Schock, the highest bidder.. A roll call vote was taken. Directors Dell’Orto, Tressler, McDermed, McCartney, and Blood voted yes; none opposed. Motion carried 5-0.

8. ADJOURMENT

There being no further business to come before the Board, President Blood adjourned the meeting at 8:33 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Carissa Bear', written in a cursive style.

Carissa Bear, Clerk of the Board

DRAFT

Regular Meeting

3:00 pm

DIRECTORS PRESENT: Richard Blood
Brady McCartney
J.W. Dell'Orto
Jack Tressler

MEMBERS ABSENT: Steve McDermed

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent

OTHERS PRESENT: Joan Griffith (public)
Walter Griffith (public)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Blood at 3:01 P.M.
2. ROLL CALL OF DIRECTORS: Directors Blood, McCartney, Dell'Orto, and Tessler were present. Director McDermed was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): Director Dell'Orto thanked everyone for their participation at the public hearing. Travis Small, General Manager, thanked the Board for their part. He complimented them on their participation in answering questions. Director Tressler felt it went well. He would have liked Mr. Small to reach out to the public more and describe what is going on in the District. Adam Brown, District Legal Counsel, has been a part of many Proposition 218 hearings and he felt the District's went well. The Board as a whole handled the meeting very well. The engagement prior to the meeting helped with the success of the hearing.
5. CONSENT ITEMS
 - a. May 16, 2023 Regular Board Meeting Minutes
 - b. Claim Summary

Director Tressler and Mr. Small discussed the Western Hydrologics invoice and the work that was done. Director Dell'Orto reported an error in the May 16, 2023 Regular Board Meeting Minutes. During the Roll Call of Directors it stated Director Dell'Orto was present and Director Tressler was absent. It needs to be changed to Director Dell'Orto absent Director Tressler present. Carissa Bear, Executive Assistant, notated the error. Director Tressler inquired about the CAL Fire invoice; Mr. Small responded.

*3:17 pm members of the public joined the meeting.

A motion was made by Director Dell'Orto, seconded by Director Tressler, to approve the consent items a-b. A roll call vote was taken. Directors Dell'Orto, Tressler, McCartney, and Blood voted yes; none opposed. Motion carried 4-0.

6. ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS

The Board and staff discussed what date and times for the regular monthly Board meeting would work best for all involved. Mr. Small informed the Board that moving the Board meetings to the third Tuesday of every month would help the staff with preparation of the Board packet, and informed the Board that the packet preparation often lands at the same time as closing out month end. The Board asked for District Legal Counsel's view on meeting times. Mr. Brown informed the Board that it varies with all of his clients, but he has noticed a trend favoring earlier meetings. Director Tressler expressed his preference for morning meetings. President Blood requested the Board Meetings be recorded moving forward if the time changes to 9:00 a.m. allowing the public to still view it after business hours. Mr. Brown reported under the Brown Act that the District will have to keep the recordings for 60 days. Minutes will still need to be taken as normal. Once the written minutes are approved by the Board those minutes are now the official minutes and the recording would generally be deleted after the required hold period. President Blood asked that the policy be updated to include recording of the meetings. Mr. Brown will draft a resolution to be considered at a future meeting. President Blood inquired if the recordings could be placed on the website. Mr. Brown informed him that the meeting recordings can be placed on the website once they have been reviewed by staff and legal counsel. The Board agreed to the third Tuesday at 9:00 a.m. of every month for the regular Board meetings. Mr. Brown will draft a resolution for the date and time change.

7. NEWSLETTER

President Blood asked staff to add a discussion item for a proposed newsletter to the agenda as requested by several members of the public during the rate hearing. The Board and staff all agreed it was a good idea. Discussion was had regarding the logistics, how often, and the timeframe to roll out the first one. Joan Griffith, member of the public, recommended a frequency of twice a year for now and increase more if needed. Mr. Small recommended creating a committee to work on it. Director Blood asked for it to be brought back to a future meeting. Mr. Small will bring back examples from other districts. Director Tressler asked Mathew Roberts, Water System Superintendent, if the crew takes photos while in the field. Mr. Roberts informed the Board that the crew takes photos throughout the day. Director Tressler would like to see photos in the newsletter. Director McCartney would like to see before and after pictures of jobs.

8. 2023 ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) ELECTIONS

Mr. Small notified the Board that the District needs a representative to vote for the 2023 ACWA elections. Up for election this summer is the Region 3 Board. The Board members were in agreement that the best person to be a voting representative is the General Manager since he represents the District.

9. CONSIDERATION OF ADOPTION OF FISCAL YEAR 2023/2024 BUDGET

Mr. Small presented the Operating and Capital Outlay Budget. He pointed out that there is a place holder for a 10-wheel carburetor compliant dump truck, new or used. He would like to bring that back to an Ad Hoc meeting. Mr. Small is meeting with the District engineers tomorrow regarding the status of the grants. Once he has more information, he will update the Board. President Blood asked about the process for the District to be awarded grants, and whether a mid-year budget adjustment was needed if a grant was awarded. Mr. Small stated that could happen. Director Dell'Orto asked if the District was still looking into other health care options. Mr. Small informed him that it is still being researched. The District is running into some complications with the retiree health benefit. He is working with ACWA/JPIA right now but has to make sure they will accept the demographic of the retirees. Mr. Small informed the Board that he is proposing an increase in the training budget this year due to the new requirements for Class A drivers. Director Tressler gave some insight into the current process. Mr. Small and Mr. Roberts will discuss further with Director Tressler after the meeting. Mr. Small pointed out that the administrative expenses are going up due to the rising permit fees. President Blood asked for clarification on the minimum reserve deficit, and Mr. Small clarified. President Blood asked for more information on the radio survey and if it could be recouped by a grant. Mr. Small clarified. A motion was made by Director Dell'Orto, seconded by Director McCartney, to approve Resolution 2023-10 Adopting Budget for Fiscal Year 2023/2024. A roll call vote was taken. Directors Dell'Orto, McCartney, and Blood voted yes; Director Tressler voted no. Motion carried 3-1.

10. REPORTS

a. Legal Counsel's Report

Mr. Brown stated that his report was covered.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, planned on showing pictures but due to the length of the meeting decided to move that to the next meeting. Mr. Roberts reported that May was a huge leak month. Typically leaks start showing up in the month of March, but due to the extended wet season the leaks are starting to surface now. Mr. Roberts informed the Board that about a week and a half ago the new Clearwell Tank was put in service with a temporary permit to operate. The pressure filter anthracite addition is complete. The tank divers completed the dive in the old Clearwell Tank, the District is waiting for the report. Mr. Small stated that the FERC site security has been downgraded from level 2 to level 3. Mr. Roberts informed the Board that the Division of Safety of Dams (D.S.O.D.) dam inspections are complete. Director McCartney complimented Mr. Roberts on the report.

c. District Engineer Report

The Engineer's Report will be covered by General Manager.

d. General Manager's Report

Mr. Small is working with the District engineer (WGA) for the storm damage reimbursement. The District is applying as a co-applicant with Calaveras County to bury underground the overhead powerlines near the District hydroelectric facilities. Mr. Small will be meeting with WGA tomorrow to add more items to the Rich Gulch grant application. The grant application is expected to be roughly \$7 million.

e. Director's Comments:

Director McCartney reported to the Board that the Mokelumne Hill Sanitary District has offered the use of their robot. Director McCartney will schedule with Mr. Roberts. Director Dell'Orto

did not attend the CAMRA meeting. Director Tressler asked that Board compensation be added to the next agenda. Mr. Small informed Director Tressler that he has been working on cleaning up policies that were adopted in 2021 and was looking to bring it to the Board in the next few upcoming meetings. Ms. Griffith thanked the Board for having an open Board meeting. She enjoyed the meeting and will be attending future meetings. She complimented the Board on a well-organized and timely meeting.

11. ADJOURNMENT

There being no further business to come before the Board, President Blood adjourned the meeting at 5:02 pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

DRAFT

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 6-2023

DATE: June 2023

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 247,089.69
Payroll Submitted	\$ 44,730.73
Employee Reimbursement	\$ 697.54
P/R Tax Deposits	\$ 19,359.70
Sub-total	\$ 311,877.66

Claim Summary Approved for	\$ 311,877.66
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Clerk of the Board, Calaveras Public Utility District

**Calaveras Public Utility District
Expenses by Vendor Detail
June 2023**

Name	Date	Memo	Account	Amount
AT & T				
	06/09/2023	San Andreas Tank Circuit	5480 · Telephone	51.67
	06/09/2023	San Andreas Tank Line	5480 · Telephone	325.21
	06/09/2023	Hydro# 3 Garamendi	5480 · Telephone	326.97
Total AT & T				<u>703.85</u>
AT&T				
	06/20/2023	Shop Internet/Phone	5480 · Telephone	80.66
Total AT&T				<u>80.66</u>
Cal-Waste				
	06/19/2023	Office	5760 · Sewer & Garbage	160.94
	06/19/2023	Shop	5760 · Sewer & Garbage	383.62
Total Cal-Waste				<u>544.56</u>
Cal PERS				
	06/07/2023		5200 · Medical Benefits	0.00
	06/07/2023	Employer Contribution, Classic, 1017, CalPERS, 05/21/2023 - 06/03/2023	5230 · Retirement Benefits-CalPERS	3,282.66
	06/07/2023	Employer Contribution, PEPR, 26507, CalPERS, 05/21/2023 - 06/03/2023	5230 · Retirement Benefits-CalPERS	2,081.68
	06/21/2023	July Health PA Billing - PERS	5200 · Medical Benefits	32,326.01
	06/21/2023	Employer Contribution, Classic, 1017, CalPERS, 06/04/2023 - 06/17/2023	5230 · Retirement Benefits-CalPERS	3,282.66
	06/21/2023	Employer Contribution, PEPR, 26507, CalPERS, 06/04/2023 - 06/17/2023	5230 · Retirement Benefits-CalPERS	1,799.56
Total Cal PERS				<u>42,772.57</u>
Calaveras Auto Supply				
	06/09/2023	Repairs/Maintenance Auto	5532 · Repairs & Maintenance-Auto	55.68
Total Calaveras Auto Supply				<u>55.68</u>
Calaveras Enterprise				
	06/09/2023	Advertisement for Water Distribution/Treatment Operator position	5415 · Advertising	108.56
Total Calaveras Enterprise				<u>108.56</u>
Calaveras Public Power Agency				
	06/09/2023	CPUD Warehouse	5743 · Electricity-Office	77.20
	06/09/2023	Glencoe Booster Pump	5741 · Electricity-Hydros	429.40
	06/09/2023	CPUD Office	5743 · Electricity-Office	213.40
	06/09/2023	Jeff Davis WTP	5742 · Electricity-Treatment	1,412.00
	06/09/2023	Licking Fork Pump Station	5740 · Electricity-T & D	48,304.00
Total Calaveras Public Power Agency				<u>50,436.00</u>
Carbon Copy Inc.				
	06/01/2023	Printing	5464 · Printing	74.90
Total Carbon Copy Inc.				<u>74.90</u>
Care Free Lawns				

Calaveras Public Utility District
Expenses by Vendor Detail
June 2023

Name	Date	Memo	Account	Amount
	06/09/2023	May biweekly service	5670 · Facility Maintenance	150.00
Total Care Free Lawns				150.00
Comcast				
	06/09/2023	CPUD District Office	5480 · Telephone	313.85
Total Comcast				313.85
Comcast Business (VE)				
	06/19/2023	Business VoiceEdge	5480 · Telephone	289.53
Total Comcast Business (VE)				289.53
De Lage Landen Financial Services Inc.				
	06/20/2023	Kyocera Printer/Printing	5464 · Printing	83.66
Total De Lage Landen Financial Services Inc.				83.66
Department of Water Resources				
	06/01/2023	23/24 Dam Fee	5460 · Permits	72,270.00
Total Department of Water Resources				72,270.00
Employment Development Department				
	06/09/2023	**EDD Liability	5250 · Medicare Tax, Social Sec, & SUI	177.40
Total Employment Development Department				177.40
Fischer, Merle				
	06/01/2023	June 2023	5210 · Medical Benefits-Retiree	996.31
Total Fischer, Merle				996.31
Foothill Materials				
	06/19/2023	Schaad's Reservoir	5549 · Emergency Response	338.56
Total Foothill Materials				338.56
GEI Consultants, Inc.				
	06/09/2023	Damn Consulting	5695 · Consultants-Dam	2,062.00
	06/09/2023	Dam Consulting	5695 · Consultants-Dam	153.50
	06/09/2023	Dam Consulting	5695 · Consultants-Dam	159.00
Total GEI Consultants, Inc.				2,374.50
Grainger				
	06/01/2023	Safety Items	5566 · Safety Equipment	119.31
	06/01/2023	Materials & Supplies T&D	5548 · Materials & Supplies-T&D	279.28
	06/20/2023	Materials & Supplies T&D Inv# 9732549689	5548 · Materials & Supplies-T&D	271.51
	06/20/2023	Materials & Supplies T&D Inv# 9729444001	5548 · Materials & Supplies-T&D	82.08
	06/20/2023	Materials & Supplies Treatment Inv# 9737347329	5547 · Materials & Supplies-Treatment	22.63
	06/20/2023	Materials & Supplies Treatment Inv# 9737402066	5547 · Materials & Supplies-Treatment	37.68
Total Grainger				812.49

Calaveras Public Utility District
Expenses by Vendor Detail
June 2023

Name	Date	Memo	Account	Amount
Henwood Associates, Inc.				
	06/19/2023	Inv# 5331 - Hydro Services	5533 · Repairs & Maint-Dams & Hydros	1,910.56
Total Henwood Associates, Inc.				1,910.56
Hill Rivkins Brown & Associates				
	06/19/2023	Legal Services May 2023	5645 · Legal Services	5,546.00
Total Hill Rivkins Brown & Associates				5,546.00
Hobgood's Cleaning Service				
	06/19/2023	June Janitorial Service	5670 · Facility Maintenance	160.00
Total Hobgood's Cleaning Service				160.00
Hunt & Sons Inc.				
	06/09/2023	Fuel for District Vehicles	5540 · Fuel	1,486.06
Total Hunt & Sons Inc.				1,486.06
Lowe's				
	06/09/2023	Shop Tools	5585 · Tools	290.70
	06/09/2023	Materials & Supplies WTP	5547 · Materials & Supplies-Treatment	2,091.72
Total Lowe's				2,382.42
Martin Marietta				
	06/19/2023	Emergency Response Storm Damage	5549 · Emergency Response	1,575.95
Total Martin Marietta				1,575.95
Matrix Trust Company				
	06/09/2023	Payroll Date 6/3/2023	2317 · 457 Plan	932.04
	06/21/2023	Payroll Date 6/17/2023	2317 · 457 Plan	992.14
Total Matrix Trust Company				1,924.18
McMaster-Carr				
	06/21/2023	Materials & Supplies T&D Inv# 97368000	5548 · Materials & Supplies-T&D	191.62
	06/21/2023	Materials & Supplies Pumping Inv# 99460603	5545 · Materials & Supplies-Pumping	22.57
	06/21/2023	Materials & supplies Treatment Inv# 98988094	5547 · Materials & Supplies-Treatment	128.50
Total McMaster-Carr				342.69
Motherlode Answering Service				
	06/09/2023	Answering Services	5606 · Answering Service	421.44
Total Motherlode Answering Service				421.44
NTU Technologies, Inc.				
	06/19/2023	Materials & supplies Treatment	5547 · Materials & Supplies-Treatment	3,234.00
Total NTU Technologies, Inc.				3,234.00
Pace Supply				
	06/09/2023	Materials / Supplies T&D	5548 · Materials & Supplies-T&D	7,140.36

Calaveras Public Utility District Expenses by Vendor Detail

June 2023

Name	Date	Memo	Account	Amount
Total Pace Supply				7,140.36
Peterson-Brustad, Inc.				
	06/19/2023	May 2023 Engineering/Consulting	5635 · Engineering-Non-Capital	14,944.13
Total Peterson-Brustad, Inc.				14,944.13
PG&E - ENERGY STATEMENT				
	06/01/2023	Schaad's	5741 · Electricity-Hydros	77.77
	06/01/2023	Warehouse Light	5743 · Electricity-Office	10.08
	06/01/2023	Warehouse Light	5743 · Electricity-Office	10.08
	06/01/2023	San Andreas Tank	5740 · Electricity-T & D	6.62
	06/01/2023	CPUD Office	5743 · Electricity-Office	25.42
	06/19/2023	Hwy 26 & Ponderosa Way	5741 · Electricity-Hydros	185.39
	06/19/2023	Hwy 49/Chili Gulch	5741 · Electricity-Hydros	219.82
	06/19/2023	Hwy 26 3 M E of Moke Hill	5741 · Electricity-Hydros	85.79
Total PG&E - ENERGY STATEMENT				620.97
Pitney Bowes (Reserve Acct)				
	06/20/2023	Pre Paid Postage. Reserve Acct# 52941168	5462 · Postage	1,500.00
Total Pitney Bowes (Reserve Acct)				1,500.00
Progressive Print Solutions				
	06/09/2023	Bulk Water Permit Forms	5475 · Office Supplies	176.71
Total Progressive Print Solutions				176.71
San Andreas Sanitary District				
	06/01/2023	Office	5760 · Sewer & Garbage	99.81
	06/01/2023	Shop	5760 · Sewer & Garbage	99.81
Total San Andreas Sanitary District				199.62
SEIU Local 1021				
	06/09/2023	Pay Period Ending 6/3/2023	2322 · SEIU Union Dues	431.90
	06/21/2023	Pay Period Ending 6/17/2023	2322 · SEIU Union Dues	397.38
Total SEIU Local 1021				829.28
Sender's Market Inc.				
	06/09/2023	Tools	5585 · Tools	62.17
	06/09/2023	Repairs/Maintenance T&D	5536 · Repairs & Maintenance-T&D	56.81
Total Sender's Market Inc.				118.98
SWRCB-DWOC Accounting Office				
	06/09/2023	T. Small	5430 · License, Cerifications, Fees	105.00
Total SWRCB-DWOC Accounting Office				105.00
Treat's General Store				

Calaveras Public Utility District
Expenses by Vendor Detail

June 2023

Name	Date	Memo	Account	Amount
	06/01/2023	Materials & Supplies - Treatment	5547 · Materials & Supplies-Treatment	25.00
	06/01/2023	Materials & Supplies - T&D	5548 · Materials & Supplies-T&D	177.33
	06/01/2023	Tools	5585 · Tools	33.24
Total Treat's General Store				<u>235.57</u>
USA Blue Book				
	06/01/2023	Materials & Supplies - Treatment	5547 · Materials & Supplies-Treatment	82.42
	06/20/2023	Materials & Supplies Treatment	5547 · Materials & Supplies-Treatment	318.04
	06/20/2023	Materials & Supplies Treatment	5547 · Materials & Supplies-Treatment	54.84
	06/20/2023	Tools	5585 · Tools	542.82
Total USA Blue Book				<u>998.12</u>
Verizon Wireless				
	06/19/2023	Special Circuits	5480 · Telephone	58.47
Total Verizon Wireless				<u>58.47</u>
Volcano Telephone				
	06/01/2023	13900 Hwy 26	5480 · Telephone	56.09
	06/01/2023	1601 West Forty	5480 · Telephone	56.09
	06/01/2023	10727 Ponderosa Way	5480 · Telephone	56.09
	06/01/2023	3089 Ridge Rd	5480 · Telephone	52.61
	06/01/2023	Treatment Plant	5480 · Telephone	62.09
	06/01/2023	Schaad's Hydro	5480 · Telephone	87.16
	06/01/2023	Special Circuit	5480 · Telephone	56.09
	06/01/2023	Schaad's Hydro	5480 · Telephone	56.09
	06/01/2023	Treatment Plant Broadband	5480 · Telephone	126.90
	06/01/2023	Treatment Plant Long Distance	5480 · Telephone	0.60
Total Volcano Telephone				<u>609.81</u>
Weber, Ghio & Associates				
	06/19/2023	SRF Application	5850 · Engineering-Capital	399.00
	06/19/2023	Clearwell Tank Project Phase II Construction Management	5850 · Engineering-Capital	4,536.85
	06/19/2023	Coating Inspection Service	5850 · Engineering-Capital	1,090.20
	06/19/2023	Recycle Backwash - Design	5850 · Engineering-Capital	2,340.50
	06/19/2023	San Andreas Waterline Project	5850 · Engineering-Capital	13,395.50
	06/19/2023	4783 HMGP Application	5850 · Engineering-Capital	1,510.50
	06/19/2023	FEMA 4683 DR CA	5850 · Engineering-Capital	2,023.50
Total Weber, Ghio & Associates				<u>25,296.05</u>
Wells Fargo Bank - C. Bear				
	06/20/2023	Backblaze, Zoom, Intuit, etc. Software	5470 · Software Programs & Updates	109.01
	06/20/2023	Office Supplies	5475 · Office Supplies	197.67

Calaveras Public Utility District
Expenses by Vendor Detail
 June 2023

Name	Date	Memo	Account	Amount
Total Wells Fargo Bank - C. Bear				306.68
Wells Fargo Bank - M Roberts				
	06/20/2023	Employee Overtime Meals	5280 · Employee Overtime Meals	89.66
	06/20/2023	Employee Recognition	5290 · Employee Recognition	22.42
Total Wells Fargo Bank - M Roberts				<u>112.08</u>
Wells Fargo Bank - T Small				
	06/20/2023	Conferences/Seminars	5320 · Seminars & Conferences-Staff	1,107.19
	06/20/2023	Intuit/Payroll	5470 · Software Programs & Updates	60.00
Total Wells Fargo Bank - T Small				<u>1,167.19</u>
Western Hydrologics, LLP				
	06/19/2023	CPUD Gaging Services	5699 · Other Contracted Services	1,104.29
Total Western Hydrologics, LLP				<u>1,104.29</u>
				<u><u>247,089.69</u></u>

RESOLUTION NO. 2023-12

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CALAVERAS PUBLIC UTILITY DISTRICT
ADOPTING REPORT OF DELINQUENT UTILITY
CHARGES AND AUTHORIZING COLLECTION ON
COUNTY TAX ROLL**

WHEREAS, the Calaveras Public Utility District (District) levies and collects water service charges from District utility customers to pay for the operation, maintenance and related costs of the District water systems and services; and

WHEREAS, District water service charges are calculated and levied based on the rate schedules adopted by the District Board and they are not levied based on the value of the customer's real property; and

WHEREAS, District water service charges have been adopted in compliance with applicable laws, including California Constitution article XIII D, section 6 (Proposition 218) and the relevant provisions of the California Public Utilities Code, with notice duly provided to the address of record of each parcel on the last equalized assessment roll prior to the date the rates were set, as required by law; and

WHEREAS, some District customers from time to time become delinquent in their payment of water service charges, and in such instances the District has recorded individual liens on properties having delinquent accounts; and

WHEREAS, the process of recording individual liens is expensive and burdensome, given limited District staffing resources; and

WHEREAS, California Public Utilities Code Sections 16469 through 16472 authorize the District to report certain delinquent utility charges and authorizes collection of same on the tax roll of the county in which the District is located; and

WHEREAS, District has by resolution, identified all delinquent accounts that may be lawfully collected via the tax roll and enforced as liens under Public Utilities Section 16472 and Government Code Section 53755(a)(3) and requested that Calaveras County include the District's delinquent accounts on the tax roll annually pursuant to resolutions authorizing such inclusion after notice and hearing as required by law; and

WHEREAS, the General Manager has prepared and filed the Written Report for Delinquent Water Service Charges for Fiscal Year Prior to - (the "Report") and published and mailed notice of filing of the Report in accordance with the requirements of the California Health and Safety Code; and,

WHEREAS, the District Board of Directors has conducted a duly noticed public hearing concerning the Report and considered any comments or protests received at the hearing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District as follows:

1. The Board adopts the Report (Exhibit A) as presented. The Board authorizes and directs that the delinquent utility charges listed in the Report be collected on the Calaveras County

property tax roll.

2. The Board authorizes and directs the Secretary/Clerk of the Board to file a copy of the Report, together with a statement that the Board has adopted the Report, with the Calaveras County Auditor and request the Auditor to enter the delinquent charge amounts against the respective parcels of land as they appear on the property tax assessment roll and collect the delinquent amounts at the same time and in the same manner as general property taxes.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the __ day of __, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
Richard Blood, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

EXHIBIT A

**WRITTEN REPORT FOR DELINQUENT WATER SERVICE CHARGES FOR FISCAL
YEAR PRIOR TO _____ - _____.**

CALAVERAS PUBLIC UTILITY DISTRICT, Calaveras County, California, presents herewith its written report on delinquent water service charges to be collected on the County Tax Roll of Calaveras County, California, for the fiscal year _____ - _____.

Said charges were imposed and collected pursuant to and at the rates established therefore in resolutions therefore which were heretofore duly passed and adopted by the Board of Directors of the District. These charges were levied without regard to property valuation.

This report contains a description of each parcel of real property receiving such services and facilities with respect to which charges are delinquent and the amount of the delinquent charges for each parcel, computed in conformity with the charges prescribed by said resolutions.

NOTICE OF THE HEARING on this report has been duly given in the manner provided by law, and after having made such revision, changes, reductions or modifications of any charge or charges deemed necessary or proper, the Board of Directors has made its determination on each charge as now described herein and has finally adopted this report.

The names and addresses of the owners of said properties, or the names of the owners where no addresses are available, and the description of said properties as shown on the last equalized assessment roll of the County of Calaveras, State of California, together with the amount of the delinquent water charges set opposite each, are as hereinafter set forth, to wit:

**[List delinquent accounts by name, address, city, APN and
amount delinquent]**

CALAVERAS PUBLIC UTILITY DISTRICT

RESOLUTION 2023-11

RESOLUTION ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS

WHEREAS, the Ralph M. Brown Act (Government Code § 54950 *et seq.*) requires each legislative body, except for advisory bodies and standing committees, to provide for the time and place for regular meetings by ordinance, resolution, or by-laws (Government Code §54954(a).); and

WHEREAS, Public Utilities Code § 16071 authorizes the Board of Directors of the Calaveras Public Utility District to establish the time and place of holding of Board meetings;

NOW, THEREFORE, BE IT RESOLVED, that regular meetings of the Calaveras Public Utility District Board of Directors will be held on the third Tuesday of each month beginning at 9:00 A.M.

BE IT FURTHER RESOLVED, that the location of such meetings shall be at the Calaveras Public Utility District office located at 506 W. St. Charles St., San Andreas, CA 95249 or at such other location as may be determined by the Board within the District boundaries, and shall be conducted in any manner permitted by law, whether in person or remotely by electronic means.

BE IT FURTHER RESOLVED, that District Policy No. 4235 (Types of Board Meetings) be, and hereby is, amended to reflect the new date and time for regular Board meetings.

BE IT FURTHER RESOLVED, that upon its adoption this resolution shall replace and supersede District Resolution No. 2020-3 in its entirety.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 11th day of July, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
Richard Blood, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board



CALAVERAS PUBLIC UTILITY DISTRICT

Memorandum

July 7, 2023

TO: CALAVERAS PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: DISCONTINUED OR ABANDONED WATER SERVICES

BACKGROUND:

On September 14, 2021, Board Meeting the Directors of the Calaveras Public Utility District adopted Resolution 2021-9 which modified resolution 2003-27. This resolution was discussed at the June 8, 2021, meeting, the Board reaffirmed the Board's policy to bill and recover the minimum monthly base charge once a meter has been installed. This agenda item is to discuss further modification to Resolutions No. 2021-9 and No. 2003-27 to reflect the Board direction and take further action to clean up these resolutions to reflect the current capacity and connection fees and to provide further definition of 'Abandoned but not removed' and 'Abandoned removed' as to the cost of restoring these services.

Resolution 2003-27 established three (3) rules:

1. Water service discontinued for more than one year shall be considered an abandoned water service.
2. An abandoned water service may be removed by the district.
 - a. If not removed, is capacity and full connection fee to establish account the best policy?
 - b. Would the Meter Installation Fee plus 1 year of base fees be best moving forward?
3. Where water service has been abandoned, water service shall not be provided until all conditions of a new service are met including payment of current fees and changes for a new service. (This needs to be updated to reflect current capacity and connection fees).

Respectfully Submitted,

Travis Small

General Manager

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

DATE: SEPTEMBER 14, 2021

TO: BOARD OF DIRECTORS

FROM: JOHN KINGSBURY, INTERIM GENERAL MANAGER

ADAM BROWN, LEGAL COUNSEL

SUBJECT: DISCONTINUED WATER SERVICES AND BILLING PRACTICES
RELEVANT TO RESOLUTION NO. 2003-27

At its June 8, 2021 meeting, the Board reaffirmed the Board's policy to bill and recover the minimum monthly base charge once a meter has been installed. This agenda is to modify Resolution No. 2003-27 to reflect the Board direction, and take further action as recommended.

Background:

Briefly, in November 2003, the Board adopted Resolution No 2003-27 establishing rules and regulations governing the operation of the water system.

Resolution 2003-27 established three (3) rules:

1. Water service discontinued for more than one year shall be considered an abandoned water service.
2. An abandoned water service may be removed by the district.
3. Where water service has been abandoned, water service shall not be provided until all conditions of a new service are met including payment of current fees and changes for a new service.

The district sets rates and charges to recover the cost of providing service. CPUD is required to maintain the treatment, transmission, storage, and distribution facilities necessary to serve each property that has paid Water Connection Charges, regardless of how much water is used by a customer.

The Monthly Minimum Fixed Charge and Water Usage Tiered Rates fund operations including personnel, supplies, services, state and federal mandates, insurance, legal and consulting services, utilities, routine capital and other operation expenses.

It is critical that the district generate revenue to maintain a high level of service providing safe and reliable water service to its customers, regardless of usage. Once the meter

has been installed, the district obligates itself to operate and maintain the water system. As such, the district bills the applicable monthly minimum charge.

The district needs to apply the monthly minimum billing charge on discontinued services. Services that have been discontinued and abandoned over one (1) year should be removed. Removing the meter will prevent tampering and provide for a new or upgraded technological meter if and when the customer requests a new service.

Recommendation:

1. Adopt Resolution 2021-9
2. Direct staff to notify the 10 customers discontinued but not yet considered abandoned, apply the monthly minimum billing charge starting with the July, 2021 billing cycle, and advise them of the conditions of a new service.
3. Direct staff notify the 104 customers considered abandoned and advise them that their meter will be removed, advise them of the conditions of a new service connection, but also provide these customers the **option** to pay the monthly minimum charge going forward starting with the July, 2021 billing cycle, in lieu of a meter removal.
4. Add the following to the Water Rate Schedule and place on the CPUD website.

Overview of Treated Water Billing Components

CPUD sets rates and charges to recover the cost of providing service. CPUD is required to maintain the treatment, transmission, storage, and distribution facilities necessary to serve each property that has paid Water Connection Charges, regardless of how much water is used by a customer. CPUD's treated water rate structure has two charges; Monthly Minimum Fixed Charge and a Water Usage Commodity Charge (water tier rates based on water use). The fixed charge is billed and payable whether or not any water is used and is prorated based on the number of days in the billing period.

The Monthly Minimum Fixed Charge and Water Usage Tiered Rates fund CPUD's operations including personnel, supplies, services, state and federal mandates, insurance, legal and consulting services, utilities, routine capital and other operation expenses.

**CALAVERAS PUBLIC UTILITY DISTRICT
RESOLUTION NO. 2021-9 (Modifying Resolution 2003-7)**

WHEREAS, the Board of Directors of the Calaveras Public Utility District, a public agency formed and existing under the California Public Utility District Act, Public Utilities Code Section 15501, *et seq.*, adopted Ordinance 73-1 on February 13, 1973, establishing rules and regulations governing the operation of the water system; and

WHEREAS, on November 12, 2003, the Board of Directors passed and adopted Resolution No. 2003-7 regarding the treatment of discontinued and abandoned water services; and

WHEREAS, the Board of Directors has determined that in order to fund and maintain District operations and ensure the equitable and consistent application of the District's duly adopted rates and charges, that the District's monthly minimum billing charge be imposed and collected on discontinued water services that have not been abandoned and disconnected from the District water system; and

WHEREAS, the Board of Directors finds that it is in the best interests of the District and the public to amend Resolution No. 2003-7 to reflect the foregoing determination as set forth below.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Calaveras Public Utility District as follows:

1. District Resolution No. 2003-7 is hereby affirmed;
2. Where water service or usage has been discontinued but not abandoned, the water service shall remain subject to the District's monthly minimum billing charge (as such may be amended from time to time); and
3. Except as amended herein, Resolution No. 2003-78 shall remain unaltered and shall continue in full force and effect.

PASSED AND ADOPTED at a Regular Meeting of the Calaveras Public Utility District Board of Directors at San Andreas, California this 14th day of September, 2021.

Signed: _____
J.W. Dell'Orto, President of the Board of Directors

Attest: _____
Carissa Bear, Clerk of the Board/Secretary

RESOLUTION 2003-27

WHEREAS, the CALAVERAS PUBLIC UTILITY DISTRICT adopted Ordinance 73-1 on February 13, 1973 establishing rules and regulations governing the operation of the water system; and

WHEREAS, section 5.5 subsection (7) (a) of Ordinance 73-1 states "the District reserves the right to repair, replace and maintain, as well as remove, the whole or any part thereof upon discontinuance of water service or usage."; and

WHEREAS, a public hearing was held to receive input regarding policy for removing a discontinued water service; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District approves this resolution establishing policy for discontinued water service as follows:


- (1) Water service discontinued for more than one year shall be considered an abandoned water service.
- (2) An abandoned water service may be removed by the District.
- (3) Where water service has been abandoned, water service shall not be provided until all conditions of a new service are met including payment of current fees and charges for a new service.

The foregoing Resolution was duly passed and adopted by the Board of Directors at a regular meeting of the Board on 12th day of November, 2003, by the following vote:

AYES: Directors: Lavaroni, Jaich, Overmier and Ortegel

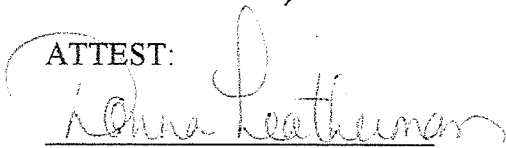
NOES: Directors: None

ABSENT: Directors: Moore



PRESIDENT, CALAVERAS PUBLIC UTILITY DISTRICT

ATTEST:



Donna Leatherman, Secretary

- (c) The District shall meter all services and apply the established metered rate except in those instances where the District in its sole discretion deems inadvisable or injurious to District facilities to so install a meter.
- (5) Meters or services moved for the convenience of the customer will be relocated at the customer's expense.
- (6) The total cost of a change in the size of a meter or an existing service will be paid for by the customer.
- (7) Ownership (Services):
- (a) The service connection, (including the meter and meter box), whether located on private property or not, is the property of the District and the District reserves the right to repair, replace and maintain, as well as to remove, the whole or any part thereof upon discontinuance of water service or usage.
- (b) Any connected service, meter, or detector check, used by a customer for standby or emergency use shall bear the same applicable monthly minimum charges and rates as those used for regular water service.
- (8) A private fire service connection, (whether a hydrant, a detector check, meter, vault and box located either on public or private property), is the property of the District and District reserves the right to

RESOLUTION 2023-__

**RESOLUTION ADOPTING BOARD POLICY 4245 REGARDING DIRECTOR
COMPENSATION, BENEFITS AND EXPENSE REIMBURSEMENT**

WHEREAS, the Board of Directors of the Calaveras Public Utility District, a public agency formed and existing under the California Public Utility District Act, Public Utilities Code Section 15501, *et seq.*, is responsible for the governance of the District pursuant to its statutory authorization; and

WHEREAS, the Board of Directors is statutorily authorized to adopt District ordinances, resolutions, policies and procedures to ensure the proper and orderly function of the District, its services and operations in providing a safe and reliable drinking water supply to its residents; and

WHEREAS, the Board of Directors of the Calaveras Public Utility District has determined to update and revise District policies pertaining to the proper governance, function and operation of the District; and

WHEREAS, the Board of Directors finds that it is in the best interests of the District and the public to update District policies from time to time to bring them into compliance with existing law and best practices, and to promote public participation, transparency and consistency; and

WHEREAS, in light of the substantial time commitment required to serve on the Board of Directors, and the legal and fiduciary responsibilities attendant thereto in the performance of their obligations to the District and its ratepayers, the Board of Directors finds that it is in the best interests of the District to adopt the attached Policy 4245 regarding Director Compensation, Benefits and Expense Reimbursement, in order to update Director compensation, provide for Director participation in District employee health benefits and to establish procedures for the reimbursement of expenses incurred in connection with District business in accordance with applicable state law;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Calaveras Public Utility District as follows:

1. That the attached Policy 4245, **Director Compensation, Benefits and Expense Reimbursement Policy**, is hereby adopted by the Board of Directors; and
2. That the aforesaid Policy 4245 hereby amends, restates and supersedes any and all prior and currently existing policies of this District pertaining to the subject matter set forth therein; and
3. That unless otherwise amended, restated or superseded herein, all other District policies and procedures presently in existence shall remain unaltered and shall continue in full force and effect.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the __ day of _____ 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Richard Blood, President
Calaveras Public Utility District

Attest:

Carissa Bear, Secretary/Clerk of the Board

DRAFT

CALAVERAS PUBLIC UTILITY DISTRICT POLICIES

Policy Name:	4245 – DIRECTOR COMPENSATION, BENEFITS AND REIMBURSEMENT OF EXPENSES		
Approval Authority:	CPUD BOARD OF DIRECTORS	Adopted:	TBD
Resolution No.	Resolution No. 2023-##	Revised:	

4245.1 Purpose of the Policy

This document sets forth the policy of the Calaveras Public Utility District concerning Directors’ compensation, benefits and the payment of actual and necessary expenses incurred in the performance of official duties and is intended to comply with the requirements of Government Code sections 53201 *et seq.*; 53232 through 53232.4; and California Public Utilities Code Section 16002.

4245.2 Directors’ Compensation

Each member of the Board of Directors of the District will be entitled to receive \$100 per day for each day’s attendance at meetings of the Board, or for each day’s service rendered as a member of the Board by request of the Board, in accordance with Public Utilities Code section 16002(b). Internal Revenue Code section 3401(c) requires Directors of the District to be considered employees for income reporting purposes. A Director must complete form W-4 and are encouraged to sign up for direct deposit. A Director may choose to voluntarily serve on the board and receive no compensation for meeting attendance (Directors who voluntarily serve will still be eligible for health and welfare benefits and for expenses eligible for reimbursements).

4245.3 Types of Service for Which Compensation Will Be Provided

Applicable law (Public Utilities Code section 16002 and Government Code section 53232.1) permits the District to compensate Directors for each day’s attendance at meetings of the Board, or for each day’s service rendered as a Director, subject to a written policy adopted in a public meeting. A Director can be compensated for up to 10 days per calendar month of service in accordance with the Board’s adoption of Resolution No. 2021-13 The District encourages Directors to take advantage of opportunities to be informed concerning matters of interest to the District, and to inform others of the activities and interests of the District. The General Manager or his or her designee will provide to the Board monthly a list of meetings attended by each Director for which the Director has been compensated under this policy. Directors will be compensated (for up to 10 days per calendar month, \$4800 per year) for attending the following types of meetings:

(A) A meeting conducted pursuant to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code).

(B) Representation of the District at a public event, if that representation has been previously approved at a meeting of the Board and the member delivers a written report regarding the member's representation to the Board at the board meeting immediately following the public event.

(C) Representation of the District at a public meeting or a public hearing conducted by another public agency, if that representation has been previously approved at a meeting of the Board and the member delivers a written report regarding the member's representation to the Board at the board meeting immediately following the public meeting or public hearing.

(D) Representation of the District at a meeting of a public benefit nonprofit corporation on whose Board the District has membership if that representation has been previously approved at a meeting of the District's Board and the member delivers a written report regarding the member's representation to the Board at the Board meeting immediately following the corporation's meeting.

(E) Participation in a training program on a topic that is directly related to the District if that representation has been previously approved at a meeting of the Board and the member delivers a written report regarding the member's participation to the Board at the Board meeting immediately following the training program.

(F) Committee meetings of the Board, attended as a member of the committee;

(G) Other meetings necessary for the disposition of duties assigned to a Board committee, attended by a member of the committee;

(H) Meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President; and

(I) In connection with business, educational and ceremonial meetings, functions, and conferences for which the District has prepaid for a Director's attendance, the Director shall attend such events. If the Director is unable to attend the pre-paid event, the Director shall immediately notify the District. If the District cannot obtain a refund of fees paid, then the District shall bill the Director for reimbursement for all amounts paid, unless the Director's failure to attend the event arises from circumstances beyond the control of the Director.

4245.4 **Health and Welfare Benefits**

The District is authorized under California Government Code section 53200 *et seq.* to provide health and welfare benefits to its employees, retired employees,

Directors and retired Directors of the District. Internal Revenue Code section 3401(c) requires Directors of the District to be considered employees for income reporting purposes. Under this policy, each active Director is entitled to receive a monthly health benefit plan allowance [in an amount not to exceed \$_____] [to cover the employee-only premium for medical, dental and vision insurance coverage, as such may be changed from time to time, and, subject to the foregoing, to participate in such health benefit plan(s) on the same terms as District employees.]

4245.5 Reimbursement of Directors' Expenses

Policy and General Rules

The District encourages Directors to attend conferences, seminars and other meetings that require their participation or provide an opportunity to be informed concerning matters of interest to the District. Each Director is entitled to reimbursement for the reasonable and prudent expenditures (i.e., registration fees, travel, meals, lodging, and other actual and necessary expenses) incurred in the performance of his or her official duties. When a Director pre-pays expenses (e.g., registration, airfare, hotel), the Director may submit such items for expense reimbursement prior to the meeting occurrence.

A Director may use his or her personal funds for meeting registration. The District will reimburse the Director for the actual amount of the registration, if properly reported and documented in accordance with this policy.

The District's annual budget will set an appropriate level of funding for payment of Directors' expenses.

Any exceptions for expenses that do not come within the District's expense reimbursement policy must be approved by the Board in a public meeting in advance of the time when the expense will be incurred. (Government Code, §53232.2, subd. (f).) Any question concerning the propriety of a particular expense should be resolved by the Board before the expense is incurred.

4245.6 Reimbursable Expenses

Directors' direct expenses for attendance at meetings and events authorized by this policy, including registration fees, reasonable travel, lodging, and meal costs, and other actual necessary expenses, will be paid by the District in accordance with the guidelines and per diem rates for an accountable expense reimbursement plan as defined in the United States Internal Revenue Service's Publication 463 ("Travel, Entertainment, Gift and Car Expenses") and Publication 1542 ("Per Diem Rates (For Travel Within the Continental United States)") (collectively, the "IRS Publications"), as such may be amended from time to time.

The following expenses are authorized business-related expenditures:

- a. **Personal Vehicle Mileage.** A Director will be reimbursed for actual vehicle travel miles at the rate authorized under the IRS Publications for all meetings attended and services provided. A Director will be considered to have accounted for personal vehicle expenses by indicating the actual miles traveled, the business purpose of the travel, and the date of travel on the approved District expense reimbursement form and submitted. The District will not reimburse Directors for any other personal vehicle expenses.
- b. **Hotel Expenses.** A Director will be reimbursed for reasonable lodging expenses incurred in accordance with this Policy when a Director attends conferences, seminars, or meetings, if the Director stays at the hotel or other lodging listed in the event's registration materials at the group rate obtained for the event. If a Director travels on District business for which no hotel is designated or is unable to book lodging at a specified conference rate, he or she may either (a) be reimbursed at the per diem hotel rate provided in the IRS Publications for the city in which the hotel is located; or (b) use the Director's personal funds to pay for hotel charges, in which case the District will reimburse the Director for actual charges, but only up to three times the maximum per diem hotel rate provided for in the IRS Publications for the event location.
- c. **Meals.** A Director may be reimbursed for the cost of meals while attending authorized conferences, seminars, or meetings away from the District based on the per meal rate provided for in the IRS Publications. A Director may either (a) report meals at the IRS per diem rate or (b) use the Director's personal funds to pay for meals, in which case the District will reimburse the Director for actual charges, but only up to three times the maximum per diem meal rates provided for in the IRS Publications. If a Director is not traveling for a full day, defined as from 12:01 a.m. to 12:00 Midnight, the per diem meal/incidental allowance will be prorated according to the actual hours of travel unless a Director uses his or her personal funds to pay for meals, in which case the District will reimburse the Director for actual charges for meals incurred while traveling, but only up to three times the maximum meal rate provided for in the IRS Publications. If the District prepays the cost of one or more meals with a meeting, function or conference registration, a Director must attend the prepaid meals. If a Director fails to attend a pre-paid meal, a Director may not submit a claim for reimbursement for an alternative meal taken in lieu of the pre-paid meal.
- d. **Incidental Allowance.** Tips for meals will be reimbursed up to a maximum of 15% of the cost of the reimbursable portion of any meal in accordance with the tip shown on the receipt attached to an expense reporting form. The District will reimburse the Director for tips given to transportation drivers, baggage porters, bellhops and hotel housekeepers that are reasonable and customary for the area. A Director may be reimbursed for toll charges and parking fees up to the actual amount expended.

- e. Common Carrier Travel. When personal vehicle use for District business is impractical due to time and/or distance, a Director may use regularly scheduled commercial carriers for travel. Consistent with scheduling needs and the most-direct route, a Director traveling by plane, train, rental vehicle, bus, or taxi will travel at the least-expensive fare available for the date and time of the travel. When possible, travel should be planned to permit use to use advanced fares. Long-term parking must be used at airports for travel exceeding 24 hours. The District will reimburse the Director for the actual amount of the fare and related, necessary expenses (e.g., baggage fees), if properly reported in accordance with this policy.
- f. Telephone/Fax/Cellular/Internet. A Director will be reimbursed for actual telephone, fax and reasonable internet expenses incurred for District business. Telephone bills should identify which calls were made for District business. For cellular calls when the Director has a particular number of minutes included in the Director's plan, the Director can identify the percentage of calls made for District business.

4245.7 Types of Expenses for Which Reimbursement Will Not be Provided.

Director expenses that are not deemed to be reimbursable business expenses may include, but are not limited to:

- a. Barber and/or beauty shop charges;**
- b. Fines for traffic or parking violations;**
- c. Expenses of any person accompanying a Director on a District-approved trip or event;**
- d. Personal telephone calls;**
- e. Fitness/Health Facility or Massages;**
- f. Alcoholic beverages;**
- g. Entertainment expenses (movies, sporting events, etc.);**
- h. Non-Mileage vehicle expenses; and**
- i. Charitable contributions**

4245.8 Expense Reporting Procedures

To be reimbursed for any expense authorized under this Policy, within 60 days of incurring the expense, a Director must fill out and sign a District-provided expense report form. The expense report form is designed to ensure that Directors' expense reimbursements comply with the requirements of Government Code section 53232.3 and the IRS Publications. Accordingly, the General Manager will review each expense report form, and sign it to indicate compliance with the requirements of this policy. In all cases when a Director seeks reimbursement for expenses incurred while attending a conference, seminar or other meeting, a copy of the conference registration form must either be attached to his or her expense report or on file at the District (e.g. copy

attached to check request or purchasing card paperwork). In addition, a Director will be required to attach the following documentation to his or her expense reimbursement report as a condition of receiving reimbursement for an appropriately-incurred business expense:

- a. **Personal Vehicle Mileage.** To verify mileage, the General Manager or designee will document personal vehicle mileage, using tools such as Google or MapQuest, which will be attached to the Director's expense report.
- b. **Lodging Expenses.** If a Director wishes to be reimbursed for lodging expenses, he or she must attach to the expense report an itemized bill issued by the hotel and a copy of the credit card receipt or other proof of the Director's payment. Except when attending a conference, seminar or other meeting and using the available group rate booked for the event, the District will reimburse a Director only for the actual amount of the hotel expenses incurred up to a maximum amount equal to three times the applicable per diem rate shown in the IRS Publications.
- c. **Meal Expenses.** If a Director wishes to be reimbursed for meal expenses at the IRS per diem rate, he or she may fill out the expense report form and claim the expense without further documentation. If a Director pays for meals with his or her own funds, he or she must attach to the expense report an itemized bill, copy of a credit card receipt or other proof of the Director's payment. In such cases, the District will reimburse a Director only for the actual amount of the meal expense incurred up to a maximum amount of three times the applicable per diem rate shown in the IRS Publications.
- d. **Common Carrier Travel.** A Director must attach to his or her expense report the fare, coupon, or itemized bill from a travel agency, airline, rental vehicle, bus, or train showing the actual amount expended for such travel. A boarding pass, conference badge, business receipt from the destination or other documentation indicating the travel occurred must be attached to the Director's expense report.
- e. **Incidental Expenses.** Whenever possible, a Director should obtain a receipt for incidental expenses such as tolls and parking fees. For incidental expenses where no receipt is available, such as tips and parking meter costs, a reimbursement request for such expenses may be claimed on the District approved expense report. Certification that such expenses were related to District business, reasonable, appropriate, and actually incurred by the Director is made when signing the District approved expense report form.

In all cases, the Director will remain responsible for filing an expense report and attaching the appropriate documentation obtained by the Director in conformance with paragraphs a. through e. above. Flat-rate advances or payments of expenses are prohibited under Government Code section 53232.2, except for per diem payments authorized in accordance with the IRS Publications.

A Director must substantiate all expenses on an expense report with the appropriate documentation attached within 60 days of incurring or paying the expense. An expense report submitted after the 60 days will only be paid if approved by the Board at a regular meeting. Any mis- or late-reported expenses incurred by a Director will not meet the requirements of the IRS Publications and will be considered income to the affected Director. To comply with the applicable tax laws, the District will issue to a Director a Form W-2 including all mis- or late-reported expenses as income.

4245.9 Disclosure

To comply with reporting requirements of Government Code section 53232.3, the District will prepare a list of the meetings attended by each Director for which the District provided compensation, and a list of the amount and purpose of each expense reimbursement paid by the District to each Director. This information will be included with the agenda materials for each regular monthly Board of Directors meeting. At the next regular Board meeting, Directors also must provide either an oral or written report of meetings and other authorized events attended for which they were compensated by the District. If multiple officials attended the same event, a joint report may be made.

All expenses are subject to verification that they comply with this Policy. Directors should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All District expenditures are public records subject to disclosure under the Public Records Act, except that the District will ensure that no Director personal information, such as credit card numbers and home addresses, is provided to the public in the event of a request for such records.

4245.10 Penalties

Government Code Section 53232.4 defines the penalties for falsifying or misusing public funds. The penalties include: (1) loss of the violator's reimbursement privileges; (2) restitution of misused District funds; (3) civil penalties of up to \$1,000 per day for each day of violation and three times the value of the public resources misused; and (4) criminal prosecution and lifetime bar from holding public office. The Board will report any violation of this Policy to the appropriate authorities.

4245.11 Payment of Compensation and Expenses

All reimbursable expenses as outlined in this policy will be paid within the next payroll cycle upon receipt of a completed expense reporting form approved by the General Manager or designee.

4245.12 Policy Review

This Policy shall be reviewed at least biennially.



Insurance Detail
Calaveras Public Utility District

	Dental	Vision
Employee	\$ 46.23	\$ 18.56
Employee + 1	\$ 94.11	\$ 18.56
Employee + Family	\$164.17	\$ 18.56

CalPERS 2023 Regional Health Premiums (Actives and Annuitants)

Effective Date: January 1, 2023

Region 1*

Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba

Basic Monthly Premiums (B)

Plan	Subscriber	Plan Code	Party Code	Party Rate	Subscriber & 1 Dependent	Plan Code	Party Code	Party Rate	Subscriber & 2+ Dependents	Plan Code	Party Code	Party Rate
Anthem Blue Cross Del Norte EPO	\$1,200.12	504	1	1	\$2,400.24	504	2	2	\$3,120.31	504	3	3
Anthem Blue Cross Select HMO	1,128.83	506	1	1	2,257.66	506	2	2	2,934.96	506	3	3
Anthem Blue Cross Traditional HMO	1,210.71	509	1	1	2,421.42	509	2	2	3,147.85	509	3	3
Blue Shield Access+ HMO	1,035.21	525	1	1	2,070.42	525	2	2	2,691.55	525	3	3
Blue Shield Access+ EPO	1,035.21	524	1	1	2,070.42	524	2	2	2,691.55	524	3	3
Blue Shield Trio HMO	888.94	451	1	1	1,777.88	451	2	2	2,311.24	451	3	3
Health Net SmartCare	1,174.50	528	1	1	2,349.00	528	2	2	3,053.70	528	3	3
Kaiser Permanente	913.74	533	1	1	1,827.48	533	2	2	2,375.72	533	3	3
Peace Officers Research Assoc of CA	825.00	592	1	1	1,875.00	592	2	2	2,300.00	592	3	3
PERS Gold	825.61	613	1	1	1,651.22	613	2	2	2,146.59	613	3	3
PERS Platinum	1,200.12	601	1	1	2,400.24	601	2	2	3,120.31	601	3	3
UnitedHealthcare SignatureValue Alliance	1,044.07	576	1	1	2,088.14	576	2	2	2,714.58	576	3	3
Western Health Advantage HMO	760.17	591	1	1	1,520.34	591	2	2	1,976.44	591	3	3

Supplement/Managed Medicare Monthly Premiums (M)

Plan	Subscriber	Plan Code	Party Code	Party Rate	Subscriber & 1 Dependent	Plan Code	Party Code	Party Rate	Subscriber & 2+ Dependents	Plan Code	Party Code	Party Rate
Anthem Medicare Preferred PPO	\$413.59	515	1	4	\$827.18	515	2	5	\$1,240.77	515	3	6
Anthem Medicare Preferred PPO with Dental/Vision ¹	413.59	512	1	4	827.18	512	2	5	1,240.77	512	3	6
Anthem Medicare Preferred PPO	413.59	455	1	4	827.18	455	2	5	1,240.77	455	3	6
Anthem Medicare Preferred PPO with Dental ¹	413.59	459	1	4	827.18	459	2	5	1,240.77	459	3	6
Blue Shield Medicare PPO	361.90	011	1	4	723.80	011	2	5	1,085.70	011	3	6
Blue Shield Medicare PPO with Dental/Vision ²	361.90	016	1	4	723.80	016	2	5	1,085.70	016	3	6
Kaiser Permanente Senior Advantage	283.25	536	1	4	566.50	536	2	5	849.75	536	3	6
Kaiser Permanente Senior Advantage with Dental ³	283.25	542	1	4	566.50	542	2	5	849.75	542	3	6
Kaiser Permanente Senior Advantage Summit	336.29	630	1	4	672.58	630	2	5	1,008.87	630	3	6
Kaiser Permanente Senior Advantage Summit with Dental ³	336.29	636	1	4	672.58	636	2	5	1,008.87	636	3	6
Peace Officers Research Assoc of CA Medicare Supplement	465.00	595	1	4	1,030.00	595	2	5	1,395.00	595	3	6
PERS Gold Medicare Supplement	392.71	616	1	4	785.42	616	2	5	1,178.13	616	3	6
PERS Platinum Medicare Supplement	420.02	605	1	4	840.04	605	2	5	1,260.06	605	3	6
UnitedHealthcare Group Medicare Advantage PPO	299.68	579	1	4	599.36	579	2	5	899.04	579	3	6
UnitedHealthcare Group Medicare Advantage Edge PPO	357.70	476	1	4	715.40	476	2	5	1,073.10	476	3	6
UnitedHealthcare Group Medicare Advantage PPO with Dental/Vision ⁴	299.68	585	1	4	599.36	585	2	5	899.04	585	3	6
Western Health Advantage MyCare Select HMO	331.11	035	1	4	662.22	035	2	5	993.33	035	3	6

*For health plan availability by county, please refer to the [2023 Health Benefit Summary](#) or [myCalPERS](#).

¹Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

²Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

³Dental benefit is an additional \$15.35 per member per month premium. You will be billed directly for this amount.

⁴Dental and Vision coverage is an additional \$26.03 per member per month premium. You will be billed directly for this amount.

CalPERS 2023 Regional Health Premiums (Actives and Annuitants)

Effective Date: January 1, 2023

Region 1

Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba

Combination Monthly Premiums

Plan	Subscriber in M, & 1 Dependent in B	Plan Code	Party Code	Party Rate	Subscriber in M, & 2+ Dependents in B	Plan Code	Party Code	Party Rate	Subscriber in M, 1 Dependent in M, & 1+ Dependent in B	Plan Code	Party Code	Party Rate
Anthem Blue Cross Del Norte EPO and Medicare Supplement	\$1,620.14	021	4	7	\$2,340.21	021	5	8	\$1,560.11	021	6	9
Anthem Blue Cross Select HMO and Medicare Preferred	1,542.42	457	4	7	2,219.72	457	5	8	1,504.48	457	6	9
Anthem Blue Cross Select HMO and Medicare Preferred with Dental/Vision ¹	1,542.42	460	4	7	2,219.72	460	5	8	1,504.48	460	6	9
Anthem Blue Cross Traditional HMO and Medicare Preferred	1,624.30	518	4	7	2,350.73	518	5	8	1,553.61	518	6	9
Anthem Blue Cross Traditional HMO and Medicare Preferred with Dental/Vision ¹	1,624.30	521	4	7	2,350.73	521	5	8	1,553.61	521	6	9
Blue Shield Access+ HMO and Medicare	1,397.11	049	4	7	2,018.24	049	5	8	1,344.93	049	6	9
Blue Shield Access+ HMO and Medicare with Dental/Vision ²	1,397.11	089	4	7	2,018.24	089	5	8	1,344.93	089	6	9
Blue Shield Access+ EPO and Medicare	1,397.11	092	4	7	2,018.24	092	5	8	1,344.93	092	6	9
Blue Shield Access+ EPO and Medicare with Dental/Vision ³	1,397.11	093	4	7	2,018.24	093	5	8	1,344.93	093	6	9
Blue Shield Trio HMO and Medicare	1,250.84	094	4	7	1,784.20	094	5	8	1,257.16	094	6	9
Blue Shield Trio HMO and Medicare with Dental/Vision ⁴	1,250.84	097	4	7	1,784.20	097	5	8	1,257.16	097	6	9
Kaiser Permanente and Senior Advantage	1,196.99	539	4	7	1,745.23	539	5	8	1,114.74	539	6	9
Kaiser Permanente and Senior Advantage with Dental ⁵	1,196.99	545	4	7	1,745.23	545	5	8	1,114.74	545	6	9
Kaiser Permanente and Senior Advantage Summit	1,250.03	633	4	7	1,798.27	633	5	8	1,220.82	633	6	9
Kaiser Permanente and Senior Advantage Summit with Dental ⁵	1,250.03	639	4	7	1,798.27	639	5	8	1,220.82	639	6	9
Peace Officers Research Assoc of CA and Medicare Supplement	1,525.00	598	4	7	1,999.00	598	5	8	1,582.00	598	6	9
PERS Gold and Medicare Supplement	1,218.32	619	4	7	1,713.69	619	5	8	1,280.79	619	6	9
PERS Platinum and Medicare Supplement	1,620.14	609	4	7	2,340.21	609	5	8	1,560.11	609	6	9
UnitedHealthcare SignatureValue Alliance and Group Medicare Advantage PPO	1,343.75	582	4	7	1,970.19	582	5	8	1,225.80	582	6	9
UnitedHealthcare SignatureValue Alliance and Group Medicare Advantage Edge PPO	1,401.77	627	4	7	2,028.21	627	5	8	1,341.84	627	6	9
UnitedHealthcare SignatureValue Alliance and Group Medicare Advantage PPO with Dental/Vision ⁶	1,343.75	588	4	7	1,970.19	588	5	8	1,225.80	588	6	9
Western Health Advantage HMO and MyCare Select HMO	1,091.28	036	4	7	1,547.38	036	5	8	1,118.32	036	6	9

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CalPERS 2023 Regional Health Premiums (Actives and Annuitants)

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Region 1

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Combination Monthly Premiums (Continued)

Plan	Subscriber in B, & 1 Dependent in M	Plan Code	Party Code	Party Rate	Subscriber in B, & 2+ Dependents in M	Plan Code	Party Code	Party Rate	Subscriber in B, 1 Dependent in M, & 1+ Dependent in B	Plan Code	Party Code	Party Rate
Anthem Blue Cross Del Norte EPO and Medicare Supplement	\$1,620.14	021	7	10	\$2,040.16	021	8	11	\$2,340.21	021	9	12
Anthem Blue Cross Select HMO and Medicare Preferred	1,542.42	457	7	10	1,956.01	457	8	11	2,219.72	457	9	12
Anthem Blue Cross Select HMO and Medicare Preferred with Dental/Vision ¹	1,542.42	460	7	10	1,956.01	460	8	11	2,219.72	460	9	12
Anthem Blue Cross Traditional HMO and Medicare Preferred	1,624.30	518	7	10	2,037.89	518	8	11	2,350.73	518	9	12
Anthem Blue Cross Traditional HMO and Medicare Preferred with Dental/Vision ¹	1,624.30	521	7	10	2,037.89	521	8	11	2,350.73	521	9	12
Blue Shield Access+ HMO and Medicare	1,397.11	049	7	10	1,759.01	049	8	11	2,018.24	049	9	12
Blue Shield Access+ HMO and Medicare with Dental/Vision ²	1,397.11	089	7	10	1,759.01	089	8	11	2,018.24	089	9	12
Blue Shield Access+ EPO and Medicare	1,397.11	092	7	10	1,759.01	092	8	11	2,018.24	092	9	12
Blue Shield Access+ EPO and Medicare with Dental/Vision ³	1,397.11	093	7	10	1,759.01	093	8	11	2,018.24	093	9	12
Blue Shield Trio HMO and Medicare	1,250.84	094	7	10	1,612.74	094	8	11	1,784.20	094	9	12
Blue Shield Trio HMO and Medicare with Dental/Vision ⁴	1,250.84	097	7	10	1,612.74	097	8	11	1,784.20	097	9	12
Kaiser Permanente and Senior Advantage	1,196.99	539	7	10	1,480.24	539	8	11	1,745.23	539	9	12
Kaiser Permanente and Senior Advantage with Dental ⁵	1,196.99	545	7	10	1,480.24	545	8	11	1,745.23	545	9	12
Kaiser Permanente and Senior Advantage Summit	1,250.03	633	7	10	1,586.32	633	8	11	1,798.27	633	9	12
Kaiser Permanente and Senior Advantage Summit with Dental ⁵	1,250.03	639	7	10	1,586.32	639	8	11	1,798.27	639	9	12
Peace Officers Research Assoc of CA and Medicare Supplement	1,392.00	598	7	10	1,854.00	598	8	11	1,868.00	598	9	12
PERS Gold and Medicare Supplement	1,218.32	619	7	10	1,611.03	619	8	11	1,713.69	619	9	12
PERS Platinum and Medicare Supplement	1,620.14	609	7	10	2,040.16	609	8	11	2,340.21	609	9	12
UnitedHealthcare SignatureValue Alliance and Group Medicare Advantage PPO	1,343.75	582	7	10	1,643.43	582	8	11	1,970.19	582	9	12
UnitedHealthcare SignatureValue Alliance and Group Medicare Advantage Edge PPO	1,401.77	627	7	10	1,759.47	627	8	11	2,028.21	627	9	12
UnitedHealthcare SignatureValue Alliance and Group Medicare Advantage PPO with Dental/Vision ⁶	1,343.75	588	7	10	1,643.43	588	8	11	1,970.19	588	9	12
Western Health Advantage HMO and MyCare Select HMO	1,091.28	036	7	10	1,422.39	036	8	11	1,547.38	036	9	12

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Maintenance Report

June 2023

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 34,909,181 Gallons	Complete
	Sold Water = 30,709,505 Gallons	Complete
	3' Below Spill	Ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 162 Acre Feet	Ongoing
	12" over Spill- one pump running	Ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads Metered Acc. 374,970 gallons.	Ongoing
	Both Hydro units running	Ongoing
	0" over Spill	Ongoing
	CCWD Pump Data (West Point) = 0 acre Feet	Ongoing
	Schaads Road Maintenance	Complete
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	1" PVC Service Line Leak (Spring Hills)	Complete
	Golden Hills Pressure Reducing Station, PRV rebuild	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	1" Service Line Renew	Complete
	Fire House Pressure Station PRV Rebuild	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Red Hawk Res.	Routine operations	Complete
Safety/Training	Routine Safety Talks	Ongoing
Spray Program	Post-Emergent/Woody Brush	Ongoing
Vehicle Maintenance	BIT Inspection/009 Oil Change	Complete
Other	61 USA tags completed	Complete
	21 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 0 Pressure/ 0 odor/ 0 Color	Complete
	Quarterly Tank Inspections	Complete