

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: J.W. Dell’Orto
Clifford Overmier
Richard Blood

MEMBERS ABSENT: Scott Speer
John Lavaroni*

STAFF PRESENT: Donna Leatherman, General Manager
Kate Jesus, Administrative Account Assistant
Adam Brown, Legal Counsel

OTHERS PRESENT: John Allen, Contractor
Paul Accinelli, Contractor

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by President Dell’Orto at 7:03pm. Directors Dell’Orto, Overmier, and Blood were present. Directors Speer and Lavaroni was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): Paul Accinelli, Contractor, introduced himself and expressed concerns with the District’s backflow requirement policy related to residential fire sprinkler systems. He referenced and read aloud the National Fire Protection Association (NFPA) code regarding fire sprinkler systems. The General Manager stated that the District’s current backflow ordinance does not include specifics for fire sprinkler systems and will require updating in the near future. She will work with the District Engineer and Legal Counsel to follow up at the August meeting. Adam Brown explained the process of updating the District’s ordinance with public involvement. Mr. Accinelli requested to be added to the Board agenda distribution list and provided his contact information. John Allen inquired about the meter size upgrade due to the fire sprinkler requirement and possible reduced rate. He stated that he is rebuilding a rental unit and it would use the same amount of water but would be charged at a higher rate. The General Manager stated this would be addressed at the time of the ordinance update.

*Director Lavaroni arrived at 7:18pm.

3. APPROVAL OF CONSENT CALENDAR:

a. Minutes for Regular Meeting of June 9, 2020

A motion was made by Director Overmier, seconded by Director Lavaroni to approve the minutes for Regular Meeting of June 9, 2020. Motion carried 4-0-1.

b. System Totals Report for June 2020

A motion was made by Director Lavaroni, seconded by Director Overmier to approve the System Totals Report for June 2020. Motion carried 4-0-1.

c. Maintenance Report for June 2020

Director Overmier inquired about the complaints; the General Manager clarified. Director Blood inquired about the GPS and meter locations on Diamond Maps mentioned on the report; the General Manager stated that staff continues to update the mapping program to include meter locations and other District facilities. A motion was made by Director Lavaroni, seconded by Director Over to approve the Maintenance Report for June 2020. Motion carried 4-0-1.

d. Water Report for June 2020

Director Blood stated the report was not included in the Board packet; the General Manager verified stating it was an oversight by staff but included in the packet presented at the meeting. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the Water Report for June 2020. Motion carried 4-0-1.

e. Bulk Water Report for 2020

A motion was made by Director Lavaroni, seconded by Director Blood to approve the Bulk Water Report for 2020. Motion carried 4-0-1.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #741: The General Manager stated the Claim Summary included payments through the end of the fiscal year and adjustments will be made pending final audit. Director Blood requested a budget report to be presented to the Board to show the figures as of June 30, 2020. The General Manager explained that the Board approved the 3rd Quarter Budget report at the May meeting. This showed the District on track at that time. The review and audit for fiscal year 2019/20 will include the final budget figures. Director Blood inquired about payments related to the treatment plant and Schaads hydro; the Manager clarified. A motion was made by Director Lavaroni, seconded by Director Blood, to approve Claim Summary #741 in the amount of \$202,423.15 as presented. Motion carried 4-0-1.

5. CONSIDERATION FOR APPROVAL: RESOLUTION 2020-12: BUDGET FOR FISCAL YEAR 2020/21: The General Manager stated the preliminary budget was presented to the Board at the May meeting for review with no comments. Final budget presentation included changes to line items 5682 – Audit & Legal and 5684 – Engineering for additional expenses related to water agreements and possible water modeling software updates. Director Blood inquired about the water agreements; the General Manager clarified, stating the agreement is the Wilseyville agreement with CCWD and other potential agreements. The General Manager reminded the Board of the pending negotiations with SEIU, stating a budget adjustment and updated salary structure will be presented to the Board when the MOU has been finalized. Director Blood expressed concerns with the treatment and distribution costs being combined, stating they should be separate to better monitor costs related to maintenance of the reservoirs. The Board had a lengthy discussion regarding the costs related to Schaads hydro. A motion was made by Director Lavaroni, seconded by Director Overmier to approve Resolution 2020-12: Budget for Fiscal Year 2020/21. A roll call vote was taken. Directors Overmier, Dell’Orto and Lavaroni voted yes. Director Blood voted no. Motion carried 3-1-1.

6. STATE REVOLVING FUND (SRF) PLANNING GRANT APPLICATION PACKAGE FOR WATER TREATMENT PLANT IMPROVEMENT PROJECTS

a. Project Planning Workshop (August 5, 2020 from 9:00am – 11:00am): The General Manager reported that District staff prepared a memo, Board survey, agenda and project list to prepare for the workshop. This packet, including a flash drive with reports reflected in the project list was given to the Directors. Any questions can be addressed to the District Engineer or District staff. The General Manager also reported that she followed up with the State regarding the request from Director Blood to rescind previous Resolutions 2019-2 and 2019-3. The State representative stated the resolutions didn’t need to be rescinded and are no longer a requirement in the application process. The General Manager confirmed, by email, to abandon the previous construction applications for the SCADA project. Director Blood inquired about the workshop materials being made available on the District’s website; the General Manager stated they would be posted on Friday, July 17, 2020.

7. UPDATE: COURT STREET LINE REPLACEMENT PROJECT: The Board reviewed a project schedule provided by the Contractor and press release which was distributed to the affected customers and other applicable agencies. Further updates would be given at the next Board meeting.

8. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION: CONSIDERATION OF ANNUAL MEMBERSHIP FOR FISCAL YEAR 2020/21: The General Manager gave a recap of the history of the District’s involvement with MCWRA and stated she had reached out to John Kingsbury, Executive Director and had received no response. A motion was made by Director Overmier, seconded by Director Lavaroni not to renew the 2020/21 annual membership with Mountain Counties Water Resources Association. Motion carried 4-0-1.

9. CONSIDERATION FOR APPROVAL: PROPOSAL FOR WATER TANK INSPECTIONS – COATING SPECIALISTS AND INSPECTION SERVICES, INC. (CSI): The General Manager explained that the District had reached out to CSI for a second opinion on the inspection and evaluation of the District’s reservoirs to compare to the 2018 inspections by Inland Potable. Directors Blood and

Overmier expressed concerns with the additional cost for the inspection. A motion was made by Director Overmier to approve the proposal for the water tank inspection from Coating Specialists and Inspections Services, Inc (CSI) for the Clearwell reservoir only. The Board had a lengthy discussion regarding the current status of the Clearwell, priority of the project, and the cost comparison for the individual reservoirs. Director Overmier amended his motion to include approval of the proposal for the water tank inspection from Coating Specialists and Inspections Services, Inc (CSI) for the Clearwell and Rail Road Flat reservoirs only. The motion was seconded by Director Lavaroni. Motion carried 4-0-1.

10. **CONSIDERATION FOR APPROVAL: DISTRICT MODELING AND SYSTEM MAPPING PROPOSAL – KASL ENGINEERING:** The Board reviewed the proposal. The General Manager explained that the previous modeling and system mapping done by Forsgren Associates was not accurately calibrated or verified. The District would benefit from a more accurate system to support current or future infrastructure improvements. Director Blood stated the deficiencies were never presented to the Board and recommended that the Board become more familiar with the 2008 Master Plan before making a decision. Director Lavaroni stated the General Manager had mentioned that the previous modeling program's calibration was not accurate. The General Manager confirmed, stating recommendations to update the modeling have been included in the Manager's Reports for several months. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the proposal for District Modeling and System Mapping from KASL Engineering at a cost not to exceed \$60,000. Director Lavaroni voted yes. Directors Overmier, Dell'Orto and Blood voted not. Motion failed 1-3-1.

11. STAFF REPORTS

a. **General Manager's Report:** The General Manager asked the Board if they had any questions regarding the report. Director Lavaroni asked if the next SEIU meeting would be in-person or teleconference; the General Manager confirmed it was being held in-person at the District office. Director Blood inquired about the County Guardrail project; the General Manager clarified. Director Overmier asked if the Schaads hydro project was complete; the General Manager stated the turbine and motor were installed and operated briefly, but due to warmer weather and reservoir level, the hydro was turned off. Director Lavaroni also inquired about the status of the billing software update; the General Manager stated that staff continues to research and contact companies for demos. The General Manager stated the District was contacted by Mother Lode Job Training regarding a grant program to assist eligible persons with funds to help pay past due utilities.

b. **Legal Counsel Report:** Adam Brown, District Legal Counsel, reported he was assisting the General Manager with the SEIU Local 1021 negotiations and updates related to COVID-19. He stated that future Board meetings could be held by teleconference.

c. **Engineer's Report:** The Board reviewed the report. Director Blood inquired about a previous discussion regarding public access at Schaads reservoir. Mr. Brown stated this is being reviewed and further information will be presented to the Board when available.

12. BOARD MEMBERS REPORT

a. Director Lavaroni – LAFCO Meeting Reminder (7/20/20) – Nothing to report.

b. Director Blood – UMRWA Meeting Reminder (7/24/20) – Nothing to report.

The General Manager reminded Directors Overmier and Dell'Orto of the candidate filing period from July 13, 2020 to August 7, 2020, stating appointments are required due to COVID-19. An email was sent to Directors Overmier, Dell'Orto and Speer who need to file.

13. **ADJOURNMENT (Next Regular Meeting on August 11, 2020):** As there was no further business to come before the Board, a motion was made by Director Lavaroni, seconded by Director Overmier, to adjourn the meeting at 9:15 p.m. Motion carried 4-0-1.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant