



CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM
January 11, 2022

President J.W. Dell 'Orto
President of the Board

Director Richard Blood
Director Jack Tressler

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. No attendance will be permitted by the public at the District office until further notice.

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHIQRIBzQUNtZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do not talk over the top of any other callers. Conversations must be one at a time.

AGENDA

- 1. CALL THE MEETING TO ORDER**
- 2. ROLL CALL OF DIRECTORS**
 - a. President J.W. Dell 'Orto
 - b. Director Richard Blood
 - c. Director Brady McCartney
 - d. Director Jack Tressler

- 3. PLEDGE OF ALLEGIANCE**

- 4. PUBLIC COMMENT (Limit: 3 min/person)**

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to

place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. STAFF INTRODUCTION

The General Manager will give an introduction of Calaveras Public Utility District's new employees.

6. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. Minutes of Regular Board meeting of December 14, 2021
- b. Claim Summary

Action: Roll call Vote

Consider motion to approve consent items for items a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

7. RESOLUTION NO. 2022-1: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD JANUARY 11, 2022 TO FEBRUARY 11, 2022 PURSUANT TO BROWN ACT PROVISIONS.

Action Requested: Roll Call Vote

Approval of Resolution No. 2022-1 Declaring and Re-ratifying the State of Emergency and Authorizing Remote Teleconference Meetings of the Board of Directors Due to the Covid-19 Emergency.

8. BUDGET

Action Requested: Roll Call Vote

- a. Review of the 2021/2022 Fiscal Year Operating Budget and Capital Outlay.
- b. Approval of Resolution 2022-2 Budget for Fiscal Year 2021/22.

9. **REPORTS**

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Board Vacancy Update
- c. Water System Superintendent's Report
- d. District Engineer Report/Clearwell Project Update
- e. General Manager's Report
- f. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

10. **ADJOURNMENT**

If there is no other Board business the President will adjourn to its next regular meeting scheduled for February 8, 2022, at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell’Orto
Richard Blood
Jack Tressler

MEMBERS ABSENT: Brady McCartney

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Matt Ospital, District Engineer

OTHERS PRESENT: Ronald Skaggs, Condor Earth

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell’Orto at 3:00 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell’Orto, Blood, and Tressler were present. Director McCartney was absent.
3. PLEDGE OF ALLEGIANCE
4. RESOLUTION NO. 2021-15: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD DECEMBER 14, 2021 TO JANUARY 14, 2022 PURSUANT TO BROWN ACT PROVISIONS.

Director Blood asked Adam Brown, District Legal Counsel if there was a need to change the description of COVID-19 to the Delta variant. Mr. Brown clarified. A motion was made by Director Blood, seconded by Director Tressler, to approve Resolution No. 2021-15. A roll call vote was taken. Directors Dell’Orto, Blood, and Tressler voted yes; non opposed. Motion carried 3-0

5. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): President Scott
None
6. CONSENT ITEMS
 - a) Minutes of Regular Board Meeting of October 19, 2021
 - b) Minutes of Regular Board Meeting of November 9, 2021
 - c) Claim Summary

Director Tressler asked for clarification regarding a vendor. Carissa Bear, Executive Assistant/Clerk of the Board clarified. A motion was made by Director Blood, seconded by Director Tressler, to approve Consent Items a-c. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; none opposed. Motion carried 3-0.

7. CONSIDERATION TO APPROVE PROPOSAL FROM CONDOR EARTH TO PREPARE AN INUNDATION MAP AND TECHNICAL MEMORANDUM FOR THE REDHAWK DAM

Travis Small, General Manager gave a brief summary. Ronald Skaggs gave more details and answered questions as they arose. A motion was made by Director Blood, seconded by Director Tressler, to approve the proposal from Condor Earth to prepare an inundation map and technical memorandum for Redhawk Dam, at a cost not to exceed \$12,846. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; non opposed. Motion carried 3-0. After the roll call Ronald left the meeting.

8. ELECTION OF BOARD PRESIDENT

Mr. Brown informed the Board that it is their decision as to who they would like to appoint as Board President. Mr. Brown notified the Board that a President can serve up to two consecutive terms. The board members discussed. A motion was made by Director Tressler, seconded by Director Blood, to elect J.W. Dell'Orto as Board President and Richard Blood as Vice President. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; non opposed. Motion carried 3-0.

9. REPORTS

a. Legal Counsel's Report:

Mr. Brown welcomed Travis. Mr. Brown also complimented staff for the hybrid meeting set up.

b. Board Vacancy Update:

Mr. Small informed the board that we currently do not have any applicants for the Board vacancy. He informed the Board of the locations the vacancy is posted as well as the local newspaper. Director Blood asked questions regarding the appointment if there's no applicants within the deadline. Mr. Brown clarified that it would go to the Board of Supervisors like it did with Director Tessler's appointment.

c. Water System Superintendent's Report:

Mathew Roberts, Water System Superintendent went over the Monthly Maintenance Report. He informed the Board that the Pump Station is currently off due to the weather. He updated the Board on the status of the curtailments. He said that they are currently lifted at this time. The EAP training for FERC has completed. The revisions to the Operations Plan has been completed and submitted to Robert Lapp. The Upper Mokelumne River Watershed Sanitary Survey is complete. It is done every 5 years.

d. District Engineer Report/Clearwell Project Update

Mat Ospital, District Engineer informed the Board that the Risk & Resilience Assessment has been completed. He reported that the EAP is almost complete. The application for MAC was submitted on November 15th, 2021. The SRF Drinking Water Grant should be before end of fiscal year. He gave an update on the Clearwell Tank Project along with a PowerPoint with photos of the progress.

e. General Manager's Report:

Mr. Small informed the Board that since he started, he has toured the Water Treatment Plant, he sat in on the EAP training with staff, made the final updates to the Operations Plan, he's met with WGA, identified need for an asbestos training. He's working on getting an understanding of the

current contract. He's also working on the budget and hopes to bring it back to the Board at the January meeting. Director Blood asked for the budget to be sent out to the Board with enough time to review it before having to make a decision on it. Director Tressler expressed interest in being more involved with the vehicle budgeting as he was previously working on it with John Kingsbury, Interim General Manager. Mr. Small said he would schedule a meeting with Director Tressler.

f. Director's Comments:

President Dell'Orto gave a recap on the CAMRA meeting he attended this month.

Director Blood let the Board know that UMWRA will have their meeting regarding the MAC Plan update on December 20th.

10. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 4:36pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

DRAFT

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 759

DATE: December 2021

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$167,219.72
Payroll Submitted	\$ 49,866.19
P/R Tax Deposits	\$ 22,043.24
Sub-total	\$ 239,129.15

Net Additions	
Net Deductions	
Claim Summary Approved for	\$ 239,129.15



Clerk of the Board, Calaveras Public Utility District

Calaveras Public Utility District
Expenses by Vendor Detail
December 2021

Name	Date	Num	Memo	Account	Amount
ACWA-Health					
	12/14/2021	23482	Employee Dental, Vision, Life Ins.	5643 · Medical Insurance	793.18
Total ACWA-Health					<u>793.18</u>
ACWA/JPIA					
	12/09/2021	23474	Workers' Compensation Insurance Premium - Quarter 1	5428 · T & D Insurance	11,223.57
Total ACWA/JPIA					<u>11,223.57</u>
Alpha Analytical Labs, Inc.					
	12/08/2021	23451	Lab Fees	5323 · Lab Fees	55.00
	12/08/2021	23451	Lab Fees	5323 · Lab Fees	55.00
	12/08/2021	23451	Lab Fees	5323 · Lab Fees	60.00
	12/08/2021	23451	Lab Fees	5323 · Lab Fees	55.00
	12/08/2021	23451	Lab Fees	5323 · Lab Fees	60.00
	12/08/2021	23451	Lab Fees	5323 · Lab Fees	55.00
Total Alpha Analytical Labs, Inc.					<u>340.00</u>
AT & T					
	12/08/2021	23452	Phone Service Hydro 3 Garamendi	5432 · T & D Misc. Maint. Utilities	209.69
	12/08/2021	23452	Phone Service San Andreas Tank	5432 · T & D Misc. Maint. Utilities	54.77
	12/08/2021	23452	Phone Service San Andreas Tank	5432 · T & D Misc. Maint. Utilities	207.82
Total AT & T					<u>472.28</u>
Blood, Richard					
	12/14/2021	23491	Regular Meeting of the Board of Directors 11/9/2021	5680 · Director's Fees	25.00
	12/14/2021	23491	Regular Meeting of the Board of Directors 12/14/2021	5681 · Director's Mileage	100.00
Total Blood, Richard					<u>125.00</u>
Cal PERS					
	12/07/2021	EFT	Unfunded Accrued Liability Invoice #100000016631283	5647 · OPEB - Retirement	8,539.17
	12/07/2021	EFT	Unfunded Accrued Liability - Invoice #100000016631290	5647 · OPEB - Retirement	62.25
Total Cal PERS					<u>8,601.42</u>
Calaveras Auto Supply					
	12/08/2021	23453	Exact Fit Blade	5421 · T & D Maint. Mat. & Supp.	11.25
Total Calaveras Auto Supply					<u>11.25</u>
Calaveras Enterprise					
	12/08/2021	23454	Public Notice	5680 · Director's Fees	620.00
Total Calaveras Enterprise					<u>620.00</u>
Calaveras Public Power Agency					
	12/08/2021	23455	CPUD Warehouse	5432 · T & D Misc. Maint. Utilities	58.54
	12/08/2021	23455	Glencoe Booster Pump	5432 · T & D Misc. Maint. Utilities	146.65
	12/08/2021	23455	CPUD Main Office	5621 · Office Utilities	141.70
	12/08/2021	23455	Jeff Davis Water Treatment Plant	5432 · T & D Misc. Maint. Utilities	562.00
	12/08/2021	23455	Licking Fork Pumping Station	5230 · Utilities Pumping Power	17,365.00
Total Calaveras Public Power Agency					<u>18,273.89</u>
Campbell Construction					

Calaveras Public Utility District
Expenses by Vendor Detail
December 2021

Name	Date	Num	Memo	Account	Amount
	12/01/2021	23449	Clearwell Tank Project - Progress Pay No. 3	1190 · Construction in Progress	71,053.35
Total Campbell Construction					71,053.35
Carbon Copy Inc.					
	12/08/2021	23456	Printer/Copier Contract	5422 · T & D Contract Services	80.15
Total Carbon Copy Inc.					80.15
Care Free Lawns					
	12/14/2021	23475	Lanscaping Contract	5623 · Contract Services	150.00
Total Care Free Lawns					150.00
Cole Tiscornia Construction					
	12/14/2021	23476	Inv. #1028 - Repair - Wimbledon Court	5422 · T & D Contract Services	1,550.00
	12/14/2021	23476	Inv. #1027 - Repair - Treat & Pope Streets	5422 · T & D Contract Services	2,250.00
	12/14/2021	23476	Inv. #1026 - Repair - 11/04/21 Paloma/Hwy 26	5422 · T & D Contract Services	600.00
	12/14/2021	23476	Inv. #1025 - Repair - 9/22/2021 Paloma/Hwy 26	5422 · T & D Contract Services	2,050.00
	12/14/2021	23476	Inv. #1024 - Repair Hwy 26, Moke Hill	5422 · T & D Contract Services	2,050.00
	12/14/2021	23476	Inv. #1023 - Hydrant Replacement - San Andreas	5422 · T & D Contract Services	2,425.00
	12/14/2021	23476	Inv. #1022 - Repair - Sierra Lane, Moke Hill	5422 · T & D Contract Services	2,400.00
	12/14/2021	23476	Inv. #1021 - Repair - Main Street, Moke Hill	5422 · T & D Contract Services	1,380.00
	12/14/2021	23476	Inv. #1020 - Hydrant replacement - Moke Hill	5422 · T & D Contract Services	2,750.00
	12/14/2021	23476	Inv. 1019 - Repair - Hwy 26 & Ponderosa	5422 · T & D Contract Services	1,380.00
	12/14/2021	23476	Inv. #1018 Repair - Independence Road	5422 · T & D Contract Services	2,145.00
Total Cole Tiscornia Construction					20,980.00
Computer Firemen					
	12/14/2021	23477	IT Services	5623 · Contract Services	900.00
Total Computer Firemen					900.00
Dell'Orto, J.W.					
	12/14/2021	23489	Regular Meeting of the Board of Directors 11/9/2021	5680 · Director's Fees	25.00
	12/14/2021	23489	Regular Meeting of the Board of Directors 12/14/2021	5681 · Director's Mileage	100.00
Total Dell'Orto, J.W.					125.00
FJMcLaughlin & Associates					
	12/09/2021	23473	Professional Services - T/C with Staff, Network & Cyber Security	5623 · Contract Services	2,145.00
Total FJMcLaughlin & Associates					2,145.00
Foothill-Sierra Pest Control Inc.					
	12/14/2021	23478	Quarterly Service	5623 · Contract Services	125.00
Total Foothill-Sierra Pest Control Inc.					125.00
Glass Doctor					
	12/08/2021	23458	Back Window Repair on Toyota Pick-Up	5424 · T & D Equip. Repair & Oper.	873.52
Total Glass Doctor					873.52
Henwood Associates, Inc.					
	12/14/2021	23479	Hydro Maintenance	5623 · Contract Services	2,135.49
Total Henwood Associates, Inc.					2,135.49
Hill Rivkins Brown & Associates					

**Calaveras Public Utility District
Expenses by Vendor Detail
December 2021**

Name	Date	Num	Memo	Account	Amount
	12/14/2021	23480	Legal Services	5682 · Audit & Legal	5,221.50
Total Hill Rivkins Brown & Associates					5,221.50
Hunt & Sons Inc.					
	12/14/2021	23481	Fuel for District vehicles	5424 · T & D Equip. Repair & Oper.	983.79
Total Hunt & Sons Inc.					983.79
Interstate Truck Center					
	12/08/2021	23461	Dump Truck Repair	5424 · T & D Equip. Repair & Oper.	305.19
Total Interstate Truck Center					305.19
Ledger-Dispatch					
	12/09/2021	23472	Advertisement for Vacant Board Position	5680 · Director's Fees	185.40
Total Ledger-Dispatch					185.40
Matrix Trust Company					
	12/14/2021	23488	457 Plan Payroll Period 11/30/2021	2317 · 457 Plan	300.00
Total Matrix Trust Company					300.00
Motherlode Answering Service					
	12/08/2021	23460	Answering Service	5623 · Contract Services	432.99
Total Motherlode Answering Service					432.99
Pace Supply					
	12/08/2021	23462	Float Control for Paloma Tank	5421 · T & D Maint. Mat. & Supp.	612.02
	12/08/2021	23462	Part for Hydro	5421 · T & D Maint. Mat. & Supp.	305.60
Total Pace Supply					917.62
PG&E - ENERGY STATEMENT					
	12/08/2021	23463	Office Utilities	5621 · Office Utilities	101.52
	12/08/2021	23463	Schaads Utilities	5201 · Schaads Hydro Cost	123.38
	12/08/2021	23463	Warehouse Light Utilities	5432 · T & D Misc. Maint. Utilities	11.81
	12/08/2021	23463	Warehouse Light Utilities	5432 · T & D Misc. Maint. Utilities	11.81
	12/08/2021	23463	Golden Hills Tank Utilities	5432 · T & D Misc. Maint. Utilities	11.12
	12/14/2021	23483	Andreas Vista Utilities	5432 · T & D Misc. Maint. Utilities	29.24
Total PG&E - ENERGY STATEMENT					288.88
Postmaster					
	12/22/2021	23493	Return Address Notifications	5622 · Postage & Box Rent	25.00
	12/22/2021	23494	December Postage	5622 · Postage & Box Rent	700.00
Total Postmaster					725.00
Safe T Lite					
	12/08/2021	23464	PPE Gear	5429 · T & D Safety & Education	700.36
Total Safe T Lite					700.36
SEIU Local 1021					
	12/08/2021	23465	Pay Period ending 11/30	2322 · SEIU Union Dues	358.95
Total SEIU Local 1021					358.95
Sender's Market Inc.					
	12/08/2021	23466	Maintenance Supplies	5421 · T & D Maint. Mat. & Supp.	94.28

Calaveras Public Utility District
Expenses by Vendor Detail
December 2021

Name	Date	Num	Memo	Account	Amount
Total Sender's Market Inc.					94.28
Shampain, Ben					
	12/03/2021	23450	Boot Reimbursement	5429 · T & D Safety & Education	108.96
Total Shampain, Ben					108.96
Southwest Valve, LLC					
	12/14/2021	23484	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	6,984.12
Total Southwest Valve, LLC					6,984.12
Staples Credit Plan					
	12/08/2021	23467	Materials & Supplies	5620 · Materials & Supplies	890.67
Total Staples Credit Plan					890.67
Treat's General Store					
	12/08/2021	23468	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	54.97
Total Treat's General Store					54.97
Tressler, Jack					
	12/14/2021	23492	Regular Meeting of the Board of Directors 11/9/2021	5680 · Director's Fees	25.00
	12/14/2021	23492	Regular Meeting of the Board of Directors 12/14/2021	5680 · Director's Fees	100.00
Total Tressler, Jack					125.00
Union Democrat					
	12/14/2021	23485	Advertisement for Open Positions	5683 · Dues, Subscriptions, Fees	2,182.54
Total Union Democrat					2,182.54
USA Blue Book					
	12/08/2021	23470	Face Shield Head Gear	5421 · T & D Maint. Mat. & Supp.	21.00
	12/08/2021	23470	Drierite Indicating Desiccant	5421 · T & D Maint. Mat. & Supp.	118.63
Total USA Blue Book					139.63
USC Foundation					
	12/14/2021	23486	Annual Membership 12/21 - 12/22	5683 · Dues, Subscriptions, Fees	120.00
Total USC Foundation					120.00
Verizon Wireless					
	12/08/2021	23469	Phone Service	5432 · T & D Misc. Maint. Utilities	800.43
Total Verizon Wireless					800.43
Volcano Telephone					
	12/08/2021	23471	Schaads Hydro	5201 · Schaads Hydro Cost	93.38
	12/08/2021	23471	Schaads Hydro	5201 · Schaads Hydro Cost	52.58
	12/08/2021	23471	Hydro #2 MCV	5200 · Pipeline Hydro Cost	52.58
	12/08/2021	23471	Water Treatment Plant	5322 · Water Treatment Supplies	50.86
	12/08/2021	23471	Water Treatment Plant	5322 · Water Treatment Supplies	109.53
	12/08/2021	23471	Pump Station	5230 · Utilities Pumping Power	52.58
	12/08/2021	23471	Hydro #1 Ponderosa	5200 · Pipeline Hydro Cost	52.58
	12/08/2021	23471	Water Treatment Plant	5322 · Water Treatment Supplies	67.25
Total Volcano Telephone					531.34
Western Hydrologics, LLP					

Calaveras Public Utility District
Expenses by Vendor Detail
December 2021

Name	Date	Num	Memo	Account	Amount
	12/14/2021	23487	Professional Services - Water Rights Compliance	5623 · Contract Services	5,740.00
Total Western Hydrologics, LLP					<u>5,740.00</u>
					<u><u>167,219.72</u></u>

RESOLUTION NO. 2021-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RERATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD JANUARY 11, 2022 TO FEBRUARY 11, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Calaveras Public Utility District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-10 on September 27, 2021, finding that the requisite conditions exist for the District’s Board of Directors to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors reconsidered the circumstances of the state of emergency that exists in the District and adopted Resolution No. 2021-11 reaffirming the continued state of

emergency in the District and reauthorizing remote meetings of Board of Directors meetings through November 19, 2021; and

WHEREAS, emergency conditions persist in the District, specifically, the State of Emergency declared by the Governor on March 4, 2020 due to the Covid-19 pandemic; and

WHEREAS, guidance from the State of California, which has been followed by the Calaveras County Department of Public Health, recommends or mandates social distancing and face coverings in certain settings to prevent the spread of Covid-19; and

WHEREAS, the Board of Directors does hereby find that that the rise in SARS-CoV-2 Delta Variant during the Covid-19 pandemic has caused, and will continue to cause, conditions dangerous to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Board of Directors of the District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has implemented virtual meeting protocols which comply with the requirements of paragraph (2) of subdivision (e) of section 54953, by providing for public participation through online meeting attendance and the opportunity to provide comment during the Board meeting both verbally or via email.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and Covid-19 has caused, and will continue to cause, an unreasonable risk of harm to the safety of persons within the District that are likely to be beyond the control of the services, personnel, equipment and facilities of the District.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2021.

Section 4. Remote Teleconference Meetings. The General Manager and Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of

this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 11, 2022, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Calaveras Public Utility District this 11th day of January, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
J.W. Dell'Orto, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

Calaveras Public Utility District

Operating and Capital Outlay Budget

Fiscal Year 2021-2022

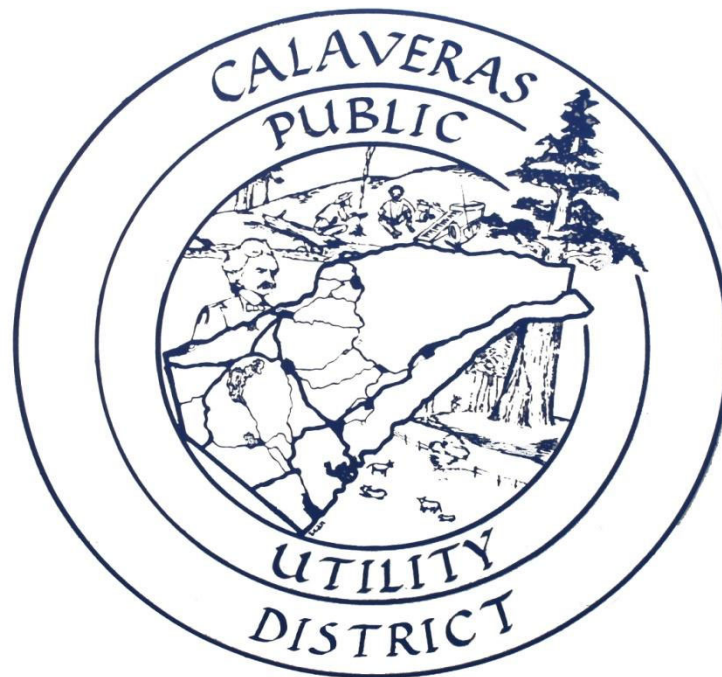


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CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

JANUARY 11, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: FISCAL YEAR 2021-2022 ANNUAL OPERATING BUDGET

For your consideration, I respectfully submit the proposed annual Calaveras Public Utility District (District) Operating Budget for the fiscal year beginning July 1, 2021. This proposed operating budget reflects a collaborative effort between staff, consultants, and the Board. The (FY) 2021-2022 Operating Budget will substantially dip into the District's reserves due to an estimated unforeseen \$3.7 million dollar Capital Improvement Project along with having to fund other Capital Items as was planned in the approved rate structure. The beginning District reserves on July 1st, 2022, is estimated to be at \$1.4 million, which will place many of the District's reserves below the minimum funding amounts as described in the District's Reserve Policy 2150. Included in the budget packet is a 5-year financial outlook, the intent of a 5-year financial outlook is to attain long-term stability and to maintain sufficient debt service coverage required by the outstanding loan covenant. The loan covenant has a covenant ratio of 1.2 which means net revenues must be 1.2x greater than net expenses. The District should consider a rate analysis whenever a large capital expenditure occurs or if the bond/loan covenant ratio is in danger of falling below 1.2 as required by contract. I would like to thank staff for their conscientious efforts in prudent management of District resources to meet the demands of great customer service and responsible facilities maintenance. I want to also thank the Board of Directors for their leadership and continued interest in prudent fiscal management. In summary, the District is impacted by large unforeseen project and staff will continue to maintain financial discipline during FY 2021-22, and this reflects a concerted effort by the Board and staff to maintain our customer rates and charges as low as financially possible.

Respectfully Submitted,

Travis Small

General Manager

Calaveras Public Utility District
Fiscal Year 2021/2022 Operating Budget

Budget Highlights

Fiscal Year 2021/2022

The District's Budget for FY 2021/22 projects total operating revenues of approximately \$2.605 million and total expenditures of approximately \$6.823 million which includes Capital Outlay and Debt Service Payment. The projected expenditures in excess of revenues are approximately \$4.224 million which will be funded from a \$2.0 million loan and \$2.224 million from operating reserves carried over from prior years.

In FY 2021/22 many non-discretionary costs will increase, staff will undertake efforts to find cost reductions as well as attempt to minimize increases which will be reflected in future operating budgets. This fiscal budget has increased expenditures in Salaries, Contract Services, and Engineering due to added positions, increased regulatory requirements, and increased need for engineering services. The major highlights for the FY 2021/22 include the following:

- Revenues for FY 2021/22 is budget at \$2.605 million, which is an increase of \$124,000 (5%) compared to the FY 2020/21 budgeted revenue based on the following assumptions:
 - Revenue rate adjustment Effective July 1st, 2021
 - No Changes in consumption levels.
 - Increase in the number of accounts based on the most recent billing cycle.
- The budget, as recommended, will meet loan covenant requirements as follows:
 - Covenant – 1.26 (1.20 Required)
 - Potential fail to meet Loan Debt Service Ratio in FY 23/24
 - To satisfy loan requirements \$160,000 placed into Wells Fargo Account for Clearwell Project
- Capital Outlay as follows:
 - Clearwell Project
 - Phase 1 Completed Fall 2021 and Phase 2 Started
 - Added a 5% contingency to the current budget for unforeseen project costs
 - Post Clearwell flow meter not currently in plans, must be added
 - Equipment and Vehicles
 - Purchase new HydroVac Trailer – Expected not to exceed \$75k
 - Replace Truck #001 – Truck #001 is a 2002 F350 that is ready to be replaced.
 - Replace with a 16000-25999 GVW Truck that has either a Utility Body or Small 2-yard Dump Bed. Staff strongly suggesting the 2-yard dump bed with a snowplow attachment. During recent storms staff was unable to access some of the District Facilities which we must access due to regulatory requirements.
 - Building Improvements and Business Software Upgrades/Installs
 - Install cubicle work areas for customer service and reconfigure customer service area
 - Install new business server with new Billing Software
 - Install and integrate new meter software that is a preferred partner of CUSI Billing
 - New meter software is fully scalable from direct read to radio read.

Calaveras Public Utility District
Budget Balance Summary Fiscal Year 2021/2022

REVENUE	2021/22
OPERATING INCOME	
WATER SALES	\$ 2,326,132.17
FEES	\$ 36,138.22
OTHER OPERATING INCOME	\$ 5,000.00
OPERATING INCOME SUBTOTAL	\$ 2,367,270.39
NON-OPERATING INCOME	
HYDRO REVENUE	\$ 61,486.79
TAXES (M&O)	\$ 120,000.00
INTEREST (INVESTMENTS)	\$ 18,000.00
CELL TOWER LEASES	\$ 29,000.00
MHSD REVENUE	\$ 10,000.00
GRANT REVENUE	
NON-OPERATING INCOME SUBTOTAL	\$ 238,486.79
OTHER REVENUE	
Balance Offset from Reserves	\$ 4,224,567.04
OTHER REVENUE SUBTOTAL	\$ 4,224,567.04
TOTAL REVENUE	<u><u>\$ 6,830,324.21</u></u>

EXPENSES	2021/22
EMPLOYEE EXPENSES	
SALARIES and WAGES	\$ 766,521.53
BENEFITS and TAXES	\$ 558,840.84
SALARIES and Benefits	\$ 1,325,362.37
OPERATING EXPENSES	
HYDRO EXPENSES	\$ 19,943.99
UTILITIES PUMPING EXPENSE	\$ 154,253.14
MATERIALS and SUPPLIES	\$ 183,457.26
FEES and PERMITS	\$ 64,353.31
INSURANCE	\$ 53,756.57
CONTRACT SERVICES	\$ 101,375.67
SAFETY and EDUCATION	\$ 9,390.43
ENGINEERING EXPENSE	\$ 87,244.09
MAINTENANCE and REPAIR	\$ 43,728.93
MISC. UTILITIES EXPENSE	\$ 26,261.56
TAXES	\$ 997.16
OPERATING EXPENSE SUBTOTAL	\$ 744,762.10
ADMINISTRATION EXPENSES	
MATERIALS and SUPPLIES	\$ 38,065.63
OFFICE UTILITIES	\$ 10,525.35
POSTAGE	\$ 8,751.44
SUBSCRIPTIONS and DUES	\$ 42,545.40

Calaveras Public Utility District
Budget Balance Summary Fiscal Year 2021/2022

DIRECTOR FEES	\$	4,631.84	
ENGINEERING - ADMIN SUPPORT	\$	162,332.95	
LEGAL	\$	97,546.25	
CONTRACT SERVICES	\$	154,999.37	
ADMINISTRATION EXPENSE SUBTOTAL			\$ 519,398.22
DEBT SERVICE PAYMENTS			
CSDA LOAN PAYMENT	\$	132,964.08	
DEBT SERVICE EXPENSE SUBTOTAL			\$ 132,964.08
CAPITAL EXPENSE OUTLAY			
CAPITAL EXPENSE OUTLAY	\$	4,107,837.43	
CAPITAL EXPENSE SUBTOTAL			\$ 4,107,837.43
TOTAL EXPENSES			<u>\$ 6,830,324.21</u>

**Calaveras Public Utility District
Capital Outlay Fiscal Year 2021/2022**

Water Treatment Improvements

Clearwell Project		
Environmental	\$	26,536.12
Design (Eng., Geotech, Survey, SCADA/ELEC)	\$	243,184.54
Phase 1 - Construction	\$	381,853.00
Phase 1 - Construction Management	\$	83,066.52
Phase 2 - Construction	\$	2,018,680.00
Phase 2 - SCADA Integration (TSI Inc)	\$	125,100.00
Phase 2 - Construction Management	\$	502,025.00
Phase 2 - 5% Unforeseen Contingency	\$	132,290.25
Total Water Treatment Improvements	\$	3,512,735.43

Equipment/Vehicles

New Equipment: Hydrovac Trailer	\$	75,000.00	
Replacement Vehicle: Replace Truck 001 with 16000-25999 GVW Truck - Utility or 2 yrd Dump Bed	\$	90,000.00	
Total Equipment/Vehicles			\$ 165,000.00

Software

CUSI - New Billing and Customer Information Software	\$	26,102.00	
Meter Reading			
Software/Devices Needs to be completed when CUSI is integrated	\$	25,000.00	
Total Software			\$ 51,102.00

Building Improvements

Office Furniture	\$	45,000.00	
Business Server	\$	24,000.00	
Board Room Improvements	\$	10,000.00	
Total Office Improvements			\$ 79,000.00

Water Distribution Improvements

Rich Gulch Transmission Main Replacement - Design	\$	50,000.00	
Unforeseen Transmission and Distribution Projects	\$	250,000.00	
Total Water Distribution Improvements			\$ 300,000.00

Water Storage Improvements (Raw Water)

No Projects Planned	\$	-	
Total Water Storage Improvements (Raw Water)			\$ -

HydroPower Improvements

No Projects Planned	\$	-	
Total Hydropower Improvements			<u>\$ -</u>

Total Capital Overlay	\$	<u><u>4,107,837.43</u></u>
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Calaveras Public Utility District
 Fiscal Year 2021/2022 Operating Budget

SUMMARY OF REVENUES AND EXPENDITURES

Budgeted Revenues by Category
Fiscal Year 2021/2022

	REVENUE	2021/22
OPERATING INCOME		
WATER SALES	\$ 2,326,132.17	
FEES	\$ 36,138.22	
OTHER OPERATING INCOME	\$ 5,000.00	
OPERATING INCOME SUBTOTAL		\$ 2,367,270.39
NON-OPERATING INCOME		
HYDRO REVENUE	\$ 61,486.79	
TAXES (M&O)	\$ 120,000.00	
INTEREST (INVESTMENTS)	\$ 18,000.00	
CELL TOWER LEASES	\$ 29,000.00	
MHSD REVENUE	\$ 10,000.00	
GRANT REVENUE		
NON-OPERATING INCOME SUBTOTAL		<u>\$ 238,486.79</u>
TOTAL REVENUE		<u><u>\$ 2,605,757.17</u></u>

Calaveras Public Utility District
Fiscal Year 2021/2022 Operating Budget

SUMMARY OF REVENUES AND EXPENDITURES

(Continued from Page 2)

**Budgeted Expense by Category
Fiscal Year 2021/2022**

EXPENSES	2021/22
EMPLOYEE EXPENSES	
SALARIES and WAGES	\$ 766,521.53
BENEFITS and TAXES	\$ 551,559.24
SALARIES and Benefits	\$ 1,318,080.77
OPERATING EXPENSES	
HYDRO EXPENSES	\$ 19,943.99
UTILITIES PUMPING EXPENSE	\$ 154,253.14
MATERIALS and SUPPLIES	\$ 183,457.26
FEES and PERMITS	\$ 64,353.31
INSURANCE	\$ 53,756.57
CONTRACT SERVICES	\$ 101,375.67
SAFETY and EDUCATION	\$ 9,390.43
ENGINEERING EXPENSE	\$ 87,244.09
MAINTENANCE and REPAIR	\$ 43,728.93
MISC. UTILITIES EXPENSE	\$ 26,261.56
TAXES	\$ 997.16
OPERATING EXPENSE SUBTOTAL	\$ 744,762.10
ADMINISTRATION EXPENSES	
MATERIALS and SUPPLIES	\$ 38,065.63
OFFICE UTILITIES	\$ 10,525.35
POSTAGE	\$ 8,751.44
SUBSCRIPTIONS and DUES	\$ 42,545.40
DIRECTOR FEES	\$ 4,631.84
ENGINEERING - ADMIN SUPPORT	\$ 162,332.95
LEGAL	\$ 97,546.25
CONTRACT SERVICES	\$ 154,999.37
ADMINISTRATION EXPENSE SUBTOTAL	\$ 519,398.22
DEBT SERVICE PAYMENTS	
CSDA LOAN PAYMENT	\$ 132,964.08
DEBT SERVICE EXPENSE SUBTOTAL	\$ 132,964.08
CAPITAL EXPENSE OUTLAY	
CAPITAL EXPENSE OUTLAY	\$ 4,107,837.43
CAPITAL EXPENSE SUBTOTAL	\$ 4,107,837.43
TOTAL EXPENSES	<u>\$ 6,823,042.61</u>

Calaveras Public Utility District

Fiscal Year 2021/2022 Operating Budget

BUDGETED REVENUE ACCOUNT DETAIL

Calaveras Public Utility District PROJECTED REVENUES

Fiscal Year 2021-2022 with Comparative Figures from Fiscal Year 2020-2026 Forward

	Cash Basis UNAUDITED 2020-2021	Cash Basis BUDGET 2021-2022	Cash Basis BUDGET 2022-2023	Cash Basis BUDGET 2023-2024	Cash Basis BUDGET 2024-2025	Cash Basis BUDGET 2025-2026
Operating Revenue/Expenditures						
Operating Income and Tax Revenue						
4110 · Water Sales-Residential	1,833,515.20	1,939,859.08	2,036,852.04	2,138,694.64	2,245,629.37	2,357,910.84
4112 · Water Sales-Commercial	318,208.37	336,664.46	353,497.68	371,172.56	389,731.19	409,217.75
4170 · Water Sales-Agriculture	4,585.42	4,851.37	5,093.94	5,348.64	5,616.07	5,896.88
4180 · Water Sales-Miscellaneous	42,423.94	44,757.26	44,757.26	44,757.26	44,757.26	44,757.26
4200 · Pipeline Hydro Revenue	73,982.38	55,486.79	55,486.79	55,486.79	55,486.79	55,486.79
4210 · Schaad's Hydro Revenue	17,087.85	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
4211 · RRF-Surcharge	2,000.00	0.00				
4230 · Installation Fees	8,225.00	8,225.00	8,225.00	8,225.00	8,225.00	8,225.00
4231 · Turn on Fees	3,185.00	3,185.00	3,185.00	3,185.00	3,185.00	3,185.00
4232 · Connection Fees	24,728.22	24,728.22	24,728.22	24,728.22	24,728.22	24,728.22
4240 · Cellular Site Leases	29,552.50	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00
4800 · Investment Interest	25,303.80	9,000.00	0.00	0.00	0.00	0.00
4923 · Interest from LAIF	18,925.02	9,000.00	0.00	0.00	0.00	0.00
4932 · County Taxes	130,751.56	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
4975 · MHSD Revenue	11,390.56	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
4994 · Grant Revenue	0.00					
4995 · Miscellaneous	23,633.58	0.00	0.00	0.00	0.00	0.00
4996 · Work Done for Others	20,781.14	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Total Income	2,588,279.54	2,605,757.17	2,701,825.92	2,821,598.10	2,947,358.89	3,079,407.73

Calaveras Public Utility District

Fiscal Year 2021/2022 Operating Budget

BUDGETED EXPENSE ACCOUNT DETAIL (1 of 3)

Calaveras Public Utility District PROJECTED PAYROLL EXPENSES

Fiscal Year 2021-2022 with Comparative Figures from Fiscal Year 2020-2026 Forward

	Cash Basis UNAUDITED 2020-2021	Cash Basis BUDGET 2021-2022	Cash Basis BUDGET 2022-2023	Cash Basis BUDGET 2023-2024	Cash Basis BUDGET 2024-2025	Cash Basis BUDGET 2025-2026
Operating Expenditures						
Salaries and Wages	617,564.00	766,521.53	797,182.39	829,069.69	882,232.47	896,721.77
5510 - Meter Wages	10,573.20	10,890.40	11,434.92	12,006.67	12,607.00	13,237.35
5611 - Manager	111,667.61	133,750.00	140,437.50	147,459.38	154,832.34	162,573.96
5612 - Customer Service Rep.	58,751.63	153,278.66	160,942.59	168,989.72	177,439.21	186,311.17
5614 - Admin. Account Assistant	31,316.13	0.00	0.00	0.00	0.00	0.00
5615 - OT - Office	4,586.26	6,000.00	6,300.00	6,615.00	6,945.75	7,293.04
5321 - Water Treatment Wages	69,576.07	72,301.80	75,916.89	79,712.73	83,698.37	87,883.29
5320 - Water System Superintendent	87,769.42	94,029.94	98,731.44	103,668.01	108,851.41	114,293.98
5411 - T & D Spec. Maintenance Labor	201,940.22	252,070.73	264,674.27	277,907.98	291,803.38	306,393.55
5412 - T & D - Overtime Labor	41,434.85	43,000.00	45,150.00	47,407.50	49,777.88	52,266.77
6560 - Payroll Expenses	-51.39	1,200.00	1,260.00	1,323.00	1,389.15	1,458.61
Employee Benefits and Payroll Taxes	425,988.52	558,840.84	586,782.89	616,122.03	646,928.13	679,274.54
5641 - FICA - Employer	49,576.78	64,810.53	68,051.06	71,453.61	75,026.29	78,777.60
5643 - Medical Insurance	168,031.58	177,897.60	186,792.48	196,132.10	205,938.71	216,236.64
5644 - Accrued EET/SUI Tax	2,598.46	2,728.38	2,864.80	3,008.04	3,158.44	3,316.37
5645 - Retirement-PERS (Admin)	125,368.64	183,851.11	193,043.67	202,695.85	212,830.64	223,472.17
5646 - 125 Plan	4,336.40	4,553.22	4,780.88	5,019.93	5,270.92	5,534.47
5647 - OPEB - Retirement	76,076.66	125,000.00	131,250.00	137,612.50	144,703.13	151,938.28

Calaveras Public Utility District

Fiscal Year 2021/2022 Operating Budget

BUDGETED EXPENSE ACCOUNT DETAIL (2 of 3)

Calaveras Public Utility District PROJECTED OPERATING EXPENSES

Fiscal Year 2021-2022 with Comparative Figures from Fiscal Year 2020-2026 Forward

	Cash Basis UNAUDITED 2020-2021	Cash Basis BUDGET 2021-2022	Cash Basis BUDGET 2022-2023	Cash Basis BUDGET 2023-2024	Cash Basis BUDGET 2024-2025	Cash Basis BUDGET 2025-2026
Operating Expenditures						
Hydro Costs						
5200 · Pipeline Hydro Cost	9,938.84	10,237.01	11,260.71	12,386.78	13,625.45	14,988.00
5201 · Schaad's Hydro Cost	9,424.26	9,706.99	10,677.69	11,745.46	12,920.00	14,212.00
Water System Costs						
5230 · Utilities Pumping Power	139,253.14	154,253.14	169,678.45	186,646.30	205,310.93	225,842.02
4000 · Reconciliation Discrepancies	75.00	77.25	0.00	0.00	0.00	0.00
5231 · Pump Station Supplies	6,528.21	6,724.06	7,396.46	8,136.11	8,949.72	9,844.69
5322 · Water Treatment Supplies	56,886.50	58,593.40	61,522.75	64,598.89	67,828.83	71,220.27
5323 · Lab Fees	7,104.00	7,317.12	7,609.80	7,914.20	8,230.76	8,560.00
5421 · T & D Maint. Mat. & Supp.	101,694.89	110,745.74	116,283.02	122,097.17	128,202.03	134,612.14
5422 · T & D Contract Services	86,375.67	101,375.67	104,416.94	107,549.45	110,775.93	114,099.21
5424 · T & D Equip. Repair & Oper.	42,455.27	43,728.93	45,478.09	47,297.21	49,189.10	51,156.66
5426 · T & D Fees & Permits	7,757.92	7,990.66	8,390.19	8,809.70	9,250.19	9,712.69
5427 · T & D Taxes	968.12	997.16	1,047.02	1,099.37	1,154.34	1,212.06
5428 · T & D Insurance	52,190.84	53,756.57	56,444.39	59,266.61	62,229.94	65,341.44
5429 · T & D Safety & Education	9,116.92	9,390.43	9,859.95	10,352.95	10,870.59	11,414.12
5430 · T & D Engineering	84,703.00	87,244.09	91,606.29	96,186.61	100,995.94	106,045.74
5431 · T & D State Dam (DSOD) Fees	54,296.00	55,924.88	58,721.12	61,657.18	64,740.04	67,977.04
5432 · T & D Misc. Maint. Utilities	25,496.66	26,261.56	27,574.64	28,953.37	30,401.04	31,921.09
5434 · T & D Fees	425.02	437.77	459.66	482.64	506.77	532.11
Office and Administrative						
5620 · Materials & Supplies	19,481.19	38,065.63	38,065.63	38,065.63	38,065.63	38,065.63
5621 · Office Utilities	10,218.79	10,525.35	11,051.62	11,604.20	12,184.41	12,793.63
5622 · Postage & Box Rent	8,496.54	8,751.44	9,189.01	9,648.46	10,130.88	10,637.43
5623 · Contract Services	56,999.37	154,999.37	65,000.00	68,250.00	71,662.50	75,245.63
5680 · Director's Fees	2,125.00	4,500.00	8,000.00	8,000.00	8,000.00	8,000.00
5681 · Director's Mileage	128.00	131.84	350.00	400.00	450.00	500.00
5682 · Audit & Legal	97,546.25	97,546.25	100,000.00	100,000.00	100,000.00	100,000.00
5683 · Dues, Subscriptions, Fees	35,480.97	42,545.40	44,672.67	46,906.30	49,251.62	51,714.20
5684 · Engineering-Admin.	162,332.95	162,332.95	80,000.00	84,000.00	88,200.00	92,610.00

Calaveras Public Utility District
 Fiscal Year 2021/2022 Operating Budget

BUDGETED EXPENSE ACCOUNT DETAIL (3 of 3)

Calaveras Public Utility District
BUDGETED DEBT SERVICE and CAPITAL OUTLAY EXPENSES
 Fiscal Year 2021-2022 with Comparative Figures from Fiscal Year 2020-2026 Forward

	Cash Basis UNAUDITED 2020-2021	Cash Basis BUDGET 2021-2022	Cash Basis BUDGET 2022-2023	Cash Basis BUDGET 2023-2024	Cash Basis BUDGET 2024-2025	Cash Basis BUDGET 2025-2026
DEBT SERVICE EXPENDITURES						
2131 - Clearwell Tank Loan Principal		77,001.58	79,311.63	81,690.98	84,141.71	86,665.96
5912 - Clearwell Tank Loan Interest		55,962.50	53,652.45	51,273.10	48,822.37	46,298.12
CAPITAL OUTLAY EXPENDITURES						
1190 - Construction in Progress		4,107,837.43	550,000.00	550,000.00	550,000.00	550,000.00

Calaveras Public Utility District

Fiscal Year 2021/2022 Operating Budget

DEBT SERVICE FUNDING REQUIREMENTS

Calaveras Public Utility District BUDGETED DEBT SERVICE RATIO

Fiscal Year 2021-2022 with Comparative Figures from Fiscal Year 2020-2026 Forward

	Cash Basis UNAUDITED 2020-2021	Cash Basis BUDGET 2021-2022	Cash Basis BUDGET 2022-2023	Cash Basis BUDGET 2023-2024	Cash Basis BUDGET 2024-2025
Total Income	2,588,279.54	2,605,757.17	2,701,825.92	2,821,598.10	2,947,358.89
Total Operating Expenditures	2,131,051.84	2,588,522.70	2,693,103.61	2,829,284.95	2,977,024.50
Net Operating Cash Flow Plus Tax Revenue	457,227.70	16,234.47	8,722.31	-7,686.85	-23,665.60
Principal and Interest on Clearwell Tank Loan		132,964.08	132,964.08	132,964.08	132,964.08
Net Operating Cash Flow Plus Tax Revenue and Less Debt Service	457,227.70	-116,729.61	-124,241.77	-140,650.93	-156,629.68
Total CAPITAL OUTLAY	835,657.79	4,107,837.43	550,000.00	550,000.00	550,000.00
Change in Net Position/Cash	<u>1,621,569.91</u>	<u>-4,224,567.04</u>	<u>-674,241.77</u>	<u>-690,650.93</u>	<u>-706,629.68</u>

	on 06/30/21	on 06/30/22	on 06/30/23	on 06/30/24	on 06/30/25
RESERVE BALANCE AT END OF YEAR	\$ 5,995,986.91	\$ 1,775,419.87	\$ 1,101,178.10	\$ 410,527.17	\$ (296,102.51)
NET INCOME	2,605,757.17	2,701,825.92	2,821,598.10	2,947,358.89	3,073,717.78
NET EXPENSE	6,830,324.21	3,376,067.69	3,512,249.03	3,653,988.58	3,780,646.38
DEBT SERVICE RATIO	0.38	0.80	0.80	0.80	0.81
NET INCOME + BEGINNING RESERVE	8,605,744.08	4,477,245.79	3,922,776.20	3,512,249.03	3,357,886.06
NET EXPENSE	6,830,324.21	3,376,067.69	3,512,249.03	3,512,249.03	3,653,988.58
DEBT SERVICE RATIO with Reserves	1.26	1.33	1.12	1.12	0.92

DEBT SERVICE RATIO MUST BE GREATER THAN 1.20
DEBT SERVICE RATIO CAN BE SATISFIED BY RESERVES
FY 2023/2024 DEBT SERVICE RATIO REQUIREMENT NOT MET

Calaveras Public Utility District
Fiscal Year 2021/2022 Operating Budget

REGIONAL WATER RATE COMPARISON

How We Compare

Comparison of 5/8" Water Meter and 15 CCF Consumption (11,200 Gallons)

1. Calaveras County Water District:

a. Fixed Charge:	\$118.26
b. Tier 1 Charges: 10 @ \$1.15 =	\$ 11.50
c. Tier 2 Charges: 5 @ \$1.20 =	<u>\$ 6.00</u>
d. Total	<u>\$135.76</u>

2. Amador Water Agency:

a. Fixed Charge:	\$ 38.77
b. Tier 1 Charges: 15 @ \$3.94 =	\$ 59.10
c. Debt Service Surcharge:	<u>\$ 25.41</u>
d. Total	<u>\$123.28</u>

3. Tuolumne Utilities District:

a. Fixed Charge:	\$ 64.50
b. Tier 1 Charges: 4 @ \$0.00 =	\$ 0.00
c. Tier 2 Charges: 11 @ \$3.40 =	<u>\$ 37.40</u>
d. Total	<u>\$101.90</u>

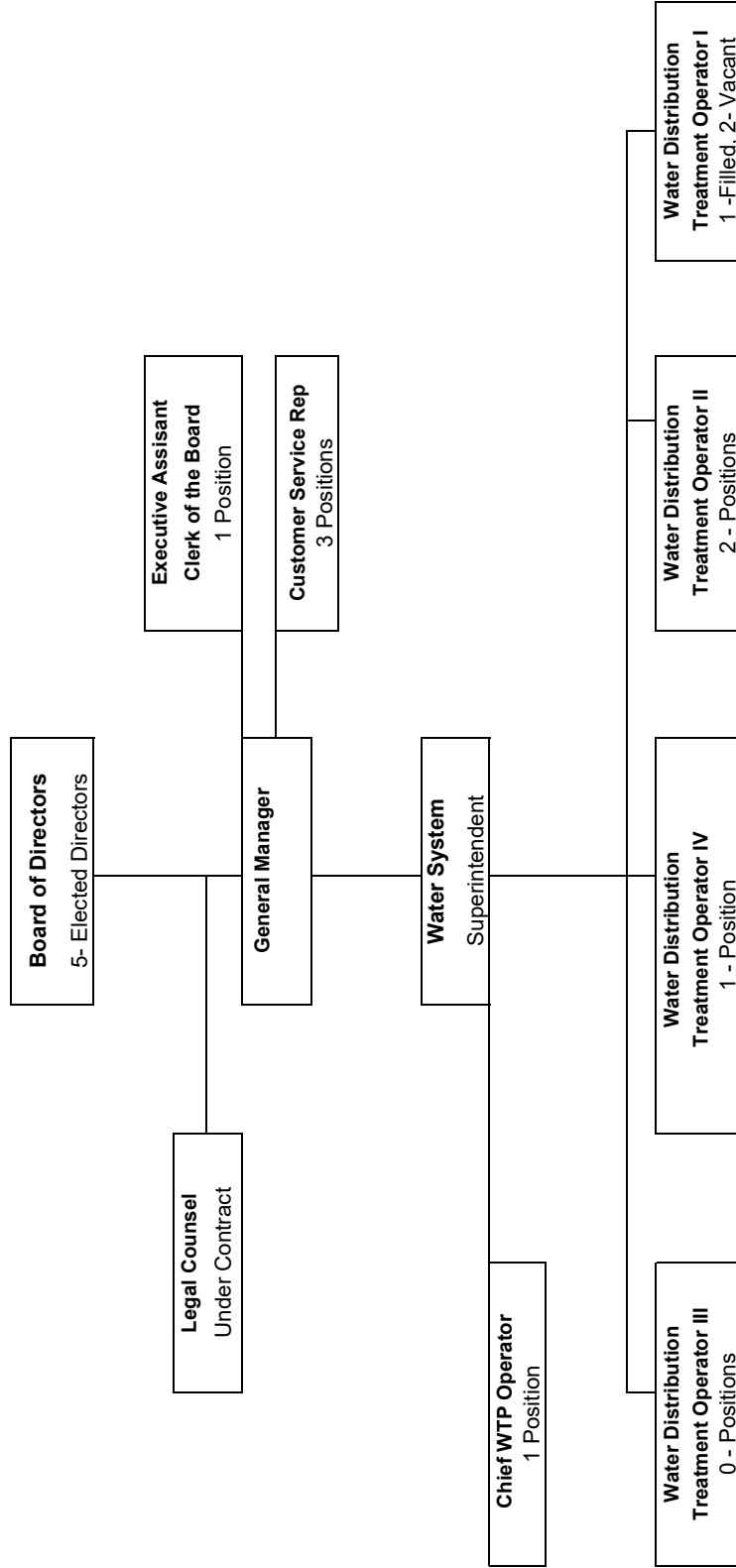
4. El Dorado Irrigation District:

a. Fixed Charge:	\$ 63.43
b. Tier 1 Charges: 15@\$1.8061=	<u>\$ 27.09</u>
c. Total	<u>\$ 90.52</u>

5. Calaveras Public Utility District:

a. Fixed Charge:	\$ 61.57
b. First 5,000 Gallons: 5@\$0.00=	\$ 0.00
c. Tier 1 Charges: 6 @ \$2.47 =	<u>\$ 14.82</u>
d. Total	<u>\$ 76.39</u>

**CALAVERAS PUBLIC UTILITY DISTRICT
ORGANIZATIONAL CHART**



REV 1.2022

**RESOLUTION 2022-2
BUDGET FOR FISCAL YEAR 2021/22**

WHEREAS, the Calaveras Public Utility District Board of Directors has reviewed the Preliminary Budget for Fiscal Year 2021/22 presented at the regular Board meeting on January 11, 2022; and

WHEREAS, The General Manager has prepared a final budget for approval by the Board of Directors; and

NOW, THEREFORE, the Calaveras Public Utility District Board of Directors has reviewed the attached Final Budget for Fiscal Year 2021/22.

PASSED AND ADOPTED by the Calaveras Public Utility District at a Regular Meeting of the Board of Directors on January 11, 2022 by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

President, Board of Directors

ATTEST:

Carissa Bear, Clerk of the Board

I hereby certify the foregoing resolution is a true and accuracy copy of the Resolution passed by the Board of Directors of the Calaveras Public Utility District.

Carissa Bear, Executive Assistant

Date

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

JANUARY 11, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: BOARD VACANCY

0 Applications for the board vacancy have been received as of January 6, 2022. Notices were issued in the Newspaper, Town Hall (S.A. and M.H.), Website, and in Billing.

Respectfully Submitted,

Travis Small

General Manager

Monthly Maintenance Report December 2021

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 18,985,233	Complete
	Sold Water = 14,659,320 gallons	Complete
	Below Spill = 10'	
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped =47 Acre ft (15,216,960 Gallons)	ongoing
	1' over Spill (Running)	ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads metered customer 130,330 Gallons	Ongoing
	All Units are on	Ongoing
	4" over Spill	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
	Turbine 10" Cla-val Rebuild	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	Leak why 49 (pumpCo) Service Line	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Leak at Corral Flat Rd. Meter box ran over	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
	Pressure Transducer Replacement in Tank	Complete
Red Hawk Res.	Maintenance	Ongoing
Safety/Training	Routine Safety/pre-const. Talks	Ongoing
Spray Program		Ongoing
Vehicle Maintenance	Tires 008	Complete
Other	242 USA tags completed	Complete
	37 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 1 Odor/ 1 Pressure	Complete
	Total Pending service inquiries =2	Ongoing
	Water Curtailment Updates (4 lifted)	Ongoing

		2021				2022							
		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug
1													
2													
3													
4													
5				1.00									
6													
7					0.25								
8		0.30											
9			0.80										
10													
11													
12													
13													
14													
15					5.00								
16													
17													
18													
19													
20		0.45											
21					1.50								
22													
23					2.90								
24					0.75								
25		7.05											
26													
27													
28					3.00								
29					0.30								
30													
31													
													YTD Total
Per Month		7.80	1.80	13.70									23.30

INSTRUCTIONS: Enter the rain total on the day you check rain guage.

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

JANUARY 11, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: ENGINEERING REPORT

The Clearwell project is currently delayed due to weather.

WGA completed the Emergency Response Plan and CPUD Staff certified the report on the EPA's self-service portal.

Respectfully Submitted,

Travis Small

General Manager

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

JANUARY 11, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: GENERAL MANAGER'S REPORT

Since the last board meeting, we have accomplished the following:

- Been placed into consideration for Drought Funding for the Recycling of Backwash Water at the Jeff Davis Treatment Plant
- Completed a Budget Packet for Fiscal Year 2021/2022 that was presented to the finance committee
- Updating the COVID-19 Response Plan to comply with new State and OSHA guidelines and requirements

Respectfully Submitted,

Travis Small

General Manager