

**CALAVERAS PUBLIC UTILITY DISTRICT  
506 W. St. Charles, Street San Andreas, CA 95249**

**BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM  
May 10, 2022**

President J.W. Dell 'Orto  
President of the Board

Director Richard Blood  
Director Jack Tressler

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. Due to space limitations in the Board meeting room and in light of the continuing pandemic, we encourage the public to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**  
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHIQRIBzQUUNtZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

*Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be*

**AGENDA**

**1. CALL THE MEETING TO ORDER**

**2. ROLL CALL OF DIRECTORS**

- President J.W. Dell 'Orto
- Director Richard Blood
- Director Brady McCartney
- Director Jack Tressler

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT (Limit: 3 min/person)**

*At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to*

*place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.*

5. **RESOLUTION NO. 2022-9: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD MAY 10, 2022 to JUNE 10, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

Action Requested: Roll Call Vote

Approval of Resolution No. 2022-9 Declaring and Re-ratifying the State of Emergency and Authorizing Remote Teleconference Meetings of the Board of Directors Due to the Covid-19 Emergency.

6. **CONSENT ITEMS**

*Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.*

- a. Minutes of Regular Board meeting of April 19, 2022
- b. Claim Summary

Action: Roll call Vote

Consider motion to approve consent items for items a-b.

**ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

*Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.*

7. **CLEAR WELL TANK PROJECT STATUS UPDATE**

Action Requested: Discussion

WGA to present slide show of Clearwell Project.

8. **LETTER OF SUPPORT FOR WATER SERVICE, EXTENSION OF WATER MAIN, AND ANNEXATION TO DISTRICT FOR 5369 PALOMA RD.**

Action Requested: Roll Call Vote

Consideration of request for the District to submit a letter of support to LAFCO for the annexation of 5369 Paloma Rd. to the District.

9. **ACWA/JPIA RATE STABILIZATION FUND REFUND**

Action Requested: Discussion

Calaveras Public Utility District received a refund of \$13,453.70.

**10. RESOLUTION NO. 2022-10: A RESOLUTION ADOPTING DISTRICT BOUNDARY MAP**

Action Requested: Roll Call Vote

Consideration of approval of Resolution No. 2022-10 Adopting the Current District Boundary Map to be sent to the Calaveras County Registrar of Voters.

**11. CALAVERAS LAFCO BUDGET AND RECRUITMENT FOR SPECIAL DISTRICT ALTERNATE BOARD MEMBER**

Action Requested: Discussion and Appointment

Review LAFCO budget and discuss possible appointment of alternate Board member for LAFCO.

**12. BUDGET WORKSHOP FOR FISCAL YEAR 2022/23.**

Action Requested: Roll Call Vote

Review and approve new GL code structure.

**13. CALAVERAS PUBLIC POWER AGENCY RATE INCREASE**

Action Requested: Discussion

Review and discuss.

**14. REQUEST FOR PROPOSALS FOR PROPOSITION 218 RATE STUDY CONSULTANT SERVICES**

Action Requested: Roll Call Vote

Review and approve the draft RFP for water rate study as recommended by staff.

**15. REPORTS**

*The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.*

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. General Manager's Report
- d. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**16. CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

*CPUD designated representatives: Travis Small, General Manager and Adam Brown, General Counsel*

*Employee organization: SEIU Local 1021*

**17. ADJOURNMENT**

If there is no other Board business the President will adjourn to its next regular meeting scheduled for June 14, 2022, at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

**RESOLUTION NO. 2022-9**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RERATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD MAY 10, 2022 TO JUNE 10, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

WHEREAS, the Calaveras Public Utility District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-10 on September 27, 2021, finding that the requisite conditions exist for the District’s Board of Directors to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors reconsidered the circumstances of the state of emergency that exists in the District and adopted Resolution No. 2022-5 reaffirming the continued state of

emergency in the District and reauthorizing remote meetings of Board of Directors meetings through June 10, 2022; and

WHEREAS, emergency conditions persist in the District, specifically, the State of Emergency declared by the Governor on March 4, 2020 due to the Covid-19 pandemic; and

WHEREAS, guidance from the State of California, which has been followed by the Calaveras County Department of Public Health, recommends or mandates social distancing and face coverings in certain settings to prevent the spread of Covid-19; and

WHEREAS, the Board of Directors does hereby find that that the rise in SARS-CoV-2 Delta Variant during the Covid-19 pandemic has caused, and will continue to cause, conditions dangerous to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Board of Directors of the District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has implemented virtual meeting protocols which comply with the requirements of paragraph (2) of subdivision (e) of section 54953, by providing for public participation through online meeting attendance and the opportunity to provide comment during the Board meeting both verbally or via email.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and Covid-19 has caused, and will continue to cause, an unreasonable risk of harm to the safety of persons within the District that are likely to be beyond the control of the services, personnel, equipment and facilities of the District.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of

this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) April 8, 2022, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Calaveras Public Utility District this 10th day of May, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: \_\_\_\_\_  
J.W. Dell'Orto, President of the Board of Directors

Attest: \_\_\_\_\_  
Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

April 19, 2022

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto  
Richard Blood  
Brady McCartney

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Travis Small, General Manager  
Adam Brown, District Legal Counsel  
Carissa Bear, Clerk of the Board  
Mathew Roberts, Water System Superintendent

OTHERS PRESENT: None

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:08 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, and McCartney were present in the Board room.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. RESOLUTION NO. 2022-7: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD APRIL 19, 2022 TO MAY 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.  
A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution No. 2022-6. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.
6. CONSENT ITEMS
  - a. Minutes of Regular Board meeting of March 8, 2022
  - b. Claim Summary

Director Blood inquired if the District will be continuing with Diamond Maps. Travis Small, General Manager, informed him that the District is currently reviewing the Diamond Maps



workorder system and if it works for the District, we will stay with Diamond Maps. President Dell'Orto asked if the final check for Phase I of the Clearwell tank project has been issued. Mr. Small reported that there's a 5% retention that still needs to be paid once the contractor finishes the pending items. Director Blood noticed one of the employee's overtime hours was on the expense detail and wondered if that was how the District would be reporting it going forward. Mr. Small informed the Board that there was a payroll issue that prevented the employee from being paid his overtime through the payroll system. It has been corrected, but he let the Board know that the District is not happy with the current payroll company and will be looking into other options. A motion was made by Director Blood, seconded by Director McCartney, to approve items 6. a-b. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

7. RESOLUTION 2022-8: A RESOLUTION CALLING GENERAL DISTRICT ELECTION  
Carissa Bear, Executive Assistant/Clerk of the Board, informed the Board that Directors Blood, McCartney and the vacant position are up for reelection in the upcoming general election. She informed the Board members who are up for reelection on what steps will need to be taken if they would like to run. President Dell'Orto questioned the reason for needing a resolution. Adam Brown, District Legal Counsel, explained that this would consolidate the District election with the general election in November, which is much less expensive and more efficient than the District conducting its own election. A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution 2022-8. A roll call vote was taken. Directors Dell'Orto, Blood and McCartney voted yes; none opposed. Motion carried 3-0.

8. CONSIDERATION OF PROPOSAL FROM WESTERN HYDROLOGICS TO INSTALL AND MAINTAIN SOUTH FORK PUMP STATION GAGING EQUIPMENT.  
General Manager Small informed the Board that a site inspection was performed at the South Fork Pump Station to review what it would take to get the District back in compliance. Director Blood asked for clarification as to why there are two proposals. Mr. Small informed them that one proposal is for the installation of the gaging equipment and the second is for maintenance, monitoring and reporting. Mr. Small and the Board further discussed. A motion was made by Director McCartney, seconded by Director Blood, to approve the proposal from Western Hydrologics to Install South Fork Pump Station Gaging Equipment, at a cost not to exceed \$16,255, and to approve the proposal from Western Hydrologics to maintain the South Fork Pump Station Gaging Equipment, at a cost not to exceed \$13,260. A roll call vote was taken. Directors Dell'Orto, Blood, and McCartney voted yes; none opposed. Motion carried 3-0.

9. REQUEST FOR PROPOSALS FOR PROPOSITION 218 RATE STUDY CONSULTANT SERVICES

Mr. Small informed the Board that it is time to start gearing up for another Proposition 218 Rate Study. On July 1, 2022, the District will be entering the 4<sup>th</sup> year out the 5-year approved rate schedule. Mr. Small would like to start the process early as a few unforeseen expenses came up since the last Prop 218 Rate Study. He asked for comments from the Board and let them know that he is looking for feedback on the timeline. Director McCartney observed that Prop 218 Rate Studies help the District in priority for applying for grants. President Dell'Orto expressed his worry that the impact of new meters and a rate increase being so close together may cause a large increase in customer bills, which will have some customers feeling as if they're getting hit twice. Director Blood reviewed the RFP and thinks it looked fine. He did inquire as to who would be setting the schedule. Mr. Small clarified that the consultant would handle all of that

since it will be their expertise. Mr. Small will be looking for one firm that can handle the entire Rate Study process, including public engagement. He informed the Board that he will bring back the final RFP to the May Board meeting for Board consideration.

#### 10. CONSIDERATION FOR APPROVAL OF NEW OFFICE FURNITURE

President Dell'Orto inquired if the proposals were within the approved budget. Mr. Small confirmed that they were within budget. The Board and staff discussed details of the proposals. A motion was made by Director McCartney, seconded by Director Blood, to approve the proposal from Absolute Solutions at \$37,564.68. A roll call vote was taken. Directors Dell'Orto, Blood and McCartney voted yes; none opposed. Motion carried 3-0.

#### 11. CONSIDERATION FOR APPROVAL OF OFFICE FLOORING

Mr. Small informed the Board that the flooring for the entire office will be replaced. The carpet will consist of square panels opposed to a solid sheet, so if in the future there is damage or a tear to the carpet, only the affected panel or panels will be replaced instead of the whole carpet. The Directors inquired about the timeline. Mr. Small was unsure of the supply availability and when the installation would take place. A motion was made by Director McCartney, seconded by Director Blood, to approve the proposal from Pinnell's Carpet One at \$18,465.58. A roll call vote was taken. Directors Dell'Orto, Blood and McCartney voted yes; none opposed. Motion carried 3-0.

#### 12. 3RD QUARTER BUDGET REVIEW

Mr. Small gave a review of the 3<sup>rd</sup> quarter budget. The District has spent less money than projected so far, but that may all change as the District just received the dam fees invoice for all District dams, which is significant. Director Blood inquired as to how the dam fees are calculated. Mr. Small informed him that it is done through a formula. The invoice received will be for all of the District's dams. The Board and staff had more discussion regarding the budget review. Overall, the Board was pleased with the numbers.

#### 13. REPORTS

##### a. Legal Counsel's Report

No Report.

##### b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, discussed the Monthly Maintenance Report. He started by showing the Board photos from the past month which included photos of the Clearwell Tank Project, line repairs, and a new service connection install. He reported that Jeff Davis Reservoir is still currently full, but it did go down about a foot. Currently, South Fork Pump Station is off. All in-house annual filter maintenance has been completed. Mr. Roberts went over the filter maintenance procedure with the Board and answered questions. He also informed the Board that the gopher abatement has been complete at Schaads Reservoir which is a Division Safety of Dams (DSOD) requirement.

##### c. District Engineer Report/Clearwell Project Update

Due to the large agenda, Mr. Small reported on behalf of WGA. WGA provided a memo for Mr. Small to present as well as a timelapse of the Clearwell Tank Project.

##### d. General Manager's Report

Mr. Small presented his report. He informed the Board that he would like to schedule a Finance Committee meeting sometime in May. He has been working with the CPA on cleaning up the current GL structure. During the last month he has attended meetings for the Mokelumne River Stakeholders as well as the Safer Program meetings.

- e. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

Mr. McCartney discussed a phone call he received from a family member in Mokelumne Hill regarding an issue with his water pressure. Mr. Small and Mr. Roberts advised Director McCartney that they are working on a solution, but it requires a line replacement. The District has been in contact with the customer.

\* The Board went into closed session at 5:47 pm

#### 14. CLOSED SESSION PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

The Board went into closed session to conduct a performance review of the General Manager. No action was taken.

#### 15. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 6:52 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

**CALAVERAS PUBLIC UTILITY DISTRICT**

**CLAIM SUMMARY # 763**

**DATE: April 2022**

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$218,223.97
Payroll Submitted	\$ 45,565.04
P/R Tax Deposits	\$ 19,886.44
<b>Sub-total</b>	<b>\$ 283,675.45</b>

Net Additions	
Net Deductions	
Claim Summary Approved for	<b>\$ 283,675.45</b>



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Clerk of the Board, Calaveras Public Utility District

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
<b>ACWA-Health</b>						
	Check	04/18/2022	23711	Dental/Vision/Life May 2022	5643 · Medical Insurance	1,367.26
Total ACWA-Health						<u>1,367.26</u>
<b>ACWA/JPIA-WC</b>						
	Check	04/18/2022	23710	W/C Program Quarter - 3	5428 · T & D Insurance	4,441.25
Total ACWA/JPIA-WC						<u>4,441.25</u>
<b>Alpha Analytical Labs, Inc.</b>						
	Check	04/01/2022	23704	Lab testing March 2022	5323 · Lab Fees	320.00
Total Alpha Analytical Labs, Inc.						<u>320.00</u>
<b>American Fidelity Assurance</b>						
	Check	04/01/2022	23689	Invoice #D436594 - March 1 -March 31	5646 · 125 Plan	213.60
Total American Fidelity Assurance						<u>213.60</u>
<b>AT &amp; T</b>						
	Check	04/01/2022	23706	San Andreas Tank	5432 · T & D Misc. Maint. Utilities	200.94
	Check	04/01/2022	23706	Hydro #3 Garamendi	5432 · T & D Misc. Maint. Utilities	434.28
	Check	04/18/2022	23712	Acct 234 351-0095 839 7	5432 · T & D Misc. Maint. Utilities	111.70
Total AT & T						<u>746.92</u>
<b>AT &amp; T</b>						
	Check	04/01/2022	23690	Hydro #3 Garamendi	5432 · T & D Misc. Maint. Utilities	63.77
	Check	04/28/2022	23748	Hydro #3 Garamendi	5432 · T & D Misc. Maint. Utilities	64.05
Total AT & T						<u>127.82</u>
<b>AT&amp;T</b>						
	Check	04/28/2022	23747	Phone & Internet @ Shop	5432 · T & D Misc. Maint. Utilities	79.30
Total AT&T						<u>79.30</u>
<b>Blood, Richard</b>						
	Check	04/18/2022	23715	CPUD Regular meeting 4/19/2022	5680 · Director's Fees	100.00
Total Blood, Richard						<u>100.00</u>
<b>Brady McCartney</b>						
	Check	04/18/2022	23713	CPUD Regular meeting 4/19/2022	5680 · Director's Fees	100.00
Total Brady McCartney						<u>100.00</u>
<b>Cal-Waste</b>						
	Check	04/18/2022	23719	Office	5623 · Contract Services	151.13
	Check	04/18/2022	23719	Shop	5422 · T & D Contract Services	360.24

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
Total Cal-Waste						511.37
<b>Cal PERS</b>						
	Bill	04/08/2022		Unfunded Accrued Liability Classic	5645 · Retirement-PERS (Admin)	8,539.17
	Bill	04/08/2022		Unfunded Accrued Liability PEPRA	5645 · Retirement-PERS (Admin)	62.25
	Bill	04/13/2022		Classic PP 04/01/2022 - 04/15/2022	5645 · Retirement-PERS (Admin)	4,040.88
	Bill	04/13/2022		PEPRA PP 04/01/2022 - 04/15/2022	5645 · Retirement-PERS (Admin)	1,709.64
	Bill	04/13/2022		Admin Fee	5645 · Retirement-PERS (Admin)	200.00
	Bill	04/27/2022		May - Health	5643 · Medical Insurance	<u>26,392.77</u>
Total Cal PERS						40,944.71
<b>Calaveras Auto Supply</b>						
	Check	04/18/2022	23717	Vac Trailer/Backhoe/Dump Truck parts & supplie	5424 · T & D Equip. Repair & Oper.	487.46
	Check	04/18/2022	23717	Shop Supplies	5421 · T & D Maint. Mat. & Supp.	<u>74.16</u>
Total Calaveras Auto Supply						561.62
<b>Calaveras Public Power Agency</b>						
	Check	04/18/2022	23718	CPUD Warehouse	5432 · T & D Misc. Maint. Utilities	73.39
	Check	04/18/2022	23718	Glencoe Booster Pump	5432 · T & D Misc. Maint. Utilities	145.30
	Check	04/18/2022	23718	CPUD Office	5621 · Office Utilities	134.32
	Check	04/18/2022	23718	Jeff Davis WTP	5432 · T & D Misc. Maint. Utilities	626.80
	Check	04/18/2022	23718	Licking Fork Pumping Station	5230 · Utilitites Pumping Power	<u>8,239.00</u>
Total Calaveras Public Power Agency						9,218.81
<b>Carbon Copy Inc.</b>						
	Check	04/28/2022	23749	Invoice #606954	5623 · Contract Services	12.50
	Check	04/28/2022	23749	Invoice #607286	5623 · Contract Services	<u>62.36</u>
Total Carbon Copy Inc.						74.86
<b>Care Free Lawns</b>						
	Check	04/18/2022	23720	March 2022	5623 · Contract Services	<u>150.00</u>
Total Care Free Lawns						150.00
<b>Cole Tiscornia Construction</b>						
	Check	04/01/2022	23691	Inv #1041 2/16 Paloma 6" feed line repair and P	5422 · T & D Contract Services	5,346.00
	Check	04/01/2022	23691	Inv #1042 1/26 Hydrant replacement Italian Vist	5422 · T & D Contract Services	<u>3,840.00</u>
Total Cole Tiscornia Construction						9,186.00
<b>Comcast</b>						
	Check	04/18/2022	23723	Acct #8155 60 064 0436179	5621 · Office Utilities	<u>289.91</u>

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
Total Comcast						289.91
<b>Comcast Business (VE)</b>						
	Check	04/18/2022	23724	Inv #144080698 VoiceEdge	5621 · Office Utilities	317.51
Total Comcast Business (VE)						317.51
<b>Condor Earth Technologies, Inc.</b>						
	Check	04/28/2022	23750	Redhawk	5422 · T & D Contract Services	2,700.25
Total Condor Earth Technologies, Inc.						2,700.25
<b>CUSI</b>						
	Check	04/01/2022	23692	Inv #U31039 - Add License for 2 additional user	5623 · Contract Services	1,000.00
Total CUSI						1,000.00
<b>Datco Billing</b>						
	Check	04/18/2022	23721	Invoice # 168667	5422 · T & D Contract Services	51.00
Total Datco Billing						51.00
<b>De Lage Landen Financial Services Inc.</b>						
	Check	04/18/2022	23725	Inv #75965698 Kyocera	5623 · Contract Services	83.66
Total De Lage Landen Financial Services Inc.						83.66
<b>Dell'Orto, J.W.</b>						
	Check	04/18/2022	23714	CPUD Regular meeting 4/19/2022	5680 · Director's Fees	100.00
Total Dell'Orto, J.W.						100.00
<b>Department of Water Resources</b>						
	Check	04/18/2022	23726	Dam Fee 2022/2023	5431 · T & D State Dam (DSOD) Fees	67,152.00
Total Department of Water Resources						67,152.00
<b>Diesel Master, Inc.</b>						
	Check	04/18/2022	23727	Dump Truck Service	5424 · T & D Equip. Repair & Oper.	1,216.95
Total Diesel Master, Inc.						1,216.95
<b>Fischer, Merle</b>						
	Check	04/18/2022	23722	PERS Reimb. April	5647 · OPEB - Retirement	765.23
Total Fischer, Merle						765.23
<b>Garrett's Cross Connection Control</b>						
	Check	04/18/2022	23728	Backflow Tests	5422 · T & D Contract Services	445.00
	Check	04/18/2022	23728	Backflow Tests	5422 · T & D Contract Services	420.00
Total Garrett's Cross Connection Control						865.00
<b>GEI Consultants, Inc.</b>						

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
	Check	04/18/2022	23729	Chief Dam Safety Engineer Services	5623 · Contract Services	460.50
Total GEI Consultants, Inc.						460.50
<b>Grainger</b>						
	Check	04/01/2022	23693	Insulated extension Lance	5421 · T & D Maint. Mat. & Supp.	43.21
	Check	04/18/2022	23730	Red Pass Plus Annual Membership Fee	5683 · Dues, Subscriptions, Fees	138.35
	Check	04/18/2022	23730	Inv #9257228107 Steel Socket	5421 · T & D Maint. Mat. & Supp.	25.42
	Check	04/18/2022	23730	Inv# 9269392776 4x4 Male Adapter Vac Truck	5424 · T & D Equip. Repair & Oper.	15.17
	Check	04/18/2022	23730	Inv# 9266176578 Cam and Groove Adapter - Tri	5421 · T & D Maint. Mat. & Supp.	32.60
	Check	04/28/2022	23751	Inv #9272671919	5421 · T & D Maint. Mat. & Supp.	309.20
	Check	04/28/2022	23751	Inv #9280184806	5424 · T & D Equip. Repair & Oper.	30.03
	Check	04/28/2022	23751	Inv #9273163049	5421 · T & D Maint. Mat. & Supp.	15.36
	Check	04/28/2022	23751	Inv #9278668232	5421 · T & D Maint. Mat. & Supp.	4.57
	Check	04/28/2022	23751	Inv #9278683207	5421 · T & D Maint. Mat. & Supp.	153.58
Total Grainger						767.49
<b>Hill Rivkins Brown &amp; Associates</b>						
	Check	04/18/2022	23731	Legal March 2022	5682 · Audit & Legal	2,684.50
Total Hill Rivkins Brown & Associates						2,684.50
<b>Hobgood's Cleaning Service</b>						
	Check	04/28/2022	23752	April Janitorial Services	5623 · Contract Services	160.00
Total Hobgood's Cleaning Service						160.00
<b>Hunt &amp; Sons Inc.</b>						
	Check	04/01/2022	23694	Inv #341358 - CHV 1000 THF + State Oil Recyc	5424 · T & D Equip. Repair & Oper.	229.94
	Check	04/18/2022	23732	District Vehicle Fuel	5424 · T & D Equip. Repair & Oper.	1,676.33
	Check	04/28/2022	23753	District Vehicle Fuel	5424 · T & D Equip. Repair & Oper.	1,339.83
	Check	04/28/2022	23753	Chv Delo Grease	5424 · T & D Equip. Repair & Oper.	47.72
Total Hunt & Sons Inc.						3,293.82
<b>Lehigh Hanson</b>						
	Check	04/18/2022	23733	Inv #2338703	5421 · T & D Maint. Mat. & Supp.	65.91
	Check	04/18/2022	23733	Inv #2346609	5421 · T & D Maint. Mat. & Supp.	1,173.12
	Check	04/18/2022	23733	Inv #2348332	5421 · T & D Maint. Mat. & Supp.	153.76
Total Lehigh Hanson						1,392.79
<b>Matrix Trust Company</b>						
	Check	04/01/2022	23695	Payroll Date 3/15/2022	2317 · 457 Plan	898.58



# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
	Check	04/18/2022	23734	Payroll Date 4/15/2022	2317 · 457 Plan	871.08
Total Matrix Trust Company						1,769.66
<b>McMaster-Carr</b>						
	Check	04/04/2022	23708	Inv #0322-JMOE WTP	5322 · Water Treatment Supplies	51.28
	Check	04/04/2022	23708	Inv #030922-WR-WTP	5322 · Water Treatment Supplies	59.81
	Check	04/04/2022	23708	Inv #0214JMOE	5421 · T & D Maint. Mat. & Supp.	117.47
	Check	04/28/2022	23754	Inv #76310236	5322 · Water Treatment Supplies	195.49
Total McMaster-Carr						424.05
<b>Motherlode Answering Service</b>						
	Check	04/18/2022	23735	Answering Services	5623 · Contract Services	267.00
Total Motherlode Answering Service						267.00
<b>NTU Technologies, Inc.</b>						
	Check	04/28/2022	23755	Inv #11922	5322 · Water Treatment Supplies	9,902.47
Total NTU Technologies, Inc.						9,902.47
<b>Pace Supply</b>						
	Check	04/01/2022	23696	Inv# 057517002	5421 · T & D Maint. Mat. & Supp.	3,635.17
	Check	04/01/2022	23696	Inv #057517002-1	5421 · T & D Maint. Mat. & Supp.	261.14
	Check	04/01/2022	23696	Inv #057517002-2	5421 · T & D Maint. Mat. & Supp.	1,238.79
	Check	04/01/2022	23696	Inv #05751002-3	5421 · T & D Maint. Mat. & Supp.	242.63
	Check	04/01/2022	23696	Inv #057517002-4	5421 · T & D Maint. Mat. & Supp.	351.76
	Check	04/01/2022	23696	Inv #057477401-2	5421 · T & D Maint. Mat. & Supp.	524.02
	Check	04/01/2022	23696	Inv #057081133-8	5421 · T & D Maint. Mat. & Supp.	3,869.46
	Check	04/18/2022	23736	Inv #057517002-5	5424 · T & D Equip. Repair & Oper.	438.12
	Check	04/18/2022	23736	Inv #057613881	5421 · T & D Maint. Mat. & Supp.	1,808.99
	Check	04/28/2022	23756	Inv # 057604883	5424 · T & D Equip. Repair & Oper.	868.17
	Check	04/28/2022	23756	Inv #057613881-1	5424 · T & D Equip. Repair & Oper.	1,324.23
	Check	04/28/2022	23756	Inv #057654293	5424 · T & D Equip. Repair & Oper.	2,199.71
Total Pace Supply						16,762.19
<b>PG&amp;E - ENERGY STATEMENT</b>						
	Check	04/01/2022	23697	Prindle Rd	5432 · T & D Misc. Maint. Utilities	9.87
	Check	04/01/2022	23697	Schaad's	5201 · Schaads Hydro Cost	71.89
	Check	04/01/2022	23705	Office	5621 · Office Utilities	116.48
	Check	04/01/2022	23705	Golden Hills	5432 · T & D Misc. Maint. Utilities	9.79

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
	Check	04/01/2022	23705	439 Gold Strike Warehouse Light	5432 · T & D Misc. Maint. Utilities	9.91
	Check	04/01/2022	23705	Gold Strike Warehouse Light	5432 · T & D Misc. Maint. Utilities	9.91
	Check	04/18/2022	23738	Acct #0158008641-9 Hwy 26 & Ponderosa Way	5200 · Pipeline Hydro Cost	173.07
	Check	04/18/2022	23738	Acct #4456168520-5 2600 Andreas Vista	5432 · T & D Misc. Maint. Utilities	14.39
	Check	04/18/2022	23738	Acct #0116341977-1 Hwy 26 3 Mi E/Moke Hill	5200 · Pipeline Hydro Cost	85.55
	Check	04/18/2022	23738	Acct #0199675305-7 Hwy 49 Chili Gulch	5200 · Pipeline Hydro Cost	206.74
Total PG&E - ENERGY STATEMENT						707.60
<b>PGE-NON ENERGY INVOICES</b>						
	Check	04/18/2022	23737	Hydro #1	5200 · Pipeline Hydro Cost	7.75
	Check	04/18/2022	23737	Hydro #2	5200 · Pipeline Hydro Cost	7.75
	Check	04/18/2022	23737	Hydro #3	5200 · Pipeline Hydro Cost	7.75
	Check	04/18/2022	23737	Schaad's	5201 · Schaads Hydro Cost	197.86
Total PGE-NON ENERGY INVOICES						221.11
<b>Postmaster</b>						
	Check	04/26/2022	23746	Postage	5622 · Postage & Box Rent	800.00
Total Postmaster						800.00
<b>Progressive Print Solutions</b>						
	Check	04/01/2022	23698	Envelopes	5620 · Materials & Supplies	117.22
Total Progressive Print Solutions						117.22
<b>Safe T Lite</b>						
	Check	04/18/2022	23739	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	1,185.55
Total Safe T Lite						1,185.55
<b>San Andreas Sanitary District</b>						
	Check	04/01/2022	23700	Shop	5432 · T & D Misc. Maint. Utilities	97.04
	Check	04/01/2022	23700	Office	5621 · Office Utilities	97.04
Total San Andreas Sanitary District						194.08
<b>SEIU Local 1021</b>						
	Check	04/01/2022	2369	Pay Period Ending 3/31/2022	2322 · SEIU Union Dues	424.48
	Check	04/18/2022	23740	Pay Period Ending 4/15/2022	2322 · SEIU Union Dues	424.48
Total SEIU Local 1021						848.96
<b>Sender's Market Inc.</b>						
	Check	04/18/2022	23741	Paint Supplies for Shop	5421 · T & D Maint. Mat. & Supp.	36.07
	Check	04/18/2022	23741	Tools for Vac Trailer	5424 · T & D Equip. Repair & Oper.	201.25

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
	Check	04/18/2022	23741	Supplies for Shop	5421 · T & D Maint. Mat. & Supp.	93.85
Total Sender's Market Inc.						331.17
<b>Treat's General Store</b>						
	Check	04/01/2022	23701	Shop Supplies	5421 · T & D Maint. Mat. & Supp.	569.79
	Check	04/01/2022	23701	Office Supplies	5620 · Materials & Supplies	65.07
Total Treat's General Store						634.86
<b>Tressler, Jack</b>						
	Check	04/18/2022	23716	CPUD Regular meeting 4/19/2022	5680 · Director's Fees	100.00
Total Tressler, Jack						100.00
<b>USA Blue Book</b>						
	Check	04/18/2022	23742	Inv #9439962 Hach pH Buffer	5421 · T & D Maint. Mat. & Supp.	33.16
Total USA Blue Book						33.16
<b>Verizon Wireless</b>						
	Check	04/01/2022	23702	Employee cell phones	5432 · T & D Misc. Maint. Utilities	979.68
	Check	04/28/2022	23757	Employee Cell Phones	5432 · T & D Misc. Maint. Utilities	890.24
Total Verizon Wireless						1,869.92
<b>Volcano Telephone</b>						
	Check	04/01/2022	23703	209-293-4667 13900 Hwy 26	5200 · Pipeline Hydro Cost	52.14
	Check	04/01/2022	23703	209-293-7600 1601 West Forty Rd	5322 · Water Treatment Supplies	52.14
	Check	04/01/2022	23703	209-293-7680 10727 Ponderosa Wy	5200 · Pipeline Hydro Cost	52.14
	Check	04/01/2022	23703	209-293-7607 3089 Ridge Rd	5322 · Water Treatment Supplies	48.80
	Check	04/01/2022	23703	209-293-7188 209293-0000	5230 · Utilitites Pumping Power	52.14
	Check	04/01/2022	23703	209-555-9070	5201 · Schaads Hydro Cost	66.67
	Check	04/01/2022	23703	Special Circuit	5201 · Schaads Hydro Cost	94.19
	Check	04/01/2022	23703	209-293-7959	5201 · Schaads Hydro Cost	52.14
	Check	04/01/2022	23703	209-293-7600 Broadband	5322 · Water Treatment Supplies	56.95
Total Volcano Telephone						527.31
<b>Weber, Ghio &amp; Associates</b>						
	Check	04/18/2022	23743	General Engineering Services	5684 · Engineering-Admin.	1,499.25
	Check	04/18/2022	23743	Asset Mapping Assistance	5684 · Engineering-Admin.	1,026.00
	Check	04/18/2022	23743	2022 Fuel Reduction Cal OES Grant Notice of E	5684 · Engineering-Admin.	1,054.50
	Check	04/18/2022	23743	Water Model	5684 · Engineering-Admin.	2,216.00
	Check	04/18/2022	23743	Clearwell Tank Project Phase I	1190 · Construction in Progress	1,094.07

# Calaveras Public Utility District Expenses by Vendor Detail

April 2022

Name	Type	Date	Num	Memo	Account	Amount
	Check	04/18/2022	23743	Clearwell Tank Project Phase II	1190 · Construction in Progress	10,609.13
	Check	04/18/2022	23743	Recycle Backwash - Planning	1190 · Construction in Progress	5,545.00
	Check	04/18/2022	23743	Rich Gulch Project Design	1190 · Construction in Progress	3,052.75
Total Weber, Ghio & Associates						<u>26,096.70</u>
<b>Wells Fargo Bank - C. Bear</b>						
	Check	04/18/2022	23744	Postage	5622 · Postage & Box Rent	156.49
	Check	04/18/2022	23744	Office Materials & Supplies	5620 · Materials & Supplies	996.55
	Check	04/18/2022	23744	Quickbooks & Zoom Subscriptions	5683 · Dues, Subscriptions, Fees	528.29
	Check	04/18/2022	23744	Shop Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	100.80
Total Wells Fargo Bank - C. Bear						<u>1,782.13</u>
<b>Wells Fargo Bank - M Roberts</b>						
	Check	04/18/2022	23745	Safety Training and Education	5429 · T & D Safety & Education	1,282.20
Total Wells Fargo Bank - M Roberts						<u>1,282.20</u>
<b>Western Hydrologics, LLP</b>						
	Check	04/04/2022	23707	Water right documentation / FERC exemption re 5623	· Contract Services	922.50
Total Western Hydrologics, LLP						<u>922.50</u>
						<u><b>218,223.97</b></u>

May 2, 2022

Board of Directors  
Calaveras Public Utility District  
506 W St. Charles Street  
San Andreas, CA 95249

RE: Request for Letter of Support with LAFCO  
Annexation of Property to District  
Ms. Jennifer K. Smith  
5369 Paloma Road  
Paloma, California  
A.P.N. 016-004-057-000

Dear Members of the Board,

It is the ultimate goal of our client, Ms. Jennifer K. Smith, to procure backup water for agricultural purposes for her property at 5369 Paloma Road. Her property is a 439.50 acre parcel adjacent to Paloma Road just southwest of the town of Paloma (see attached maps). The current agricultural processes on the property consist of 10 acres of wine grapes, 3.5 acres of cannabis, with the remainder of the open land used for cattle grazing.

After meeting with CPUD staff, we are aware that the existing CPUD water main ends approximately one-half to three quarters of a mile to the northeast of Ms. Smith's property along Paloma Road. Construction plans for and installation of a water main extension to Ms. Smith's property for her use are planned to be completed after annexation to the District and a commitment for water service is obtained from CPUD. Miscellaneous upgrades of critical points in the CPUD system may also need to be addressed in the main extension process.

Additionally, from the meeting with CPUD staff, we were notified that Ms. Smith's property is within the District's Sphere of Influence but is not within the District's current boundary. Via email we were informed by Mr. John Benoit, District counsel, that Ms. Smith's property would need to be annexed to the District in order to receive water service. After a telephone conversation with Mr. Travis Small, District General Manager, it appears we will need to complete the annexation through the LAFCO process.

Page 2  
Board of Directors  
Calaveras Public Utility District  
Request for Support with LAFCO  
Annexation of Property to District  
Ms. Jennifer K. Smith

At this time Ms. Smith is requesting a letter of support from the Board of Directors for approval of the annexation from LAFCO and possibly a commitment of water service once the annexation process is complete. We appreciate your time and consideration of this matter. If you have any questions or require any additional information please contact me at [grant@wrfed.com](mailto:grant@wrfed.com) or at my office (209) 223-0381.

Sincerely,

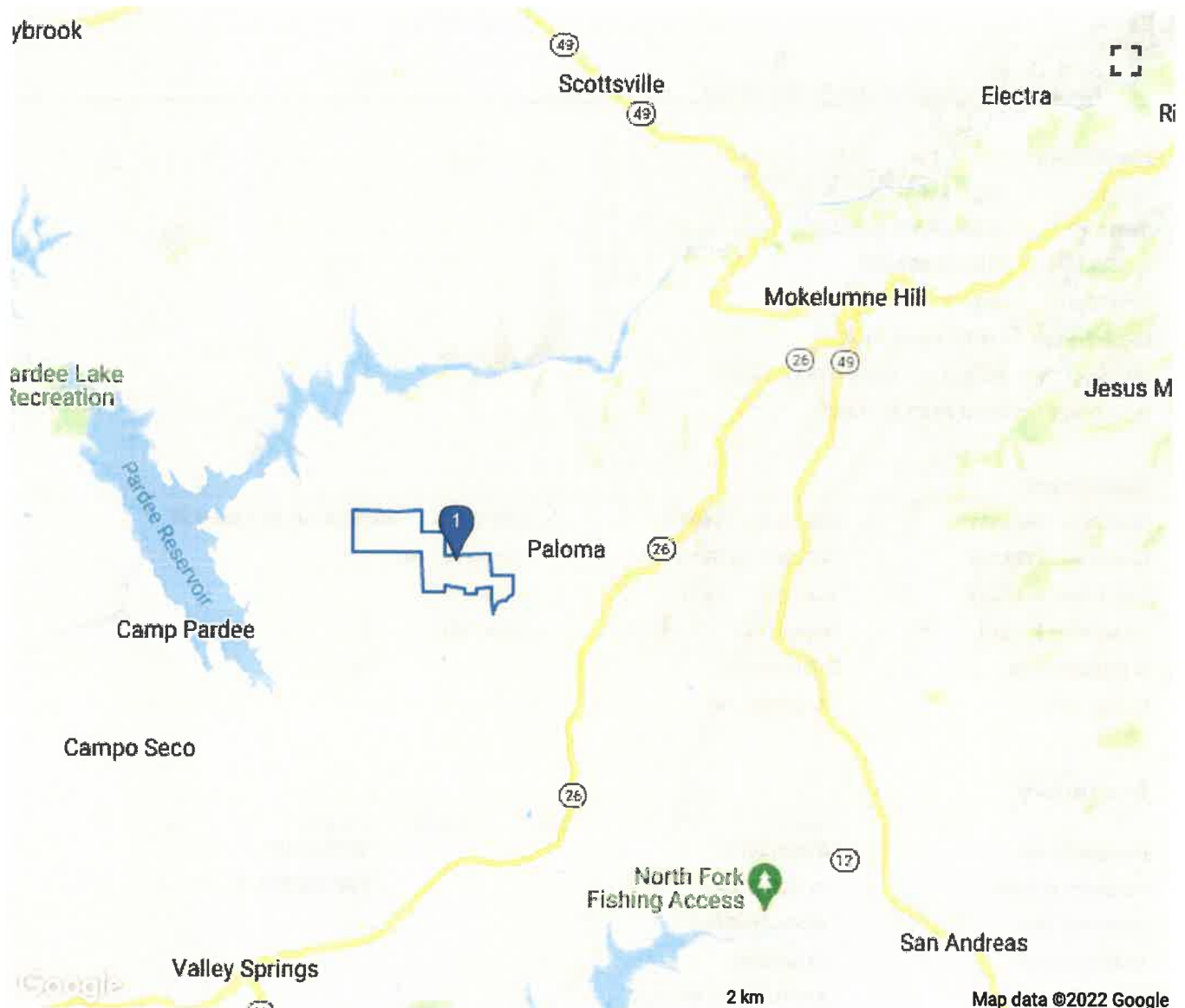
Weatherby-Reynolds-Fritson Engineering & Design

A handwritten signature in blue ink, appearing to read "Grant Reynolds". The signature is written in a cursive, flowing style.

Grant Reynolds, P. E.



ybrook



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Map data ©2022 Google

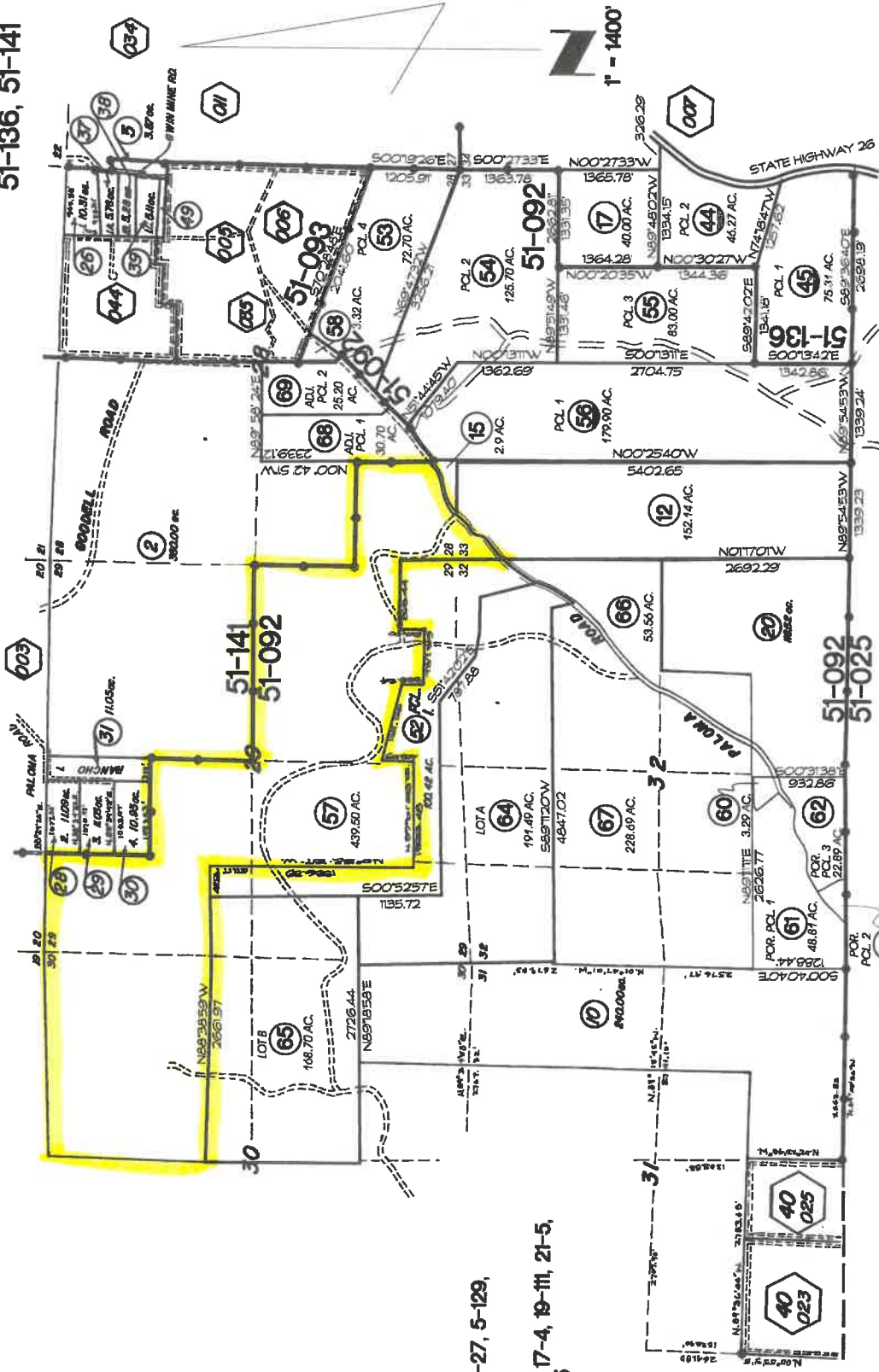


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Map data ©2022



TAX AREA CODE 51-092, 51-093  
51-136, 51-141



P.M. 2-168, 3-35, 3-141, 4-27, 5-129,  
6-48, 13-30, 15-21

R.O.S. 4-175, 9-167, 11-51, 17-4, 19-111, 21-5,  
21-19, 22-11, 22-155

FOR MINERAL RIGHTS SEE PAGE 404

ASSESSMENT PURPOSES ONLY  
NO LIABILITY IS ASSUMED FOR THE  
ACCURACY OF THE DATA DELINEATED HEREON

REV. 31 12/03/2015

CALAVERAS COUNTY  
ASSESSOR'S MAPS  
BOOK 16 PAGE 004

TO: CALAVERAS PUBLIC UTILITY DISTRICT (C018)

FROM: David deBernardi, Director of Finance 

DATE: February 1, 2022

RE: Rate Stabilization Fund Report

Enclosed is the Rate Stabilization Fund Report for your agency including backup documentation. For those agencies that have a balance that exceeds the attachment point, a check for the amount over the attachment point is also enclosed. Approximately 156 members are receiving a check with this report. Total refunds approximate \$4.265 million.

The Rate Stabilization Fund was established in 1999 to help stabilize the fluctuating cycle of refunds and billings for prior policy years. In 2001, the Executive Committee authorized expanding the fund to include all pooled programs.

The report has several parts. It starts with the beginning balance, the amount on the books for each member before adjustments. The first adjustment is the Liability Program's 10/1/19-20 policy year deposit premium for actual payroll vs. estimated payroll. Afterwards, there are adjustments for the Workers' Compensation program. These program adjustments are Retrospective Premium Adjustments for prior policy years that still have open claims. Finally, if the resulting balance is negative by more than 40% (or positive by more than 70%) of the attachment point, the district is billed (refunded) for the difference.

Also enclosed in the back of the document is your agency Catastrophic Fund (CAT Fund) statement. This report discloses the activity in the CAT Fund for the both the liability and workers' compensation programs.

It should be noted that each agency's balance is maintained separately for both Rate Stabilization Fund and CAT Fund and not all agencies' balances change at the same rate.

If you have any questions regarding the Rate Stabilization Fund or any of the adjustments, please call (800) 231-5742 or e-mail me at [ddebernardi@acwajpia.com](mailto:ddebernardi@acwajpia.com) <<mailto:ddebernardi@acwajpia.com>>.

**ASSOCIATION OF CALIFORNIA WATER AGENCIES**  
**JOINT POWERS INSURANCE AUTHORITY**  
**PO BOX 619082**  
**ROSEVILLE, CA 95661-9082**  
**RPA STABILIZATION FUND REPORT**  
**AS OF 09/30/2021**

FOR: CALAVERAS PUBLIC UTILITY DISTRICT (C018)

BEGINNING BALANCE	\$16,025.10
LIABILITY PREMIUM ADJ. - ACTUAL VS ESTIMATED PAYROLL - PY 10/1/2019-2020	\$3,152.00
W/C RETROSPECTIVE PREMIUM ADJ. - PY 7/1/2019-2020	\$9,289.65
LIABILITY - CATASTROPHIC APPROPRIATIONS ADJ. - 09/30/2021	(\$110.36)
W/C - CATASTROPHIC RESERVES ADJ. - 09/30/2021	\$1,079.01
<b>FUND BALANCE</b>	<b>\$29,435.40</b>
CURRENT ATTACHMENT POINT ( 70% OF BASIC LIABILITY PREMIUM)	\$15,981.70
<b>AMOUNT OF REFUND DUE TO THE MEMBER DISTRICT</b>	<b>\$13,453.70</b>

**CALAVERAS PUBLIC UTILITY DISTRICT  
RESOLUTION NO. 2022-10**

**A RESOLUTION ADOPTING DISTRICT BOUNDARY MAP**

**WHEREAS**, on April 19, 2022 the Board of Directors of the Calaveras Public Utility District (the “District”) adopted resolution 2022-8, authorizing the election of District Board members whose terms are expiring in 2022 to take place concurrently with the general election in November to be conducted by the Calaveras County Registrar of Voters; and

**WHEREAS**, the Calaveras County Registrar of Voters has requested an updated map of the District boundaries, including all annexations which have occurred since the last election; and

**WHEREAS**, the Board of Directors finds it necessary to adopt and approve the current map of the District boundaries to be used for all purposes and suitable for certification by the Secretary/Clerk of the Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Calaveras Public Utility District that Exhibit A attached hereto is hereby adopted as the official map of the boundary of the District, replacing and superseding all prior District boundary maps.

The foregoing resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 10th day of May, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: \_\_\_\_\_  
J.W. Dell’Orto, President of the Board of Directors

Attest: \_\_\_\_\_  
Carissa Bear, Secretary/Clerk of the Board



Range 11 East

Range 12 East

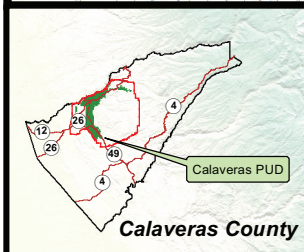
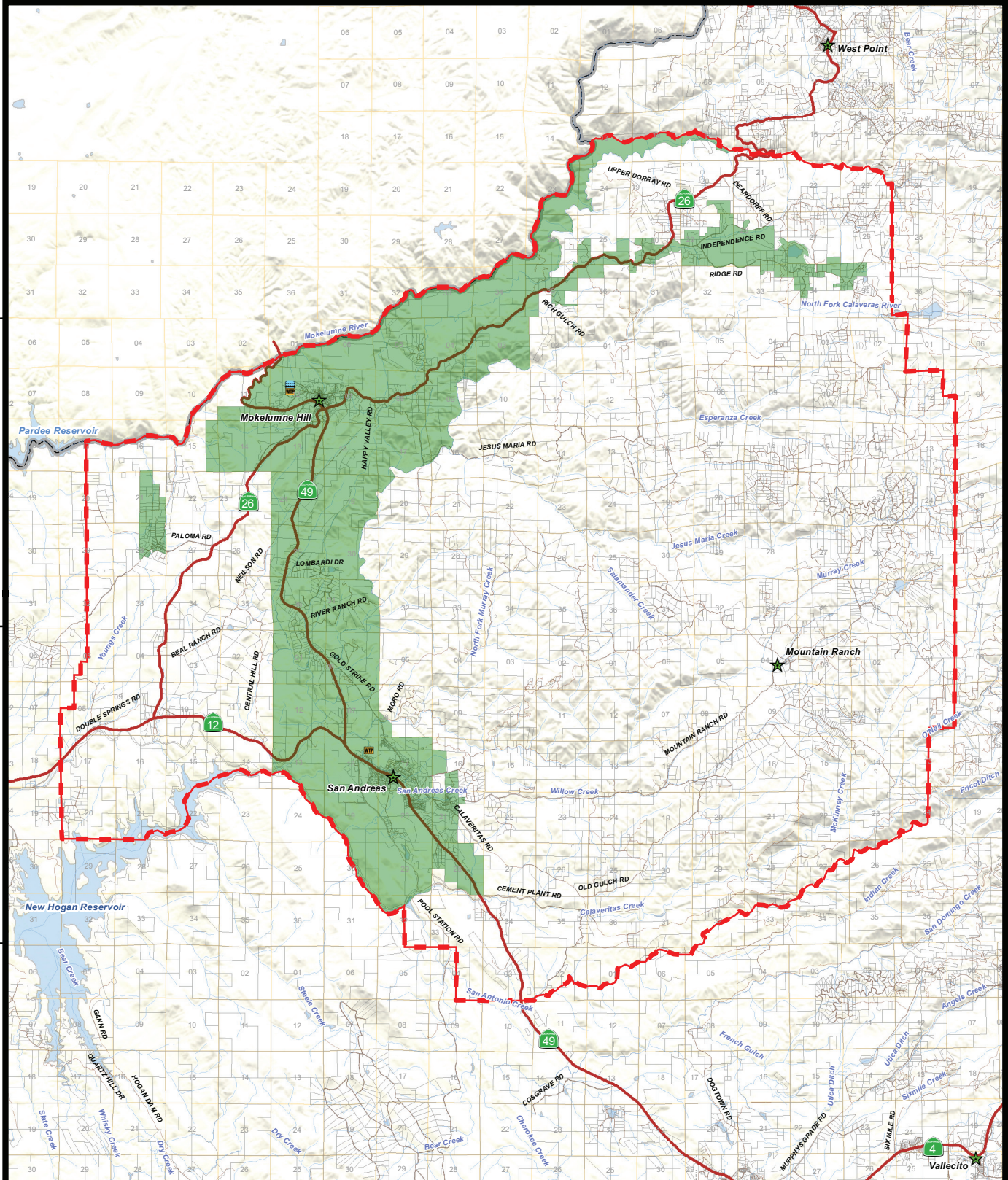
Range 13 East

Township 6 North

Township 5 North

Township 4 North

Township 3 North



**LEGEND**

Highways	County Boundary
Parcels	Wastewater Storage Facility
Roads	Wastewater Treatment Plant
Towns	
Calaveras Public Utility District	
Calaveras Public Utility District Sphere of Influence	

0 0.5 1 2 Miles

**Calaveras County**  
**Calaveras Public Utility District**  
 (Murphy Annexation Addition)

Calaveras LAFCo Resolution: 2021-0001  
 Adopted: May 6, 2021

Source: Calaveras LAFCo      Map Created 6/16/2021



**Resolution 2022-0003**

**Calaveras Local Agency Formation Commission**  
*Resolution of the Calaveras Local Agency Formation Commission*  
*Adopting a Proposed Budget for 2022-2023*

WHEREAS, Calaveras LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup>; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2022-2023 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and the Commission's adopted work program;

NOW THEREFORE, the Calaveras Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Calaveras LAFCO hereby adopts the attached proposed 2022-2023 budget attached as Exhibit "A".
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by the Calaveras Local Agency Formation Commission at a regular meeting of said Commission held on March 21, 2022 by the following roll call vote:

AYES: Tofanelli, Paque, Tyrrell, Smith, Moncada, Herndon and  
Callaway

NOES: -


ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 21st day of March 2022.

  
Merita Callaway, Chair Calaveras LAFCO

Attest:

  
John Benoit, Executive Officer  
Calaveras LAFCO

	2019-2020 FINAL Budget	2020-2021 Final Budget	2021-2022 FINAL Budget	2022-2023 Proposed Budget
<b>EXPENDITURES</b>				
<b>SERVICES AND SUPPLIES</b>				
62001 Extra Hire - Commissioners Stipend	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00
62050 Insurance	\$1,807.05	\$3,000.00	\$2,500.00	\$3,144.00
62051 Communications	\$800.00	\$800.00	\$800.00	\$800.00
62052 Memberships - Calafco CSDA	\$1,078.00	\$2,120.00	\$2,117.00	\$2,197.00
62053 Office Expense - General	\$350.00	\$350.00	\$350.00	\$350.00
62054 Office Expense - Postage	\$500.00	\$500.00	\$500.00	\$500.00
62055 Office Expense - Copies	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
62056 Service Reviews	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
62057 Spheres of Influence	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
62058 File Scanning and Retention and Mapping	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
62059 Professional Services-Exec. Officer/Clerk	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
62060 City Finance Charges (formerly A-87)	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
62061 Legal Notices	\$500.00	\$500.00	\$500.00	\$500.00
62062 Training	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
489.6 Personal Mileage Reimb	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
62064 Travel Expense	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
62065 Legal Counsel Services and misc Legal Expenses	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
62067 Special Dist. Training	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>\$119,435.05</b>	<b>\$121,670.00</b>	<b>\$121,167.00</b>	<b>\$121,891.00</b>
62066 Contingency Fund	\$11,943.51	\$12,167.00	\$12,116.70	\$12,189.10
General Reserve Fund	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
<b>Services, Contingency and Reserve Total</b>	<b>\$231,378.56</b>	<b>\$233,837.00</b>	<b>\$233,283.70</b>	<b>\$234,080.10</b>
<b>REVENUE AND CARRYOVERS</b>				
Est. Carryover from prior year	\$137,199.68	\$140,000.00	\$140,000.00	\$142,000.00
Anticipated Project Revenue	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Anticipated Interest	\$400.00	\$400.00	\$400.00	\$400.00
<b>TOTAL Revenue and Carryover</b>	<b>\$91,778.88</b>	<b>\$91,437.00</b>	<b>\$90,883.70</b>	<b>\$89,680.10</b>
Difference between Total Rev and carryover and budget			\$90,883.70	\$89,680.10
Contributions from Governments				
<b>TOTAL REVENUES AND CARRYOVERS</b>	<b>\$91,778.88</b>	<b>\$91,437.00</b>	<b>\$90,883.70</b>	<b>\$89,680.10</b>
<b>AMOUNT TO BE APPORTIONED</b>			<b>-\$30,294.57</b>	<b>\$29,893.37</b>
City of Angels Camp			<b>-\$30,294.57</b>	<b>\$29,893.37</b>
County of Calaveras			<b>-\$30,294.57</b>	<b>\$29,893.37</b>
Independent Spec. Districts			<b>-\$30,294.57</b>	<b>\$29,893.37</b>

**CALAVERAS LOCAL AGENCY FORMATION COMMISSION**

**DATE:** April 21, 2022

**TO:** Cahirs of the Special District Board of Directors

**FROM:** John Benoit, LAFCO Executive Officer

**SUBJECT:** Nomination Ballot for Independent Special District Members and Alternate to fill Independent Special District seats on LAFCO

**NOTE:** **THE DISTRICT CHAIR MAY VOTE ON BEHALF OF YOUR DISTRICT BOARD OF DIRECTORS FOR INDEPENDENT SPECIAL DISTRICT MEMBERS TO BE SEATED ON LAFCO**

Calaveras LAFCO is in the process of seeking alternate Independent Special District Board of Director Members to serve on LAFCO to fill an unexpired term.

The Calaveras Local Agency Formation Commission is calling for nominations to seat one Alternate Independent Special District Commissioner to serve on the Local Agency Formation Commission.

The Local Agency Formation Commission is calling for nominations to seat the LAFCo alternate member

**LAFCO is requesting all nominations be received by LAFCO prior to 5:00 PM Friday, May 20, 2022.**

**Not all Independent Special District CHAIR PERSONS will desire or are in any way required to file nominations with LAFCO.**

Independent Special District representatives on LAFCO shall not be an employee of a special district, a City or the County. This nomination is for sitting Special District Board of Director Members only. An independent Special District representative must be able and available to regularly attend Commission meetings and (or) hearings. An Independent Special District member, as are all other Commissioners, is required to file an annual Statement of Economic Interest.

The LAFCO Commission normally meets the third Monday at 6:00 PM of every other month. There is a meeting stipend of \$50.00 per meeting for both regular and alternate members. The alternate member is encouraged to participate in all LAFCO processes but



may only vote when a regular member is not present or otherwise is unable to participate in a given action before LAFCO.

Upon conclusion of this nomination process, depending upon the number of eligible nominations, a ballot to elect the LAFCO representatives may be mailed to the Chair of each Independent Special District. At that time, each Independent Special District Board Chair will have one vote. The nominee receiving the highest number of votes will be seated as an Independent Special District's alternate member representative.

**The nomination period will close on Friday, May 20, 2022. Nomination Ballots must be received by 5:00 PM that day. If your Chair of your Board of Directors desires to nominate one of your sitting Board of Director members to serve on LAFCO, please submit the attached nomination ballot please submit the attached nomination ballot to John Benoit, Executive Officer, P.O. Box 2694 Granite Bay, CA 95746 or by email [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com) If you have any questions please call (209) 754-6511 or 707.592.7528.**

**Calaveras Local Agency Formation Commission**  
**NOMINATION BALLOT FOR CALAVERAS LAFCO**  
**SPECIAL DISTRICT MEMBER - 2022**

*NOTE: Nominations on behalf of the district can only be made by the presiding officer or alternate as designated by the district board of directors*

**Ballot for the Nomination** of an Independent Special District Member to become an Independent Special District Representative on the Local Agency Formation Commission (LAFCO).

The \_\_\_\_\_ District

nominates \_\_\_\_\_ to become a candidate for an Independent Special District representative and (or) alternate to serve on the Calaveras LAFCO Commission for a term ending May 2026.

*The nominee's contact information is as follows:*

*Email:* \_\_\_\_\_

*Phone:* \_\_\_\_\_

*Address:* \_\_\_\_\_

\_\_\_\_\_  
**Signature:** Chair of the District Board of Directors

\_\_\_\_\_  
Date

Chair's Phone # \_\_\_\_\_

**Please return this nomination ballot to LAFCO prior to 5:00 P.M. Friday, May 20 , 2022 to:**

Calaveras LAFCO  
John Benoit, Executive Officer  
P.O. Box 2694  
Granite Bay, CA 95746

Or by: Email: [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)

# **Calaveras Public Utility District**

General Ledger and Account Division Detail

Expense Accounts

DRAFT

#### Expense Account Detail (GL Codes):

The district currently employs a four-digit GL Code to track expenses, income, assets, and liabilities. The current system needs to be updated to a scheme that tracks the type of GL Code such as income, expense, asset, or a liability. Also, the scheme needs a code to categorize or divide the type of income or expense. Finally, within a category or division, the district needs to detail the expense.

The first step in updating the District's accounting system will be to address the expense account categories and details. In creating the expense categories, the district can then add details within the category to help with future financial modeling, budgeting, and improve transparency within the public.

We have fast tracked the rebuild of the District's GL Codes for expenses and have been helped by a consulting CPA to ensure that the GL Codes and Divisions (Categories) meet the requirements of GASB and the State Controller's Office.

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# Calaveras Public Utility District

## Expense Categories and Codes

### How to Read GL Codes

#### GL Numbering

Expenses Start with a 5

5###

The Division (Category) is 2nd digit

#1##

The Division Detail is the 3rd and 4th digit

##30

The GL Expense Account for

5130

is the Overtime Compensation for District Employees

The above is an example on the numbering scheme for the GL Codes for Expenses.

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# Calaveras Public Utility District

## Expense Categories

### Expense Categories

	<u>Division</u>
Salaries	100
Benefits	200
Conferences, Meetings and Training	300
Administration Expenses	400
Operations Expense	500
Outside Services	600
Equipment Rent, Taxes, and Utilities	700
Capital Projects	800
Debt Payments	900
GASB Adjustments	800,900

GASB Adjustments used for off budget adjustments to bring to the Financial Statements for Accrual Basis

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# Calaveras Public Utility District

## Proposed GL Codes (Chart of Accounts)

GL	Description
5100	Executive Salary
5110	Exempt Salaries
5120	Non-Exempt Salaries
5130	Overtime Compensation
5140	On Call Pay
5150	Holiday Pay
5160	Vacation Pay
5170	Sick Pay
5200	Medical Benefits
5205	Executive Car Allowance
5210	Medical Benefits - Retiree (Pay as you Go)
5220	Dental/Vision/ Life Insurance
5230	Retirement Benefits - Calpers
5240	Other Post Employment Benefits (OPEB)
5250	Medical Tax, Social Security and SUI
5260	Worker's Compensation Insurance
5270	Education Assistance
5280	Employee Overtime Meals
5290	Employee Recognition
5310	Board Meetings - Director Fees
5315	Seminars & Conferences - Board
5320	Seminars & Conferences - Staff
5325	Mileage Reimbursement, Parking, Tolls
5330	Auto Rental
5335	Training
5415	Advertising
5420	Association Dues
5425	Insurance
5430	License, Certifications, Fees
5436	Repairs & Maintenance -Computers
5437	Repairs & Maintenance -Office
5440	Election Costs
5460	Permits
5462	Postage
5464	Printing
5470	Software Programs & Updates
5475	Office Supplies
5480	Telephone
5495	Water Conservation/CC Report Materials
5520	Water Supply
5532	Repairs & Maintenance - Automotive
5533	Repairs & Maintenance -Dams and Hydros
5534	Repairs & Maintenance -Pumping

# Calaveras Public Utility District

## Proposed GL Codes (Chart of Accounts)

5535	Repairs & Maintenance -Treatment
5536	Repairs & Maintenance -T&D
5540	Fuel
5545	Materials and Supplies-Pumping
5546	Materials and Supplies-Hydros
5547	Materials and Supplies-Treatment
5548	Materials & Supplies-T&D
5550	Chemicals
5555	Meters - Meter Repairs
5566	Safety Equipment
5585	Tools
5590	Clothing & Boot Allowance
5592	CPUD- Other Clothing
5605	Administration Services
5606	Answering Service
5610	Bank Charges
5615	Billing Services
5625	Water Conservation Services
5630	Accounting Services
5632	IT & Computer Support
5635	Engineering-Non-Capital
5640	Special Projects
5645	Legal Services
5647	Human Resources Consultants
5650	Financial Consultants
5655	Community Relations
5660	Misc. Medical
5665	Pre-Employment
5670	Janitorial
5675	Bond Administration
5680	Security
5685	Lab & Sampling
5690	Grant Writers
5695	Consultants-Dam
5699	Other Contracted Services
5710	Occupancy
5720	Equipment Rental
5730	Property Taxes
5740	Electricity-Pumping
5741	Electricity-Hydros
5742	Electricity-Treatment
5743	Electricity-Office
5750	Natural Gas
5760	Sewer and Garbage



# Calaveras Public Utility District

## Proposed GL Codes (Chart of Accounts)

5810	Land Purchases
5820	Easements and Water Rights
5830	Buildings
5840	Equipment-Capital
5850	Engineering-Capital
5860	Construction-Capital
5870	Materials for Capital Projects
5880	District Personnel-Capital
5910	Debt Service-Principal
5920	Debt Service-Interest
5930	Debt Issuance Costs
5898	Capitalize Capital Project Cost
5899	Depreciation Expense
5990	Apply Debt Principal to Liab
5991	Pension Liab Adj
5992	OPEB Liab Adj
5995	Vacation Payable Adj

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Proposed GL Accounts

Salaries	Division	100
Benefits	Division	200

Division	GL	Description
100	5100	Executive Salary
100	5110	Exempt Salaries
100	5120	Non-Exempt Salaries
100	5130	Overtime Compensation
100	5140	On Call Pay
100	5150	Holiday Pay
100	5160	Vacation Pay
100	5170	Sick Pay
200	5200	Medical Benefits
200	5205	Executive Car Allowance
200	5210	Medical Benefits - Retiree (Pay as you Go)
200	5220	Dental/Vision/ Life Insurance
200	5230	Retirement Benefits - Calpers
200	5240	Other Post Employment Benefits (OPEB)
200	5250	Medical Tax, Social Security and SUI
200	5260	Worker's Compensation Insurance
200	5270	Education Assistance
200	5280	Employee Overtime Meals
200	5290	Employee Recognition

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Proposed GL Accounts

Outside Services	Division	600
Division	GL	Description
600	5605	Administration Services
600	5606	Answering Service
600	5610	Bank Charges
600	5615	Billing Services
600	5625	Water Conservation Services
600	5630	Accounting Services
600	5632	IT & Computer Support
600	5635	Engineering-Non-Capital
600	5640	Special Projects
600	5645	Legal Services
600	5647	Human Resources Consultants
600	5650	Financial Consultants
600	5655	Community Relations
600	5660	Misc. Medical
600	5665	Pre-Employment
600	5670	Janitorial
600	5675	Bond Administration
600	5680	Security
600	5685	Lab & Sampling
600	5690	Grant Writers
600	5695	Consultants-Dam
600	5699	Other Contracted Services

Proposed GL Accounts

Equipment Rent, Taxes, and Utilities                      Division                      700

Division	GL	Description
700	5710	Occupancy
700	5720	Equipment Rental
700	5730	Property Taxes
700	5740	Electricity-Pumping
700	5741	Electricity-Hydros
700	5742	Electricity-Treatment
700	5743	Electricity-Office
700	5750	Natural Gas
700	5760	Sewer and Garbage

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# Calaveras Public Utility District

## Expense Categories

	<u>Division</u>	FY 2021-22	FY 2022-23	FY 2023-24
Income		\$ 2,605,757.17	\$ 2,736,045.03	\$ 3,146,451.78
Grants		\$ 27,000.00		\$ 900,000.00
Loan Payment Surcharge (\$147737.87/yr)				\$ 133,000.00

### Expense Categories

	<u>Division</u>	FY 2021-22	FY 2022-23	FY 2023-24
Salaries	100	\$ 766,521.53	\$ 980,560.00	\$ 1,009,976.80
Benefits	200	\$ 558,840.84	\$ 815,588.60	\$ 840,056.26
Conferences, Meetings and Training	300	\$ 34,240.00	\$ 35,952.00	\$ 37,030.56
Administration Expenses	400	\$ 295,650.25	\$ 297,114.21	\$ 306,027.64
Operations Expense	500	\$ 260,413.48	\$ 311,157.15	\$ 320,491.87
Outside Services	600	\$ 452,234.95	\$ 206,051.00	\$ 212,232.53
Equipment Rent, Taxes, and Utilities	700	<u>\$ 221,621.65</u>	<u>\$ 250,817.16</u>	<u>\$ 258,341.67</u>
Total Expenses		<u>\$ 2,589,522.70</u>	<u>\$ 2,897,240.13</u>	<u>\$ 2,984,157.33</u>
Net Income (Minus 800 and 900 Expenses)		<u>\$ 43,234.47</u>	<u>\$ (161,195.10)</u>	<u>\$ 1,195,294.45</u>

Capital Projects	800	\$ 4,107,837.43	\$ -	\$ 1,000,000.00
------------------	-----	-----------------	------	-----------------

Debt Payments	900	\$ 132,964.08	\$ 132,964.08	\$ 132,964.08
---------------	-----	---------------	---------------	---------------

Yearly Net Gain		\$ (4,197,567.04)	\$ (294,159.18)	\$ 62,330.37
Year End Reserve Balance (Accrual)	\$ 5,999,986.91	\$ 1,802,419.87	\$ 1,508,260.69	\$ 1,570,591.06

\* Current SFR Funding for up to \$45,000/Connection for DAC Drinking Water Construction Projects

\*Fiscal Years 2023 through 2028 Assumption Only

# Calaveras Public Utility District

## Expense Categories

	<u>Division</u>	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Income		\$ 3,272,309.85	\$ 3,403,202.25	\$ 3,539,330.34	\$ 3,680,903.55
Grants		\$ 900,000.00	\$ 900,000.00	\$ 900,000.00	\$ 900,000.00
Loan Payment Surcharge (\$147737.87/yr)		\$ 133,000.00	\$ 133,000.00	\$ 133,000.00	\$ 133,000.00

### Expense Categories

	<u>Division</u>	FY 2024-25	FY 2025-26	FY 2025-27	FY 2027-28
Salaries	100	\$ 1,040,276.10	\$ 1,071,484.39	\$ 1,103,628.92	\$ 1,136,737.79
Benefits	200	\$ 865,257.95	\$ 891,215.69	\$ 917,952.16	\$ 945,490.72
Conferences, Meetings and Training	300	\$ 38,141.48	\$ 39,285.72	\$ 40,464.29	\$ 41,678.22
Administration Expenses	400	\$ 315,208.47	\$ 324,664.72	\$ 334,404.66	\$ 344,436.80
Operations Expense	500	\$ 330,106.62	\$ 340,009.82	\$ 350,210.12	\$ 360,716.42
Outside Services	600	\$ 218,599.51	\$ 225,157.49	\$ 231,912.22	\$ 238,869.58
Equipment Rent, Taxes, and Utilities	700	\$ 266,091.92	\$ 274,074.68	\$ 282,296.92	\$ 290,765.83
Total Expenses		<u>\$ 3,073,682.05</u>	<u>\$ 3,165,892.51</u>	<u>\$ 3,260,869.29</u>	<u>\$ 3,358,695.37</u>
Net Income (Minus 800 and 900 Expenses)		<u>\$ 1,231,627.80</u>	<u>\$ 1,270,309.74</u>	<u>\$ 1,311,461.05</u>	<u>\$ 1,355,208.19</u>

Capital Projects	800	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Debt Payments	900	\$ 132,964.08	\$ 132,964.08	\$ 132,964.08	\$ 132,964.08
Yearly Net Gain		\$ 98,663.72	\$ 137,345.66	\$ 178,496.97	\$ 222,244.11
Year End Reserve Balance (Accrual)		\$ 1,669,254.79	\$ 1,806,600.44	\$ 1,985,097.41	\$ 2,207,341.52

Proposed GL Accounts

Salaries	Division	100	\$ 980,560.00
Benefits	Division	200	\$ 815,588.60

Division	GL	Description	Budget FY22-23
100	5100	Executive Salary	\$ 139,050.00
100	5110	Administration Salaries	\$ 229,690.00
100	5120	Operations Salaries	\$ 561,350.00
100	5130	Overtime Compensation	\$ 24,907.67
100	5140	On Call Pay	\$ 25,562.33
100	5150	Holiday Pay	\$ 5,450.27
100	5160	Vacation Pay	\$ 36,335.10
100	5170	Sick Pay	\$ 43,602.12
200	5200	Medical Benefits	\$ 274,850.87
200	5205	Executive Car Allowance	\$ 3,600.00
200	5210	Medical Benefits - Retiree (Pay as you Go)	\$ 120,960.00
200	5220	Dental/Vision/ Life Insurance	\$ 27,825.00
200	5230	Retirement Benefits - Calpers	\$ 189,366.53
200	5240	Other Post Employment Benefits (OPEB)	
200	5250	Medical Tax, Social Security and SUI	\$ 134,138.21
200	5260	Worker's Compensation Insurance	\$ 63,148.00
200	5270	Education Assistance	\$ -
200	5280	Employee Overtime Meals	\$ 1,200.00
200	5290	Employee Recognition	\$ 500.00
		Salaries	\$ 1,065,947.49
		Salaries (Reduced Sick, Holiday and Vacation)	\$ 980,560.00
		Benefits	\$ 815,588.60

Proposed GL Accounts

Conferences, Meetings and  
Training

Division

300 \$

35,952.00

Division	GL	Description	Budget FY22-23	
300	5310	Board Meetings - Director Fees	\$	8,925.00
300	5315	Seminars & Conferences - Board	\$	5,250.00
300	5320	Seminars & Conferences - Staff	\$	8,400.00
300	5325	Mileage Reimbursement, Parking, Tolls	\$	1,470.00
300	5330	Auto Rental	\$	2,100.00
300	5335	Training	\$	9,807.00











Proposed GL Accounts

Equipment Rent, Taxes, and Utilities      Division      700      \$ 250,817.16

Division	GL	Description	Budget FY22-23
700	5710	Occupancy (rent)	\$ -
700	5720	Equipment Rental	\$ 7,875.00
700	5730	Property Taxes	\$ -
700	5740	Electricity-Pumping	\$ 208,315.89
700	5741	Electricity-Hydros	\$ 3,832.50
700	5742	Electricity-Treatment	\$ 16,397.63
700	5743	Electricity-Office	\$ 4,018.21
700	5750	Natural Gas	\$ -
700	5760	Sewer and Garbage	\$ 10,377.93

Proposed GL Accounts

Capital Projects                      Division    800

<u>Division</u>	<u>GL</u>	<u>Description</u>
800	5810	Land Purchases
800	5820	Easements and Water Rights
800	5830	Buildings
800	5840	Equipment-Capital
800	5850	Engineering-Capital
800	5860	Construction-Capital
800	5870	Materials for Capital Projects
800	5880	District Personnel-Capital

Fiscal Year 22-23 Complete Capital Outlay from 2021-2022. Add Projects if  
Funded through SRF





**Rate Impact FY 2022/23**  
**Calaveras Public Power Agency (CPPA)**

<b>Agency Number</b>	<b>Member Agency</b>	<b>Annual (kWh) FY 20/21</b>	<b>Current FY Yearly Cost at 9 cents per kWh</b>	<b>Future FY Yearly Cost at 15 cents per kWh</b>	<b>Difference</b>
0001	39th Dist. Ag. Assoc.	450,720	40,565	67,608	27,043
0002	Utica Power Authority	65,120	5,861	9,768	3,907
0003	Calaveras Resource Conserve. Dist.	18,840	1,696	2,826	1,130
0221	Altaville-Melones FPD	41,387	3,725	6,208	2,483
0224	Mokelumne Hill FPD	11,318	1,019	1,698	679
0225	Murphys FPD	49,073	4,417	7,361	2,944
0227	San Andreas FPD	40,590	3,653	6,089	2,435
0228	West Point FPD	29,844	2,686	4,477	1,791
0229	Ebbetts Pass FPD	142,408	12,817	21,361	8,544
0241	Calaveras PUD	1,654,186	148,877	248,128	99,251
0242	Union PUD	119,538	10,758	17,931	7,172
0243	Valley Springs PUD	370,465	33,342	55,570	22,228
0252	Mokelumne Hill Sanitary	78,407	7,057	11,761	4,704
0253	Murphys Sanitary	338,702	30,483	50,805	20,322
0254	San Andreas Sanitary	646,710	58,204	97,007	38,803
0262	Ebbetts Pass Veterans	828	75	124	50
0263	Jenny Lind Veterans	31,040	2,794	4,656	1,862
0271	CCWD	11,110,105	999,909	1,666,516	666,606
0272	Mark Twain Health Care Dist.	3,283,959	295,556	492,594	197,038
0273	San Andreas Rec. & Parks	40,211	3,619	6,032	2,413
05C1	Superior Courthouse	854,880	76,939	128,232	51,293
1010	County of Calaveras	4,092,338	368,310	613,851	245,540
2201	Central Calaveras Fire Dist.	26,318	2,369	3,948	1,579
2203	Calaveras Consolidated Fire Dist.	104,882	9,439	15,732	6,293
2220	Copperopolis Fire District	47,479	4,273	7,122	2,849
2640	Mokelumne Hill Veterans	5,019	452	753	301
3000	County Office of Education	285,365	25,683	42,805	17,122
3010	Mark Twain School Dist.	586,188	52,757	87,928	35,171
3110	Bret Harte HS District	2,055,552	185,000	308,333	123,333
3210	Calaveras Unified School Dist.	2,876,047	258,844	431,407	172,563
3310	Vallecito School District	758,375	68,254	113,756	45,503
5301	City of Angels	1,886,735	169,806	283,010	113,204
6100	Council of Governments	20,623	1,856	3,093	1,237
<b>TOTAL</b>		<b>32,123,252</b>	<b>2,891,093</b>	<b>4,818,488</b>	<b>1,927,395</b>

Based only upon Secondary service rate not Primary Plus

**REQUEST FOR PROPOSALS (RFP)**

**2022  
Water Rate Study**

May 2022

Calaveras Public Utility District  
506 W St Charles Street  
San Andreas, CA 95249  
Phone (209) 754-9442

**Proposals Due By:**

July 28, 2022  
3:00 p.m.

**Introduction:**

Calaveras Public Utility District (CPUD) is seeking Proposals from qualified consultants to conduct a Water Rate Study (Study). The intent of the Study is to assess the existing rates and revenues and to recommend a rate structure to adequately operate, maintain, and improve the District's infrastructure while ensuring a safe and resilient level of service to District's customers. The selected consultant shall provide a full range of services to develop the Study that addresses the Scope of Work described below.

**Background:**

CPUD (San Andreas) is located approximately 60 miles southeast of Sacramento on Highway 49. The district provides domestic and irrigation water services to the residential communities of Railroad Flat, Glencoe, Paloma, Mokelumne Hill, and San Andreas, California. CPUD has a service area population of roughly 6,350 people, as well as its commercial businesses.

The purpose of the RFP is to have a consultant analyze the district's existing financial plan and rates to ensure that there is adequate funding for the operation and maintenance of the district. The RFP also needs to develop a rate structure that ensures there is enough funding to pay for capital improvements to the district's aging infrastructure.

**Scope of Services:**

The following are the types of services that the consultant may need to perform; however, if additional services are needed, the consultant needs to indicate them in the proposal:

- Prepare a report that documents the current and proposed water rates. The report shall include all methodology, supporting analysis, and rate comparisons.
- Prepare a PowerPoint presentation of the aforementioned report's results for presentation at a District Board Meeting with consultant staff present to answer any questions.
- Help District with rate hearings, committee meetings, and community engagement.
- Help District Maintain compliance with Proposition 218 processes and help district with public education and outreach.

All inquiries regarding the proposal should be directed to Travis Small, General Manager by telephone at (209) 754-9442, or preferably by email at [Travis.Small@cpud.org](mailto:Travis.Small@cpud.org).



**Attachments:**

The following is a list of attachments included with this RFP.

1. Engineers Report – 2019 Rate Study
2. CPUD Current Water Rates

## **Interpretations and Addenda**

No interpretation made to any respondent as to the meaning of the RFP shall be binding on the District unless repeated in writing and distributed as an addendum by CPUD. Interpretations and/or clarification shall be requested in writing.

## **Proposal Format and Content:**

The proposal shall be brief, precise, and shall not include unnecessary promotional material. The proposal shall not exceed 25 single sided pages, excluding resumes. The proposal should contain the following elements in the exact order and segmentation listed below:

1. *Cover Letter* – Describe your firm or team’s interest and commitment in providing Consultant Services to the District. The letter shall be signed by a person authorized to negotiate a contract with the District.
2. *Staffing, Team Experience and Understanding of Project & Objectives* - Describe the qualifications and experience of the team members expected to be assigned to this project. The description shall include previous experience with similar projects. Include an organization chart and provide a matrix including which projects team members have worked together in the past. A discussion demonstrating the proposer’s understanding of the project, the goals, the services to be provided, and their significance to the overall District goals.
3. *Work Plan Approach and Schedule* – Discuss your firm’s understanding of the scope of work to be performed and level of effort expected to be performed by each resource. Include an itemized table of estimated person hours by professional classification (or team member) to quantify the level of effort. Describe the method that will be used for scheduling, coordination, management of overall project costs, quality assurance/quality control, and list key or potential issues/risk you may deem critical to this project.
4. *Resumes* – Include single page resumes of the key personnel and sub-consultants (if any) to be assigned to the project. It is expected that designated key staff will remain for the duration of the project. Key staff substitution will be allowed only after an interview and concurrence with the District.
5. *References* – Provide at least three references (name, agency, title, address and telephone number) for recent similar or related work.
6. *Other Relevant Information & Exceptions* – Provide additional relevant information that may be helpful in the selection process including any exceptions taken to the District’s standard agreement.

### **Evaluation and Selection Process:**

Qualifications will be screened, and the top candidates will be reviewed by District staff. The qualifications for the top candidates will be verified and references will be checked. The top candidates will be invited to meet with staff and the board of directors to present the proposals, the District will carefully weigh:

- Consultant's understanding of the District's desires and general approach to completing the work – 35 POINTS
- Consultant's experience with contracts of similar complexity and magnitude – 25 POINTS
- Demonstrated ability of the Consultant to perform high quality work, to control costs and to meet time schedules – 25 POINTS
- Ability to work effectively with District staff – 15 POINTS

### **Submittal Requirements:**

Consultant to submit an electronic copy of their proposal via email to Calaveras Public Utility District at [info@cpud.org](mailto:info@cpud.org) by **07/28/2022 at 3:00 p.m.** **No hard copy submissions will be accepted.**

Any changes made by the District to the requirements in this RFP will be made by written addenda. Any written addenda issued to this RFP shall be incorporated into the terms and conditions of any resulting Agreement. The District will not be bound by any modifications to or deviations from the requirements set forth in this RFP as the result of oral instructions. The District reserves the right to revise or withdraw this RFP at any time and for any reason.

Proposals received after the above date and time will be considered late and will not be accepted. Any late proposals will be returned unopened to the firm. Responses will be evaluated objectively based on the firm's responses to the RFP.

The District will not pay costs incurred in the proposal preparation including the costs for printing, mailing, etc. All costs for the preparation of the proposal shall be borne by the proposing firm.

### **Right to Reject Proposals:**

The District reserves the right to reject any and all proposals or any part of any proposals, to waive minor defects or technicalities, or to solicit new proposals on the same project or on a modified project that may include portions of the originally proposed project as the District may deem necessary in its best interest. The District also reserves the right to negotiate with any firm, all or part of any proposal that is in the best interest of the District.

**Project Schedule:**

Issue Request for Proposal	May 24, 2022
Receive Proposals by	June 28, 2028 at 3:00 p.m.
Select Consultant (Board Meeting)	August 9, 2022
Notice to Proceed	September 8, 2022

**Award of Contract:**

A cost proposal will be requested from the selected consultant.

Contract will be between CPUD Board of Directors and consultant. The District General Manager will be responsible for, and will be the sole point of contact for, all contractual matters.

Services for the rate study shall be professional services not subject to Labor Compliance requirements such as prevailing wage, apprentices, and payroll submittal.

The final contract of including Scope of Services will be negotiated. In the event that contract negotiations with the first selected firm are unsuccessful, CPUD will begin negotiations with the second selected firm, and so on.

**ATTACHMENT 1**

**Engineer's Report – 2019 Rate Study**

## **ATTACHMENT 2**

### **CPUD Current Water Rates**

## CALAVERAS PUBLIC UTILITY DISTRICT

### MEMORANDUM

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May 10<sup>th</sup>, 2022

TO: BOARD OF DIRECTORS

FROM: MATHEW ROBERTS, SUPERINTENDENT

SUBJECT: MAINTENANCE REPORT

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Hello, and good afternoon, everyone.

I will begin with the maintenance report for April. The water system is currently running well. Our treated water production was similar to March. The Jeff Davis Reservoir is continuously staying full as we Run the South Fork River pumps to maintain a topped-off Reservoir. The South Fork River is still 6" over the spill. The distribution system has fewer leaks for the month. We continue to work on the Water System Evaluation with Cal-Rural water. Below you will find more information on the S.A.F.E.R. program. As time moves forward, I will provide updates to the board.

(S.A.F.E.R.)

- Safe and Affordable Funding for Equity and Resilience Program
- The first step in this process was having a leak detection completed.
- CPUD applied for SAFER – Feasibility Analyses and Technical Evaluations Program. The program was approved by the California State Water Resources Control Board (SWRCB) on August 13th, 2021, for an amount of \$65,365. This curriculum is under PROP 1 and works with Cal. Rural Water (CRW) and SWRCB.
- Calaveras PUD was on the shortlist due to the leak detection audit performed previously by CRW.
- I have been providing system information for the program since August 2021, and once the evaluation is complete, the district can apply for funding on projects outlined in the evaluation.
- Next step is a site Visit to CPUD's facilities, and this will conclude the system evaluation followed by the Feasibility Study.

# Monthly Maintenance Report

## April 2022

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 20,985,142 Gallons	Complete
	Sold Water = 16,408,529 Gallons	Complete
	0" Below Spill = Keeping a Full reservoir	ongoing
	Reinforced Underdrain Diversion Access @ Jeff Davis	Complete
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped =21 Acre Feet	Ongoing
	6" over Spill- Running 1 pump off/on	Ongoing
Schaads Reservoir	Weekly checks	Complete
	All Units are on	Ongoing
	Schaads Raw water Customer = 213,700 Gallons	Ongoing
	0-10' Below Spill	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
	10" Turbine Valve Rebuild	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	1.5" Steel Main line Leak (West Saint Charles)	Complete
	1" Service Line ( Marshall)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Red Hawk Res.	Maintenance	Ongoing
	Gopher Abatement	Complete
Safety/Training	Routine Safety/pre-const. Talks	Ongoing
Spray Program	Pre-Emergent/ Round-up	Ongoing
Vehicle Maintenance	Dump truck Rear Axle Repair	Complete
Other	48 USA tags completed	Complete
	38 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 0 Odor/ 1 Pressure	Complete
	SAFER distribution evaluation	Ongoing
	5 New Service Installs	Pending
	Bi-Annual Fall Protection Inspections	Complete
DBP's Quarterly Samples	Complete	