



CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

BOARD OF DIRECTORS REGULAR MEETING: 3:00 PM
April 19, 2022

President J.W. Dell 'Orto
President of the Board

Director Richard Blood
Director Jack Tressler

Director Brady McCartney

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. Due to space limitations in the Board meeting room and in light of the continuing pandemic, we encourage the public to attend remotely as follows:

- **Join the Conference Call meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
<https://us02web.zoom.us/j/81514083058?pwd=UWdBT0FOMHIQRIBzQUNtZnZVcHdEUT09>
- **Meeting ID: 815 1408 3058**
- **Meeting Passcode code: 075725**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do not talk over the top of any other callers. Conversations must be

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- President J.W. Dell 'Orto
- Director Richard Blood
- Director Brady McCartney
- Director Jack Tressler

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to

place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. **RESOLUTION NO. 2022-7: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD APRIL 19, 2022 TO MAY 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

Action Requested: Roll Call Vote

Approval of Resolution No. 2022-7 Declaring and Re-ratifying the State of Emergency and Authorizing Remote Teleconference Meetings of the Board of Directors Due to the Covid-19 Emergency.

6. **CONSENT ITEMS**

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. Minutes of Regular Board meeting of March 8, 2022
- b. Claim Summary

Action: Roll call Vote

Consider motion to approve consent items for items a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

7. **RESOLUTION 2022-8: A RESOLUTION CALLING GENERAL DISTRICT ELECTION**

Action Requested: Roll Call Vote

Staff recommends approval of Resolution No. 2022-8 Calling General District Election

8. **CONSIDERATION OF PROPOSAL FROM WESTERN HYDROLOGICS TO INSTALL AND MAINTAIN SOUTH FORK PUMP STATION GAGING EQUIPMENT.**

Action Requested: Roll Call Vote

- a. Staff recommends approval of proposal from Western Hydrologics to Install South Fork Pump Station Gaging Equipment, at a cost not to exceed \$16,255.

- b. Staff recommends approval of proposal from Western Hydrologics to maintain South Fork Pump Station Gaging Equipment, at a cost not to exceed \$13,260.

**9. REQUEST FOR PROPOSALS FOR PROPOSITION 218 RATE STUDY
CONSULTANT SERVICES**

Action Requested: Discussion

Review and Discuss timeline for issuance and consideration of a request for proposals from qualified consultants to conduct a Proposition 218 rate study.

10. CONSIDERATION FOR APPROVAL OF NEW OFFICE FURNITURE

Action Requested: Roll Call Vote

- a. Review proposal for Absolute Solutions
- b. Review proposal for Warden's
- c. Recommended action: Approve proposal for Absolute Solutions at \$37,564.68

11. CONSIDERATION FOR APPROVAL OF OFFICE FLOORING

Action Requested: Roll Call Vote

- a. Review proposal for Pinnell's Carpet One
- b. Review proposal for Capital Commercial Flooring
- c. Review proposal for Barron's
- d. Recommended action: Approve proposal for Pinnell's Carpet One at \$18,465.58

12. 3RD QUARTER BUDGET REVIEW

Action Requested: No Action

Review 3rd Quarter budget report.

13. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Water System Superintendent's Report
- c. District Engineer Report/Clearwell Project Update
- d. General Manager's Report
- e. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

14. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: General Manager

15. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for May 10, 2022, at 3:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

RESOLUTION NO. 2022-7

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RERATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD APRIL 19, 2022 TO MAY 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Calaveras Public Utility District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-10 on September 27, 2021, finding that the requisite conditions exist for the District’s Board of Directors to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors reconsidered the circumstances of the state of emergency that exists in the District and adopted Resolution No. 2022-5 reaffirming the continued state of

emergency in the District and reauthorizing remote meetings of Board of Directors meetings through May 19, 2021; and

WHEREAS, emergency conditions persist in the District, specifically, the State of Emergency declared by the Governor on March 4, 2020 due to the Covid-19 pandemic; and

WHEREAS, guidance from the State of California, which has been followed by the Calaveras County Department of Public Health, recommends or mandates social distancing and face coverings in certain settings to prevent the spread of Covid-19; and

WHEREAS, the Board of Directors does hereby find that that the rise in SARS-CoV-2 Delta Variant during the Covid-19 pandemic has caused, and will continue to cause, conditions dangerous to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Board of Directors of the District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has implemented virtual meeting protocols which comply with the requirements of paragraph (2) of subdivision (e) of section 54953, by providing for public participation through online meeting attendance and the opportunity to provide comment during the Board meeting both verbally or via email.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and Covid-19 has caused, and will continue to cause, an unreasonable risk of harm to the safety of persons within the District that are likely to be beyond the control of the services, personnel, equipment and facilities of the District.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of

this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) April 8, 2022, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Calaveras Public Utility District this 19th day of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
J.W. Dell'Orto, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

March 8, 2022

Special Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Brady McCartney
Jack Tressler

MEMBERS ABSENT:

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Tyla Daries, District Engineering Technician

OTHERS PRESENT: None

1. **CALL THE MEETING TO ORDER:** The regular meeting was called to order by President Dell'Orto at 3:03 P.M.
2. **ROLL CALL OF DIRECTORS:** Directors Dell'Orto, Blood, McCartney, and Tressler.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject):** None
5. **RESOLUTION NO. 2022-6: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD MARCH 8, 2022 TO APRIL 8, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

Adam Brown, District Legal Counsel, clarified that this resolution allows the Board members to be able to meet remotely under AB 361. A motion was made by Director Blood, seconded by Director McCartney, to approve Resolution No. 2022-6. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney, and Tressler voted yes; none opposed. Motion carried 4-0.

6. **CONSENT ITEMS**

- a. Minutes of Regular Board meeting of February 8, 2022
- b. Claim Summary

President Dell'Orto asked for clarification on ESRI. Travis Small, General Manager, clarified. A motion was made by Director McCartney, seconded by Director Tressler, to approve items 6. a-b. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney, and Tressler voted yes; none opposed. Motion carried 4-0.

7. CONSIDERATION AND ACCEPTANCE OF FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING ON JUNE 30, 2021

Mr. Small went over the results of our annual budget. There were some items that the District will need to correct but overall it went smoothly. The Board and General Manager discussed. A motion was made by Director McCartney, seconded by Director Blood, to accept the Financial Statements for Fiscal Year Ending on June 30, 2021. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney, and Tressler voted yes; none opposed. Motion carried 4-0.

8. CONSIDERATION OF PROPOSAL FROM CONDOR EARTH TO PREPARE AN EMERGENCY ACTION PLAN (EAP) FOR THE REDHAWK DAM.

Mr. Small informed the Board that the District received a 2nd notice for an Emergency Action Plan for Red Hawk Dam from Cal OES. By approving the proposal from Condor Earth, it will help the District get back in compliance. Mr. Small recommends Condor Earth since they are the ones who have already done the inundation map. A motion was made by Director Blood, seconded by Director McCartney, to approve the proposal from Condor Earth to prepare an emergency action plan (EAP) for the Redhawk Dam. A roll call vote was taken. Directors Dell'Orto, Blood, McCartney, and Tressler voted yes; none opposed. Motion carried 4-0.

9. ACWA JPIA - 2021/22 RISK CONTROL GRANT PROGRAM

Calaveras Public Utility District is the recipient of the 2021/22 Risk Control Grant from ACWA/JPIA. Staff worked with Fawn McLaughlin to apply for the grant. Carissa Bear, Executive Assistant, gave an overview of how the District will use the grant.

10. REVIEW OF DISTRICT TEMPORARY ADVISORY (AD HOC) COMMITTEES AND ASSIGNMENTS

Mr. Brown recommends that the President dissolve all temporary advisory (Ad Hoc) committees at this time, and to appoint new and/or different temporary advisory committees if he deems it necessary. He recommends dissolving the temporary advisory committees every year at the change of the President. President Dell'Orto dissolved all temporary advisory committees. He reassigned the District Ad HOC Committees. Directors Blood and McCartney were assigned to the Engineering/Planning Committee. President Dell'Orto and Director Tressler were assigned to the Budget/Finance committee. He also created an ad hoc Negotiation Committee. Directors McCartney and Blood volunteered to be on that committee. Director Blood offered to be the primary and Director Tressler the alternate for ACWA/JPIA under the Joint Power Authorities.

11. REPORTS

- a. Legal Counsel's Report

No Report.

- b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, discussed the Monthly Maintenance Report. He reported that Jeff Davis Reservoir is currently full. South Fork Pump Station is 6" over spill and crystal clear. Mr. Roberts reported on the leaks throughout the District. All quarterly inspections are done in house and are complete. The District had 3 new service inquiries this month.

- c. District Engineer Report/Clearwell Project Update

Ms. Daries, District Engineering Technician, gave a Clearwell Tank Project update. Campbell Construction should be finishing their punch list soon. Farr Construction has worked 37 days out of the

200 days contracted with 33 weather delays available. The contractors, WGA and the District have begun planning for the cut over.

Ms. Daries also reported that the DWSRF funding agreement is being drafted for the Water Treatment Plant improvements.

d. General Manager's Report

Mr. Small went over his report. He reported that the Redhawk Inundation Map has been completed and submitted.

He has submitted a letter to the Division of Water Rights for a variance to the 55 GPCD curtailment. The crew has selected Mueller as the desired meter software and are currently getting quotes from all of the meter companies. Currently it appears that Mueller is the lowest. Mr. Small will bring the meter quotes back to the Board at the April Meeting.

Mr. Small also reported that the District received the delivery of the new F550 dump truck and the Ditch Witch

- e. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

No reports.

12. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 4:30 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 762

DATE: March 2022

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$336,095.40
Payroll Submitted	\$ 48,931.67
P/R Tax Deposits	\$ 21,667.80
Sub-total	\$ 406,694.87

Net Additions	
Net Deductions	
Claim Summary Approved for	\$ 406,694.87



Clerk of the Board, Calaveras Public Utility District

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

Name	Date	Num	Memo	Account	Amount
ACWA-Health					
	03/04/2022	23614	April 2022 Employee dental/vision/life	5643 · Medical Insurance	1,367.26
Total ACWA-Health					<u>1,367.26</u>
ACWA/JPIA-WC					
	03/15/2022	23657	W/C Premium Q4 2021	5428 · T & D Insurance	4,254.55
Total ACWA/JPIA-WC					<u>4,254.55</u>
Alpha Analytical Labs, Inc.					
	03/04/2022	23615	Lab fees	5323 · Lab Fees	2,002.00
Total Alpha Analytical Labs, Inc.					<u>2,002.00</u>
American Fidelity Assurance					
	03/04/2022	23616	125 Plan	5646 · 125 Plan	213.60
Total American Fidelity Assurance					<u>213.60</u>
AT & T					
	03/04/2022	23618	San Andreas Tank Circuit	5432 · T & D Misc. Maint. Utilities	55.81
	03/04/2022	23618	San Andreas Tank Phone	5432 · T & D Misc. Maint. Utilities	200.94
	03/04/2022	23618	Hydro #3	5432 · T & D Misc. Maint. Utilities	202.84
Total AT & T					<u>459.59</u>
AT & T					
	03/04/2022	23617	Hydro #3 Garamendi	5432 · T & D Misc. Maint. Utilities	63.46
Total AT & T					<u>63.46</u>
AT&T					
	03/21/2022	23660	Phone/Internet at Shop	5432 · T & D Misc. Maint. Utilities	89.55
Total AT&T					<u>89.55</u>
Blood, Richard					
	03/10/2022	23653	CPUD Special Meeting 1/25/2022	5680 · Director's Fees	100.00
	03/10/2022	23653	UMRWA Meeting 1/28/2022	5680 · Director's Fees	100.00
	03/10/2022	23653	CPUD Regular Meeting 2/8/2022	5680 · Director's Fees	100.00
	03/10/2022	23653	CPUD Regular Meeting 3/8/2022	5680 · Director's Fees	100.00
Total Blood, Richard					<u>400.00</u>
Brady McCartney					
	03/10/2022	23654	CPUD Special Meeting 1/25/2022	5680 · Director's Fees	100.00
	03/10/2022	23654	CPUD Regular Meeting 2/8/2022	5680 · Director's Fees	100.00
	03/10/2022	23654	CPUD Regular Meeting	5680 · Director's Fees	100.00

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

Total Brady McCartney				300.00
Cal-Waste				
	03/08/2022	23637 Office	5623 · Contract Services	153.40
	03/08/2022	23637 Shop	5422 · T & D Contract Services	365.64
Total Cal-Waste				519.04
Calaveras Auto Supply				
	03/08/2022	23650 Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	8.03
Total Calaveras Auto Supply				8.03
Calaveras County Environmental Health				
	03/04/2022	23619 Hazmat fees 1601 West Forty Rd	5426 · T & D Fees & Permits	262.00
Total Calaveras County Environmental Health!				262.00
Calaveras Enterprise				
	03/04/2022	23620 Board vacancy legal notice	5683 · Dues, Subscriptions, Fees	352.00
Total Calaveras Enterprise				352.00
Calaveras Public Power Agency				
	03/08/2022	23638 CPUD Warehouse	5432 · T & D Misc. Maint. Utilities	81.49
	03/08/2022	23638 Glencoe booster pump	5432 · T & D Misc. Maint. Utilities	166.09
	03/08/2022	23638 CPUD Office	5621 · Office Utilities	124.69
	03/08/2022	23638 Jeff Davis WTP	5432 · T & D Misc. Maint. Utilities	644.80
	03/08/2022	23638 Licking For Pumping Station	5230 · Utilites Pumping Power	40,369.00
Total Calaveras Public Power Agency!				41,386.07
California Rural Water Association				
	03/04/2022	23621 2022 Membership renewal	5683 · Dues, Subscriptions, Fees	857.00
Total California Rural Water Association!				857.00
Carbon Copy Inc.				
	03/04/2022	23622 Printer/copier contract	5623 · Contract Services	62.67
	03/21/2022	23679 Printer/copier contract	5623 · Contract Services	78.01
Total Carbon Copy Inc.				140.68
Care Free Lawns				
	03/08/2022	23639 February Monthly Service	5623 · Contract Services	150.00
Total Care Free Lawns				150.00
Comcast				
	03/21/2022	23661 Internet/voice bundle	5621 · Office Utilities	290.04
Total Comcast				290.04

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

Comcast Business (VE)

	03/18/2022 23659	Phone/Internet at Office	5621 · Office Utilities	2,011.59
--	------------------	--------------------------	-------------------------	----------

Total Comcast Business (VE)

2,011.59

Computer Firemen

	03/08/2022 23640	IT Services	5623 · Contract Services	350.00
--	------------------	-------------	--------------------------	--------

Total Computer Firemen

350.00

Condor Earth Technologies, Inc.

	03/04/2022 23623	Redhawk	5422 · T & D Contract Services	9,254.20
--	------------------	---------	--------------------------------	----------

Total Condor Earth Technologies, Inc.

9,254.20

De Lage Landen Financial Services Inc.

	03/21/2022 23662	Printer/copier contract	5623 · Contract Services	87.85
--	------------------	-------------------------	--------------------------	-------

Total De Lage Landen Financial Services Inc.

87.85

Dell'Orto, J.W.

	03/10/2022 23652	CPUD Special Meeting 1/25/2022	5680 · Director's Fees	100.00
--	------------------	--------------------------------	------------------------	--------

	03/10/2022 23652	CPUD Regular Meeting 2/8/2022	5680 · Director's Fees	100.00
--	------------------	-------------------------------	------------------------	--------

	03/10/2022 23652	CPUD Regular Meeting 3/8/2022	5680 · Director's Fees	100.00
--	------------------	-------------------------------	------------------------	--------

Total Dell'Orto, J.W.

300.00

Diamond Maps

	03/21/2022 23663	Annual Fee	5683 · Dues, Subscriptions, Fees	456.00
--	------------------	------------	----------------------------------	--------

Total Diamond Maps

456.00

Farr Construction

	03/04/2022 23624	Clearwell Progress payment #1 / Phase II	1190 · Construction in Progress	84,075.00
--	------------------	--	---------------------------------	-----------

Total Farr Construction

84,075.00

First Foundation Bank

	03/21/2022 23664	Clearwell Tank Loan Interest	5912 · Interest-FHA	27,451.86
--	------------------	------------------------------	---------------------	-----------

	03/21/2022 23664	Clearwell Tank Loan Principal	2131 · Clearwell Tank Loan First Found	39,030.18
--	------------------	-------------------------------	--	-----------

Total First Foundation Bank

66,482.04

Fischer, Merle

	03/08/2022 23641	PERS Reimb. March	5647 · OPEB - Retirement	765.23
--	------------------	-------------------	--------------------------	--------

Total Fischer, Merle

765.23

Foothill-Sierra Pest Control Inc.

	03/04/2022 23625	Quarterly pest control	5623 · Contract Services	125.00
--	------------------	------------------------	--------------------------	--------

Total Foothill-Sierra Pest Control Inc.

125.00

Foothill Materials

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

	03/21/2022	23665	SFPS road repair - RipRap	5231 · Pump Station Supplies	133.28
Total Foothill Materials					133.28
GEI Consultants, Inc.					
	03/21/2022	23666	Chief Dam Safety Engineer Services	5623 · Contract Services	2,609.50
Total GEI Consultants, Inc.					2,609.50
Grainger					
	03/21/2022	23678	Materials & Supplies	5322 · Water Treatment Supplies	624.56
	03/21/2022	23678	Materials & Supplies	5322 · Water Treatment Supplies	67.21
Total Grainger					691.77
Hill Rivkins Brown & Associates					
	03/21/2022	23667	Legal Counsel Fees	5682 · Audit & Legal	1,770.00
Total Hill Rivkins Brown & Associates					1,770.00
Hobgood's Cleaning Service					
	03/21/2022	23668	Janitorial Services March 2022	5623 · Contract Services	160.00
Total Hobgood's Cleaning Service					160.00
Hunt & Sons Inc.					
	03/04/2022	23626	Invoice #313399	5424 · T & D Equip. Repair & Oper.	1,385.70
	03/08/2022	23642	Diesel	5424 · T & D Equip. Repair & Oper.	29.64
	03/21/2022	23669	Fuel for District vehicles	5424 · T & D Equip. Repair & Oper.	1,439.31
	03/21/2022	23669	Fuel for District vehicles	5424 · T & D Equip. Repair & Oper.	1,337.58
Total Hunt & Sons Inc.					4,192.23
Jorgensen Company					
	03/21/2022	23670	Annual Fire Extinguisher Maintenance	5422 · T & D Contract Services	755.66
Total Jorgensen Company					755.66
Larry Bain, CPA					
	03/21/2022	23671	Completion of June 30, 2021 Audit	5682 · Audit & Legal	8,600.00
Total Larry Bain, CPA					8,600.00
Lehigh Hanson					
	03/08/2022	23643	Rail Road Flat roadbase	5421 · T & D Maint. Mat. & Supp.	306.46
	03/08/2022	23643	Wilseyville roadbase	5421 · T & D Maint. Mat. & Supp.	295.39
	03/08/2022	23643	Rail Road Flat roadbase	5421 · T & D Maint. Mat. & Supp.	288.95
Total Lehigh Hanson					890.80
Matrix Trust Company					
	03/21/2022	23672	Employee Contribution - Pay Date 3/15/2022	2317 · 457 Plan	894.73

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

Total Matrix Trust Company!				894.73
Motherlode Answering Service				
	03/04/2022	23627	Answering Service	5623 · Contract Services
				273.12
Total Motherlode Answering Service!				273.12
Pace Supply				
	03/08/2022	23644	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.
				339.39
	03/08/2022	23644	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.
				269.02
Total Pace Supply				608.41
PG&E - ENERGY STATEMENT				
	03/04/2022	23628	Schaad's Hydro	5201 · Schaads Hydro Cost
				135.15
	03/04/2022	23628	Prindle Rd	5432 · T & D Misc. Maint. Utilities
				9.53
	03/04/2022	23628	Gold Strike Rd	5432 · T & D Misc. Maint. Utilities
				11.96
	03/04/2022	23628	Gold Strike Rd	5432 · T & D Misc. Maint. Utilities
				11.96
	03/08/2022	23645	CPUD Office	5621 · Office Utilities
				193.05
	03/08/2022	23645	Hwy 49 (entrance to Golden Hills Subdivision)	5432 · T & D Misc. Maint. Utilities
				10.68
	03/08/2022	23645	Andreas Vista	5432 · T & D Misc. Maint. Utilities
				14.41
	03/21/2022	23673	Ponderosa Hydro #1	5200 · Pipeline Hydro Cost
				174.93
	03/21/2022	23673	MCV Hydro #2	5200 · Pipeline Hydro Cost
				84.26
	03/21/2022	23673	Garamendi's Hydro #3	5200 · Pipeline Hydro Cost
				205.02
Total PG&E - ENERGY STATEMENT!				850.95
PGE-NON ENERGY INVOICES				
	03/21/2022	23680	Hydro #1	5200 · Pipeline Hydro Cost
				7.75
	03/21/2022	23680	Hydro #2	5200 · Pipeline Hydro Cost
				7.75
	03/21/2022	23680	Hydro #3	5200 · Pipeline Hydro Cost
				7.75
	03/21/2022	23680	Schaad's Hydro	5201 · Schaads Hydro Cost
				197.86
Total PGE-NON ENERGY INVOICES!				221.11
Postmaster				
	03/09/2022	23651	March Postage	5622 · Postage & Box Rent
				700.00
	03/25/2022	23682	March Postage	5622 · Postage & Box Rent
				200.00
Total Postmaster				900.00
PR Diamond Products, Inc.				
	03/08/2022	23646	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.
				784.52
Total PR Diamond Products, Inc.!				784.52
Progressive Print Solutions				

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

	03/08/2022 23647	Materials & Supplies	5620 · Materials & Supplies	104.80
Total Progressive Print Solutions				104.80
Rovera, Wyatt				
	03/17/2022 23658	Missing 12.5 OT hours from PD 3/16/2022	5412 · T & D - Overtime Labor	564.40
Total Rovera, Wyatt				564.40
San Andreas Sanitary District				
	03/04/2022 23629	Shop	5432 · T & D Misc. Maint. Utilities	97.04
	03/04/2022 23629	Office	5621 · Office Utilities	97.04
Total San Andreas Sanitary District				194.08
SEIU Local 1021				
	03/08/2022 23648	PPE 2/15/2022	2322 · SEIU Union Dues	407.09
	03/08/2022 23648	PPE 2/28/2022	2322 · SEIU Union Dues	407.09
	03/21/2022 23674	PPE 3/15/2022	2322 · SEIU Union Dues	432.44
Total SEIU Local 1021				1,246.62
Sender's Market Inc.				
	03/04/2022 23630	Fire Hydrant maintenance	5421 · T & D Maint. Mat. & Supp.	57.83
Total Sender's Market Inc.				57.83
Shampain, Ben				
	03/10/2022 23656	Final Check 3/1/2022 - 3/10/2022	5411 · T & D Spec. Maintenance Labor	1,591.68
Total Shampain, Ben				1,591.68
Staples Credit Plan				
	03/04/2022 23631	Office Supplies	5620 · Materials & Supplies	46.72
Total Staples Credit Plan				46.72
Technical Systems Inc.				
	03/04/2022 23633	Service Agreement MCC Replacement	5422 · T & D Contract Services	73,400.00
Total Technical Systems Inc.				73,400.00
Treat's General Store				
	03/04/2022 23632	Office	5620 · Materials & Supplies	46.03
	03/04/2022 23632	Shop	5421 · T & D Maint. Mat. & Supp.	161.20
Total Treat's General Store				207.23
Tressler, Jack				
	03/10/2022 23655	CPUD Special Meeting 1/25/2022	5680 · Director's Fees	100.00
	03/10/2022 23655	CPUD Regular Meeting 3/8/2022	5680 · Director's Fees	100.00
Total Tressler, Jack				200.00

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

USA Blue Book

03/08/2022	23649	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	978.10
03/21/2022	23681	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	186.73
03/21/2022	23681	Materials & Supplies	5421 · T & D Maint. Mat. & Supp.	147.48

Total USA Blue Book

1,312.31

Verizon Wireless

03/04/2022	23634	Employee cell phones	5432 · T & D Misc. Maint. Utilities	1,110.51
------------	-------	----------------------	-------------------------------------	----------

Total Verizon Wireless

1,110.51

Volcano Telephone

03/04/2022	23635	Hydro #1 Ponderosa	5200 · Pipeline Hydro Cost	52.31
03/04/2022	23635	Treatment Plant	5322 · Water Treatment Supplies	52.31
03/04/2022	23635	Hydro #2 MCV	5200 · Pipeline Hydro Cost	52.31
03/04/2022	23635	Treatment Plant	5200 · Pipeline Hydro Cost	48.93
03/04/2022	23635	Pump Station	5322 · Water Treatment Supplies	52.31
03/04/2022	23635	Schaad's Hydro	5201 · Schaad's Hydro Cost	66.67
03/04/2022	23635	Schaad's Hydro	5201 · Schaad's Hydro Cost	94.19
03/04/2022	23635	Schaad's Hydro	5201 · Schaad's Hydro Cost	52.31
03/04/2022	23635	Treatment Plant	5322 · Water Treatment Supplies	56.95

Total Volcano Telephone

528.29

Weber, Ghio & Associates

03/04/2022	23636	General Engineering Servies	5684 · Engineering-Admin.	2,315.00
03/04/2022	23636	SRF Application	1190 · Construction in Progress	399.00
03/04/2022	23636	Clearwell Tank Project Phase II	1190 · Construction in Progress	8,292.48

Total Weber, Ghio & Associates

11,006.48

Wells Fargo Bank - C. Bear

03/21/2022	23676	Costco	5421 · T & D Maint. Mat. & Supp.	31.09
03/21/2022	23676	Costco	5421 · T & D Maint. Mat. & Supp.	62.19
03/21/2022	23676	Postage	5622 · Postage & Box Rent	100.00
03/21/2022	23676	Supplies Amazon	5620 · Materials & Supplies	23.16
03/21/2022	23676	Cleaning kit for check scanner	5620 · Materials & Supplies	104.79
03/21/2022	23676	Supplies for shop	5421 · T & D Maint. Mat. & Supp.	23.58
03/21/2022	23676	Ethernet switch	5620 · Materials & Supplies	16.08
03/21/2022	23676	Server	5623 · Contract Services	0.50
03/21/2022	23676	Quickbooks	5623 · Contract Services	80.00

Calaveras Public Utility District Expenses by Vendor Detail

March 2022

	03/21/2022 23676	Zoom	5683 · Dues, Subscriptions, Fees	16.23
	03/21/2022 23676	Misc. fees	5620 · Materials & Supplies	45.50
Total Wells Fargo Bank - C. Bear				503.12
Wells Fargo Bank - M Roberts				
	03/21/2022 23677	Fed Crew for late night MCC isntall	5429 · T & D Safety & Education	68.85
	03/21/2022 23677	WTP Chem pump	5322 · Water Treatment Supplies	313.16
	03/21/2022 23677	Lunch meeting	5429 · T & D Safety & Education	56.03
	03/21/2022 23677	Meeting	5429 · T & D Safety & Education	17.82
	03/21/2022 23677	Misc. fees	5620 · Materials & Supplies	57.61
Total Wells Fargo Bank - M Roberts				513.47
Western Hydrologics, LLP				
	03/21/2022 23675	Project: Water Rights Compliance	5623 · Contract Services	2,150.00
Total Western Hydrologics, LLP				2,150.00
				336,095.40

RESOLUTION NO. 2022-8

A RESOLUTION CALLING GENERAL DISTRICT ELECTION

WHEREAS, an election will be held within the Calaveras Public Utility District, a special district located within Calaveras County, on November 8, 2022, for the purpose of electing Governing Board Members; and

WHEREAS, Election Code § 10403 requires this jurisdiction to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election.

THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Calaveras Public Utility District requests the Board of Supervisors of Calaveras County to consolidate the District Election with the general election to be held on November 8, 2022.

BE IT FURTHER RESOLVED, that the District agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation. The District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Election Code § 10418.

PASSED AND ADOPTED by the Board of Directors of the Calaveras Public Utility District this 19th day of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
J.W. Dell'Orto, President of the Board of Directors

Attest: _____
Carissa Bear, Secretary/Clerk of the Board

March 18, 2022

Calaveras Public Utility District
Travis Small, General Manager
506 W. Saint Charles St.
San Andreas, CA 95249

RE: Proposal for SF Mokelumne Stream Gaging

Dear Mr. Small,

As requested, Western Hydrologics (WHC), in cooperation with Western Hydrologic Systems (WHS), and Picovale Services, Inc. is pleased to present this proposal to support the Calaveras Public Utility District's (CPUD/District) stream gaging program with installation, maintenance, and monitoring of a new stream gaging station located at the South Fork Pump Plant. This proposal expands the District's existing stream gaging program by installing the new gage that will allow the District to log the water diverted by the pumps and allow for monitoring the stream flow to provide operators with real time information to support compliance with minimum flow requirements.

Pre-1914 water right S025267 allows the District to directly divert South Fork Mokelumne River water through Jeff Davis Reservoir to the Jeff Davis Water Treatment Plant for treatment and use. This direct diversion is done using the District's South Fork Pumping Plant. The District has a gage that measures the diversion, but that gage doesn't record the data on an hourly timestep as required by SB 88. The diversions under this Pre-1914 right are operated in coordination with CPUD's Permit No. 16338 (Application A005648F) to provide water for Jeff Davis Project service area. Term 12 of Permit No. 16338 includes discussion of minimum flow requirements below the South Fork Pumping Plant. The gaging equipment proposed below will comply with SB 88 for both the diversions at the South Fork Pumping Plant and the flow requirement below the Pumping Plant.

Proposed Tasks

Task 1: S.F. Mokelumne Gage Installation

The existing gaging equipment at the pump plant includes a sensor that measures water pumped up to Jeff Davis Reservoir. The new installation will make use of the existing sensor and will add a second gage to measure stream flow. Data from both measurements will be logged by a single logger and transmitted either by satellite or by a Digital Subscriber Line (DSL) line to a website for realtime monitoring. Equipment includes:

- Amazon Bubbler Gage
- Storm-3 interface

- Satellite radio with three outputs, if needed
- 12V 75 ah battery with trickle charge from AC power in powerhouse
- Staff gage
- Conduit to encase orifice line for Bubbler gage

This proposal plans for the installation of a gage at the existing diversion pool. Once the rating curve is developed, this gage will provide real-time flow data once the equipment is installed and the rating curve is developed. Planned real-time data transmission is for late calendar year 2022. After any necessary environmental review and any permitting requirements are resolved, the stream gage will be installed. The cost estimate below also includes an annual data transmission fee for satellite transmission.

Task 1 Cost Estimate\$16,255

Task 2: Gage Maintenance, Monitoring and Reporting

The gage monitoring program includes visiting the gage sites to collect data and perform routine maintenance every month. Gage maintenance visits will include field measurements using USGS-approved Price AA or Pygmy current meters. The purpose of these visits is to develop and then verify rating curves and identify shifts in the stream reach control. During the visits, the hydrographer will also conduct gage equipment checks, make any necessary repairs, and collect the data. Occasionally, replacement of batteries or gaging equipment due to failure or vandalism will be necessary. Although the purchase of replacement equipment is outside the scope of this proposal, removal and replacement of the damaged equipment can generally be done during routine maintenance trips at no additional charge.

Once the water surface elevation data have been collected, the data will be reviewed for completeness and estimated wherever missing. Using the rating curves, the water surface elevation data will be converted to flow, reported to CPUD staff, and archived.

For 12 months following installation

We anticipate that following final contract approvals, acquisition of gaging equipment and scheduling the installation, the new gage will be operational by the second half of 2022. We propose monthly maintenance visits to develop the rating curve and data reporting for 12 months following installation.

2022-2023 Task 2 Cost Estimate\$13,260

WHC appreciates the opportunity to provide this cost estimate. Estimates are based on the Rate Schedule for Professional Services (Attachment A). If you have any questions, please contact me at (916) 390-5829.

Sincerely,

A handwritten signature in blue ink that reads "Jeffrey K Meyer". The signature is written in a cursive, flowing style.

Jeffrey K. Meyer, P.E.
Principal

Attachment(s)

Rate Schedule for Professional Services

"Attachment A"

RATE SCHEDULE FOR PROFESSIONAL SERVICES¹

Project Principal	\$210.00
Senior Water Resources Engineer	\$190.00

Expense Reimbursement/Other:

1. Computer, facsimile, and telephone are included in the billing rates, and there is no additional charge.
2. Copies (color and black and white), equipment and other direct expenses are reimbursed with a 5% administrative handling charge (excluding per diem).
3. Subcontractor expenses are reimbursed with a 5% administrative handling charge.
4. Mileage is reimbursed at current IRS rate with a 14% administrative handling charge.
5. Per Diem, depending upon location, may be charged where overnight stays are required.
6. Expert Witness Testimony, including Depositions, is billed at time and a half.
7. When non-standard billing is requested, time spent by office administrative personnel in invoice preparation is a cost to the project and charged as technical labor.

Western Hydrologic Systems

Hydrographer	\$60.00-\$100.00
Boat Rental	\$200 per day
Snowmobile Rental	\$200 per day
ATV Rental	\$200 per day

¹ Rates effective January 2022 and are subject to change. Depending on the project requirements, titles may vary.

REQUEST FOR PROPOSALS (RFP)

**2022
Water Rate Study**

May 2022

Calaveras Public Utility District
506 W St Charles Street
San Andreas, CA 95249
Phone (209) 754-9442

Proposals Due By:

TBD

Introduction:

Calaveras Public Utility District (CPUD) is seeking Proposals from qualified consultants to conduct a Water Rate Study (Study). The intent of the Study is to assess the existing rates and revenues and to recommend a rate structure to adequately operate, maintain, and improve the District's infrastructure while ensuring a safe and resilient level of service to District's customers. The selected consultant shall provide a full range of services to develop the Study that addresses the Scope of Work described below.

Background:

CPUD (San Andreas) is located approximately 60 miles southeast of Sacramento on Highway 49. The district provides domestic and irrigation water services to the residential communities of Railroad Flat, Glencoe, Paloma, Mokelumne Hill, and San Andreas, California. CPUD has a service area population of roughly 6,350 people, as well as its commercial businesses.

The purpose of the RFP is to have a consultant analyze the district's existing financial plan and rates to ensure that there is adequate funding for the operation and maintenance of the district. The RFP also needs to develop a rate structure that ensures there is enough funding to pay for capital improvements to the district's aging infrastructure.

Scope of Services:

The following are the types of services that the consultant may need to perform; however, if additional services are needed, the consultant needs to indicate them in the proposal:

- Prepare a report that documents the current and proposed water rates. The report shall include all methodology, supporting analysis, and rate comparisons.
- Prepare a PowerPoint presentation of the aforementioned report's results for presentation at a District Board Meeting with consultant staff present to answer any questions.
- Help District Maintain compliance with Proposition 218 processes and help district with public education and outreach.

All inquiries regarding the proposal should be directed to Travis Small, General Manager by telephone at (209) 754-9442, or preferably by email at Travis.Small@CPUD.org

Attachments:

The following is a list of attachments included with this RFP.

1. Engineers Report – 20## Rate Study
2. CPUD Current Water Rates

Interpretations and Addenda

No interpretation made to any respondent as to the meaning of the RFP shall be binding on the District unless repeated in writing and distributed as an addendum by CPUD. Interpretations and/or clarification shall be requested in writing.

Proposal Format and Content:

The proposal shall be brief, precise, and shall not include unnecessary promotional material. The proposal shall not exceed 25 single sided pages, excluding resumes. The proposal should contain the following elements in the exact order and segmentation listed below:

1. *Cover Letter* – Describe your firm or team’s interest and commitment in providing Consultant Services to the District. The letter shall be signed by a person authorized to negotiate a contract with the District.
2. *Staffing, Team Experience and Understanding of Project & Objectives* - Describe the qualifications and experience of the team members expected to be assigned to this project. The description shall include previous experience with similar projects. Include an organization chart and provide a matrix including which projects team members have worked together in the past. A discussion demonstrating the proposer’s understanding of the project, the goals, the services to be provided, and their significance to the overall District goals.
3. *Work Plan Approach and Schedule* – Discuss your firm’s understanding of the scope of work to be performed and level of effort expected to be performed by each resource. Include an itemized table of estimated person hours by professional classification (or team member) to quantify the level of effort. Describe the method that will be used for scheduling, coordination, management of overall project costs, quality assurance/quality control, and list key or potential issues/risk you may deem critical to this project.
4. *Resumes* – Include single page resumes of the key personnel and sub-consultants (if any) to be assigned to the project. It is expected that designated key staff will remain for the duration of the project. Key staff substitution will be allowed only after an interview and concurrence with the District.
5. *References* – Provide at least three references (name, agency, title, address and telephone number) for recent similar or related work.
6. *Other Relevant Information & Exceptions* – Provide additional relevant information that may be helpful in the selection process including any exceptions taken to the District’s standard agreement.

Evaluation and Selection Process:

Qualifications will be screened, and the top candidates will be reviewed by a District staff. The qualifications for the top candidates will be verified and references will be checked. In reviewing the proposals, the District will carefully weigh:

- Consultant's understanding of the District's desires and general approach to completing the work – 35 POINTS
- Consultant's experience with contracts of similar complexity and magnitude – 25 POINTS
- Demonstrated ability of the Consultant to perform high quality work, to control costs and to meet time schedules – 25 POINTS
- Ability to work effectively with District staff – 15 POINTS

Submittal Requirements:

Consultant to submit an electronic copy of their proposal via email to Travis Small at Travis.Small@cpud.org by **TBD at 10:00 a.m.** **No hard copy submissions will be accepted.**

Any changes made by the District to the requirements in this RFP will be made by written addenda. Any written addenda issued to this RFP shall be incorporated into the terms and conditions of any resulting Agreement. The District will not be bound by any modifications to or deviations from the requirements set forth in this RFP as the result of oral instructions. The District reserves the right to revise or withdraw this RFP at any time and for any reason.

Proposals received after the above date and time will be considered late and will not be accepted. Any late proposals will be returned unopened to the firm. Responses will be evaluated objectively based on the firm's responses to the RFP.

The District will not pay costs incurred in the proposal preparation including the costs for printing, mailing, etc. All costs for the preparation of the proposal shall be borne by the proposing firm.

Right to Reject Proposals:

The District reserves the right to reject any and all proposals or any part of any proposals, to waive minor defects or technicalities, or to solicit new proposals on the same project or on a modified project that may include portions of the originally proposed project as the District may deem necessary in its best interest. The District also reserves the right to negotiate with any firm, all or part of any proposal that is in the best interest of the District.

Project Schedule:

Issue Request for Proposal	TBD
Receive Proposals by	TBD at 10:00 a.m.
Select Consultant (Board Meeting)	TBD
Notice to Proceed	TBD
Cost of Service Analysis/Rate Schedule	TBD
Public Outreach and Notification	TBD
Public Workshops	TBD
Board Adoption/Decline of Rate Schedule	TBD
Completion of Rate Study	TBD

Award of Contract:

A cost proposal will be requested from the selected consultant.

Contract will be between CPUD Board of Directors and consultant. The CPUD General Manager will be responsible for and will be the main point of contact for, all contractual matters. Consultant must provide updates directly to the board at monthly meetings.

Services for the rate study shall be professional services not subject to Labor Compliance requirements such as prevailing wage, apprentices, and payroll submittal.

The final contract of including Scope of Services will be negotiated. In the event that contract negotiations with the first selected firm are unsuccessful, CPUD will begin negotiations with the second selected firm, and so on.

ATTACHMENT 1

Engineer's Report – 201# Rate Study

ATTACHMENT 2

CPUD Current Water Rates



Absolute Office Solutions
 5170 Golden Foothill Parkway
 Eldorado Hills, CA 95762
 Phone: 916-581-9300

Quotation

BILL TO:
 Calavars Public Utility District
 506 West St. Charles Street
 San Andreas, CA 95249
 Attn: Laura Teaney

SHIP TO:
 Same

Cell: 916 501-9720
 Federal ID: 82-2991320
tenns@absolute-office.com

Quote: Friant Cubicles 2A
 Date 4/6/22

Qty	Part Nos.	Description	Sell Price	Total
1	Friant	5 WorkStations - Sit Stand Desks	\$ 28,740.00	\$ 28,740.00
1	Friant	Tranaction Lobby Front w/ Panel Divider	\$	-
		U Desk Option	\$	-
1	Friant	Common Lateral File Storage Area	\$	-
		4 Lat Filesw / top	\$	-
		Wall Panel W/ Door	\$	-
1	Credenza	Credenza / cabinet 20 X 60	\$ 750.00	\$ 750.00
1	5464	Tranactioin Chair	\$ 158.49	\$ 158.49
			\$	-
			\$	-
1	PLT42R	42 Round Laminte Table Top	\$ 120.50	\$ 120.50
1	PLTB23SILVER	Silver Base	\$ 188.75	\$ 188.75
			\$	-
		Fabric - Fawn/Heather PF 901-1	\$	-
		Frame Color - Dark Tone	\$	-
		Work Surface Color Capitan M18	\$	-
			\$	-
		Prevailing Wage Quote \$4,450	\$	-
			\$	-
			\$	-
			\$	-
		By signing this quote, you are acknowleing this product is custom made, non returnable unless factory defects	\$	-
	Customer Signature / Date	_____		

Product Total:		\$ 29,957.74
TAX	Tax Rate 7.25%	\$ 2,171.94
Freight Charge		\$ 985.00
Delivery & Installation		\$ 4,450.00
Total		\$ 37,564.68



SUPPLIES | FURNITURE | RELOCATION

MAKING YOUR OFFICE WORK!

wardensworks.com 1.800.669.6321

4101 Technology Dr. Modesto, CA 95356
ph 209.529.6321

PROPOSAL

Customer:

Company: CALAVERAS PUBLIC UTILITY DISTRICT
Name: CARISSA BEAR
Email :
Address: 506 W ST CHARLES
City, State: SAN ANDREAS, CA

Quote Date: 3/21/2022
Quote #: CALAVERAS - 03212022
Phone #: 209.498.2915
Fax #:

Zip: 95249

Product	Description	Qty	Unit Price	TOTAL
NOVO	LOT OF NOVO SYSTEMS FURNITURE PER ATTACHED DRAWING (4 STATIONS) EA STATION HAS ELECTRIC HEIGHT ADJ 3-STAGE BBF, FF, CLOSED OVERHEAD, TB, TL INCLUDES FRONT COUNTER / STORAGE COLLABORATIVE WORKSPACE, W/LATERAL FILES	1	\$31,437.13	\$31,437.13
BACK AREA	MATT'S OFFICE - HEIGHT ADJ CORNER DESK CREDENZA WITH BBF, FF, CLOSED OVERHEAD	1	\$2,497.00	\$2,497.00
DELIVERY	DELIVERY AND INSTALLATION - REG BUS HOURS (BASED ON 5 MEN FOR 8 HOURS - ONE DAY INSTALL) CURRENT LEAD TIMES ABOUT 8 WEEKS - ESTIMATED	1	\$3,800.00	\$3,800.00

SUB TOTAL \$37,734.13

Account Manager:

Name: JASON PEEPGRASS
Email: jasonp@wardensworks.com

Direct#: 209.496.6555C

Sales Tax 7.250% \$2,735.72

GRAND TOTAL \$40,469.85

Notes:

Acceptance:

Date:

Authorized Signature:

50% NON REFUNDABLE DEPOSIT on all factory ordered products.
25% RESTOCKING FEE for in stock product returned.



PINNELL'S CARPET ONE FLOOR & HOME

State Contractors License #485812

263 Main Street • PO Box 808 • Angels Camp, California 95222 • (209)736-8077 • Fax #(209)736-4286
12900 Mono Way • Sonora, California 95370 • (209)532-1696 • Fax #(209)532-8608

FLOOR COVERING HOME IMPROVEMENT CONTRACT

This contract is made by and between Pinnell's Carpet One Floor & Home ("Seller"), and the purchaser identified herein as ("Buyer").

Contract Date 3-30-2022 P.O. # _____

Buyer's Billing Address _____ Work Site _____

Name C.P.U.D Jobsite Address 506 W ST CHARLES

Billing Address _____ City SAN ANDREAS St. CA Zip 95249

City _____ Contractor Name _____

State _____ Zip _____ Date Of Plans _____

Daytime Telephone 209-754-9442 Insurance Company _____

Sales Person JOE HANCOCK Contact Person _____ Ph.# _____

Email _____ Approx Start Date: _____ Approx End Date _____

Notice of Cancellation may be sent to the contractor at the following address: Pinnell's Carpet One, PO Box 808 • Angels Camp, CA 95222

You are entitled to a completely filled in copy of this agreement, signed by both you and the contractor, before any work may be started. Description of the project and the description of the significant materials used and installed.

Description of the Project and Description of the Significant Materials to be Used and Equipment to be Installed (Included materials and labor)

Contractor will furnish all labor, materials, equipment and supervision, in accordance to attached terms and conditions and will complete in a good and workman-like manner the following:

LABOR TO REMOVE EXISTING GLUE DOWN CARPET \$2642.50. LABOR TO REMOVE V.C.T \$952.38. INSTALL NEW 4 IN COVE BASE AS EXISTING \$1479.00. REMOVE AND RESET WOOD BASE \$151.20. REMOVE AND RESET TOILET \$182.50. INSTALL TRANSITIONS AS NEEDED \$525.00. LABOR TO INSTALL NEW CARPET SQUARES \$2088.00. LABOR TO INSTALL NEW L.V.T \$1741.00 MATERIAL ESTIMATE CARPET TILES PLUS ADHESIVE \$7542.00 . MATERIAL ESTIMATE FOR L.V.T AND ADHESIVE \$1162.00 FINAL MATERIAL COST T.B.D AFTER PRODUCT SELECTION

\$18,465.58

CA Carpet Stewardship Assessment .03888 per sq. ft. \$ _____

*For Warranty & Maintenance guides, please visit our website www.pinnellscarpetone.ca

Note about Extra Work and Mechanics' Lien Warning: See the attached Terms and Conditions.

CONTRACT PRICE: Owner (Buyer) shall pay Contractor the fixed sum of \$ _____ (the "Contract Price") for the work to be performed under this Contract, subject to additions and deductions pursuant to change orders agree upon in writing by the parties and subject to "Extra Work" as described on page 2 paragraph 4 and page 3 paragraph 3.

Down Payment: \$ _____

WARNING!

Your flooring project **WILL** create dust. Please prepare your property accordingly. **No Credits for dust will be issued.**

Balance Due at Installation: \$ _____

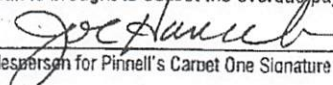
LIST OF DOCUMENTS TO BE INCORPORATED INTO THE CONTRACT: A notice concerning workers compensation and general liability insurance along with the Job Terms and Conditions is attached to this contract.

- Contract is signed by Buyer on Pinnell's Carpet One's premises and cancellation is NOT allowed. _____ (Initial)
- Buyer has received Warranty & Maintenance information. _____ (Initial)
- The law requires that the contractor give you a notice explaining your right to cancel. Initial the checkbox if the contractor has given you a "Notice of the Three-Day Right to Cancel." _____ (Initial)

ACKNOWLEDGED AND ACCEPTED

Buyer hereby acknowledges that they have read, understand and agree to the terms of the Sales Agreement and the attached Terms and Conditions and agree to abide by and be bound by same.

WARNING: In the event that payment is not made when due and the bill is turned over to a collection agency, the Buyer will pay all normal collection fees. If suit is brought to collect the overdue payment, the prevailing party shall be entitled to recover court costs and reasonable attorney's fees.


Salesperson for Pinnell's Carpet One Signature

Date 3-30-22

Buyer's Signature

Date _____



3709 Bradview Dr., Sacramento, CA 95827
(P) 916.569.1960 (F) 916.569.1970 Contractors LIC. #446458

February 10, 2022

RE: CPUD Office
SUBJECT: Bid Proposal

Dear Laura:

Please accept our proposal for the above referenced project located at 506 W St Charles Street, San Andreas, CA. This proposal is per front office plan & measurements provided to us. Our scope of work is as follows:

BASE BID:

- 1) Furnish and install **Carpet Tile** in Front Office & Back Office/Board Meeting Area.
- 2) Furnish and install **VCT** in Front Office Walkway, Kitchenette & Restroom.
- 3) Furnish and install **4" Rubber Cove Base** throughout.

Please Note:

- *Demo to be by others.
- *Night and weekend work NIC.
- *Prevailing wage labor rates included.
- *Mid-Grade Finishes used for Base Bid.
- *Material Quantities calculated based off measurements provided.
- *Furniture lifting, moving and shifting NIC.
- *See Attached CCF Color Coded Layout for areas to receive flooring.

Total Cost for Work.....	\$13,250
<i>Flooring- \$13,250</i>	

ALTERNATES:

ALT1) Furnish and install **LVT** in lieu of VCT in above areas noted.

Total Cost for Alt1..... \$2,625 (ADD)

ALT2) Demo and remove current **Carpet & VCT** in all areas to receive new flooring.

Total Cost for Alt1..... \$2,950 (ADD)

*****Please see attached sheet for general job condition requirements*****

*****Our proposal includes freight, delivery and sales tax on applicable materials*****

Sincerely,

Justin Bailey
justinb@ccfinc.net

Barron's

Abbey Flooring & Design

Date: 2/23/22

Proposal

C.P.U.D

Salesperson: Justin Beller

506 W. St. Charles St
 San Andreas, Ca. 95249
 209-754-9442

Proposing: lvt & Carpet Tile

<u>Manufacturer</u>	<u>Style</u>	<u>Color</u>	<u>Width</u>	<u>Length</u>	<u>Quantity</u>	<u>Unit</u>	<u>Line Total</u>
Abbey	Uplink	To Be Selected	24"	24"	27.00	154.38	4168.26
Adhesive					3.00	149.99	449.97
Abbey	Yukon Lvt	T.B.S			19.00	129.04	2451.76
Roppe	4" base	T.B.S			500.00	2.00	1000.00
Roppe	6" base	T.B.S			30.00	3.00	90.00
Roppe	Snap Track	T.B.S			58.00	2.50	145.00

Installation

	<u>Quantity</u>	<u>Price</u>	<u>Total</u>
Removal and Installation of carpet and lvt Including new rubber base	1.00	1.00	27664.00

This quote includes certified prevailing wage

Total Materials	8,304.99
Total Installation	27,664.00
Sales Tax 0.0775	643.64
CA Carpet Stewardship Assessment	0.75
Total Price:	\$36,613.38

***Price subject to change.

Calaveras Public Utility District
Profit & Loss Budget vs. Actual
 July 2021 through March 2022

	<u>Jul '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4110 · Water Sales-Residential	1,335,149.04	1,454,894.32	91.77%
4112 · Water Sales-Commercial	319,513.68	252,498.32	126.54%
4170 · Water Sales-Agriculture	5,832.35	3,638.53	160.29%
4180 · Water Sales-Miscellaneous	27,743.80	33,567.92	82.65%
4200 · Pipeline Hydro Revenue	27,179.35	41,615.09	65.31%
4210 · Schaads Hydro Revenue	27,446.93	4,500.00	609.93%
4230 · Installation Fees	11,800.00	6,168.74	191.29%
4231 · Turn on Fees	2,170.00	2,388.74	90.84%
4232 · Connection Fees	14,850.00	18,546.15	80.07%
4240 · Cellular Site Leases	20,900.00	21,749.99	96.09%
4800 · Investment Interest	0.00	6,750.00	0.0%
4923 · Interest from LAIF	0.00	6,750.00	0.0%
4924 · Interest-County Treasurer	0.00	0.00	0.0%
4932 · County Taxes	7,022.68	90,000.00	7.8%
4975 · MHSD Revenue	6,594.36	7,499.98	87.93%
4996 · Work Done for Others	290.00	3,749.99	7.73%
Total Income	<u>1,806,492.19</u>	<u>1,954,317.77</u>	<u>92.44%</u>
Cost of Goods Sold			
5000 · Cost of Goods Sold	<u>-2,250.00</u>		
Total COGS	<u>-2,250.00</u>		
Gross Profit	<u>1,808,742.19</u>	<u>1,954,317.77</u>	<u>92.55%</u>
Expense			
4000 · Reconciliation Discrepancies	737.63		
5200 · Pipeline Hydro Cost	5,688.77	7,677.74	74.09%
5201 · Schaads Hydro Cost	4,451.77	7,280.23	61.15%
5230 · Utilitites Pumping Power	93,658.61	115,689.85	80.96%
5231 · Pump Station Supplies	2,213.28	5,043.04	43.89%
5320 · Water System Superintendant	78,254.20	70,522.45	110.96%
5321 · Water Treatment Wages	55,506.08	54,226.35	102.36%
5322 · Water Treatment Supplies	35,509.24	43,944.82	80.8%
5323 · Lab Fees	5,692.00	5,487.84	103.72%
5411 · T & D Spec. Maintenance Labor	163,591.91	189,053.03	86.53%
5412 · T & D - Overtime Labor	43,747.48	32,249.98	135.65%
5421 · T & D Maint. Mat. & Supp.	66,044.34	83,059.28	79.52%
5422 · T & D Contract Services	127,937.74	76,031.73	168.27%
5424 · T & D Equip. Repair & Oper.	35,319.88	32,796.69	107.69%
5426 · T & D Fees & Permits	9,472.08	5,992.99	158.05%
5427 · T & D Taxes	1,497.86	747.86	200.29%
5428 · T & D Insurance	41,633.38	40,317.41	103.26%
5429 · T & D Safety & Education	4,636.72	7,042.81	65.84%
5430 · T & D Engineering	6,834.50	65,433.07	10.45%
5431 · T & D State Dam (DSOD) Fees	0.00	41,943.65	0.0%

Calaveras Public Utility District
Profit & Loss Budget vs. Actual
 July 2021 through March 2022

	<u>Jul '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
5432 · T & D Misc. Maint. Utilities	21,255.26	19,696.15	107.92%
5434 · T & D Fees	1,952.58	328.33	594.7%
5510 · Meter Wages	16,671.60	8,167.78	204.11%
5611 · Manager	77,119.82	100,312.48	76.88%
5612 · Customer Service Rep.	78,054.37	114,958.97	67.9%
5614 · Admin. Account Assistant	40,681.11		
5615 · OT- Office	7,315.51	4,500.00	162.57%
5620 · Materials & Supplies	21,158.56	28,549.21	74.11%
5621 · Office Utilities	12,129.34	7,893.99	153.65%
5622 · Postage & Box Rent	8,193.71	6,563.57	124.84%
5623 · Contract Services	104,261.82	116,249.51	89.69%
5641 · FICA - Employer	42,744.67	48,607.89	87.94%
5643 · Medical Insurance	152,446.33	133,423.20	114.26%
5644 · Accrued EET/SUI Tax	1,770.90	2,046.27	86.54%
5645 · Retirement-PERS (Admin)	124,820.09	137,888.32	90.52%
5646 · 125 Plan	-894.06	3,414.90	-26.18%
5647 · OPEB - Retirement	5,272.77	93,749.99	5.62%
5680 · Director's Fees	3,050.00	3,375.00	90.37%
5681 · Director's Mileage	100.00	98.87	101.14%
5682 · Audit & Legal	48,159.50	73,159.67	65.83%
5683 · Dues, Subscriptions, Fees	61,367.34	31,909.05	192.32%
5684 · Engineering-Admin.	33,570.75	121,749.70	27.57%
5912 · Interest-FHA	55,433.11		
6560 · Payroll Expenses	2,912.15	900.00	323.57%
Total Expense	<u>1,701,974.70</u>	<u>1,942,083.67</u>	<u>87.64%</u>
Net Ordinary Income	106,767.49	12,234.10	872.7%
Debt Service Expenditure			
2131 - Clearwell Tank Loan Principal	77,530.97	77,001.58	100.69%
5912 - Clearwell Tank Loan Interest	55,433.11	55,962.50	99.05%
Net Income with Debt Service	(26,196.59)	(120,729.98)	

Calaveras Public Utility District
Capital Outlay Fiscal Year 2021/2022

Water Treatment Improvements Clearwell Project

	Acutal Expenditure	Budgeted
Environmental	\$ -	\$ 26,536.12
Design (Eng., Geotech, Survey, SCADA/ELEC)	\$ 55,108.50	\$ 243,184.54
Phase 1 - Construction	\$ 365,553.35	\$ 381,853.00
Phase 1 - Construction Management	\$ 97,690.67	\$ 83,066.52
Phase 2 - Construction	\$ 84,075.00	\$ 2,018,680.00
Phase 2 - SCADA Integration (TSI Inc)	\$ -	\$ 125,100.00
Phase 2 - Construction Management	\$ 63,663.02	\$ 502,025.00
Phase 2 - 5% Unforeseen Contingency	\$ -	\$ 132,290.25
Total Water Treatment Improvements	\$ 666,090.54	\$ 3,512,735.43

Equipment/Vehicles

New Equipment: Hydrovac Trailer	\$ 67,691.21	\$ 75,000.00
Replacement Vehicle: Replace Truck 001 with 16000-25999 GVW Truck - Utility or 2 yrd Dump Bed	\$ 88,689.00	\$ 90,000.00
Total Equipment/Vehicles	\$ 156,380.21	\$ 165,000.00

Software

CUSI - New Billing and Customer Information Software	\$ 26,102.00	\$ 26,102.00
Meter Reading		
Software/Devices Needs to be completed when CUSI is integrated	\$ -	\$ 25,000.00
Total Software	\$ 26,102.00	\$ 51,102.00

Building Improvements

Office Furniture		\$ 45,000.00
Business Server		\$ 24,000.00
Board Room Improvements		\$ 10,000.00
Total Office Improvements	\$ -	\$ 79,000.00

Water Distribution Improvements

Rich Gulch Transmission Main Replacement - Design		\$ 50,000.00
Unforeseen Transmission and Distribution Projects		\$ 250,000.00
Total Water Distribution Improvements		\$ 300,000.00

Total Capital Overlay	\$ 848,572.75	\$ 4,107,837.43
-----------------------	---------------	-----------------

Monthly Maintenance Report

March 2022

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 20,831,800 Gallons	Complete
	Sold Water = 13,861,394 Gallons	Complete
	Below Spill = 0.00" Full reservoir	ongoing
	Annual filter maintenance	Complete
	Annual Air compressor Maintenance	Complete
Warehouse Shop	Routine Operation's	Ongoing
	Annual Air compressor Maintenance	Complete
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 73 Acre Feet	ongoing
	4"- 6" over Spill	ongoing
Schaads Reservoir	Weekly checks	Complete
	All Units are on	Ongoing
	Schaads Raw water Customer = 882,620 Gallons	Ongoing
	0-10' Below Spill	Ongoing
	Old Spillway sink Hole Repair	Complete
	Gopher Abatement	Complete
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
	Annual Air compressor Maintenance	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
	Annual Hydro Oil change/ Maintenance	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
	Annual Hydro Oil change/ Maintenance	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
	Annual Hydro Oil change/ Maintenance	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	2" Main line leak (Howell rd.)	Complete
	Service line leak (Pope St)	Complete
	4" steel Main Leak Russel Rd (x2)	Complete
	2" Steel Service leak (Main St.)	Complete
	Service line leak (Toyanza)	Complete
	10" steel main (Main St)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Hydrant leak (leak at foot valve)	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
	New 1" Service installation	Complete
Red Hawk Res.	Maintenance	Ongoing
Safety/Training	Routine Safety/pre-const. Talks	Ongoing

Monthly Maintenance Report

March 2022

Spray Program	Pre-Emergent/ Round-up (San Andreas Tank Easement)	Ongoing
Vehicle Maintenance	006 Service truck	Complete
	Dump truck	Complete
Other	81 USA tags completed	Complete
	49 Customer service/work orders	Complete
	Monthly meter reading	Complete
	Complaints- 0 Odor/ 3 Pressure	Complete
	S.W.R.C.B. Annual Water Diversion Reporting x4	Complete

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

APRIL 7, 2022

TO: BOARD OF DIRECTORS

FROM: MATT OSPITAL, DISTRICT ENGINEER

SUBJECT: DISTRICT ENGINEER'S REPORT

Updates as of April 7, 2022:

1. Phase II Clearwell Tank Project (Contractor: Farr/Resource Development Co.)
 - Currently on working day 52/200 with 35 weather days total (As of 4/1).
 - Shop coating of the tank is underway.
 - Field Construction began 4/6.
2. Rich Gulch Line Replacement Project
 - Currently in the process of planning for pre-liminary design and budgeting.
 - Survey and line locating is underway.
3. WTP Backwash Recycle Project
 - Currently in the process of preliminary design and budgeting.
4. Modeling & Asset Mapping
 - Mapping updates have been made and modeling is underway.
5. Funding Activities
 - DWSRF Planning Application
 - Funding Agreement is being drafted & execution is expected this fiscal year.

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

April 8, 2022

TO: BOARD OF DIRECTORS

FROM: TRAVIS SMALL, GENERAL MANAGER

SUBJECT: GENERAL MANAGER'S REPORT

Updates as of April 8, 2022:

- Developing budget model for Fiscal Year 2022-2023
 - Finance Committee Meeting in May
 - Budget Model to be E-mailed to Board of Directors beginning of May
 - New General Ledger Account Layout, which is strongly recommended by consulting CPA and provides better transparency for Board, Staff and the Public.
- Attended Mokelumne River Stakeholders meetings regarding Voluntary Agreements for Delta Water Quality Plan.
- Evaluating effluent valve that controls the plant flows. Contractor in process of submitting a contract price reduction, District will procure valve, actuator and 4-20ma controller.
- Monthly meeting with Cal Rural Water Association's determined that District can apply directly to Safer Program for Construction Grants. CRWA staff recommended applying for a grant for Water Meter Replacement before Distribution Analysis complete.
- Redhawk Dam Emergency Action Plan is in progress with Condor Earth.

Respectfully Submitted,



Travis Small

General Manager